



When signed by the Owner, Owner’s Representative and Using Agency and received by the Contractor/Construction Manager, this document becomes effective IMMEDIATELY as a Construction Change Directive and the Contractor/Construction Manager shall proceed with the changes herein. Contractor/Construction Manager’s signature serves as agreement with the proposed adjustments in Contract Sum/GMP and Contract Time as set forth herein.

The Owner, Owner’s Representative, Using Agency and Contractor shall execute a **Change Order (CAP Form – G701)** to supersede this Construction Change Directive to the extent they agree upon adjustments to the Contract Sum, Contract Time, or Guaranteed Maximum price for the change(s) described herein.

CONTRACT

Dated:

Between the Owner: State of Oklahoma OMES CAM CAP	On behalf of the Using Agency:	Consultant/Owner’s Representative:
---	--------------------------------	------------------------------------

And the Contractor/Construction Manager:

Company name	Email
--------------	-------

PROJECT

CAP project number	Project name
Purchase order number	Location address

CONSTRUCTION CHANGE DIRECTIVE (CCD)

This CCD number, _____, is effective on this ____ day of _____, 20____.

The Contractor/Construction Manager is hereby directed to make the following changes in this Contract:

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price:

- Lump Sum increase or decrease of \$_____.
- Unit Price of \$_____ per _____.
- Cost, as defined below, plus the following fee: _____.

- As provided in subparagraph 7.3.6 of the *General Conditions for the Contract of Construction*.
- As follows:

2. The Contract Time is to be adjusted to _____. The proposed adjustments, if any, is an increase or decrease of _____ calendar days and the Revised Substantial Completion Date is _____.

This agreement is entered into as of the date first written on Page 1.

SIGNATURES

State of Oklahoma OMES CAM CAP

Owner name	Owner title
Owner signature	Date

Using Agency

Name	Title
Signature	Date

Consultant/Owner's Representative

Name	Title
Signature	Date

Contractor/Construction Manager

Name	Title
Signature	Date