

**Overview for Incontinence Supplies**

Diapers, Pull-Ons, Liners, Underpads, Wipes and Non-Sterile Gloves

The Oklahoma Health Care Authority (OHCA) will process Prior Authorization Requests for children ages 4-20 and adults ages 21 and above under their Title XIX benefits.

- For children ages 4-20 People’s First Industries will be the **only** SoonerCare provider allowed to service member for these incontinence supplies.
- For adults ages 21 and above any SoonerCare contracted DME Supplier can service members for these incontinence supplies

**Documentation Requirements:**

1. **HCA-52** form for children ages 4-20 OR **HCA-52A** form for adults ages 21 and above which is located at [www.okhca.org](http://www.okhca.org), Providers, Forms, scroll to the correct form.
2. Office note within the past 6 months that identifies the need for incontinence supplies and why.
3. Detailed **Letter of medical necessity** (LMN) for quantities over the typical amounts (noted below). Letter must medically justify why amounts above the standard of limits is required.

**HCA-52 or HCA-52A Form** (Physician Order for Incontinence Supplies):

**TOP PORTION MUST BE COMPLETED BY A SOONERCARE CONTRACTED PHYSICIAN’S OFFICE**

Section I: Physician Information must be completed in full or it will not be accepted

Section II: Member Information must be completed in full or it will not be accepted

Section III: Weight in lbs.

Mark type of incontinence

Expected Length of Need

Section IV: Diagnosis:

- A single diagnosis of **ONLY** urinary incontinence, fecal incontinence or enuresis is inadequate for this service  
**\*MUST ALSO HAVE\***
- Diagnosis of an underlying chronic medical condition that involves or results in loss of bladder or bowel control for incontinence supplies

Section V: Mobility Section must be completed

## Section VI: Cognitive Function

- **Able to communicate needs by one of these methods:**
  - ✓ To identify the need to remove pull-ons in order to urinate/defecate
  - ✓ To independently care for his/her toileting needs
  - ✓ To notify a caregiver of the need through vocalization, gestures, facial expressions, physical movement, sign language or via a communicative device

## Section VII: Absorbent Products and typical quantities:

- **Diapers:**
  - Incontinence items attached with tabs. Pads or liners may be used inside to increase absorbency
  - Allowed 4-6 changes per day or up to 180 per month
- **Pull-ons:**
  - Incontinence items that do not attach with tabs and are a slip-on item. Pull-ons are not intended to be used on top of diapers. Pads or liners may be used inside to increase absorbency.
    - Member must be ambulatory
    - OR**
    - Have one of the cognitive functions noted in Section VI above
  - Allowed up to 150 per month when only Pull-ons are used

**If member uses a combination of pull-ons and diapers the units will be reduced to 1800 Annually**

- **Liners/Shields/pads:**
  - Are worn inside each of these products to increase absorbency
  - Allowed up to 150 per month in combination of these codes.
- **Disposable Under pads:**
  - Flat pads with an absorbent layer on one side and a moisture barrier on the other. These are discarded when soiled.
  - Allowed up to 60 under pads per month.
- **Reusable Under pads:**
  - Flat pads which are washable and used again.
  - Limited to 2 of either bed or chair size per month.
  - Parent/Caregiver will need to indicate size preference

- **Wipes:**
  - Wet or moist towelette used during diaper changes
  - Maximum allowed is 5 cases per year (2880 units)
  - The purpose of disposable wipes is to clean the skin. Other items such as the diaper, toilet paper, paper towels and washcloths can be used to initially clean the member then disposable wipes can be used to clean the skin

**Non-Covered Items**

- Reusable underwear/pull-on
- Reusable briefs/diapers
- Diaper Service for reusable diapers
- Feminine hygiene products which are not designed to absorb urine or fecal content and do not protect the skin as incontinence supplies do

**The BOTTOM section of both the HCA-52 and HCA-52A form will be completed by the DME Supplier**

**Changes to size of diaper/pull-on:**

We are aware that member’s weight may change resulting in a size change in supplies during the approval period. To cut down on amendment requests or new requests being submitted we do allow providers to submit the following code ranges for Incontinence Supplies:

- T4521-T4524 Adult size diapers
- T4525-T4528 Adult size pull-ons
- T4529-T4530 Pediatric size diapers
- T4531-T4532 Pediatric size pull-ons
- T4541-T4542 Disposable Underpads

To utilize code ranges for Incontinence supplies when submitting the Prior Authorization, the provider enters a code in the Code field and also the Thru field of the Service Detail line of the submission. (For example if provider was needing to submit request for Adult size diapers, the provider would place T4521 in the Code field and T4524 in the Thru filed. This will allow the provider, once approved, to service the member, bill and be reimbursed for any of the codes within this range)

The screenshot shows a 'Service Details' window with a table header and a form area. The table header has columns: From Date, To Date, Code, Modifiers, Units, and Action. Below the header is a 'Click to collapse.' button. The form area contains fields for \*From Date, To Date, \*Code Type (a dropdown menu set to 'Procedure Code'), \*Code, and Thru.

### **Adding To or Amending Initial Order:**

If the physician is ordering additional services that were not on the initial order or increasing units for services already approved, the physician will need to do one of the following:

- Submit a signed and dated order detailing what additional services are being requested along with a letter of medical necessity to the servicing provider
- Add or amend the original HCA-52/HCA-52A and initial and date the change and submit it along with a letter of medical necessity to the servicing provider