



3 Star - Level Overview

Child Care Centers

OKLAHOMA Human Services

Two ways to meet 3 Star:

- 1) Meet all 2 Star plus additional 3 Star criteria OR
- 2) Have a permit or license, meet minimum licensing requirements PLUS
 - a) Accredited OR
 - b) Head Start

When you choose to meet by #1 above: meet all items listed in 2 Star CCC Overview plus all of the 3 Star items below.

Administrative

- Personnel policies are given to staff, are also kept on site, and include plans for how children are with the same staff most of the day.
- Staff meetings are held every 3 months.

Master Teachers (MT)

- There is 1 full-time MT for every 40 children (of program's licensed capacity).
- Out-of-School Time programs and day camps have a fulltime MT for every 50 children (of the program's licensed capacity).

Learning Environment

- Rooms for 2 year olds and older have math plus science/nature interest areas.
- Each classroom uses curriculum and/or lesson plans that are developmentally appropriate and that align with Oklahoma's Early Learning Guidelines (ELGs) and/or Oklahoma Academic Standards. Curriculum/lesson plan information is shared with families.
- Lesson plan are developed using ELGs and/or Oklahoma Academic Standards and show which ones were used. A staff with ELG training reviews the lesson plans.
- Staff do at least 2 physical activities each day with the children.
- Children stay with the same staff most of the time every day.

Program Evaluation

- A program assessment is done once a year.
- Written program goals with plans for meeting them are made each year and are shared with staff.

Family Partnerships

- Staff carry out plans for sharing confidential information with families about their child.
- There are two ways to share information about the program with families. These can be bulletin boards, newsletters, family handbooks, websites, email, social media, or other online communication.
- Families are welcomed at all times.
- Family conferences are offered once a year. Out-of-School Time programs have conferences when they are needed or when families ask for them.
- Programs have a family resource area. Resources are available in families' own languages.
- Two family events are held each year.
- Programs have ways to communicate to children and families in their own languages.

Program Evaluation

- Families and staff are surveyed every year.
- Part-day programs do an equipment inventory each year.