

**OKLAHOMA CAPITOL IMPROVEMENT AUTHORITY
SPECIAL MEETING MINUTES
Thursday, August 10; 3:30 P.M.
GOVERNOR'S LARGE CONFERENCE ROOM, OKLAHOMA STATE CAPITOL**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: J. Kevin Stitt, Governor
Todd Russ, State Treasurer
John Suter, Executive Director, OMES
Charles Prater, Secretary-Member, Oklahoma Tax Commission
Shelley Zumwalt, Executive Director, Tourism and Recreation
Dr. Deborah Shropshire, Executive Director, Human Services

MEMBERS ABSENT: Matt Pinnell, Lt. Governor
Tim Gatz, Executive Director, Oklahoma Department of
Transportation

STAFF: Jamie Manoles, OCIA Director
Alexandra Edwards, Deputy Treasurer for Debt Management
Luis Estrada, Bond Analyst
Maria Maule, Office of the Attorney General

1. Call to order, certification of Open Meeting Act compliance, and establishment of a quorum by roll call. [Chair, Governor Stitt]

Governor Stitt called this special meeting to order at 3:38 p.m. The Governor was advised that notice of the meeting had been given and an agenda was posted in accordance with the Open Meeting Act.

2. Review, discussion, and possible action to approve the minutes of the March 21, 2023, meeting. [Chair, Governor Stitt]

Commissioner Prater moved to approve the minutes of the meeting held March 21, 2023. Executive Director Dr. Shropshire seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer Russ, aye; Executive Director Suter, aye; Commissioner Prater, aye; Executive Director Zumwalt, abstain; and Executive Director Dr. Shropshire, aye.

3. Legacy Capital Financing Act [Jamie Manoles & Maria Maule]

- a. Discussion and possible action to approve the form of the Memorandum of Understanding (“MOU”), to be used as the standard agreement between OCIA and state agencies for authorized Legacy Capital Financing Act (“LCFA”) projects, in accordance with 73 O.S., §§ 187A through 187B.**

Treasurer Russ moved to approve the form of the Memorandum of Understanding between OCIA and state agencies for authorized LCFA projects, as described in Agenda Item 3A. Executive Director Zumwalt seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer Russ, aye; Executive Director Suter, aye; Commissioner Prater, aye; Executive Director Zumwalt, abstain; and Executive Director Dr. Shropshire, aye.

- b. Discussion and possible action to delegate the Chair and Secretary, the ability to execute MOUs, as needed, that have been approved as to form by this Authority for authorized LCFA projects provided that:**

- i. Staff will provide information to the Authority on all newly executed MOUs at the next Authority meeting; and**
- ii. All substantive amendments to the standard agreement will be put before the Authority for approval, prior to execution.**

Executive Director Suter moved to delegate to the Chair and Secretary, the ability to execute MOUs, as described in Agenda Item 3B. Executive Director Dr. Shropshire seconded the motion. The motion passed and the following votes recorded:

Governor Stitt, aye; Treasurer Russ, aye; Executive Director Suter, aye; Commissioner Prater, aye; Executive Director Zumwalt, abstain; and Executive Director Dr. Shropshire, aye.

4. Adjournment.

There being no further business, Commissioner Prater made the motion to adjourn. Executive Director Dr. Shropshire seconded the motion. Seeing no opposition, the meeting adjourned at 3:48 p.m.

Governor Stitt, aye; Treasurer Russ, aye; Executive Director Suter, aye; Commissioner Prater, aye; Executive Director Zumwalt, aye; and Executive Director Dr. Shropshire, aye.