



**MEMORANDUM OF UNDERSTANDING  
BETWEEN OKLAHOMA DEPARTMENT OF LIBRARIES  
AND OKLAHOMA MUSEUMS ASSOCIATION**

The Oklahoma Department of Libraries (ODL), a state agency that serves as the official state library and state archives, is the administrator of the Grants to States Program which was awarded funding via the American Rescue Plan Act of 2021. ODL assists with public library development and coordinates library and information technology projects statewide. The Oklahoma Museums Association (OMA) is a 501(c)(3) non-profit organization that offers programs and services that provide professional development services to museums; builds networks among members and partnering organizations; promotes professional growth; and encourages public awareness of the value of museums. ODL and OMA are the signatory parties to this Memorandum of Understanding. It is the mutual understanding of these parties that:

**1. Purpose**

The purpose of this agreement is to establish cooperation and support between the organizations for professional development activities, including the OMA annual conference to be held September 14 – 16, 2022 in Enid, Oklahoma by providing registration scholarships and a three-part webinar series related to pandemic recovery for museums, to be held in October or November, 2022, which will be available at no cost to attendees. The program will support museum staff, board members, and volunteers, by offering information about collections care, museum management, workforce development, and advocacy.

**2. Scope of Work:**

ODL will provide:

- Funding up to \$13,800 to support scholarships for conference registration at a cost of \$230 per person for sixty (60) attendees.
- Funding up to \$1,750 to support a three-part webinar series to support pandemic recovery, including sessions related to fundraising, technology, staffing, and workforce development.
- Marketing assistance, including announcements through Oklahoma Department of Libraries social media and listservs. This will include the criteria for scholarship applicants.
- Staff support for selection of scholarship recipients from applicant list provided by OKSTE.

OMA will provide:

- Marketing and registration for the annual conference, as well as information about the scholarship opportunity provided by the Oklahoma Department of Libraries, through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS).
- A list of the scholarship applicants, including their organizational affiliation, city, and contact information, requesting a scholarship to the Oklahoma Department of Libraries, for review by a staff member of the Oklahoma Department of Libraries.

- Annual conference programming, which will include two days of professional development, which will be completed prior to September 17, 2022.
- Notification to scholarship recipients, which will include an acknowledgement that the scholarship was provided by the Oklahoma Department of Libraries through funding provided by the American Rescue Plan Act of 2021 (Public Law 117-2) and the IMLS authorization statute (20 U.S.C. § 9101 et seq.) by the Institute of Museum and Library Services (IMLS) as administered by the Oklahoma Department of Libraries, along with a request that participants complete an evaluation following the conference.
- Vendor space at the annual conference at no cost for the Oklahoma Department of Libraries.
- Webinar programming and administration for a three-part series to be completed prior to December 2022.

**3. Contacts:**

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 Oklahoma Department of Libraries  
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 Oklahoma Museums Association  
 2020 Remington Place  
 Oklahoma City, OK 73111  
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**4. Term of Memorandum of Understanding**

This agreement shall enter into effect on the latest date of its signature.

**For Oklahoma Department of Libraries**

**For Oklahoma Museums Association**

*Melody A. Kellogg*  
 Melody Kellogg, Director  
 Oklahoma Department of Libraries

*Brenda Granger*  
 Brenda Granger (Jun 10, 2022 10:00 MDT)  
 Brenda Granger, Executive Director  
 Oklahoma Museums Association

06-10-22  
 Date Signed

6/10/22  
 Date Signed