

Minutes
Capitol-Medical Center Improvement and Zoning Commission
Oct. 23, 2020, 8:15 a.m.
Virtual Special Meeting
WebEx Platform

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tiana Douglas
Hillary Farrell
Jeremiah Jordan
Paul Manzelli
Janis Powers
Dan Ross

MEMBERS ABSENT: Anderson Dark
Brian Downs
Kirkland Hall
Ken Phillips

STAFF/GUESTS: Casey Jones, AICP, OMES, Planner
Beverly Hicks, OMES, Planning/Administrative Coordinator
Karl Kramer, OAG
Frank V. Roesler III, ODOT virtual meetings
Corbi Jenkins, ODOT VM

A. Roll Call:

Chairman Dan Ross called the meeting to order at 8:17 a.m. A roll call was taken and a quorum established. Mr. Ross was advised that notice of a meeting had been given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval and/or amendment of the minutes of the September 25, 2020 virtual special meeting:

Hillary Farrell moved to approve the meeting minutes of August. Tiana Douglas seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Ms. Powers, abstain;
Mr. Ross, yes.

C. Land Use and Development Applications:

1. Discussion and possible action regarding BP-19-20-82, request by Ryan Brown, UBuildIt, representing 429 NE 15th LLC, the owner, for a building permit for construction of a

single family dwelling, detached garage, fence and driveway at 429 NE 15th Street in Oklahoma City:

The Historical Preservation and Landmark Board of Review granted a certificate of appropriateness for the proposed work at its October 1, 2020 meeting.

The Citizens' Advisory Committee reviewed the applicant's construction plans on October 7, 2020, and made a recommendation of approval to the Commission regarding the building permit.

Staff recommendation is to approve the building permit with the finding that the proposed development is compatible with the Master Plan land use designation for the property, which is Single Family Residential. The proposed development is in compliance with applicable zoning rules.

Tiana Douglas moved to approve BP-19-20-82. Janis Powers seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Ms. Powers, yes; Mr. Ross, yes.

2. Discussion and possible action regarding BP-20-21-15, a request by Dustin Ake, G & S Signs Services for a building permit for installation of two internally illuminated signs at on the OU Medical Tower 700 NE 13th Street in Oklahoma City:

Staff recommendation is to approve the building permit with the finding that the proposed sign complies with applicable zoning rules.

Paul Manzelli moved to approve BP-20-21-15. Hillary Farrell seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Ms. Farrell, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Ms. Powers, yes; Mr. Ross, yes.

D. Miscellaneous: None.

E. Reports and possible discussion from Commissioners or Director:

The temporary amendment to the Open Meeting Act providing for virtual meetings expires on November 15, 2020. Meetings after November 15th will resume in-person.

F. Adjournment:

There being no further business, Janis Powers made a motion to adjourn. Paul Manzelli seconded the motion. Seeing no opposition, the meeting adjourned at 8:41 a.m.