



# Drug and Alcohol MIS Reporting



# MIS Reporting

Each large operator (having more than 50 covered employees) must submit an annual Management Information System (MIS) report to PHMSA of its anti-drug testing using the MIS form and instructions as required by 49 CFR part 40 (at § 40.26 and appendix H to part 40), not later than March 15 of each year for the prior calendar year (January 1 through December 31).





# MIS Reporting

The Administrator may require by notice in the PHMSA Portal (<https://portal.phmsa.dot.gov/phmsaportallanding>) that small operators (50 or fewer covered employees), not otherwise required to submit annual MIS reports, to prepare and submit such reports to PHMSA.



# MIS Reporting



LESS Than 50 employees—get ready PHMSA is splitting it up so that 1/3 of all operators will have to submit each year

If you submit any DAMIS to PHMSA—you must also submit to OCC

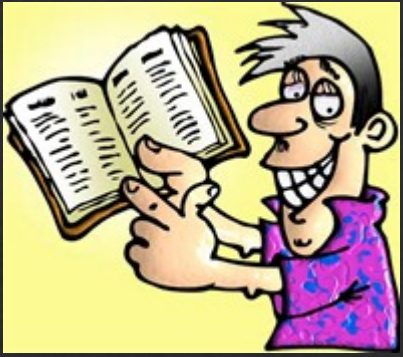
If your random is less than 50%--guess who is first



# MIS Reporting

## SUBCHAPTER 11. DRUG TESTING

- ◆ **165:20-11-1. Control of drug use in pipeline operations**
- ◆ The Commission adopts the provisions of 49 C.F.R. Part 199, with all amendments and appendices thereto as such exist on January 1, 2020.
- ◆ [**Source:** Amended at 35 Ok Reg 983, eff 10-1-18; Amended at 37 Ok Reg 1126, eff 10-1-20]
- ◆ **165:20-11-2. Reporting of anti-drug testing results**
- ◆ Each operator who is required to submit anti-drug testing results pursuant to 49 C.F.R. § 199.119 shall file a duplicate with the Pipeline Safety Department.
- ◆ [**Source:** Added at 28 Ok Reg 1125, eff 7-1-11]



# MIS Reporting

An operator must obtain the user name and password needed for electronic reporting from the PHMSA Portal ---

PORTAL     <https://portal.phmsa.dot.gov/portal>

Each report required under this section must be submitted electronically at DAMIS     [Damis.dot.gov](https://damis.dot.gov)



## PHMSA Portal Access Page



Username:

Password:

Login

[Create Account](#)

[OPID Registration](#)

[Forgot Password](#) | [Forgot Username](#)

### Announcements

Announcement Message

- IMPORTANT MESSAGE:** Registrants please do NOT submit your online HAZMAT Registrations before May 1, 2022. The early registration period for the 2022-2023 registration period begins May 1st. Our system is not open to accept registrations before that date.

- PHMSA Home
- Hazmat Home
- ▲ Pipeline Home
  - Annual Reports
  - DAMIS
  - Notifications
  - ODES 2.0
  - OPID Access
  - OPID Access Management
  - OPID Contact Management
  - PDM - Pipeline
  - PRIMIS
  - State Inspection Calc Tool
- ▲ Resource Management
  - User Profile
- PHMSA Resources
- Portal Feedback

Click on DAMIS



Copy and paste username & password into DAMIS website: DAMIS.dot.gov There are Instructions

Pipeline Home DAMIS



## DAMIS Username/Password

Operator ID	DAMIS Status	Account Information
<input type="checkbox"/>	PHMSA records indicate that this OpID has more than 50 covered employees OR this OpID has been selected to submit CY 2021 DAMIS data. The reporting website will open shortly after January 1, 2022 and reports are due by March 15, 2022.	URL: Pipeline MIS Reporting Supplemental Instructions username: [REDACTED] password: [REDACTED] contact: [REDACTED] e-mail: [REDACTED] phone: [REDACTED]

# DAMIS website insert username & password

## Login

User Name:

Password:

[Click here to obtain a user name and password or if you have any questions.](#)

**WARNING:**

You are accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or improper use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government purpose, monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms.



# MIS Reporting

A service agent (e.g., Consortia/Third Party Administrator as defined in 49 CFR Part 40) may prepare the MIS report on behalf of an operator. However, each report shall be certified by the operator's anti-drug manager or designated representative for accuracy and completeness.

They must list the OPID's on the form as to what operators the MIS report applies to.





Type of Test	1	2	3	4	5	6	7	8	9	10	11	12	13
	Total Number Of Test Results [Should equal the sum of Columns 2, 3, 9, 10, 11, and 12]	Verified Negative Results	Verified Positive Results ~ For One Or More Drugs	Positive For Marijuana	Positive For Cocaine	Positive For PCP	Positive For Opioids	Positive For Amphetamines	Refusal Results				Cancelled Results
									Adulterated	Substituted	"Shy Bladder" ~ With No Medical Explanation	Other Refusals To Submit To Testing	
Pre-Employment	57	57	0	0	0	0	0	0	0	0	0	0	1
Random	477	475	2	1	0	0	0	1	0	0	0	0	4
Post-Accident	1	1	0	0	0	0	0	0	0	0	0	0	0
Reasonable Susp./Cause	0	0	0	0	0	0	0	0	0	0	0	0	0
Return-to-Duty	0	0	0	0	0	0	0	0	0	0	0	0	0
Follow-Up	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	535	533	2	1	0	0	0	1	0	0	0	0	5

#### IV. Alcohol Testing Data:

Type of Test	1	2	3	4	5	6	7	8	9
	Total Number Of Screening Test Results [Should equal the sum of Columns 2, 3, 7, and 8]	Screening Tests With Results Below 0.02	Screening Tests With Results 0.02 Or Greater	Number Of Confirmation Tests Results	Confirmation Tests With Results 0.02 Through 0.039	Confirmation Tests With Results 0.04 Or Greater	Refusal Results		Cancelled Results
							"Shy Lung" ~ With No Medical Explanation	Other Refusals To Submit To Testing	
Post-Accident	1	1	0	0	0	0	0	0	0
Reasonable Susp./Cause	0	0	0	0	0	0	0	0	0
Return-to-Duty	0	0	0	0	0	0	0	0	0
Follow-Up	0	0	0	0	0	0	0	0	0
TOTAL	1	1	0	0	0	0	0	0	0

# MIS Reporting

The minimum annual percentage rate for random drug testing shall be 50 percent of covered employees.

Each year, the Administrator will publish in the Federal Register the minimum annual percentage rate for random drug testing of covered employees.

The Administrator's decision to increase or decrease the minimum annual percentage rate for random drug testing is based on the reported positive rate for the entire industry.



# MIS Reporting

When the minimum annual percentage rate for random drug testing is 50 percent, the Administrator may lower this rate to 25 percent of all covered employees if the Administrator determines that the data received under the reporting requirements of [§199.119](#) for two consecutive calendar years indicate that the reported positive rate is less than 1.0 percent.

When the minimum annual percentage rate for random drug testing is 25 percent, and the data received under the reporting requirements of [§199.119](#) for any calendar year indicate that the reported positive rate is equal to or greater than 1.0 percent, the Administrator will increase the minimum annual percentage rate for random drug testing to 50 percent of all covered employees.

# The Good News

Congress has agreed to let us to piggy back off of another state or PHMSA review of your Drug & Alcohol plan.

A joint NASPR/PHMSA group looking at how to determine whose plan has been reviewed—IE: when operations are in multiple states/regions

We would still look at state specific records

# QUESTIONS