



**JIM THORPE BUILDING REPAIR EXPENDITURE  
OVERSIGHT COMMITTEE  
SPECIAL MEETING MINUTES**

SEPT. 20, 2023, 10 A.M.

STATE CAPITOL BUILDING

SENATE CONFERENCE ROOM, 4S.9

2300 N. LINCOLN BLVD., OKLAHOMA CITY, OK 73105

**MEMBERS PRESENT:** Brandy Wreath, Chairman, Executive Director of the OCC  
Sen. Bill Coleman, Senate District 10  
Carly Cordell, Rural Water Association  
Jason Nowell, Ashton Gray, LLC  
Sen. Darcy Jech, Senate District 26  
Rep. Mark McBride, House District 53

**MEMBERS ABSENT:** Rep. Mike Dobrinski, House District 59  
Rep. Cyndi Munson, House District 85  
Sen. George Young, Senate District 48

**GUESTS:** Melissa Milburn, OMES  
Kimberlee Williams, OMES DGC  
Beverly Hicks, OMES  
Heather Gardner, QUAD  
Matt Thomas, QUAD  
Matt McConnell, QUAD  
Sara Hanna, GARDNER STUDIO  
Megan Fleming, ORWA  
Chandra Boyd, OAC  
Duane Mass, MA  
Matthew Radcliffe, MA

Office of Management and Enterprise Services (OMES) ♦ OK Corporation Commission (OCC) ♦ OK Arts Council (OAC) ♦ Mass Architects (MA) ♦ OK Rural Water Association (ORWA)

**1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meetings Act:**

Chairman Wreath confirmed that the meeting notice was filed in accordance with the Open Meeting Act.

**2. Call to order and confirmation of a quorum:**

Chairman Wreath called the meeting to order at 10:03 a.m. A roll call was taken, and a quorum was established.

**3. Welcome/Introductions:**

Chairman Wreath welcomed the members and guests to the meeting.

**4. Discussion and possible action on meeting minutes of June 21, 2023:**

Sen. Darcy Jech moved to approve the June meeting minutes. Sen. Bill Coleman seconded the motion. The motion passed, and the following votes were recorded:

Mr. Wreath, aye; Sen. Coleman, aye; Ms. Cordell, aye; Sen. Jech, aye; Rep. McBride, aye.

5. **Discussion and possible action to approve 2024 meeting dates: All Wednesday at 10 a.m.**

Mar. 13	<del>Jun. 5</del>	Dec. 4
May 15	Sept. 18	

Rep. Mark McBride moved to approve the 2024 meeting dates with the exception of June 5<sup>th</sup>. Sen. Bill Coleman seconded the motion. The motion passed, and the following votes were recorded:

Mr. Wreath, aye; Sen. Coleman, aye; Ms. Cordell, aye; Sen. Jech, aye; Rep. McBride, aye; Mr. Nowell, aye.

*Jason Nowell entered the meeting at 10:05 a.m.*

6. **Presentation of project update.** [Matthew Radcliffe, Mass Architects AE1, Heather Gardner, Preconstruction Director with Quad Construction, Inc., and Sara Hanna, Gardner Architect and Interior Designer]

AE1 Update – Program Budget Review [Mass Architects]  
Scope Development Clarifications [Quad Construction, formerly Smith & Pickel Const.]  
Updated Environmental Report  
Construction Budget  
Timeline  
Next Steps

Mr. Radcliffe with Mass Architects gave a presentation on the AE1 report and updated the members on the tenant status of the project. He informed members that the project is tracking on schedule and within budget.

Ms. Gardner with Quad Construction, who oversees the project, gave a presentation on the scope of the project's development findings and construction schedule.

Ms. Hanna with Gardner Architect and Interior Design updated the members on the building's historic interior and interior non-historic improvements.

Mr. McConnell with Quad Construction gave an update on the environmental report.

Mr. Thomas with Quad Construction updated the members on the status of the project's budget.

No action was taken. Presentation only.

7. **Discussion limited to agenda items; comments from public not to exceed 3 minutes:**

Chairman Wreath provided the opportunity for public comment. There were no public comments received.

No action was taken. Public comment only.

8. **Adjournment:**

There being no further business, Senator Coleman made the motion to adjourn. Ms. Cordell seconded the motion. Seeing no opposition, the meeting adjourned at 11:04 a.m.