

OBPVS/OKLAHOMA BOARD OF PRIVATE VOCATIONAL SCHOOLS
Citizenship or Qualified Alien Affidavit

Background - In accordance with **Title 56 O.S. §71**, all natural persons fourteen (14) years of age or older and present in the United States, applying for a license with the **Oklahoma Board of Private Vocational Schools ("OBPVS")** are required to provide the **OBPVS** with verification of lawful presence in the United States.

Who Shall Submit an Affidavit: Solicitors, Single Proprietor Owners, each Partner of a Partnership that owns a School, plus each Manager of an LLC that owns a School/Seminar.

When to Submit an Affidavit:

1. **For a U.S. Citizen**, shall only be submitted **once** to the **OBPVS** when either the School/Seminar is new or the Ownership interest or Employment with a School/Seminar interest is new.¹
2. **For a Qualified Alien**, shall be submitted when the individual is new to a School/Seminar and with each annual renewal (relicensing application), because Qualification may change over time.¹

Instructions for Required Affidavit: An individual should execute the **one** Affidavit that follows and applies to the person's presence in the United States. That is, submit **EITHER** Option 1- Verification of Citizenship **or** Option 2 - Affidavit Verifying Qualified Alien Status. Do **NOT** submit both Affidavit types for a single individual.

The selected Affidavit **must be signed before a notary public or other officer authorized to notarize affidavits under State law.** Note: The OBPVS' Application for Private Solicitor License (**Form 1180CM**) provides fields to reference the submission of one of these Affidavits.

AFFIDAVIT VERIFYING LAWFUL PRESENCE IN THE UNITED STATES

School/Seminar Name: _____

Option 1 - Verification of Citizenship

Affidavit of: _____

[Applicant's Name Printed or Typed]

STATE OF _____

) ss:

COUNTY OF _____

[Applicant's Name], of lawful age, being first duly sworn upon oath states, under penalty of perjury, as follows:

I am a United States Citizen.

[Signature of Applicant]

[Date Signed]

Subscribed and sworn to or affirmed before me this _____ day of _____ 20__

[Notary Signature]

[Notary Name Printed]

My Commission Expires: _____

Commission Number: _____

**[Apply Notary Seal
at the right. >>>>]**

¹ Source: Attorney General Opinion 08-016 (2008).
Form 1190CM
REVISED 02242015

Option 2 - Affidavit Verifying Qualified Alien Status

School/Seminar Name: _____

Affidavit of:

_____ [Applicant's Name Printed or Typed]

STATE OF _____)
) ss:
COUNTY OF _____)

_____ [Applicant's Name], of lawful age, being first duly sworn, upon oath states, under penalty of perjury, as follows:

I am a qualified alien under the Federal Immigration and Naturalization Act, and I am lawfully present in the United States.

[Signature of Applicant]

[Date Signed]

Subscribed and sworn to or affirmed before me this ____ day of _____ 20 ____.

[Notary Signature]

[Notary Name Printed]

My Commission Expires: _____

Commission Number: _____

**[Apply Notary Seal
at the right. >>>>]**