



**OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING
WEDNESDAY, JULY 10, 2024, AT 10 AM
OKLAHOMA DEPARTMENT OF TRANSPORTATION
FIRST FLOOR COMMISSION ROOM
200 NE 21ST STREET, OKLAHOMA CITY, OK**

NOTE: The Oklahoma Aerospace and Aeronautics Commission may discuss, vote to approve, vote to disapprove, vote to table, decide not to discuss, or change the order of any item on the agenda. Any conflicts of interest must be disclosed prior to discussion, and the conflicted Commissioner must recuse from all discussion and votes pertaining to that item.”

AGENDA

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Charles Ortega and Chris Wadsworth, Chief of Staff

Pursuant to the Oklahoma Open Meeting Act, this meeting shall be held at the Oklahoma Department of Transportation (ODOT) First Floor Commission Room, 200 NE 21st Street in Oklahoma City, Oklahoma.

The Oklahoma Aerospace and Aeronautics Commission Meeting is open to the general public, but it is also available to watch through the link listed below:

To watch:

Public access meeting link: <https://video.ibm.com/channel/CKEfwftDGHZ>

Make sure the volume on your PC (or other device) and the Ustream volume are turned up.

The meeting will be electronically recorded, and audio livestreamed from 200 NE 21st St., Oklahoma City, Oklahoma 73105.

Public Access to complete Commission Packet: <https://oklahoma.gov/aerospace>

2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Chairman Charles Ortega and Antonja Ceballos, Executive Assistant to Executive Director Grayson Ardies

3. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON MAY 29, 2024 - Chairman Ortega

Action Required

4. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE — Grayson Ardies, Executive Director

The Commission will be briefed on legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2024 Legislative session.

Information Only

5. FINANCIAL REPORT — Chris Wadsworth, Chief of Staff

The Commission will be briefed on financial figures for FY2024 and the budget for FY2025.

Information Only

6. AEROSPACE & AVIATION EDUCATION UPDATE – Paula Kedy, Statewide Aerospace STEM Education Manager

The Commission will be briefed on the following:

- A. School Visits: Okmulgee Public Schools, Wilson Public Schools, Holdenville Public Schools
- B. Events & Higher Education Visits
 - CCOSA Oklahoma School Administrators' Conference: June 12-14
 - MetroTech Aviation Campus Open House: June 20
 - Chickasaw Nation Summer School – Bessie Coleman Program: June 24
 - NATA Conference: June 25
 - Embry Riddle Oklahoma City Visit: July 1
- C. AOPA Pathway Success Report
- D. Aviation Education Grant Program Update

Information Only

7. OKLAHOMA AEROSPACE EDUCATION TRAINING SUMMIT – Paula Kedy

The Commission will be briefed on the annual AOPA teacher training that the agency hosted at OSU-Tulsa on June 3-6, 2024.

Information Only

8. FIVE-YEAR AIRPORT CONSTRUCTION PROGRAM – Nick Young, Airports Division Manager

The Commission will consider approving an amendment to the five-year Airport Construction Program (ACP) to add or modify projects at the following airports.

- A. Purcell Municipal Airport – Runway Rehabilitation
- B. South Grand Lake Regional – Terminal Building and Hangar
- C. Stroud Municipal – Runway Extension & Improvements

Action Required

9. AIRPORT CONSTRUCTION GRANT PROGRAM CONSENT DOCKET — Nick Young
Any Commissioner may request that any or all of these items be considered individually.

- A. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Chattanooga Sky Harbor Airport**. The project consists of reconstruction of the apron and connector taxiway. Based on bids, the total project cost is \$1,001,120 and will be funded with \$951,064 of state grant funds and \$50,056 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.
- B. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Elk City Regional Business Airport**. The project consists of constructing taxilanes. Based

on bids, the total project cost is \$1,115,539.75 and will be funded with \$305,722.00 of federal grant funds, \$754,040.00 of state grant funds and \$55,777.75 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

- C. The Commission will consider approving a state grant for a project that is currently identified in the Commission's approved Airport Construction Program at **Stillwater Regional Airport**. The project consists of constructing a new terminal building. Based on bids, the total project cost is \$18,822,298 and will be funded with \$13,322,247 of federal grant funds, \$1,000,000 of state grant funds and \$4,500,052 of sponsor matching funds. An approval is contingent upon the Department receiving an acceptable grant application.

Action Required

10. AIRPORT CONSTRUCTION GRANT PROGRAM CHANGE ORDERS – Michelle Bouziden, Senior Projects and Grants Manager

- A. The Commission will consider approving an amendment to state grant ELK-24B-S for the utility work for the new terminal building and hangar projects at **Elk City Regional Business Airport**. The change order was necessary since the proposed water lines had to be extended further than previously known to tie into the existing water lines, a manhole replaced, fire hydrant extended, and an extra service and meter installed. The estimated additional cost will be \$28,791.20 and will be funded with \$27,351.64 of state grant funds and \$1,439.56 of sponsor matching funds.

Action Required

- B. The Commission will be briefed on an amendment to state grant SRE-24-FS for Phase 1 of the parallel taxiway realignment at **Seminole Municipal Airport**. The change is necessary to stabilize the subsoil and prevent the soil from mixing with the unstable materials. The estimated additional cost will be \$159,000 and will be funded with \$143,100 of federal grant funds, \$7,950 of state grant funds and \$7,950 of sponsor matching funds.

Information Only

11. AIRPORT PROJECT CONSULTANT APPROVAL CONSENT DOCKET – Nick Young

Any Commissioner may request that any or all of these items be considered individually.

- A. The Commission will consider approving staff to enter into a contract for a single task order agreement for engineering, planning, and other services as part of the Department's acting as agent role for the City of Stroud and supporting their infrastructure investment plans for the **Stroud Municipal Airport**. The project consists of design for the runway extension, widening, rehabilitation, and electrical improvement project. The total cost of the agreement is \$647,000 and is anticipated to be funded with \$415,900 of FAA funds and \$231,100 of state funds.
- B. The Commission will consider approving staff to enter into a contract for a single task order agreement for engineering, planning, and other services as part of the Department's acting as agent role for the City of Ketchum and supporting their infrastructure investment plans for the **South Grand Lake Regional Airport**. The project consists of design for the terminal building and large box hangar project. The total cost of the agreement is \$461,150 and is anticipated to be funded with \$461,150 of state funds.

Action Required

12. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND PROJECT CONSENT DOCKET – Director Ardies

- A. The Commission will consider approving an amendment to state grant ADM-24A-PREP for the design phase of the sanitary sewer, roadway, and parking facility on the south side of the airport at **Ardmore Municipal Airport**. The amendment will include design of a sidewalk, curb and gutter, Subsurface Utility Engineering Investigation for a gas line and additional environmental needs. The estimated additional cost will be \$65,900 and will be funded with \$65,900 of PREP funds. (PREP)
- B. The Commission will consider approving an amendment to state grant WWR-24-PREP for the design of the utilities and access road development, MRO/business style hangar, taxilanes for a new development area on the south part of the airport, runway and taxiway extension, construction and/or acquisition of a new general-use hangar facility for general aviation aircraft, and the reconstruction of the south portion of the asphalt apron at **West Woodward Airport**. The amendment will add an AGIS Obstruction Survey which is required for the runway extension. The estimated additional cost will be \$130,000 and will be funded with \$130,000 of PREP funds. (PREP)
- C. The Commission will consider approving a grant for a project that is currently identified in the Commission's approved Airport Construction Program at **West Woodward Airport**. The project consists of constructing a new Terminal Building and associated parking lot. Based on bids, the total project cost is \$3,709,643 and will be funded with \$3,709,643 of PREP funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- D. The Commission will consider approving a grant for a project that is currently identified in the Commission's approved Airport Construction Program at **West Woodward Airport**. The project consists of constructing a new Large Box Hangar and associated parking improvements. Based on bids, the total project cost is \$4,321,488 and will be funded with \$4,321,488 of PREP funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- E. The Commission will consider approving a grant for a project that is currently identified in the Commission's approved Airport Construction Program at **West Woodward Airport**. The project consists of constructing a new Taxilane and access road. Based on bids, the total project cost is \$2,445,606 and will be funded with \$2,445,606 of PREP funds. An approval is contingent upon the Commission receiving an acceptable grant application.
- F. The Commission will consider approving a grant for a project that is currently identified in the Commission's approved Airport Construction Program at **West Woodward Airport**. The project consists of constructing utility improvements to support the new terminal and hangar areas. Based on bids, the total project cost is \$579,884 and will be funded with \$579,884 of PREP funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Action Required

13. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND UPDATE – Director Ardies

The Commission will be briefed on PREP funds allocated for certain infrastructure projects at Oklahoma airports.

Information Only

14. ON-DEMAND SERVICES FOR STATEWIDE UAS/AAM INTREGRATION – Director Ardies

The Commission will consider approving staff to enter into an agreement with MITRE Corporation for on-demand and support services up to \$250,000 to assist the agency with implementing the advanced air mobility strategic plan and statewide investment in UAS/AAM infrastructure.

Action Required

15. PARTNERSHIP WITH THUNDERBIRD DRONE FESTIVAL – Director Ardies

The Commission will consider approving a \$10,000 in-kind sponsorship of the 2024 Thunderbird Drone Festival, to be held October 3-5, 2024, in Oklahoma City.

Action Required

16. EMERGENCY RULES – Michelle Bouziden

The Commission will consider adopting emergency rules related to Airport Construction and Aerospace and Aviation Education to address funding and other program requirements implemented by items passed during the 2024 Legislative Session.

Action Required

17. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS — Katelyn Wade, Marketing and Outreach Coordinator

The Commission will be briefed on upcoming events.

Information Only

18. DIRECTOR’S REPORT— Director Ardies

- A. Lawton Fort Sill Terminal Ribbon Cutting – May 31, 2024
- B. South Grand Lake Regional Airport Fundraiser - Napa Nites – June 1, 2024
- C. Airport Visits
 - Watonga, Alva, Boise City, Beaver – June 7, 2024
 - Okmulgee, Fairview, Lawton – June 24, 2024
- D. U.S. Contract Tower Association, Washington DC – June 26-28, 2024

Information Only

19. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

20. ANNOUNCEMENT OF NEXT MEETING — Chairman Ortega

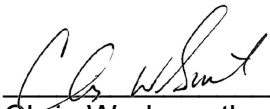
The Commission will announce the date, time, and place for the next Commission meeting.

21. NEW BUSINESS (*“any matter not known about, or which could not be reasonably foreseen 24 hours before the meeting”*)

22. ADJOURNMENT

This notice was posted prominently and publicly at the principal offices of the Oklahoma Department of Aerospace and Aeronautics at 110 N. Robinson, Suite 200, Oklahoma City,

Oklahoma 73102, the Oklahoma Department of Transportation at 200 NE 21st Street, Oklahoma City, Oklahoma 73105 at 10:00 a.m. Tuesday, July 9, 2024, and the Oklahoma Department of Aerospace and Aeronautics website at 10:00 a.m. Tuesday, July 9, 2024.



Chris Wadsworth
Chief of Staff

07.09.2024 9:30 AM



OKLAHOMA Aerospace & Aeronautics

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DRAFT MINUTES

1. ANNOUNCEMENT OF COMPLIANCE WITH THE OPEN MEETING ACT, FILING OF MEETING NOTICE, AND POSTING OF THE AGENDA — Chairman Charles Ortega and Chris Wadsworth, Chief of Staff

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2. CALL TO ORDER AND RECORDING OF MEMBERS PRESENT AND ABSENT — Vice Chairman Raney and Antonja Ceballos, Executive Assistant to the Executive Director

Antonja Ceballos called roll and recorded the following Commissioners present and absent:

Present	Seth Phillips	Commissioner (District 1)
	Blake Raney	Vice Chair (District 5)
	Jim Putnam	Commissioner (At-Large)
	Jerry Hunter	Commissioner (At-Large)
	Kevin Potter	Secretary (District 2)
	Charles Ortega	Chairman (District 3)
	Lindy Ritz	Commissioner (District 4)

Absent None

The meeting was called to order at 10:00 a.m. with 7 of 7 Commissioners present.

3. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON JANUARY 30, 2024 — Chairman Ortega
(Action Required)

Commissioner Raney made a motion to approve the minutes as presented. Commissioner Phillips seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter

Nays - None

Abstain - Commissioner Putnam

The motion passes.

4. APPROVAL OF THE MINUTES OF THE OKLAHOMA AEROSPACE AND AERONAUTICS COMMISSION MEETING ON MARCH 6, 2024 — Chairman Ortega

Commissioner Putnam made a motion to approve the minutes as presented. Commissioner Hunter seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

5. FINANCIAL REPORT — Chris Wadsworth, Chief of Staff (Information Only)

The Commission was briefed on current financial figures.

Mr. Wadsworth briefed the Commission on current financial figures and gave a general projection of future revenue levels.

Information Only

6. LEGISLATIVE, CONGRESSIONAL AND REGULATORY UPDATE — Director Ardies and Sandra Shelton

The Commission was briefed on legislation and public policy issues concerning airports, aviation and aerospace and Commission legislative initiatives for the 2024 Legislative session.

Information Only

7. SPONSORSHIPS AND MEMBERSHIPS CONSENT DOCKET — Sandra Shelton

Any Commissioner may request that any or all of these items be considered individually.

A. Oklahoma Aerospace Forum

The Commission will consider approving a \$4,500 sponsorship for the 2024 Oklahoma Aerospace Forum scheduled for November 12, 2024, at the Oklahoma City Convention Center.

B. Tinker and the Primes Conference, and Women in Aeronautics Event

The Commission will consider approving up to \$6,500 to sponsor the 2024 Tinker and the Primes Conference scheduled for August 5-8, 2024, at the Reed Conference Center in Midwest City.

C. 80th Anniversary of D-Day Combat Dining Out

The Commission will consider approving a \$2,000 sponsorship of the 80th D-Day Celebration scheduled for June 8, 2024 at Tinker Air Force Base.

D. Oklahoma City Chamber of Commerce Membership

The Commission will consider approving a \$5,000 annual membership for the Oklahoma City Chamber of Commerce.

Action Required

Commissioner Putnam made a motion to approve the Sponsorships and Memberships Consent Docket. Commissioner Raney seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

8. AEROSPACE & AVIATION EDUCATION UPDATE – Paula Kedy, Statewide Aerospace STEM Education Manager

The Commission was briefed on the following:

A. Bessie Coleman Aviation All-Star Program Update

- B.** B. School Visits: Konawa Public Schools, Rock Creek Public Schools (Bokchito), Anadarko Public Schools, Chickasha Public Schools, Western Heights Public Schools, Antlers Public Schools, Gordon Cooper Technology Center-Seminole County Superintendents, Gordon Cooper Technology Center-Pottawatomie County Superintendents, Santa Fe South High School, Laverne Public Schools
- C.** C. Events & Higher Education Visits:
- D.** • Air National Guard Flight Fest-137th & Special Operations Wing-March 28, 2024
- E.** • Air National Guard Flight Fest-138th & Special Operations Wing-April 11, 2024
- F.** • Tulsa Community College ATC Advisory Board-April 9, 2024
- G.** • University of Oklahoma/New Fleet Unveiling-April 19, 2024
- H.** D. AOPA Teacher Training Schedule June 3-6, 2024

Information Only

9. FLIGHT INSPECTIONS – Michelle Bouziden, Senior Projects and Grants Manager

The Commission was asked to consider authorization to renew agreements between the FAA and the Department for flight inspection services of navigational aids.

Action Required

Commissioner Ritz made a motion to approve the Flight Inspections. Commissioner Putnam seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
 Commissioner Potter
 Commissioner Ortega
 Commissioner Ritz
 Commissioner Raney
 Commissioner Hunter
 Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

10. AIRPORT CONSTRUCTION GRANT PROGRAM CHANGE ORDER — Ben Naghavi, Airport Engineer

The Commission was briefed on an amendment to the Kingfisher Municipal Airport construction project, moving funds from field survey to construction and grant administration.

Information Only

11. AIRPORT CONSTRUCTION GRANT PROGRAM CHANGE ORDER – Ben Naghavi

The Commission was briefed on an amendment to the Clinton Regional Airport construction project allowing for the removal and replacement of unsuitable soil and adding emergency exit lighting. The estimated additional cost will be over \$34,000.

Action Required

Commissioner Ritz made a motion to approve the Clinton Regional Airport construction program change order. Commissioner Putnam seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

12. PRELIMINARY ENGINEERING REPORT PROGRAM – Ben Naghavi

The Commission was asked to consider approval of the preliminary engineering report for a runway rehab at Ardmore Downtown Airport, Carlton Landing, Stan Stamper, and Hefner-Easley. Additionally, the Commission was asked to consider approval of the PER for the Wiley Post taxiway A & B rehabilitation.

Action Required

Commissioner Putnam made a motion to approve the Preliminary Engineering Report. Commissioner Phillips seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

13. ON – DEMAND AIRPORT CONSULTING CONTRACT APPROVAL CONSENT DOCKET – Nick Young, Airports Division Manager

Any Commissioner may request that any or all of these items be considered individually.

A. The Commission will consider authorizing staff to enter into contracts for on-demand services for design phase, plans and specifications review, and other engineering or planning activities related to developing a project from the concept phase up until the bidding

phase. Services to be considered for approval and their associated not-to-exceed limits which are to be funded with state funds from ODAA are as follows:

- i. Parkhill** – Plans and specifications review - \$75,000
Oklahoma Aerospace and Aeronautics Commission | May 29, 2024 | Agenda 4
- ii. Garver** – Plans and specifications review - \$75,000
- iii. Lochner** – State specifications development - \$25,000
- iv. Parkhill** – State specifications development - \$25,000
- v. Huit-Zollars** – Independent fee analysis - \$20,000
- vi. LBR Inc.** – ALD updates and project diagram development - \$30,000
- vii. KSA Inc.** – ALD updates and project diagram development - \$30,000

B. The Commission will consider authorizing staff to enter into contracts for on-demand services for construction management, inspection, bid review, and project closeout support associated with projects from bidding phase until final completion and closeout. Services to be considered for approval and their associated not-to-exceed limits which are to be funded with state funds from ODAA are as follows:

- i. Lochner** – Construction management, inspection, and bid review - \$75,000
- ii. MacArthur Associated Consultants** – Construction management, inspection, and bid review - \$75,000

C. The Commission will consider authorizing staff to enter into contracts for on-demand services for developing airport technical documents, supporting lease rates and charges policy development, internal training and other similar airport/agency support services. Services to be considered for approval and their associated not-to-exceed limits which are to be funded with state funds from ODAA are as follows:

- i. KSA Inc.** – Airport technical document and lease rates/charges policy development - \$75,000
- ii. Lochner** – Training and process development - \$10,000
- iii. Parkhill** – Training and process development - \$10,000

Action Required

Commissioner Phillips made a motion to approve the On-Demand Airport Consulting Contract Approval Consent Docket. Commissioner Ritz seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

14. AIRPORT PROJECT CONSULTANT APPROVAL CONSENT DOCKET – Nick Young

A. The Commission will consider approving staff to enter into separate task order agreements for engineering, planning, and other services as part of the Department’s acting as agent role for the Oklahoma Space Industry Development Authority (OSIDA) and

supporting their infrastructure investment plans for the **Clinton-Sherman Airport**. The cost of the task orders will be funded with PREP funds from OSIDA. i. Parkhill – Plans & specifications review - \$50,000 NTE

ii. **Parkhill** – Drainage study - \$103,509

iii. **Lochner** – Aviation business and leasing support and airport technical document development – \$50,000 NTE

iv. **Lochner** – Airfield electrical rehabilitation (Design) – \$323,100

v. **Garver** – Fuel farm and access road (Design) – \$74,900

vi. **Garver** – North general aviation area taxiway development (Design) – \$167,900

vii. **Garver** – Box hangar(s) construction (Design) – \$79,550

B. The Commission will consider approving staff to enter into a contract for a single task order agreement for **Carlton Landing Field Airport**. The project consists of preparing a Terminal Area Development Plan and Airport Layout Drawing update. The project will be funded with \$116,200 of state funds.

Action Required

Commissioner Putnam made a motion to approve the Airport Project Consultant Approval Consent Docket. Commissioner Hunter seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

15. **FY 2025-2029 FIVE-YEAR AIRPORT CONSTRUCTION PROGRAM – Nick Young**

The Commission will be briefed on any proposed amendments to the FY 2025 – 2029 Airport Construction Program since the March meeting and will consider approving the FY 2025 – 2029 ACP.

Commissioner Ritz made a motion to approve the amendments to the FY 2025-2029 Five-Year Airport Construction Program. Commissioner Putnam seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

16. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND PROJECT – Director Ardies

A. The Commission will consider approving a grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Tulsa International Airport**. The project consists of constructing a new air traffic control tower and terminal radar approach control facility and supporting infrastructure. Based on bids, the total project cost is \$107,997,198 and will be funded with \$52,500,000 of federal grant funds, \$15,999,425 of PREP funds and \$39,497,773 of sponsor matching funds. An approval is contingent upon the Commission receiving an acceptable grant application.

B. The Commission will consider approving a state grant for a project that is currently identified in the Commission’s approved Airport Construction Program at **Ardmore Municipal Airport**. The project consists of constructing the south cargo apron. Based on bids, the total project cost is \$2,269,099 and will be funded with \$2,269,099 of PREP funds. An approval is contingent upon the Commission receiving an acceptable grant application.

Commissioner Rainey made a motion to approve the Progressing Rural Economic Prosperity Fund Project. Commissioner Potter seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Raney
Commissioner Hunter
Commissioner Putnam

Nays - None

Abstain - None

The motion passes.

17. PROGRESSING RURAL ECONOMIC PROSPERITY (PREP) FUND UPDATE – Director Ardies

The Commission will be briefed on PREP funds allocated for certain infrastructure projects at Oklahoma airports.

Information Only

18. DISCUSSION AND POSSIBLE ACTION RELATED TO AIRPORT(S) IN THE OKLAHOMA AIRPORT SYSTEM – Director Ardies

As co-sponsors of the Lake Texoma State Park Airport (F31) under state law, the Oklahoma Department of Aerospace and Aeronautics (ODAA) and the Oklahoma Department of

Tourism and Recreation (OTRD) jointly operate the Airport. The Commission will consider taking action as requested by OTRD to begin the process to remove the airport from the NPIAS and abandon/close the facility. Options to discuss and consider for action are as follows: 1. Make a joint request with OTRD to FAA to remove the Airport from the NPIAS and take the steps needed to close/abandon the Airport and determine what requirements will be needed for this process; 2. Take necessary action to program investment in the Airport to bring it up to FAA and ODAA standards and make it a functional facility.

Commissioners Rainey and Putnam both made comments regarding their disapproval with the closure, stating that they believe the airport is important to the surrounding community and inquired on what steps would need to be taken to keep the airport open and up to standards.

Action Required

Commissioner Rainey made a motion to approve the Closure of the Lake Texoma State Airport (F31). Commissioner Potter seconded the motion. Chairman Ortega called for the vote, and the votes were recorded as follows:

Ayes - Commissioner Phillips
Commissioner Potter
Commissioner Ortega
Commissioner Ritz
Commissioner Hunter

Nays - Commissioner Raney
Commissioner Putnam

Abstain - None

The motion passes.

19. **AEROSPACE INDUSTRY EVENTS OVERVIEW – Sandra Shelton**

The Commission was briefed over Aerospace Industry Events that staff have attended including HAI Heli Expo, MRO's Conference, and AUVSI.

Information Only

20. **AIRPORT EVENTS AND CONFERENCES OVERVIEW – Jace Torres, Aviation Program Manager**

The Commission was briefed over Airport Events and Conferences that staff have attended including the Oklahoma Airport Operations Association Annual Conference, AAAE Conference & Expo, and the SCC-AAAE Annual Conference.

Information Only

21. **COMMUNITY OUTREACH, EVENTS, AND GROUNDBREAKINGS – Katelyn Wade, Marketing & Outreach Coordinator**

The Commission was briefed on Community Outreach, Events, and Groundbreakings the Department has hosted or attended including the groundbreakings at Will Rogers World Airport MRO Hangar, Mid-America Terminal (Pryor), Miami Terminal, and Elk City Terminal and Hangar.

Information Only

22. AEROSPACE WEEK AND AERO DAY OVERVIEW – Sandra Shelton

The Commission was briefed about the 2024 Aerospace Week and Aero Day at the Capitol events that were held April 1-5 in Oklahoma City.

Information Only

23. REVIEW OF UPCOMING AVIATION AND AEROSPACE EVENTS – Sandra Shelton

The Commission will be briefed on upcoming events including Wings, Wheels and Wishes, Napa Nites, and the D-day celebration at Tinker Air Force Base.

Information Only

24. DIRECTOR'S REPORT— Director Ardies

A. Visit to Flight Safety in Tulsa – March 14, 2024

B. 59th Legislative Aero Caucus – March 26, 2024

C. Chickasha Rotary Lunch – April 4, 2024

D. Tulsa UAS/AAM Blue Ribbon Commission – April 22, and May 22, 2024

Information Only

25. CONCLUDING REMARKS REGARDING AGENDA ITEMS — Director Ardies and Commissioners

Director Ardies apologized to the Commission for being late and explained that he was at the Capitol.

26. ANNOUNCEMENT OF NEXT MEETING — Chairman Charles Ortega

Chairman Ortega announced that the next meeting will be at 10:00 a.m. on Wednesday, July 10, 2024, at the Oklahoma Department of Transportation First Floor Commission Room, 200 Northeast 21st Street in Oklahoma City.

27. NEW BUSINESS (*“any matter not known about or which could not be reasonably foreseen 24 hours before the meeting”*)

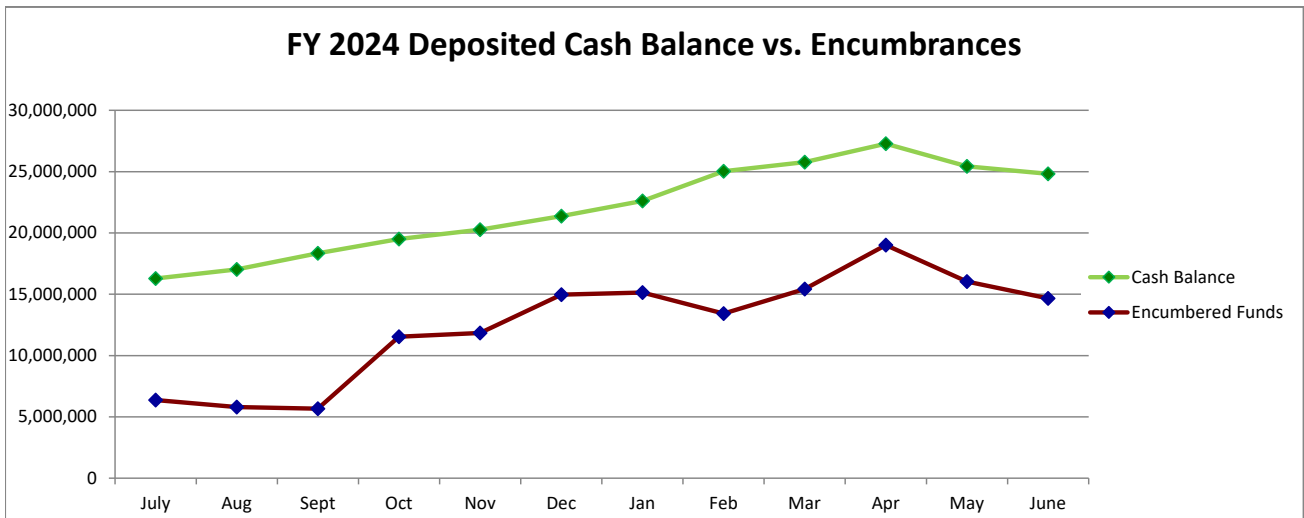
No new business.

28. ADJOURNMENT

Chairman Ortega requested a motion to adjourn. Commissioner Putnam made a motion to adjourn. Commissioner Phillips seconded. Vice Chairman Raney declared the meeting adjourned at _____.

**Oklahoma Department of Aerospace & Aeronautics
Financial Summary as of 6/30/24**

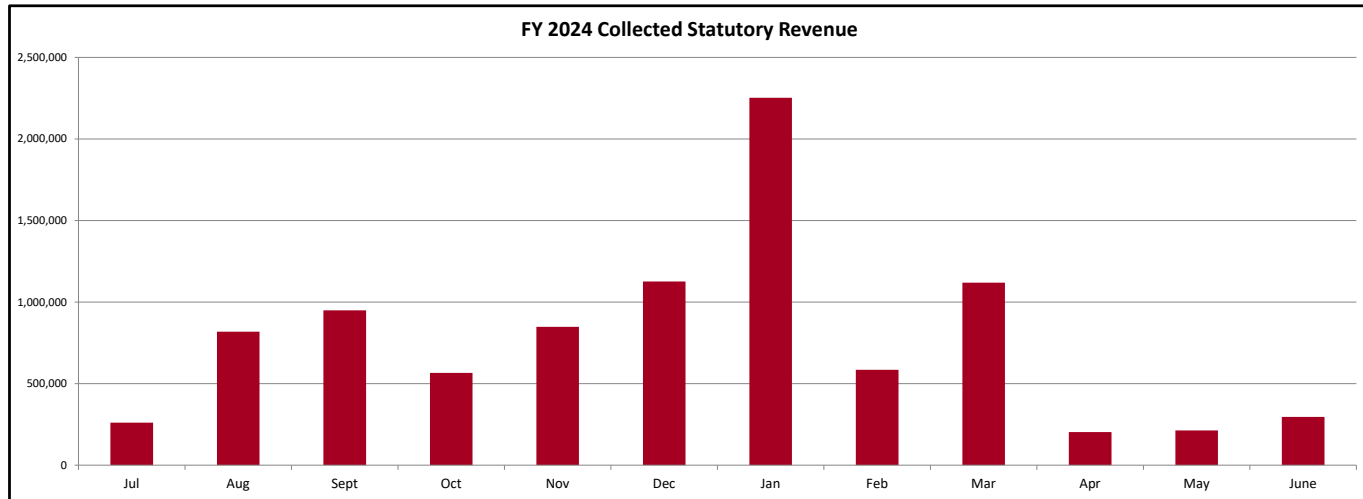
CASH BALANCES:	
Fund 200 (Revolving Fund)	15,891,897.50
Fund 193 (FY23 Appropriation)	577,839.61
Fund 194 (FY24 Appropriation)	7,404,841.38
Fund 400 (Federal Reimbursement Fund)	636,236.04
Total Cash	\$24,510,814.53
ENCUMBRANCES:	
Operations and Maintenance	161,457.26
Aviation Education	593,261.70
UAS/AAM	469,529.05
Fund 400 FAA Grants	190,922.00
Airport Construction Program	13,246,350.99
Total Encumbered	(\$14,661,521.00)
UNENCUMBERED CASH BALANCE:	
	\$9,849,293.53
REMAINING EXPECTED REIMBURSEMENTS:	
Sponsor Reimbursements on State Grants	465,533.59
FAA Grant Reimbursements	294,591.00
Total Remaining Expected Reimbursements	\$876,669.19
PENDING ENCUMBRANCES:	
Airport Construction Program (FY 2024 granted, but not yet fully executed)	1,055,391.00
Total Pending Encumbrances	(\$1,055,391.00)
AVAILABLE CASH AFTER ENCUMBRANCES & EXPECTED INCOME:	
	\$9,670,571.72
FY24 EXPENDITURES:	
Operations and Maintenance	1,088,999.72
Aviation Education	826,128.82
UAS/AAM	212,745.71
Airport Construction Program	9,672,209.25
Total FY24 Expenditures	\$11,800,083.50



COMPLETION TIME OF PROJECTS ON THIS WORKPAPER ARE SPECULATED FOR ILLUSTRATION TO THE COMMISSION.

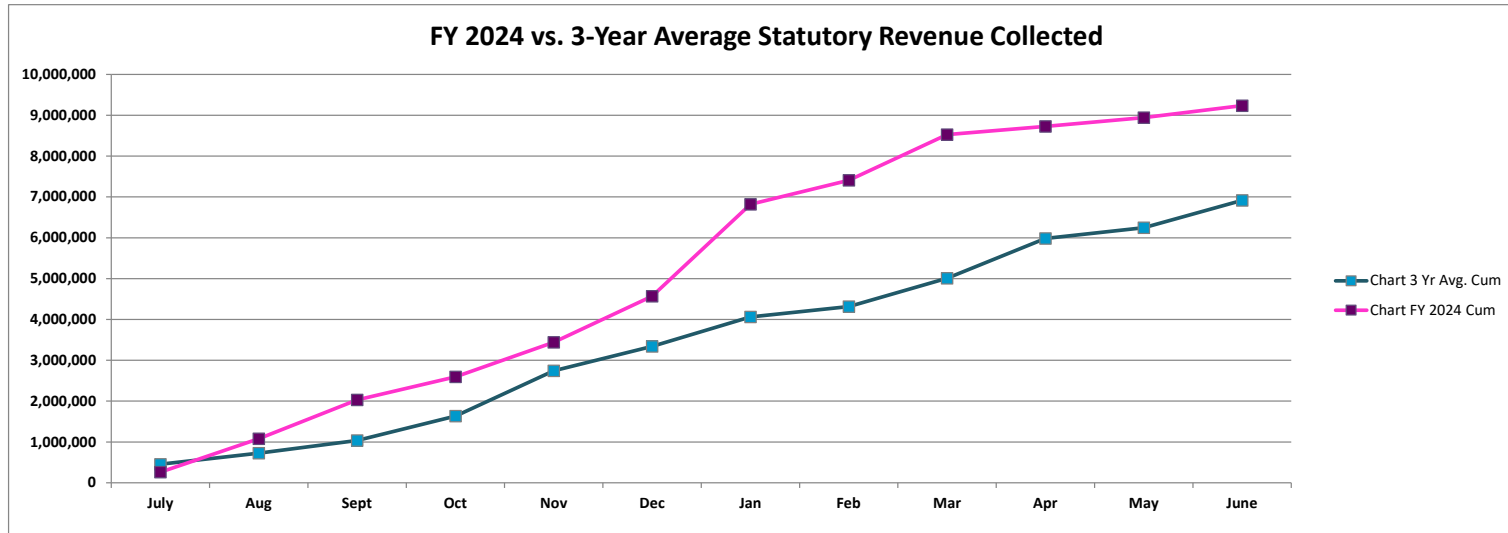
FY 2024 OKLAHOMA DEPARTMENT OF AEROSPACE & AERONAUTICS COLLECTED REVENUE BY MONTH & SOURCE

	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Received FY 2024	YTD Comparison FY 2023
200 STATUTORY REVENUE:														
423453 Speciality License Plate	1,176.00	912.00	840.00	1,176.00	720.00	792.00	864.00	1,008.00	1,248.00	936.00	1,008.00	1,464.00	12,144.00	8,928.00
415509 Gasoline Excise Tax	7,549.14	6,888.07	7,690.07	6,530.42	8,626.01	7,219.71	7,376.99	7,387.75	7,319.38	7,639.95	8,008.73	8,334.57	90,570.79	87,792.65
417171 Aircraft Excise Tax	207,359.70	730,910.68	906,912.93	490,086.20	583,297.15	915,335.41	2,117,440.03	496,299.00	1,110,590.08	175,296.97	81,803.89	261,483.90	8,076,815.94	8,548,783.08
428101 Aircraft Registration Fees	39,190.13	57,520.58	12,495.56	32,800.60	249,909.70	192,788.51	122,097.86	79,316.30	0.00	18,343.23	111,390.96	0.00	915,853.43	1,182,028.69
428911 APPPA Permit Fee	0.00	200.00	200.00	0.00	0.00	0.00	200.00	800.00	0.00	200.00	7,000.00	1,800.00	10,400.00	4,000.00
454102 Funds Previously Disbursed - Cities	0.00	18,773.47	17,224.75	16,783.00	0.00	8,500.00	0.00	0.00	0.00	0.00	1,490.00	22,372.50	85,143.72	56,630.51
458101 & 479199 Funds Previously Disbursed - Misc	0.00	8.50	79.00	13,263.83	0.00	1,683.00	1,049.21	0.00	0.00	90.75	0.00	68.00	16,242.29	16,395.85
458105 Funds Previously Disbursed - GCR	5,600.00	2,800.00	4,200.00	4,900.00	5,565.33	0.00	3,905.00	0.00	0.00	0.00	2,100.00	0.00	29,070.33	54,522.54
TOTAL STATUTORY REVENUE	260,874.97	818,013.30	949,642.31	565,540.05	848,118.19	1,126,318.63	2,252,933.09	584,811.05	1,119,157.46	202,506.90	212,801.58	295,522.97	9,236,240.50	9,959,081.32
400 OAC FEDERAL FUNDS:														
455101 OAC FAA/DoD Reimburse Draws	0.00	113,079.33	0.00	53,897.00	0.00	0.00	77,163.00	0.00	0.00	29,256.45	0.00	141,351.00	414,746.78	919,521.33
TOTAL OAC FEDERAL FUNDS	0.00	113,079.33	0.00	53,897.00	0.00	0.00	77,163.00	0.00	0.00	29,256.45	0.00	141,351.00	414,746.78	919,521.33
GRAND TOTAL: ALL FUNDS	260,874.97	931,092.63	949,642.31	619,437.05	848,118.19	1,126,318.63	2,330,096.09	584,811.05	1,119,157.46	231,763.35	212,801.58	436,873.97	9,650,987.28	10,878,602.65



FY 2024 vs. 3 Year Average Collected Statutory Revenue Comparison

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Totals
FY 2021	264,356	477,931	102,269	152,141	413,341	441,409	180,638	95,077	933,191	1,476,857	273,220	480,535	\$5,290,965
FY 2022	434,517	164,080	372,637	629,392	803,856	763,893	331,556	421,811	367,803	187,473	328,866	691,862	\$5,497,746
FY 2023	666,796	167,776	464,676	1,007,709	2,108,923	580,632	1,659,987	245,228	768,137	1,264,115	192,689	832,412	\$9,959,081
Totals	1,365,670	809,787	939,582	1,789,243	3,326,120	1,785,934	2,172,181	762,116	2,069,131	2,928,445	794,776	2,004,808	
3 Year average	455,223	269,929	313,194	596,414	1,108,707	595,311	724,060	254,039	689,710	976,148	264,925	668,269	\$6,915,931
FY 2024	260,875	818,013	949,642	565,540	848,118	1,126,319	2,252,933	584,811	1,119,157	202,507	212,802	295,523	\$9,236,241
Chart 3 Yr Avg. Cum	455,223	725,152	1,038,346	1,634,761	2,743,467	3,338,779	4,062,839	4,316,877	5,006,588	5,982,736	6,247,661	6,915,931	
Chart FY 2024 Cum	260,875	1,078,888	2,028,531	2,594,071	3,442,189	4,568,507	6,821,441	7,406,252	8,525,409	8,727,916	8,940,718	9,236,241	





Oklahoma Department of Aerospace & Aeronautics FY 2025 Budget

Revenue

Statutory revenue & reimbursements	\$25,539,146
Appropriation	\$72,000,000
ARPA	\$300,000
Federal grants	\$832,484

<u>Total Projected Revenue</u>	<u>\$98,671,630</u>
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Expenses

Airport Construction Program (traditional, non-PREP)

Total staff compensation	\$967,607
Airport Construction Program projects	\$76,823,680
	<hr/>
	\$77,791,287

<u>PREP construction projects</u>	\$58,073,658
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<u>Engine Test Cell Development Program</u>	\$16,000,000
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UAS/AAM

Total staff compensation	\$130,198
Partnerships	\$400,000
Equipment	\$5,000,000
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	\$5,530,198

Aviation Education

Total staff compensation	\$201,701
Grants and awards	\$2,000,000
	<hr/>
	\$2,201,701

Administrative

Total staff compensation	\$723,454
Professional services	\$883,200
Travel expenses	\$92,300
Administrative expenses	\$341,525
Information Technology	\$166,200
	<hr/>
	\$2,206,679

<u>Total Projected Expenses</u>	<u>\$161,803,523</u>
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*At the start of FY 2025 the Department had a cash balance of \$118M

Purcell Municipal (303)

General Airport

Proposed Project

The Overall Development Objective (ODO) of the proposed project is to rehabilitate Runway 17/35.

CY 2025: Design and Construct ODO.

Project Justification

The existing runway pavement is exhibiting seasonal environmental distresses such as weathering, raveling, and longitudinal/transverse cracking. The pavement is at a point where it is more cost effective to rehabilitate than let it deteriorate until a point where reconstruction is required. Rehabilitation will include a crack and seal coat to include the pavement on the west partial parallel taxiway.

Airport Information

- NPIAS: Basic
- Based Aircraft & Operations: 10 & 2,000
- Runway 17/35: 3,003' x 60'

Selection Criteria

- Pavement Management: PCI 63
- NPS: Runway Rehabilitation: 77
- OASP Goals: Runway PCI > 70



Agency Fiscal Year	FY 2024	FY 2025	FY 2026	Total
Commission		\$315,000		\$315,000
FAA State Apportionment				
FAA Discretionary				
FAA Non-Primary Entitlement				
Sponsor		\$35,000		\$35,000
Total		\$350,000		\$350,000

Federal grants require 10% matching funds while state grants require 5% matching funds. The Commission may provide half of the sponsor's federal match on the above project. Commission funding is dependent on availability of State funds.

To view full ACP please visit our website oac.ok.gov

South Grand Lake Regional (Ketchum - 1K8)

General Airport

Project Description

The Overall Development Objective (ODO) of the proposed project is to construct a new terminal and hangar development.

CY 2025: Design & Construct ODO

Project Justification

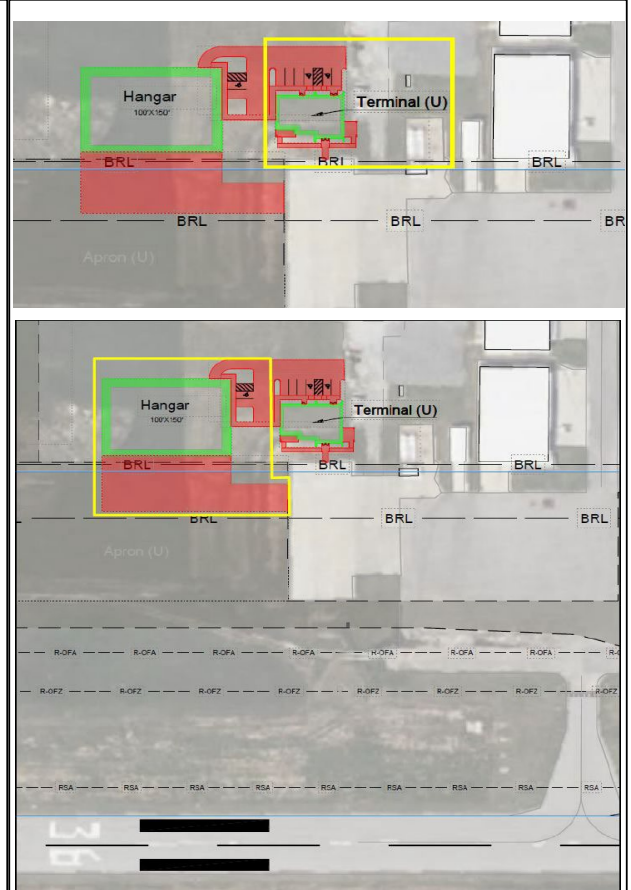
This project consist of constructing a new terminal building and 100' x 100' hangar. The existing equipment storage building does not provide sufficient room and facilities to accommodate the mix between waiting passengers, pilots, and others visiting the airport. The improvements will provide passengers and users of the terminal the facilities and amenities they would expect at an airport of this caliber. The project will also include construction of a corporate hangar in support of a statewide effort to increase revenue-generating aircraft storage facilities at airports across the state.

Airport Information

- NPIAS: Basic
- Based Aircraft & Operations: 14 (1 jet) & 8,890
- Runway 18/36: 4,730 & 75'

Selection Criteria

- Pavement Management: NA
- NPS: Terminal Building: 45
- NPS: Construct Hangar(s): 40
- OASP Goals: Meet Aviation Demand



Agency Fiscal Year	FY 2024	FY 2025	FY 2026	Total
Department		\$5,500,000		\$5,500,000
FAA State Apportionment				
FAA Discretionary				
FAA Non-Primary Entitlement				
Sponsor				
Total		\$5,500,000		\$5,500,000

Federal grants require 10% matching funds while state grants require 5% matching funds. The Department may provide half of the sponsor's federal match on the above project. Department funding is dependent on availability of State funds.

To view full ACP please visit our website oklahoma.gov/aerospace

Stroud Municipal (SUD)

General Airport

Proposed Project

The Overall Development Objective (ODO) of the proposed project is to extend Runway 18/36, install LED runway lights and PAPIs.

CY 2025: Design and Construct ODO

Project Justification

With the current runway length of 3,000', the airport cannot satisfy demand. The sponsor intends to provide documented aircraft demand that satisfies FAA's aviation demand criteria for the runway extension. The extension of the runway will be approximately 1,000' to the south to achieve a total length of 4,000' as well as a width of 75', which will allow the facility to reach FAA recommended design standards. This project will also include installation of new LED runway lights along the extension and existing runway edge and PAPIs.

Airport Information

- NPIAS: Basic
- Based Aircraft & Operations: 10 & 3,600
- Runway 18/36: 3,000' x 60'

Selection Criteria

- Pavement Management: PCI 77
- NPS: Extend runway: 59
- OASP Goals: Meet Aviation Demand, Safety & Standards



Agency Fiscal Year	FY 2024	FY 2025	FY 2026	Total
Department			\$3,350,000	\$3,350,000
FAA State Apportionment		\$750,000		\$750,000
FAA Discretionary				
FAA Non-Primary Entitlement	\$72,000	\$150,000		\$222,000
Sponsor		\$8,000	\$65,790	\$73,790
Total	\$72,000	\$908,000	\$3,415,790	\$4,395,790

Federal grants require 10% matching funds while state grants require 5% matching funds. The Department may provide half of the sponsor's federal match on the above project. Department funding is dependent on availability of State funds.

To view full ACP please visit our website oklahoma.gov/aerospace