

**BOARD OF MENTAL HEALTH AND
SUBSTANCE ABUSE SERVICES**

July 22, 2011

**Department of Mental Health
And Substance Abuse Services
Oklahoma City, Oklahoma**

Board Members Present:

Ronna Vanderslice, Ed.D., Chair
Brent Bell, D.O.
Joel Carson
Bruce Fisher
Henry Haynes, Ed.D.
Larry McCauley, Ed.D.
Robert McDonald
Paul Pierce, M.D.
J. Andy Sullivan, M.D.
Gail Wood

Others present:

Commissioner, Terri White,
ODMHSAS
Durand Crosby, ODMHSAS
Caletta McPherson, ODMHSAS
Steven Buck, ODMHSAS
Carrie Slatton-Hodges, ODMHSAS
Angie Patterson, ODMHSAS
Gretchen Geis, ODMHSAS
Kimberly Poff, ODMHSAS
Jeff Dismukes, ODMHSAS
Deneka Cain, ODMHSAS
Richard Bowden, ODMHSAS
Carol Ladd, ODMHSAS
John Hudgens, ODMHSAS
Ray Caesar, ODMHSAS
Stacy Mahone, ODMHSAS
Tiffany White, ODMHSAS
John Bureman, ODMHSAS
D. Heath Holt, ODMHSAS
Rebecca Beck, ODMHSAS
Kodi Pollard, ODMHSAS
Pam McKeown, ODMHSAS
Wendy Larsen, ODMHSAS
Lorrie A. Byrum, ODMHSAS
Kim Heaton, ODMHSAS
Debbie Davis, ODMHSAS
Rosangela Miguel, ODMHSAS

Debra Mankin, ODMHSAS
Carolyn Merritt, ODMHSAS
Jason Maricle, ODMHSAS
Pam Mulvaney, ODMHSAS
Sherryl Taylor, ODMHSAS
Tyler Franks, ODMHSAS
Tuong Thai, ODMHSAS
Rex Huckleby, ODMHSAS
Lindsay Pianalto, ODMHSAS
Todd Crawford, CRC
Jeff Smith, CRC
Nancy Poteete, OK Residential
Assisted Living Association
Tom Boone, Counseling & Recovery
Services of Oklahoma
Michael Duncan, GLCMHC
Brenda Ototivo, JTCMHC
Jeremiah Sisovsky, self/A2C
Joe Johnston, Catalyst
Randy May, GMH
Trudy Hoffman, NCBH
Vesta Webb, NCBH
Sterling Zearley, OPEA
Robert Nash, OKC Police Dept. CIT
Teresa Collado, NAIC
Miles Lewis, JLH
Tina Marcott, JLH

Debbie Moran, CACMHC
Sandi Maffeo, CACMHC
M. Shultes von Schlageter, OCCIC
Leslie DeHart, COCMHC
Tanya King, COCMHC

Tina Stiefmiller, COCMHC
Kathleen Wandel, COCMHC
Anita Tanner, COCMHC
Larry Gross, COCMHC

CALL TO ORDER

Dr. Vanderslice called the meeting to order at 9:05 a.m. and declared a quorum was present.

APPROVAL OF MINUTES OF THE MAY 27, 2011, BOARD MEETING

Mr. Carson moved to approve the minutes from the May 27, 2011, meeting. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Sullivan	Yes
Mr. Fisher	Yes	Dr. Vanderslice	Yes
Dr. Haynes	Yes	Ms. Wood	Yes
Dr. McCauley	Yes		

Dr. Pierce entered at 9:08 a.m.

DISCUSSION AND POSSIBLE ACTION REGARDING CRITICAL INCIDENT REPORT

John Hudgens had no additional information to add to the Critical Incident Report.

Ms. Wood asked how many of the deaths of our consumers are actually reported to us. Mr. Hudgens stated it is difficult to estimate a number, but that we would try to find out and let the Board members know.

Dr. Sullivan moved to approve the Critical Incident Report. Dr. McCauley seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING PROGRAM CERTIFICATION RECOMMENDATIONS

Alcohol and Drug Treatment Programs

A. Certification

Certification was recommended for: Cornerstone Counseling & Consulting, Inc.; Meremark, Inc. dba Clarity at Seven Ponds; and White Horse Ranch, L.L.C.

Ms. Wood moved to approve certification for the above-referenced programs. Mr. Fisher seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

Alcohol and Drug Treatment Programs

A. Permit for Temporary Operation

Permit for temporary operation was recommended for: Mi-Win, Inc. dba Justin's Lighthouse Recovery Services.

Mr. Fisher moved to approve permit for temporary operation for the above-referenced program. Dr. Pierce seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

B. One-Year Certification

One-year certification was recommended for: Maximus Counseling, Inc.; and People, Inc. of Sequoyah County.

Dr. Sullivan moved to approve one-year certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

C. Two-Year Certification

Two-year certification was recommended for: 12 & 12, Inc.; Alcohol Training & Education, Inc.; Counseling & Recovery Services of Oklahoma, Inc.; and Valliant House, L.L.C.

Dr. McCauley moved to approve two-year certification for the above-referenced programs. Ms. Wood seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

D. Certification with Special Distinction

Certification with special distinction was recommended for: Bridgeway, Inc.

Ms. Wood moved to approve certification with special distinction for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

E. Probationary Certification

Probationary certification was recommended for: Demson Counseling & Associates, Inc.

Dr. Pierce moved to approve probationary certification for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

Community Mental Health Center Programs

A. Two-Year Certification

Two-year certification was recommended for: Jim Taliaferro Community Mental Health Center.

Dr. McCauley moved to approve two-year certification for the above-referenced program. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

Community Residential Mental Health Programs

A. Certification with Distinction

Certification with Distinction was recommended for: Community Counseling Center, Inc. dba Gatewood Residential Care Home; Santa Fe Residential Care Home, L.L.C.; and Sugar Mountain Retreat, Inc.

Golden Years Residential Care was withheld, pending additional information. Mr. Hudgens explained that they have completed all requirements and performed at this level during the review, but subsequently, they have been unable to obtain their current license from the Department of Health. It is a technicality, but Provider Certification cannot recommend certification to the Board until they receive their license.

Dr. Haynes moved to approve certification with distinction for the above-referenced programs. Ms. Woods seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

Santa Fe Residential Care Home achieved 100% in all areas of their site visit, but they were not in attendance to be congratulated.

DISCUSSION REGARDING REPORT FROM COMMISSIONER

Commissioner White reported on the following items:
Carl Albert Community Mental Health Center – staff appreciation celebration. Commissioner White, Durand Crosby and Deputy Commissioner Carrie Slatton-Hodges attended the CACMHC staff celebration which is their annual fish fry. They recognized two employees with years of service awards who had been with CACMHC for 30 years.

1st Annual Nicotine Cessation Conference – (Speaker). Commissioner White spoke at this conference which focused on the cessation of tobacco use by persons who have mental illness and addiction issues. Individuals who cease using tobacco at the same time that they start their recovery from addiction are

25% more likely to be successful in their recovery. The Tobacco Settlement Endowment Trust has been a partner with ODMHSAS in tobacco cessation initiatives.

Ada, Oklahoma site visits with Gail Wood: Ada Residential Care, Martha K. Kilgore, Associate District Judge, Pontotoc County; Lone Beasley, Editor, Ada Evening News; Oklahoma Families First; Area Chemical Dependency Center; and Multi County Counseling. Commissioner White and Board member Gail Wood visited these agencies. Ms. Wood provided a brief report on the site visits.

Clarke Stroud, Vice-President for Student Affairs – Dean of Students; William Wayne, Ph.D., Director of Counseling and Testing Services; Scott Miller, Ph.D., Associate Director of Counseling and Testing Services, University of Oklahoma; Jim Priest, Executive Director, Fighting Addiction Through Education (FATE) and Reggie Whitten, Co-founder, Whitten-Newman Foundation. The Department reached out to the University of Oklahoma to offer prevention and education technical assistance around substance abuse.

Brandon Whitten Institute for Addiction & Recovery First Advisory Committee – Commissioner White was asked to be a member of the Advisory Committee. Brandon Whitten passed away nine years ago from addiction issues in his early twenties. His father created a foundation to help in the addiction recovery field. The Institute was created at East Central University to focus on public education and the student population. There is also an academic curriculum that will help individuals get their drug and alcohol counseling license.

R. Murali Krishna, M.D., President, Integris Mental Health; Michael Brand, Ph. D., Associate Professor of Psychiatry and Behavioral Sciences, OU Department of Psychiatry; and Julio I. Rojas, Ph.D., Assistant Professor of Psychiatry and Behavioral Sciences, Director, OU Physicians ExecuCare Program, University of Oklahoma Health Sciences Center. Commissioner White met with these individuals to discuss creating a center for mental health and addiction recovery that would be state of the art and comprehension in their approach to treatment.

Marek Ferguson, Director, State Charitable Campaign – Commissioner White has been asked by the Governor to chair this year's State Charitable Campaign.

Justice Reinvestment Initiative Working Group and Justice Reinvestment Initiative Press Conference – Commissioner White reported on these two events. Speaker of the House, Kris Steele, announced this initiative in a press conference from the Blue Room. The Justice Reinvestment Initiative Working Group is a group that was formed to study the Oklahoma criminal justice system to see if there are better solutions other than incarceration. The Council of State Governments will research the issues around incarceration and help state officials come up with better solutions. They have done this in Kansas and Texas, and both of those states have seen an investment in treatment rather

than corrections as a result of this initiative. Commissioner White serves on the steering committee, along with a number of other individuals.

Governor's Transformational Advisory Board – This Board had its last meeting in June. Commissioner White suggested that we have a closeout presentation to the Board at a future Board meeting. This grant ends September 30, 2011.

Shaping the National Underage Drinking Prevention Strategy – SAMHSA UAD Prevention Regional Discussion with States/Territories/Tribes/Communities – This is a meeting called by SAMHSA, our federal partner. SAMHSA will create a national strategy to prevent underage drinking. They are holding regional meetings to get input into the strategy. Commissioner White and Deputy Commissioner Steven Buck attended the regional meeting in Dallas, TX.

DISCUSSION REGARDING REPORT FROM CHIEF OPERATING OFFICER

Durand Crosby reported on the following items:

Oct. 5-7, 2011 – Mental Health, Prevention & Substance Abuse Conference – Embassy Suites, Norman, Oklahoma – Mr. Crosby invited all of the Board members to attend.

Eric Pfeifer, M.D., Oklahoma State Chief Medical Examiner and Stan Ardoin, M.D., Medical Director, ODMHSAS – Mr. Crosby and Dr. Ardoin met with the new Chief Medical Examiner for Oklahoma to improve the relationship with the medical examiner's office and discuss ways to get quicker and more accurate returns on death certificates for our consumers.

Mr. Crosby asked the Board members to review the facility success stories. Our employees do a great job especially during these years with budget cuts.

DISCUSSION REGARDING THE REPORT FROM THE CORPORATE ACCOUNTABILITY COMMITTEE

Mr. McDonald stated that the Corporate Accountability Committee reviewed the reports of the Consumer Advocate General and the Inspector General.

Mr. McDonald reported that everyone in the Advocate's office has been through training on trauma awareness.

The Consumer Advocate's office has established a group session on consumer rights at the Treatment Mall at Griffin Memorial Hospital (GMH). In addition, they are training others on the grievance process.

The Consumer Advocate's office is working with other divisions on streamlining the site visits to providers.

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF INSPECTOR GENERAL REPORT

Inspector General, Kim Poff, had nothing new to add to her report.

Dr. Vanderslice asked Commissioner White to discuss the ethics presentations that have come out of the recent rise in investigations that have to do with boundary issues.

Commissioner White stated that Chief Operating Officer, Durand Crosby, and Larry Gross, Executive Director of Central Oklahoma Community Mental Health Center, are creating an ethics training that discusses boundary issues for staff with consumers. This training will be mandatory for everybody every year.

Mr. Carson moved to approve the Office of Inspector General report. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

DISCUSSION AND POSSIBLE ACTION REGARDING THE OFFICE OF CONSUMER ADVOCACY REPORT

Consumer Advocate General, Deneka Cain, had nothing to add to her report.

Mr. Carson moved to approve the Office of Consumer Advocacy report. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

DISCUSSION REGARDING THE REPORT FROM THE PERFORMANCE IMPROVEMENT COMMITTEE

Ms. Wood reported on the presentations from the June Performance Improvement Committee meeting.

Sean Couch, Director of Telehealth Services, gave a presentation on the Department's use of video technology to improve how mental health and substance abuse services are delivered throughout the state. Ms. Wood stated

the capabilities of the Telehealth System were discussed and also the benefits and savings of the system.

Rhonda Rothell, Interim Director of Behavioral Health Recovery Services at Jim Taliaferro Community Mental Health Center, gave a presentation on their Drug Court. Drug Court involves very intense supervision of drug court participants. The participants must meet certain benchmarks before they can be moved up in the program, and if they backslide, there are immediate sanctions and incentives. Their completion rate is 85%, which is excellent.

DISCUSSION REGARDING THE REPORT FROM THE FINANCE COMMITTEE

Dr. Haynes stated that Richard Bowden presented the June 2011 finance report. The expenditures budget for several facilities shows a deficit at fiscal year end, but all major programs are within their budget so the deficits are covered. There are still a significant amount of encumbrances funded from SFY-2011 funds that are outstanding but will be liquidated or released prior to the November 15th deadline. The Department's un-obligated balance of funds is currently 5.63%, the majority of which is federal and pass through funds.

The cash collections reports were presented showing total revolving revenues being negative in the amount of \$2.5M. The majority of the deficit is a result of Central Office's delayed collection of our Medicaid Administrative Claiming program, but we will soon be receiving those funds. Our facility collections continue to be supported by the Enhanced Medicaid program and our quarterly disproportionate share collections.

Budget Revision #6 increases revolving revenues, encumbers funds for our third quarter Enhanced Medicaid program, and recognizes additional federal awards.

Budget worksheets for SFY-2012 were presented showing a total available budget of \$290M. This budget represented a \$9.5M decrease of funds available when compared to the current SFY-2011 budget. This reduction was due to one-time funds being fully expended, a net 0.3% appropriated budget reduction, and unfunded mandates. Although we appreciate the Legislature's very favorable treatment of our agency with minimal cuts to our appropriated budget, we are still required to fund a portion of the Smart on Crime program, provide match for a Systems of Care grant, and fund various maintenance items such as increases in employee insurance and retirement so that the net effect is a \$9.5 million decrease. These reductions will be absorbed by savings from a Voluntary Buyout Program, cuts to contracted and state operated programs, and estimated additional contract under-utilization. Commissioner White will further describe the proposed budget adjustments in today's meeting.

The Finance Committee recommended approval of the finance report, Revision #6, and the Fiscal Year 2012 budget as submitted.

DISCUSSION AND POSSIBLE ACTION REGARDING MONTHLY FINANCE REPORT

Richard Bowden had nothing new to add to the financial report.

Commissioner White reviewed the budget adjustments for FY12. They are as follows:

Smart on Crime Program	\$3,000,000
System of Care Match	\$2,000,000
GMH Budget Adjustment	\$1,500,000
Reduction in Provider Contracts – Mental Health	(\$2,438,606)
Reduction in Provider Contracts – Systems of Care	(\$ 472,000)
Reduction in Provider Contracts – Substance Abuse	(\$1,465,386)
Reduction in Provider Contracts – Residential Care	(\$ 140,000)
Reduction in Provider Contracts – Halfway House Services	(\$ 500,000)
Reduction in funding to state operated facilities	(\$2,910,000)
Reduction in Central Office Administration	(\$1,000,000)
Substance Abuse Detox Rate Adjustment	\$ 300,000
Substance Abuse Title XIX Match increase	\$ 600,000
Sole Source Contracts – Payment schedule to match FFS	(\$1,000,000)
Closure of Bill Willis CMHC	(\$2,235,628)
Prior Authorizations – Increased Cost	\$ 300,000
Program Implementation Savings	(\$2,847,000)
Completion of ARRA Tulsa Housing Program	<u>(\$2,223,616)</u>
Total	(\$9,532,236)

Mr. Carson moved to approve the financial report. Dr. Sullivan seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

PRESENTATION

Commissioner White presented the ODMHSAS winners of the Oklahoma Quality Team Day Awards.

NEW BUSINESS

Commissioner White stated that ODMHSAS Board member Mary Anne McCaffree was featured in an article in the magazine, *Slice*. The article is entitled “Having Healthier Babies”.

ADJOURNMENT

Dr. Sullivan moved to adjourn the Board meeting. Dr. Haynes seconded the motion.

ROLL CALL VOTE

Dr. Bell	Yes	Mr. McDonald	Yes
Mr. Carson	Yes	Dr. Pierce	Yes
Mr. Fisher	Yes	Dr. Sullivan	Yes
Dr. Haynes	Yes	Dr. Vanderslice	Yes
Dr. McCauley	Yes	Ms. Wood	Yes

The meeting adjourned at 10:50 a.m.

Brent Bell, D.O.

Joel Carson

Bruce Fisher

Henry Haynes, Ed.D.

Mary Anne McCaffree, M.D.

Larry McCauley, Ed.D.

Robert McDonald

Paul Pierce, M.D.

J. Andy Sullivan, M.D.

Ronna Vanderslice, Ed.D,
Chair

Gail Wood, Vice-Chair