
Governmental Technology Applications Review Board
Special Meeting
Wednesday, Mar. 10, 2021, 2:00 p.m.
The Office of Management and Enterprise Services
[GTARB Website](#)

VIRTUAL SPECIAL MEETING
AGENDA

This virtual special board meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 et seq, signed into law by Governor Stitt on Wednesday, February 10, 2021, SB1031, 2021 O.S.L. 1, § 1

Link to access meeting:

<https://omes.webex.com/omes/onstage/g.php?MTID=e683fab82824f889f0022c498eba34b86>

Call-in information: +1-415-655-0001

Access code: 187 026 5941

The Notice of this virtual Special Board Meeting was filed with the Secretary of State's Office on March 4, 2021. Notice/final agenda was posted on March 10, 2020, at 2:00 P.M, on the West side entrance of the Will Rogers Building at 2401 N. Lincoln Blvd., Oklahoma City, and on the OMES/Governmental Technology Applications Review Board website.

<https://www.sos.ok.gov/meetings/notices/000995/0522262103041457.htm>

The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

The following Board Members are participating remotely by the WebEx platform:

- Sam DuRegger, Governor
- Lynne Bajema, OMES
- Todd Wall, Governor
- Bryan Rizzi, Governor
- Tim Rhodes, Governor
- Sujeet Sheno, Pro Tempore
- Mathew Phillips, Pro Tempore
- Thomas Robins, Speaker

If any of the above-listed Board members loses videoconference communication during the meeting, he or she will attempt to rejoin and participate by teleconference.

In the event electronic communications are lost or compromised during the meeting, the Governmental Technology Applications Board of Review staff will attempt to restore communications for a maximum of (15) fifteen minutes. If unable to restore communications the meeting will be adjourned.

Next Meeting: Wednesday, April 14, 2021, 2:00 p.m.; WebEx Virtual Meeting

AGENDA

- I. Call to order and establish a quorum. [Sam DuRegger, Chairman]
- II. Welcome/introductions. [Chair]
- III. Discussion and possible action to approve the Nov. 18, 2020 meeting minutes. [Chair]
- IV. Review, discussion and possible action on convenience fees and other fee proposals. [Chair]
 - i. Oklahoma Construction Industries Board – Online licensing/registration. [Janis Hubbard, Windy Nunnery, Shauna Cole]
 - ii. Board of Behavioral Health Licensure – Online electronic payments. [Diana Foster]
 - iii. Oklahoma Board of Examiners in Optometry – Online licensing fees. [Dr. Russell Laverty]
 - iv. Oklahoma Board of Chiropractic Examiners – Online licensing fees. [Beth Kidd]
- V. CIO's comments: [Jerry Moore, State Chief Information Officer]
 - IT Org design
 - Chief Technology Officer roles
- VI. Chairman updates and discussion:
 - 2020 Rate Approvals, now live
- VII. Adjournment

State Governmental Technology Applications Review Board
Office of Management and Enterprise Services (OMES)
Virtual Special Meeting Minutes
Wednesday, Nov. 18, 2020, 2:00 p.m.
WebEx Platform
UNOFFICIAL

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Lynne Bajema
Tim Rhodes, via Teams Platform
Bryan Rizzi
Matthew Phillips
Tod Wall
Tom Robins, via Teams Platform
Sujeet Sheno, via Teams Platform

MEMBERS ABSENT: Sam DuRegger

GUESTS: Jerry Moore, State CIO
Lauren Kelliher, OMES IS Deputy General Counsel
Beverly Hicks, OMES
Shauna Cole, OMES
Gloria Ross, OMES
Amy Blackburn, OMES
Christine McEntire, REAB
Jeff Hankins, DPS
Patrick Pellegrino, NIC-OK
Justin Cain, NIC-OK
Makhdoom Faiz Jalali, NIC-OK

I. Call to order and establish a quorum:

Chairman Sam DuRegger called the meeting to order at 1:59 p.m. A roll call was taken and a quorum established. Chairman DuRegger was advised a meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

Chairman DuRegger participated by facilitated the meeting only via Teams platform. He was not able to be counted as present and could not vote in accordance with the Open Meeting Act, Title 25, O.S. 307.1.

Three members participated the meeting via Teams platform, per statute Title 62, O.S. §34.27(D) and in compliance with the Open Meeting Act.

II. Welcome/introductions:

Chairman DuRegger welcomed members and guests to the meeting.

III. Discussion and possible action to approve the Oct. 14, 2020 meeting minutes:

Lynne Bajema moved to approve the meeting minutes of October. Tim Rhodes seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, abstain; Mr. Robins, yes, Mr. Shenoi, yes; Mr. Wall, yes.

IV. Review, discussion and possible action on convenience fees and other fee proposals:

i. Department of Public Safety, Impaired Driver Accountability Program (IDAP) and Modified Driver License online system. [Jeff Hankins, Brenda Mays]

Bryan Rizzi moved to approve. Lynne Bajema seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Mr. Robins, yes, Mr. Shenoi, yes; Mr. Wall, yes.

ii. Oklahoma Insurance Department, OK Real Estate Appraiser Board online licensing. [Patrick Pellegrino, Jalali Faiz]

Ms. Christine McEntire, Director of the Oklahoma Real Estate Appraiser Board presented on her application request.

Lynne Bajema moved to approve. Bryan Rizzi seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Mr. Robins, yes, Mr. Shenoi, yes; Mr. Wall, yes.

V. Discussion and possible action to approve the meeting dates of 2021:

Jan. 13	May 12	Sept. 8
Feb. 10	June 9	Oct. 13
Mar. 10	July 14	Nov. 10
Apr. 14	Aug. 11	Dec. 8

Tom Robins moved to approve. Matthew Phillips seconded the motion. The motion passed and the following votes were recorded:

Ms. Bajema, yes; Mr. Phillips, yes; Mr. Rhodes, yes; Mr. Rizzi, yes; Mr. Robins, yes, Mr. Shenoi, yes; Mr. Wall, yes.

VI. CIO's Comments:

- Disaster Recovery (DR) project update

- NTT work station reported
- Online Licensing systems

Update only. No action taken.

VII. Chairman updates and discussion: None.

VIII. Adjournment:

There being no further business, Lynne Bajema made the motion to adjourn. Bryan Rizzi seconded the motion. Seeing no opposition, the meeting adjourned at 3:06 p.m.



Governmental Technology Applications Review Board Meeting

12/17/2020

Construction Industries Board Credit Card/ACH Payment website

Application Description

The Construction Industries Board (CIB) has partnered with OK.gov to provide the Credit Card/ACH Payment Portal to assist the CIB in managing the CIB License/Registration Renewal and Application Credit Card/ACH Payment website, and allow payment of all fees associated with licensing and registration and endorsements administered by the CIB. The system will allow CIB licensees/registrants to renew/apply online and pay for their license/registration with a credit card or ACH payment. The web application accepts Visa, MasterCard, AMEX, Discover, and ACH.

Proposed Fee Structure

The Credit Card/ACH payment portal will collect fees for multiple payment types. The credit card fee structure will be 2.25% (weighted average merchant fees of the four major credit cards) of the total statutory fee and a portal/transaction fee of \$2.00. The portal/transaction fee for ACH transactions is \$1.00. The CIB has elected to pass on all merchant and portal/transaction fees associated with this application to the end user. The CIB estimates processing an average of 929 transactions per month.

Portal Fee	Credit Card payments - \$2.00 ACH payments - \$1.00
Merchant Fee	2.25%
Cards Accepted	Visa, MasterCard, AMEX, Discover
Number of Monthly Transactions	929

Sample Transaction:

Service	Estimated # of Annual Transactions	Agency Fee	Portal/Transaction Fee	Estimated Merchant Fee (2.25%)	Recommended Online Fee	Total User Cost
Contractors	3327	\$200	\$2 for CC \$1 for ACH	\$4.55	\$6.55 for CC \$1.00 for ACH	\$206.55/CC \$201/ACH
Journeymen	4815	\$75	\$2 for CC \$1 for ACH	\$1.73	\$3.73 for CC \$1.00 for ACH	\$78.73/CC \$76/ACH
Apprentices	3005	\$20	\$2 for CC \$1 for ACH	\$0.50	\$2.50 for CC \$1.00 for ACH	\$22.50/CC \$21/ACH

*Merchant fee is calculated using an average of all card types and rounded to the nearest \$0.25.

Signed Janis Hubbard
Janis Hubbard
Administrator

Date Requested: 12-17-20

Signed Windy Nunnery
Windy Nunnery
CIB Office Manager

Date Requested: 12/17/20

Signed _____
GTARB Board Chairman

Date Approved: _____

Governmental Technology Applications Review Board Meeting

January 27, 2021

Board of Behavioral Health Licensure: Oklahoma Interactive/ NIC:

Application Description

The Board of Behavioral Health Licensure (BBHL) has partnered with Oklahoma Interactive/NIC to assist the BBHL in managing the online electronic payments. The system will allow the agency to accept online payments, making it more convenient for our applicants and licensees. The web application accepts Visa, MasterCard, AMEX, Discover, and electronic checks.

Proposed Fee Structure

The Oklahoma Interactive/NIC will collect fees for multiple payment types. The credit card fee structure will be 2.25% (weighted average merchant fees of the four major credit cards) of the total statutory fee and a portal fee of \$2.00. BBHL has elected to pass all merchant and portal fees associated with this application to the end user. BBHL estimates processing an average of 585 transactions per month.

Portal Fee	Credit Card Payments - \$2.00 ACH Payments - \$1.00
Merchant Fee	2.25% (credit card only)
Cards Accepted	Visa, MasterCard, AMEX, Discover
Number of Monthly Transactions	585 (estimated across all types)

Sample Transaction:

Service	Estimated # of Annual Transactions	Agency Fee	Portal Fee	Estimated Merchant Fee (2.25%)	Recommended Online Fee	Total User Cost
LPC License Renewal	5100	\$80	\$2.00	2.25%	\$3.85	\$83.85
LMFT/LBP License Renewal	700	\$100	\$2.00	2.25%	\$4.30	\$104.30
LMFT Application	50	\$200	\$2.00	2.25%	\$6.55	\$206.55

*Merchant fee is calculated using an average of all card types and rounded to the nearest \$0.25.

Signed *Diana Foster*
Diana Foster,
BBHL, Office Manager

Date Requested: 01.28.2021

Signed _____
GTARB Board Chairman

Date Approved: _____



Governmental Technology Applications Review Board Meeting
November 9, 2020

Oklahoma Board of Examiners in Optometry
NIC Payment Engine

Application Description

The Oklahoma Board of Examiners in Optometry (OBEO) has partnered with OK.gov to provide the NIC Payment Engine to assist the OBEO in managing the initial and relicensing fees collected from Oklahoma Optometrists. The system will process annual renewal of licensure payments, late fees, as well as initial licensure application fees. The web application accepts Visa and MasterCard.

Proposed Fee Structure

The NIC Payment Engine will collect fees for multiple payment types. The credit card fee structure will be approximately 2.25% (weighted average merchant fees of the four major credit cards) of the total statutory fee, a portal fee of \$2.00, and the cost of the licensing system at \$.20 per license per month or \$2.40 annually for License Renewal and License Applications only. OBEO has elected to pass on all merchant and portal fees associated with this application. OBEO estimates processing an average of 92 transactions per month.

Portal Fee	\$2.00
Thentia Fee	\$2.40
Merchant Fee	2.25%
Cards Accepted	Visa, MasterCard
Number of Monthly Transactions	92 (estimated across all types)

Sample Transaction:

Service	Estimated # of Annual Transactions	Agency Fee	Portal Fee	Estimated Merchant Fee (2.25%)	Thentia Fee	Recommended Online Fee	Total User Cost
License Renewal	963	\$300	\$2.00	\$6.50	\$2.40	\$10.90	\$310.90
Application Fee	45	\$200	\$2.00	\$4.50	\$2.40	\$8.90	\$208.90
Branch License	107	\$100	\$2.00	\$2.25	\$0.00	\$4.25	\$104.25

**Merchant fee is calculated using an average of all card types and rounded to the nearest \$0.25.*

Signed Russell Laverty, OD.
 Russell Laverty, OD
 OBEO, Executive Director

Date Requested: 2/4/2021

Signed _____
 GTARB Board Chairman

Date Approved: _____

Governmental Technology Applications Review Board Meeting

02/09/2021

The Oklahoma Board of Chiropractic Examiners: Payment Processing Integration:

Application Description

The Oklahoma Board of Chiropractic Examiners (CHIRO) has partnered with NIC Oklahoma to provide payment processing to assist CHIRO in managing online licensing and renewal applications. The payment integration will accept payments for Visa, MasterCard, AMEX, Discover, and electronic checks.

Proposed Fee Structure

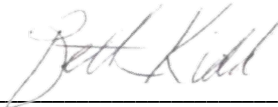
The payment integration will collect fees for multiple payment types. The credit card fee structure will be 2.25% (weighted average merchant fees of the four major credit cards) of the total statutory fee and a portal fee of \$2.00. CHIRO has elected to pass all merchant and portal fees associated with this application. CHIRO estimates processing an average of 50 transactions per month.

Portal Fee	\$2.00
Merchant Fee	2.25%
Cards Accepted	Visa, MasterCard, AMEX, Discover
Number of Monthly Transactions	50 (estimated across all types)

Sample Transaction:

Service	Estimated # of Annual Transactions	Agency Fee	Portal Fee	Estimated Merchant Fee (2.25%)	Recommended Online Fee	Total User Cost
License Renewal	600	\$275.00	\$2.00	\$6.23	\$8.23	\$283.23
Application Fee Original License or Relocation of Practice	50	300.00	\$2.00	\$6.80	\$8.80	\$308.80

*Merchant fee is calculated using an average of all card types and rounded to the nearest \$0.25.

Signed 
Beth Kidd, Executive Director

Date Requested: February 9, 2021

Signed _____
GTARB Board Chairman

Date Approved: _____

	2020 Rate Approvals				
Approval Date	Agency	Number of Annual Transactions	Assigned Partner	Go Live Date	Comments
2/12/2020	Oklahoma Horse Racing Commission	2724	Thentia/NIC	5/31/2021	Originally working with Granicus. No services went live. Contract with Thentia is now in legal review.
7/8/2020	Oklahoma Board of Nursing	41400	National Council of State Boards/NIC	12/30/2020	Nursing Licensure Modernization Project - Optimal Regulatory Board System moved them from NIC to a new solution.
7/8/2020	Oklahoma Department of Consumer Credit	1560	NIC	9/14/2020	
7/8/2020	Used Motor Vehicle and Parts Commission	11071	Thentia/NIC	6/30/2021	Agency was originally talking to Granicus. They now have a contract going through the OMES legal process for Thentia.
8/12/2020	Oklahoma Abstractors Board	106	Graniucs/NIC	12/30/2020	
10/14/2020	Oklahoma Real Estate Commission	19848	Thentia/NIC	12/30/2020	Moved from Amanda to Thentia.
10/14/2020	Council on Law Enforcement Education and Training	3455	Thentia/NIC	5/31/2021	Agency was originally talking to Granicus. They now have a contract going through the OMES legal process for Thentia.
10/14/2020	Employee Group Insurance Division	300	NIC	3/30/2021	
10/14/2020	Department of Public Safety	43380	Granicus/NIC	5/1/2020	Online Drivers License went live with OMES picking up the cost of the transactions under the pandemic emergency. DPS came to GTARB in December to be able to start passing on the fees to end user after the pandemic emergency is declared over.
10/14/2020	Oklahoma State Board of Examiners for Long-Term Care Administrators	785	Amanda/NIC		Agency was originally talking to Granicus. They did not go live in the Granicus system. They are on the Amanada system until this renewal period is complete. At that time they will begin talking to Thentia about a solution to replace the Amanda solution
11/18/2020	Department of Public Safety	3680	Granicus/NIC		
11/18/2020	Real Estate Appraiser Board	439	Thentia/NIC	12/30/2020	