

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Virtual Special Meeting**  
**July 2, 2020, 4:00 p.m.**  
**WebEx, Virtual Special Meeting**

A meeting notice had been given and an agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Kassy Malone  
Mike Mays  
Susan McCalmont  
Dr. Andreana Prichard  
Laura Stone

**MEMBERS ABSENT:** Sharon Astrin  
Don Davis  
Carla Splaingard

**STAFF/GUESTS:** Casey Jones, AICP, OMES, Planner  
Beverly Hicks, OMES, Planning/Administrative Coordinator  
Samonia Byford, Homeowner/applicant  
Frank V. Roesler III, ODOT Virtual Meetings  
Corbi Jenkins, ODOT VM  
Bart Vleugels, ODOT VM

**A. Roll Call:**

Chairwoman Laura Stone, called the meeting to order at 4:07 p.m. A roll call was taken and a quorum was established. Ms. Stone was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval or amendment of the minutes of the June 19, 2020, Virtual Special meeting:**

Andreana Prichard moved to approve the special meeting minutes of June. Mike Mays seconded the motion. The following votes were recorded and the motion passed:

Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

**C. Special Public Hearings:**

**1. Discussion and possible action regarding CA-19-20-33, request by Walter and Whitney Floyd for a Certificate of Appropriateness for exterior work at 700 NE 19<sup>th</sup> Street in the Lincoln Terrace Addition (Capitol-Lincoln Terrace East HP) of Oklahoma City:**

- a. Item 1, replace two rotted columns with custom painted redwood columns of matching dimensions on the front porch on the north elevation of the home.

- b. Item 2, repair components of the ornamental balustrade above the front porch using epoxy and sand, and replace components that are not repairable with painted redwood of matching dimensions.
- c. Item 3, replace deteriorated wood fascia on the front porch with painted redwood of matching dimensions.
- d. Item 4, install white painted aluminum guttering on the fascia of the front porch and install two downspouts.

Staff recommendation is to approve items 1 through 4, with the finding that the proposed work is designed to be compatible with the existing structure and will not have an adverse effect on the integrity and historic character of the district or the property.

Mike Mays moved to approve items 1 through 4. Andreana Prichard seconded the motion. The following votes were recorded and the motion passed:

Ms. Malone, yes; Mr. Mays, yes; Ms. McCalmont, yes; Dr. Prichard, yes; Ms. Stone, yes.

- D. **Rezoning Requests**: None.
- E. **Certificates of Appropriateness**: None.
- F. **Miscellaneous**: None.
- G. **Reports and Communications**: None.

H. **Adjournment**:

There being no further business, Susan McCalmont motioned to adjourn. Kassy Malone seconded the motion. Seeing no opposition, the meeting adjourned at 4:19 p.m.