

Minutes
Capitol-Medical Center Improvement and Zoning Commission
Nov. 13, 2020, 8:15 a.m.
Virtual Special Meeting
WebEx Platform

A meeting notice was filed with the Secretary of State and an agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Tiana Douglas
Jeremiah Jordan
Paul Manzelli
Ken Phillips
Janis Powers
Dan Ross

MEMBERS ABSENT: Anderson Dark
Brian Downs
Hillary Farrell
Kirkland Hall

STAFF/GUESTS: Casey Jones, AICP, OMES, Planner
Beverly Hicks, OMES, Planning/Administrative Coordinator
Karl Kramer, OAG
Bart Vleugels, ODOT virtual meetings
Corbi Jenkins, ODOT VM
Sieana Mackiewicz, ODOT VM

A. Roll Call:

Chairman Dan Ross called the meeting to order at 8:16 a.m. A roll call was taken and a quorum established. Mr. Ross was advised that notice of a meeting had been given and an agenda posted in accordance with the Open Meeting Act.

B. Minutes:

1. Approval, disapproval and/or amendment of the minutes of the October 23, 2020 virtual special meeting:

Paul Manzelli moved to approve the meeting minutes of August. Janis Powers seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes;
Mr. Ross, yes.

C. Land Use and Development Applications:

1. Discussion and possible action regarding BP-20-21-14, request by Catherine Montgomery, representing Culbertson Plaza LLC, the owner, for a building permit for installation of six blade signs and one freestanding sign on the property at 712 Culbertson Drive in Oklahoma City:

The Historical Preservation and Landmark Board of Review reviewed this proposal on November 5, 2020, and granted a certificate of appropriateness for the proposed signs as submitted.

The Citizens' Advisory Committee reviewed and recommended approval of this proposal at its November 12, 2020 meeting.

Staff recommendation is to approve the building permit with the finding that the proposed work complies with applicable zoning rules.

Tiana Douglas moved to approve BP-20-21-14. Jeremiah Jordan seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

D. Miscellaneous:

1. Discussion and possible action to appoint Sheryl Lovelady, resident of the Capitol-Medical Center Improvement and Zoning District, to the Citizens' Advisory Committee.

Paul Manzelli moved to approve the appointment of Sheryl Lovelady to the Citizens' Advisory Committee. Jeremiah Jordan seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

2. Discussion and possible action to approve 2021 meeting dates, all at 8:15 a.m.:

Jan. 22	May 28	Sept. 24
Feb. 26	June 25	Oct. 22
Mar. 26	July 23	Nov. 19*
Apr. 23	Aug. 27	Dec. 17*

Ken Phillips moved to approve the meeting dates of 2021. Paul Manzelli seconded the motion. The following votes were recorded and the motion passed:

Ms. Douglas, yes; Mr. Jordan, yes; Mr. Manzelli, yes; Mr. Phillips, yes; Ms. Powers, yes; Mr. Ross, yes.

E. Reports and possible discussion from Commissioners or Director: None.

F. Adjournment:

There being no further business, Ken Phillips made a motion to adjourn. Paul Manzelli seconded the motion. Seeing no opposition, the meeting adjourned at 8:31 a.m.