



**State Governmental Technology Applications Review Board**  
**Office of Management and Enterprise Services**  
**Special Meeting Minutes**  
**OMES IS Data Center, Conference Room 2024**  
**3115 N. Lincoln Blvd., Oklahoma City, OK 73105**  
**Wednesday, Jul. 13, 2022, 2:00 p.m.**  
**UNOFFICIAL**

A meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Kathy Aebischer  
Dedra Blackwell  
Tom Robins  
Cathy Menefee  
Ashley Plyushko

**MEMBERS ABSENT:** Matthew Phillips  
Eric Cannaday  
Dr. Sujeet Sheno

**GUESTS:** Jason Lawson, OMES IS, Deputy General Counsel  
Trace Jones, OMES Staff  
Andrea Delling, WCC Representative  
Lauren Hammonds Johnson, WCC Representative

**I. Call to order and establish a quorum:**

Chairman Tom Robins called the meeting to order at 2:04 p.m. A roll call was taken, and a quorum was established. Mr. Robins was advised a meeting notice was filed with the Secretary of State, and the agenda was posted in accordance with the Open Meeting Act.

**II. Welcome/introductions:**

Mr. Robins welcomed the board members and guests to the meeting.

**III. Discussion and possible action to approve the Jun. 8, 2022, special meeting minutes:**

Kathy Aebischer moved to approve the meeting minutes of June. Dedra Blackwell seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Ms. Blackwell, yes; Ms. Menefee, yes; Mr. Robins, yes;  
Ms. Plyushko, abstained.

**IV. Review, discussion, and possible action on convenience fees and other fee proposals:**  
**i. The Oklahoma Workers' Compensation Commission (WCC) - Auth.Net, Online licensing services, and application fees.**

Kathy Aebischer moved to approve. Dedra Blackwell seconded the motion. The following votes were recorded, and the motion passed:

Ms. Aebischer, yes; Ms. Blackwell, yes; Ms. Menefee, yes; Mr. Robins, yes;  
Ms. Plyushko, yes.

**V. CIO's Comments: None.**

**VI. Chair updates and discussion:**

- **Discussion on functioning in an advisory capacity to the Chief Information Officer; and providing ongoing oversight of the implementation of the IT Plan of Action developed by the Chief Information Officer pursuant to Section 34.11.1; HB 1170, Sub-Section D.**

Mr. Robins spoke to the board members, discussing possible functions that the commission could oversee, in addition to approving proposals brought before the board and whether the committee functions are necessary or if there needs to be a sunset date put on the commission.

**VII. Adjournment:**

There being no further business, Kathy Aebischer made the motion to adjourn. Ashley Plyushko seconded the motion. Seeing no opposition, the meeting adjourned at 2:48 p.m.