**K-2 AFFIRMATION**

The undersigned acknowledges and states the following is true and correct as required by state law:

1. I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and title) am the authorized representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. (agency)
2. I verify that before entering into this contract the agency initiated a request for proposal from at least 3 qualified attorneys or firms engaged in providing such services **OR** it was not possible to submit the request for the following reasons. ( Be specific)

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1. The request for proposal was published on the Attorney General’s website on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
2. The request is attached and/or solicits a billable hourly rate and specifies the importance of price, quality, ability, and experience.
3. The agency selected the attorney/firm based on the criteria set forth in the request for proposal.
4. The agency selected the most competent and economic service who will further the best interest of the state.

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Authorized Agency Representative Certified this Date

Printed Name Title

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