

**Minutes**  
**Historical Preservation and Landmark Board of Review**  
**Regular Meeting**  
**Will Rogers Building**  
**EGID Central Conference Room on the 3rd Floor**  
**2401 N. Lincoln Boulevard, Oklahoma City, OK 73105**  
**June 1, 2023, 4:00 p.m.**

---

**MEMBERS PRESENT:** Laura Stone  
Mike Mays  
Susan McCalmont  
Camal Pennington  
Carla Splaingard  
Janis Powers

**MEMBERS ABSENT:** Josh Greenhaw  
Kassy Malone

**STAFF/GUESTS:** Casey Jones, AICP, OMES, Planner  
Beverly Hicks, OMES, Planning/Administrative Coordinator  
Chad Davidson, City of OKC, Applicant  
Chris Smith, City of OKC, Applicant  
Brad Owens, BDO Construction, Applicant

**A. Roll Call:**

Chair Laura Stone called the meeting to order at 4:06 p.m. A roll call was taken, and a quorum was established. Ms. Stone was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

**B. Minutes:**

**1. Approval, disapproval, or amendment of the minutes of the May 4, 2023, meeting:**

Camal Pennington moved to approve the meeting minutes of May. Susan McCalmont seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Mr. Pennington, yes; Ms. Powers, yes;  
Ms. Splaingard, yes; Ms. Stone, yes.

**C. Special Public Hearings: None.**

**D. Rezoning Requests: None.**

**E. Certificates of Appropriateness:**

**1. Discussion and possible action regarding CA-22-23-20, request by the City of Oklahoma City for a certificate of appropriateness for demolition of a single family dwelling at 1500 North Stiles Avenue in the Wilson-Harn Historic District:**

(Tabled on 2/2/2023 and 5/4/2023)

Mr. Jones gave a brief synopsis of the May 4<sup>th</sup> meeting and why the Board decided to continue this case due to a historic resources survey being conducted in the neighborhood where the home is located and to allow the property owner more time to get financing to make the repairs needed or to list the property for sale.

Mr. Jones reported that since the May meeting, staff received a couple of emails from the property owner. The May 25, 2023 email informed that the owner had yet to make a plan but would be speaking to a financial institution soon.

The members were informed that improvements had yet to be made to the dilapidated structure and that the owner, Mrs. Jordan, notified staff today that she had obtained a loan application and instructions from a local bank in Edmond, Oklahoma.

The Board asked staff to find out on the survey status if the home is deemed a contributing structure to the neighborhood.

The Board requested that the owner provide a signed agreement for rehabilitation from a contractor or architect, a listing agreement with a licensed real estate agent, or a loan approval letter from a lender of her choice to staff by June 23, 2023 for consideration at the next meeting.

Camal Pennington moved to table this item to the next meeting and that the owner provide the requested documentation as specified. Janis Powers seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Mr. Pennington, yes; Ms. Powers, yes;  
Ms. Splaingard, yes; Ms. Stone, yes.

**2. Discussion and possible action regarding CA-21-22-51, request by the City of Oklahoma City for a certificate of appropriateness for demolition of a single family dwelling at 644 NE 14th Street in the Capitol-Lincoln Terrace Historic District:**

(Tabled on 7/7/2022; 11/3/2022; 12/1/2022; 2/2/2023; and 5/4/2023)

Mr. Jones reported that the property is under contract for sale to Brad Owens, with a closing date set for June 15, 2023.

Carla Splaingard moved to table this item to the next meeting for final consideration based on the consummation of the sale. Camal Pennington seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Mr. Pennington, yes; Ms. Powers, yes;  
Ms. Splaingard, yes; Ms. Stone, yes.

**3. Discussion and possible action regarding CA-22-23-30, request by Brad Owens on behalf of the owners, Bradley and Heather Wilson, for a certificate of appropriateness for construction of a two-story addition on the north elevation of the dwelling and for enclosure of the existing freestanding portico with arched stucco walls and attachment to the north elevation of the dwelling at 631 NE 17th Street in the Capitol-Lincoln Terrace Historic District:**

Mr. Jones presented the plans for constructing a two-story addition on the north elevation of the home and the enclosure of the existing freestanding portico with arched stucco walls and attachment of the portico to the north elevation of the house.

The board requested revised plans to be submitted to staff for administrative approval to make the columns in the arched openings on the portico more evenly sized and spaced.

Susan McCalmont moved to CA-22-23-30 based on the administrative approval of the columns to make them symmetrical. Carla Splaingard seconded the motion. The following votes were recorded, and the motion passed:

Mr. Mays, yes; Ms. McCalmont, yes; Mr. Pennington, yes; Ms. Powers, yes;  
Ms. Splaingard, yes; Ms. Stone, yes.

**F. Miscellaneous:**

**1. Possible discussion on the zoning rules for the HP and HL Districts.**

Mr. Jones had nothing to report on at this time.

No action was taken.

**G. Reports and Communications: None.**

**H. Adjournment:**

There being no further business, Carla Splaingard motioned to adjourn. Mike Mays seconded the motion. Seeing no opposition, the meeting adjourned at 4:40 p.m.