

**State Governmental Technology Applications Review Board**  
**Regular Meeting Minutes**  
**Oct. 10, 2018 – 2:00 p.m.**  
**Office of Management and Enterprise Services**  
**3115 N. Lincoln Blvd., Room 2024**  
**Oklahoma City, Oklahoma**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Tony Mastin, Chair  
Terri Watkins, Vice-Chair  
Lynne Bajema  
Tim Rhodes  
Steve Shiever

**MEMBERS ABSENT:** Dave O'Bannon  
Mike Patterson  
Derrick Silas

**GUESTS:** Bo Reese, CIO  
Lauren Kelliher, OMES Deputy General Counsel  
Beverly Hicks, OMES  
Susan Stout, OMES  
Shelley Zumwalt, OMES  
Carol McFarland, OMES  
Angela Michael, OMES  
David Lawrence, OMES  
Michelle Smith, OMES  
Ramona Parker, OMES  
Lee Davis, OMES  
Todd Smith, NIC, Oklahoma Interactive (OI)  
Kathy Hehnly, OUBCC  
Billy Pope, OUBCC  
JD Radar, NIC, OI  
Jon Lowrey, NIC, OI  
Jennifer Reeves, OSDH  
Rita Landers, DOC  
Lavonna Bartling, DOC  
Leslie Hanska, Board of Archs  
Janie Hollars, OBA

- I. **Notice Announcement:** None.
- II. **Meeting Called to Order:** Chairman Mastin called the meeting to order at 2:17 p.m. A roll call was taken and a quorum was established. Mr. Mastin was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**III. Welcome/Introductions:**

Mr. Mastin welcomed guest to the meeting.

**IV. Review and Possible action on approval of minutes:**

Lynne Bajema moved to approve the meeting minutes of August 8, 2018. Terri Watkins seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**V. Discussion and Possible action on the election of a Vice-Chair:**

Tim Rhodes moved to approve Terri Watkins as Vice-Chair. Tony Mastin seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**VI. Discussion and Possible action to approve to give the Chairperson the authority to approve request that do not require telework:**

Lynne Bajema motioned to authorize the Chairman to approve certain telework applications and report those approved to the Board. The authorization is limited to applications for which the space request results in no additional cost to the state, applications from DHS regarding space for employees who meet with foster parents or similar situations, applications from law enforcement and public safety agencies, or pardon and parole for space used to meet with victims, parolees and like situations that cannot be handled in an employees' home. Steve Shiever seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**VII. Telework Certification – Review, Discussion and Possible Action.**

**i. Department of Corrections, Chickasha Pardon & Parole Office Space:**

Terri Watkins moved to approve. Lynne Bajema seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**ii. OK Uniform Building Code Commission, New Space Request:**

Terri Watkins moved to approve the request. Tim Rhodes seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**VIII. Convenience Fee and Other Fee Proposals – Review, Discussion and Possible Action.**

**i. Oklahoma State Department of Health – POS System:**

Lynne Bajema moved to approve. Tony Mastin seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

ii. **Oklahoma State Department of Health – AppEngine System:**

Lynne Bajema moved to approve. Steve Shiever seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

iii. **Oklahoma Horse Racing Commission – Online Licensing:**

Terri Watkins moved to approve. Lynne Bajema seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

iv. **Oklahoma Horse Racing Commission – Pay Port:**

Terri Watkins moved to approve. Steve Shiever seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

v. **Oklahoma Board of Architecture – Online Registration Service:**

Lynne Bajema moved to approve. Terri Watkins seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Mastin, yes; Mr. Rhodes, yes; Mr. Shiever, yes; Ms. Watkins, yes.

**IX. CIO’s Comments – Bo Reese:**

OMES Strategic Goals:

Mr. Reese shared on his takeaway from a recent leadership retreat within the Office of Management and Enterprise Services (OMES). This will be his focus for employees/staff on the upcoming New Year and the driving principal for his agency and OMES as a whole.

Discussion only. No action taken.

**X. Chairman Updates and Discussion:** None.

Next meeting is Wednesday, November 14, 2018 at 2:00 p.m.

No action taken.

**XI. New Business:** None.

**XII. Adjournment:** There being no further business, Ms. Bajema made the motion to adjourn. Mr. Rhodes seconded the motion. Seeing no opposition, the meeting adjourned at 2:57 p.m.