

**Planning Activities**

<b>Components</b>	<b>Key Planning Activities</b>	<b>Dates Scheduled to Complete Activity</b>	<b>Actual Date of Completion</b>
<b><u>One</u></b>			
<b><u>Two</u></b>			
<b><u>Three</u></b>			

**Progress, Problems, and Lessons Learned (i.e., Barriers for not completing key activities on time)**

## Target Groups

Target Group(s)	Anticipated Number	Actual Number	Recruitment

**Progress, Problems, & Lessons Learned regarding the target group and its recruitment**

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## **Collaboration Partners**

Anticipated Partner	Actual Partner	Anticipated Role	Actual Role

**Progress, Problems, & lessons Learned regarding collaboration**

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## Program Integration

Existing Program	Anticipated Integration Effort	Actual Integration Effort

### Progress, Problems, & lessons Learned regarding program integration

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## Participant Satisfaction Measure (M1)

1. Overall, how would you rate this program?

1. excellent
2. very good
3. satisfactory
4. fair
5. poor

2. How useful was this activity?

1. very useful
2. somewhat useful
3. not useful

3. How well did this activity match your expectations?

1. very well
2. somewhat
3. not at all

4. What should be done to improve the activity for the future?

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5. Please make any other suggestions or comments you think would be helpful for future planning.

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