

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Regular Meeting**  
**June 6, 2019, 4:00 p.m.**  
**Will Rogers Building, Rm. 216**  
**Oklahoma City, Oklahoma**

A meeting notice had been given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Sharon Astrin  
Don Davis  
Joshua Greenhaw  
Kassy Malone  
Mike Mays  
Susan McCalmont  
Dr. Andreana Prichard  
Carla Splaingard  
Laura Stone

**MEMBERS ABSENT:** None

**STAFF/GUESTS:** Ben Davis, OMES Zoning Administrator, Director of Planning  
Beverly Hicks, OMES Zoning Planning/Administrative Coordinator  
W.L. Haskins, Jr., Applicant  
Matthew Pearce, Guest  
Z. Warrior, Guest  
Matthew Pearce, Guest  
Liv Tegenu, Guest  
Gina Sofola, Guest

**A. Roll Call:**

Chairman Joshua Greenhaw called the meeting to order at 4:05 p.m. A roll call was taken and a quorum was established. Mr. Greenhaw was advised that notice of the meeting had been given, and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval or amendment of the minutes of the May. 14, 2019 special meeting:**

Mr. Mays moved to approve the meeting minutes of May. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Davis, abstain; Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes;  
Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

**C. Special Public Hearings: None.**

**D. Rezoning Requests: None.**

**E. Certificates of Appropriateness:**

**1. Discussion and possible action regarding CA-18-19-38, request by Willie L. Haskins, Jr. for a Certificate of Appropriateness for the construction of a 144 square foot freestanding shade structure to the North of the home at 701 NE 18<sup>th</sup> Street in the Lincoln Terrace Addition (Capitol-Lincoln Terrace HP) of Oklahoma City:**

Staff recommended to approve with the condition to move the structure eastward so that it is outside of the fifteen foot (15') side yard setback, remove and replace the existing roof with architectural shingles to match the roof materials of the home and resubmit to staff for administrative approval.

Ms. Astrin moved to approve with the conditions recommended by staff. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Davis, yes; Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

Mr. Don Davis moved to add a provision in addition to the first motion, for an accommodation for a disability be considered by staff, pending consideration of variance by the Commission. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, no; Mr. Davis, yes; Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

Mr. Don Davis moved to add additional consideration to allow staff to make a recommendation to the Commission administratively. Dr. Prichard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, no; Mr. Davis, yes; Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, no; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

**F. Miscellaneous:**

**1. Discussion and possible action to form an ad hoc committee to identify, prioritize and advise the board about potential historical resources within the Capitol-Medical Center Improvement and Zoning District:**

Ms. McCalmont motioned to approve to form an ad hoc committee to be populated on a volunteer basis to identify, prioritize and advise the Board about potential historic resources within the district. Ms. Splaingard seconded the motion. The following votes were recorded and the motion passed:

Ms. Astrin, yes; Mr. Davis, yes; Mr. Greenhaw, yes; Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Splaingard, yes; Ms. Stone, yes.

**G. Reports and Communications:**

**1. Report and discussion about Certificate of Appropriateness issued in 2019:**

Report only. No action required.

**H. Adjournment:**

There being no further business, Dr. Prichard motioned to adjourn. Ms. Malone seconded the motion. Seeing no opposition, the meeting adjourned at 5:07 p.m.