

- ◆ Section 508 was originally added as an amendment to the Rehabilitation Act of 1973 in 1986.
- ◆ In 1998, Congress amended the Rehabilitation Act of 1973 to require Federal agencies to make their electronic and information technology (EIT) accessible to people with disabilities.
- ◆ Section 508 was passed by the Oklahoma Legislature and signed by the Governor of Oklahoma in 2004.

Section 508 establishes requirements for electronic and information technology developed, maintained, procured, or used by the Federal government. Section 508 requires Federal electronic and information technology to be accessible to people with disabilities, including employees and members of the public. 508 also requires entities to provide individuals with disabilities with reasonable accommodations.

An accessible information technology system is one that can be operated in a variety of ways and does not rely on a single sense or ability of the user. For example, a system that provides output only in visual format may not be accessible to people with visual impairments and a system that provides output only in audio format may not be accessible to people who are deaf or hard of hearing. Some individuals with disabilities may need accessibility-related software or peripheral devices in order to use systems that comply with Section 508.

This includes websites, video and audio tapes, electronic books, televised programs, and other such media.

The Oklahoma Department of Transportation (ODOT) ensures that no person or groups of persons shall, on the grounds of race, color, religion, sex, age, national origin, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by ODOT, its recipients, sub-recipients, and contractors.



In compliance with the Americans with Disabilities Act, the Oklahoma Department of Transportation will provide reasonable accommodations for persons with disabilities, upon request. To request an accommodation, please call the office of the ADA/504/508 Coordinator or Oklahoma Relay at 1-800-722-0353, no later than 72 hours before any scheduled event.



ADA/504/508 Coordinator
Civil Rights Division
 200 N.E. 21st Street
 Oklahoma City, OK. 73105
 Phone: 405-521-4140
 Cell: 405-924-5540
 Fax: 405-522-2136
 Relay: 1-800-722-0353



Oklahoma Department of
 Transportation

YOUR RIGHTS UNDER

Section 508 of the
 Rehabilitation Act



COMPLAINT PROCESS

In the event an individual believes that the Department has failed to comply with Section 508 of the Rehabilitation Act of 1973, the individual or group of Individuals may file a complaint with the Department. The process for filing a Section 508 complaint will be as follows:

1. A written complaint should be filed using the Department's Section 508 complaint form (Form 508-01). Copies of this form may be printed from the Department website or a copy may be obtained by contacting the ADA/504/508 Coordinator.
2. Upon receipt of a complaint, the ADA/504/508 Coordinator will review the complaint to determine whether the technology listed in the complaint is subject to the IT accessibility standards.
3. The Coordinator will then send a written notice to the complainant within ten (10) business days, excluding holidays, from the receipt of the written complaint, which will include:
 - 1) A statement indicating whether the technology in question is or is not subject to the IT Accessibility Standards;
 - 2) A statement that the agency will conduct a review to confirm whether the technology in question is non-compliant, if the technology in question has been determined to be subject to the IT Accessibility Standards; and
 - 3) A copy of these complaint procedures.
4. The Coordinator will conduct a review within thirty (30) days from the receipt of the written complaint to determine whether the technology in question is noncompliant. The Information Services Director, Office of State Finance and/or the Electronic and Information Technology

Accessibility (EITA) Advisory Council may assist the review, if necessary.

5. Upon completion of the review, the agency shall provide written notice of the results of the review to the complainant, the Office of State Finance and the EITA Advisory Council, which shall include one of the following:
 - 1) Documentation that the technology conforms to all applicable accessibility standards;
 - 2) A documented explanation that any non-conformance with accessibility standards was exempted due to an exception or undue burden; or
 - 3) An agreement in part or in whole with the written complaint that includes a plan with reasonable timelines for conforming to applicable IT Accessibility Standards.
6. If the complainant disagrees with the result of the complaint, a Petition for Appeal may be filed with the Civil Rights Administrator and/or the Office of State Finance.

APPEAL PROCESS

In the event that the complainant is not satisfied with the final complaint response issued by an Department, an appeal can be filed as follows:

1. An appeal may be filed with the Department's Civil Rights Administrator or with the Chief Information Officer of the Office of State Finance (OSF). The appeal must be filed in writing and must provide detailed information with a copy of the initial complaint attached.

Civil Rights Administrator
Civil Rights Division
200 N.E. 21st Street
Oklahoma City, OK. 73105
Phone: 405-521-4139
Fax: 405-522-2136
Oklahoma Relay: 1-800-722-0353

AND/OR

Office of State Finance
Chief Information Officer
2300 N. Lincoln Blvd., Room 122
Oklahoma City, OK. 73105
Phone: 405-521-2444
Email: Accessibility@omes.ok.gov
Website: <https://ok.gov/cio/Accessibility.html>

3. Written notice of receipt of a complaint pursuant to this section shall be sent to the complainant, within ten (10) business days, excluding holidays, from the date the complaint is filed with either entity.
4. The review team shall evaluate the complaint and the agency response and may gather additional information as necessary to render an independent decision.
5. The final written notice to the complainant and the agency will be sent no later than sixty (60) calendar days from the receipt of the written complaint with OSF.

