

OKLAHOMA EVIDENCE BASED WORKGROUP

MAY 6, 2011

UNITED WAY

OKLAHOMA CITY, OKLAHOMA

MINUTES

Members Present:

James Allen

Dr. David Wright

Dr. Don Baker

Patty Martin

Kelvin Hobbs

Patti Shook

Julie Raadschelders

INTRODUCTIONS

All members and ODMHSAS Staff introduced themselves to familiarize everyone with those, if any, that were unable to attend the previous meetings.

APPROVAL OF MINUTES FROM THE APRIL 4, 2011 MEETING

April 4, 2011 meeting minutes approved by majority vote.

DISCUSSION/REVISION OF FUTURE MEETING DATES AND TIMES

It was brought to the groups' attention that the current schedule had become a conflict and future meeting dates and times were re-established. The July 1 meeting was moved to July 8, and the September 2 meeting was moved to September 9. Both changes were with regards to the 4th of July and Labor Day holidays. The meeting time was moved from 3-5pm to 10-12pm in regards to the distance traveled for some of our members. It was noted that new meeting locations would have to be established in lieu of the changes, and that those new locations would be made known to all members prior to the July 8 meeting.

DEVELOPMENT OF EBP SCORING TOOL/IDENTIFICATION OF KEY DOMAINS

Development began on the deeper levels of the scoring tool and identification of key domains. At the request of the Chair (J. Allen) all decisions of the workgroup were displayed for everyone to see and edit as the meeting went along. The following is a copy of the progress made towards completion of this task:

Intervention based upon a theory of change that is documented in a clear logic model or conceptual model:

Contents:

- 1. Process of implementation*
- 2. State short and long term outcomes*
- 3. Who is responsible for measuring the objectives / completing program components?*
- 4. Identification of the specific behavior targeted*
- 5. Identification of specific populations (separate model for each)*
- 6. Identification of intervening variables*
- 7. Identification of the type of strategy*
- 8. Inclusion of timeline of project activity*

Quality of contents:

- 1. Use of SMART format*
- 2. Best fit of strategies identified with goals / objectives / population, etc. Will the proposed program yield the listed short and long term outcomes? Are the proposed activities an appropriate match with the population served?*
- 3. Feasibility of proposed project components (staffing, timeline, resources – from grantee or in-kind or match)*
- 4. Linkage of proposed plan with needs assessment data – rationale of the strategies selected. Do these strategies link with the strategies selected?*

Strategies are similar in content and structure: (program fidelity component of our program review)

- 1. Need to use consistent language throughout our guidance.*
- 2. List separately the similarities and differences between proposed programs and programs on registries / journals. (implementation checklist)*
- 3. Provide justification for any differences between registry / literature and program proposal.*
- 4. To what extent will these differences impact the proposed outcomes? (see 6 and 7)*
- 5. (Inquire into MASS model for evaluating acceptable deviation in program design or delivery).
– Dr. Baker and Martin*
- 6. We need to identify various dimensions of program differences in terms of their level of impact (intricate workings of a program vs. generalizability to populations and settings).*
- 7. Is there documentation in the literature of similar program adjustment?*

8. *Strategy is supported by documentation of credible results from past use.*
 1. *Results from the applicant in its own use of the proposed strategy*
 2. *Results from an outside organization in its use of the proposed strategy*
 3. *These results were obtained by a third party evaluator*
 4. *These results were obtained by internal evaluators*
 5. *Submission of evaluation tools and protocols from these evaluations*
 6. *Submission of evaluation results*
 7. *(look at Service to Science tools) –*
8. *Proprietary evaluation materials?*

ANY OTHER BUSINESS

Primary focus for the July meeting is to finish the EBP scoring tools.

MEETING SCHEDULE

The next meetings will be held on:

July 8, 2011

September 9, 2011

November 4, 2011

ADJOURNMENT

The fourth Oklahoma EBP Workgroup meeting was dismissed at 11:57am CST