

State Governmental Technology Applications Review Board
Meeting Minutes
Feb. 12, 2020 – 2 p.m.
Office of Management and Enterprise Services
3115 N. Lincoln Blvd., Room 2024
Oklahoma City, Oklahoma

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Lynne Bajema
Sam DuRegger
Matthew Phillips
Tim Rhodes
Bryan Rizzi
Dr. Sujeet Sheno
Derrick Silas
Tod Wall

MEMBERS ABSENT: None.

GUESTS: Bo Reese, OMES State CIO
Lauren Kelliher, OMES IS Deputy General Counsel
Susan Stout, OMES
Zack Parker, OMES
Tony Incarnato, OI
Shonna Gore, OK Horse Racing Commission
Patricia Wheeler, OMES
Josh Maxey, ABLE Commission
Justin Devero, OMES
Jerry Moore, OMES
Beverly Hicks, OMES

I. Call to order and establish a quorum:

Chairman DuRegger called the meeting to order at 2:01 p.m. A roll call was taken and a quorum was established. Mr. DuRegger was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

II. Welcome/introductions:

Chairman DuRegger welcomed new member Sujeet Sheno, guest and members.

III. Discussion and possible action to approve the Dec. 11, 2019, meeting minutes:

Lynne Bajema moved to approve the meeting minutes of December. Bryan Rizzi seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. DuRegger, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Dr. Sheno, abstain, Mr. Silas, yes; Mr. Wall, yes.

IV. Discussion and possible action to approve the Jan. 24, 2020, special meeting minutes:

Bryan Rizzi moved to approve the meeting minutes of January. Derrick Silas seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, abstain; Mr. DuRegger, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Dr. Sheno, abstain, Mr. Silas, yes; Mr. Wall, yes.

V. Review, discussion and possible action on convenience fees and other fee proposals:

1. OK Horse Racing Commission – IDEMIA Service Fee; OSBI/FBI fingerprint fee.

Lynne Bajema moved to approve. Derrick Silas seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. DuRegger, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Dr. Sheno, yes, Mr. Silas, yes; Mr. Wall, yes.

VI. Presentation on merchant and convenient fees:

Chairman DuRegger provided an overview of GTARB's statutory duties as it relates to approval of merchant and convenience fees.

VII. Discussion and review of previously approved merchant and convenience fees approved for CY 18 & CY 19:

Mr. Dustin Crossfield with Digital Transformation gave a presentation and review on the history of merchant /convenience fees.

Review only. No action taken.

VIII. Discussion and review of Governmental Technology Applications Review Board Meeting Application Form:

A subcommittee of three members was formed to help revise the current application found on the website. The goal is to have one standard application for all agencies with the same content.

The revised form will be voted on at the next meeting

Subcommittee members: Sam DuRegger, Lynne Bajema and Bryan Rizzi.

Review only. No action taken.

IX. CIO's Comments:

- **SW1019 NTT DATA, Inc.**

Mr. Reese gave an update on the awarded contract that was a result of SB 583.

Comments only. No action taken.

X. Report from Tim Rhodes on Oklahoma Corporation Commission's experience with Data Service Unit (DSU) model:

Mr. Rhodes gave an update on the positive impact the DSU model has had on his agency.

Report only. No action taken.

XI. Chairman updates and discussion: None.

XII. Adjournment:

There being no further business, Ms. Bajema made the motion to adjourn. Mr. Rizzi seconded the motion. Seeing no opposition, the meeting adjourned at 3:10 p.m.