



**ENVIRONMENTAL REQUIREMENTS  
FOR FEDERALLY FUNDED LOCAL  
GOVERNMENT PROJECTS**

# LOCAL GOVERNMENT NEPA STUDY CHECKLIST – UPDATED 2/19/2016

- Required for all FHWA funded projects being submitted for completion of NEPA
- All requests need to be submitted through the Local Government Project Manager
- Local Government Project Manager will submit the request to Environmental Programs Division
- If the information is complete and the project is in the first 3 years of the 5 Year CIRB Work Plan, the County will be provided a list of NEPA consultants on ODOT contract
- Once a consultant is selected, a scope clarification meeting/call will be scheduled



# LOCAL GOVERNMENT NEPA STUDY CHECKLIST - CONTD

- Section I– Project Information
- Section II – Existing facility. Be sure to include most current bridge inspection report
- Section III – Purpose & Need for the project – why the project is needed (not what is proposed)
- Section IV – Proposed work
- Section V – Type of detour
- Section VI - Location map should be of good quality, have County Roads labeled, North arrow, County, JP Number. Include USGS map of the study area – this is to identify any jurisdictional blue lines. Include study footprint or plans. Important for study footprint to have a good scale.



# LOCAL GOVERNMENT NEPA STUDY CHECKLIST - CONTD

- Section VII – Identify relocations (requires relocation plan) and federal or tribal properties (requires signed permission letters).
- Section VIII – Need signed property owner notification letters or signed letter from Commissioner with a list of property owners notified. Capacity expansion or projects on new alignments will need public meetings.
- Section IX - Identify Section 4(f) properties (publicly owned parks, wildlife refuge, recreational areas) and Section 6(f) – properties with Land & Water Funds (requires replacement in kind)



# LOCAL GOVERNMENT NEPA STUDY CHECKLIST - CONTD

- Section X – Historic Bridges (Scott will cover this later)
- Section XI – Traffic data needed for noise studies for projects on new alignment or capacity increase
- Section XII – XIV Applicable to mostly urban projects – Traffic analysis, Sidewalk Requirements
- For ALL projects R/W plans are required prior to completion of NEPA document



# CIRB FUNDED NEPA

- ODOT will fund completion of NEPA through ODOT contracts for all FHWA funded projects in the first 3 years of the 5 Year Commission approved CIRB Work Plan.
- If a project has potential for formal consultation for species or has tribal or federal properties where NEPA or R/W acquisition is expected to take longer, projects in the next 2 years will be considered for early NEPA
- All other projects, the County has option of hiring a NEPA consultant directly and paying for it themselves.



## CIRB FUNDED NEPA - CONTD

- A kickoff meeting with ODOT is mandatory before any work on the NEPA can be started by a County NEPA consultant
- ODOT will provide the most current scope and timeline at the kickoff meeting
- No saving in time by the County hiring a NEPA consultant directly.



# RIGHT OF WAY ACQUISITION PRIOR TO COMPLETION OF NEPA

The County may request permission to start right-of-way acquisition prior to completion of NEPA document if

- The project has no federal or tribal properties or Section 4(f) impacts
- All the field studies are complete

No ground disturbance for utilities or construction can occur until the NEPA document is approved.





# ENDANGERED AND THREATENED SPECIES

- The consultation with US Fish and Wildlife Services (USFWS) is completed by ODOT for all FHWA funded projects. This information is used for 404 permits also – makes your 404 permit process faster. Also there are streamlined programmatic consultation which applies only to FHWA funded projects.
- Formal consultation for endangered species will require extensive construction details from the Designer such as location of work roads and pads, method of demolition, construction, duration of construction, etc.

