



**OKLAHOMA**  
**Office of Management  
& Enterprise Services**

**AAA MEMO: HCM 20-10**

**Date: June 29, 2020**

Beginning July 1, 2013, each agency, board, commission, department or program in the executive branch of state government shall establish the salary of each of the chief executive officers for which they have appointing authority. Such salary shall be set between the minimum and maximum of the [Agency Director Pay Structure on the OMES website](#). Pursuant to [Title § 74-3601.2\(B\)](#) all agencies, boards, commissions, departments or programs shall report increases granted under this section to the Office of Management and Enterprise Services on an annual basis.

If your agency gave their agency director/appointing authority a salary increase between July 1, 2019, and June 30, 2020, **please send the following information via email to Rena' Bigby at [rena.bigby@omes.ok.gov](mailto:rena.bigby@omes.ok.gov) by Aug. 1, 2020:**

1. Agency name.
2. Director name.
3. Previous salary.
4. New salary.
5. Effective date.

If you have any questions or comments, please feel free to contact your OMES HCM Classification/Compensation liaison at 405-521-2177.