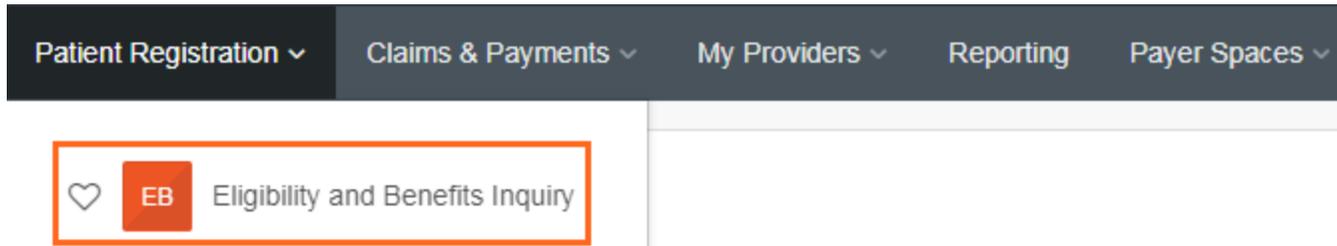# Crosswalk from <<CE Name>> to Availity Essentials

If you are an <<CE Name>> provider, use this crosswalk topic to identify the Availity Essentials applications you can use to perform functions you had previously performed on the Oklahoma Health Care Authority (OHCA) Secure Provider Portal. Providers can access the portal via the OHCA public website (https://www.oklahoma.gov/ohca).

In the table below:

- Column 3 refers to the navigation bar at the top of Availity Essentials. For example, to access the Eligibility and Benefits Inquiry application, select **Patient Registration** in the navigation bar, and then select **Eligibility and Benefits Inquiry**. Column 3 also identifies the role you need to access the application. Your organization's Availity Essentials administrator is responsible for assigning roles.

- Column 4 includes links to help topics and training courses related to the application.

1 To perform this function:	2 Access this application in the OHCA Secure Provider Portal:	3 Access this application in Availity Essentials:	4 Use these resources for more information:
Verify a patient's eligibility and benefits.	1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Eligibility** in the navigation bar near the top of the page. 3. On the **Eligibility** tab, select **Eligibility Verification**.	Access the Eligibility and Benefits Inquiry application: In the Availity Essentials navigation bar, select **Patient Registration** > **Eligibility and Benefits Inquiry**. **NOTE:** To access this application, you need this role: **Eligibility & Benefits**.	**Help** • Eligibility and Benefits Inquiry overview • Submit an eligibility and benefits request • View a patient's eligibility and benefits **Training** • Eligibility and Benefits Inquiry training catalog
Submit a professional claim for a patient.	1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Claims** in the navigation bar near the top of the page. 3. On the **Claims** tab, select **Submit Claim Prof**.	Access the Professional Claim application: In the Availity Essentials navigation bar, select **Claims & Payments** > **Claims & Encounters**. On the Claims & Encounters page, select **Professional Claim** in the **Claim Type** field and then complete the other fields. **NOTE:** To access this application, you need this role: **Claims**.	**Help** • Professional Claims and Encounters overview **Training** • Claims submission training catalog

SoonerSelect

1 To perform this function:	2 Access this application in the OHCA Secure Provider Portal:	3 Access this application in Availity Essentials:	4 Use these resources for more information:
Submit a facility claim for a patient.	1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Claims** in the navigation bar near the top of the page. 3. On the **Claims** tab, select **Submit Claim Inst**.	Access the Facility Claim application: In the Availity Essentials navigation bar, select **Claims & Payments** > **Claims & Encounters**. On the Claims & Encounters page, select **Facility Claim** in the **Claim Type** field and then complete the other fields. **NOTE:** To access this application, you need this role: **Claims**.	**Help** • Facility Claims and Encounters overview **Training** • Claims submission training catalog
Verify the status of a patient's claim.	1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Claims** in the navigation bar near the top of the page. 3. On the **Claims** tab, select **Search Claims**.	Access the Claim Status application: In the Availity Essentials navigation bar, select **Claims & Payments** > **Claim Status**. **NOTE:** To access this application, you need this role: **Claim Status**.	**Help** • Claim Status overview • Search for claims • View claim status results **Training** • Claim Status & Payments training catalog

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1	2	3	4
To perform this function:	**Access this application in the OHCA Secure Provider Portal:**	**Access this application in Availity Essentials:**	**Use these resources for more information:**
Submit an authorization for a patient.	1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Prior Authorizations** in the navigation bar near the top of the page. 3. On the **Prior Authorizations** tab, select **Create Authorization**.	Access the Authorizations application: In the Availity Essentials navigation bar, select **Patient Registration** > **Authorizations & Referrals**. On the Authorizations & Referrals page, select Authorization Request. **NOTE:** To access this application, you need this role: **Authorization and Referral Request**.	**Help** • Authorizations and Referrals overview • Submit an authorization request **Training** • Authorizations & Referrals training catalog
Submit a referral for a patient.	1. On the OHCA public website home page, select **Providers** > **Forms** in the navigation bar near the top of the page. 2. On the Forms page, select the **SoonerCare/Insure Oklahoma Referral Form** link or the **SC-10** link.	Access the Referral application: In the Availity Essentials navigation bar, select **Patient Registration** > **Authorizations & Referrals**. On the Authorizations & Referrals page, select **Referral Request**. **NOTE:** To access this application, you need this role: **Authorization and Referral Request**.	**Help** • Authorizations and Referrals overview • Submit a referral request **Training** • Authorizations & Referrals training catalog

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1 **To perform this function:**	2 **Access this application in the OHCA Secure Provider Portal:**	3 **Access this application in Availity Essentials:**	4 **Use these resources for more information:**
Inquire about the status of an authorization or referral.	**For authorizations:** 1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Prior Authorizations** in the navigation bar near the top of the page. 3. On the **Prior Authorizations** tab, select **View Authorization Status**. **For referrals:** 1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Referrals** in the navigation bar near the top of the page. 3. On the **Referrals** tab, select **View Referral**.	Access the Authorization/Referral Inquiry application: In the Availity Essentials navigation bar, select **Patient Registration** > **Authorizations & Referrals**. On the Authorizations & Referrals page, select **Authorization/Referral Inquiry**. **NOTE:** To access this application, you need this role: **Authorization and Referral Inquiry**.	**Help** • Inquire about an authorization or referral request **Training** • Authorizations & Referrals training catalog

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1	2	3	4
To perform this function:	**Access this application in the OHCA Secure Provider Portal:**	**Access this application in Availity Essentials:**	**Use these resources for more information:**
View submitted authorizations and referrals.	**For authorizations:** 1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Prior Authorizations** in the navigation bar near the top of the page. 3. On the **Prior Authorizations** tab, select **View Authorization Status**. **For referrals:** 1. On the OHCA public website home page, select **Providers** > **Provider Portal** in the navigation bar near the top of the page. 2. On the OHCA Provider Portal home page, select **Referrals** in the navigation bar near the top of the page. 3. On the **Referrals** tab, select **View Referral**.	Access the Authorization/Referral Dashboard application: In the Availity Essentials navigation bar, select **Patient Registration** > **Authorizations & Referrals**. On the Authorizations & Referrals page, select **Authorization/Referral Dashboard**. **NOTE:** To access this application, you need these roles: **Authorization and Referral Request** and **Authorization and Referral Inquiry**.	**Help** • [Authorization/Referral Dashboard overview](#) • [Search and sort the Authorization/Referral Dashboard](#) • [View requests on the Authorization/Referral Dashboard](#) **Training** • [Authorizations & Referrals training catalog](#)

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1 **To perform this function:**	2 **Access this application in the OHCA Secure Provider Portal:**	3 **Access this application in Availity Essentials:**	4 **Use these resources for more information:**
Access applications, resources, and news and announcements specific to the payer.	Not applicable	Access the Payer Space: In the Availity Essentials navigation bar, select **Payer Spaces**, and then select the payer logo. **NOTE:** To access this application, you need this role: **Base Role**. Some Payer Space applications might require a different role.	**Help** • [Payer Spaces overview](#) • [Use a payer space](#) **Training** • [Payer Spaces Overview - Training Demo](#)