

**Land Mobile Radio Public Safety
Interoperability Cooperative Committee Meeting
Amended Special Meeting Minutes
June 23, 2020 – 1:00 p.m.
Virtual Special Meeting
WebEx**

A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Chip Keating, Secretary of Public Safety
John Budd, Chief Operating Officer/Secretary of Agency
Accountability/Director of OMES
Tim Gatz, Secretary of Transportation/Director of ODOT
Mark Gower, Director of Emergency Management
Taylor Henderson, Department of Transportation Engineer
Michael Dellinger, Chief Information Officer of the City of Tulsa

MEMBERS ABSENT: Blayne Arthur, Secretary of Agriculture

GUESTS: Amanda Otis, OMES Legal
Beverly Hicks, OMES Clerk
Alan Stevenson, ODOT
Nicholas Carrao, DPS
Jerry Moore, State CIO
Mark Goeller, for Secretary Arthur

1. Call to order and establish a quorum:

Chairman Mark Gower called the meeting to order at 1:01 p.m. A roll call was taken and a quorum was established. Chairman Gower was advised that notice of the meeting had been given and an agenda posted in accordance with the Open Meeting Act.

2. Welcome/introductions:

Chairman Gower welcomed committee members and guests.

3. Approval of the minutes from the November 6, 2019, Committee special meeting:

Secretary Keating moved to approve the meeting minutes for November. Secretary Budd seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. John Budd, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye; Michael Dellinger, aye.

4. Sub Committee Reports:

i. Strategic Planning Subcommittee:

1. Identifying public agencies, public entities and other interested parties as resources for the subcommittee to support the duties of the subcommittee and the cooperative. Develop plan to contact and involve such identified agencies.
2. Recommending to the cooperative a statewide Land Mobile Radio strategic plan, with the following elements:
 - a. A statewide Land Mobile Radio investment and operational governance structure.
 - b. Establishing statewide Land Mobile Radio reliable service metrics.
 - c. A statewide Land Mobile Radio asset inventory management plan.
 - d. A statewide Land Mobile Radio unification strategy and plan to enhance current capabilities and identify cost savings to the state.
 - e. A fiscal sustainability model for statewide Land Mobile Radio operations to meet the goals of the strategic plan, adherence to established standards and technology adoption.

ii. Land Mobile Radio Interoperability, Technology and Standards Subcommittee:

[Taylor Henderson, Vice Chair]

1. Recommending to the cooperative of statewide Land Mobile Radio operations protocols and standards that establish interoperability and compliance to P25 and other common radio interoperability standards to be utilized by the investment and operational governance for statewide Land Mobile Radio operations.
2. Recommending to the cooperative technology standards that establish the lifecycle, use, security, continuity and process for adoption of new Land Mobile Radio technologies for statewide use.
3. OKWIN (OK Wireless Information Network) LMR (Land Mobile Radio) Agreement Presentation. [Nicholas Carrao, DPS]

Mr. Carrao with the Department of Public Safety made known that he has been working on the Oklahoma Wireless Information Network (OKWIN) Land Mobile Radio Services Agreement. The purpose of the agreement is to largely formalize the partnerships between the Department of Public Safety (DPS), Tulsa, Edmond, Owasso, Shawnee, Creek County, Veterans Affairs and the Grand River Dam Authority (GRDA) for the current infrastructure on the talk radio system. The agreement is designed to accommodate four tiers of service:

- Tier 1 – General subscriber radios; police department and fire department use;
- Tier 2 – Wireline consoles; compromised of dispatch centers;
- Tier 3 – Those that own towers, but do not want to or cannot manage their sites; and
- Tier 4 – Infrastructures for owners that do own their own towers and are capable of managing their own sites.

The agreement addresses several topics that the Cooperative has as stated goals; one of them being, “Operational Governance” specifically, network administration and system

administration. It establishes some service metrics, accomplishes to a large degree a unification strategy and provides a mechanism for a fiscal sustainability model. Some additional items this agreement seeks to address and include are roles and responsibilities for the parties that make up the OKWIN radio system. As a network administration and maintenance, it addresses staff security audits, and compliance with the Federal Communications Commission standards of the agreement, including a dispute resolution process and change management process. None of these currently exist with the radio system OKWIN.

In working on this agreement, the idea is to first execute the agreement with the City of Tulsa. Mr. Carrao has been working with Michael Dellinger, the City of Tulsa CIO and a board member of this Cooperative. The Department of Public Safety, the Office of Management and Enterprise Services (OMES) and the City of Tulsa have reviewed the contract and it is in its final stages. It is anticipated that the agreement will be ready for execution in very short order.

When the agreement is executed with the City of Tulsa, the goal would be to then execute the agreement with the remaining partners. Then, to execute the agreement with console users, those that have essential dispatch functions and then to execute the agreement with over five hundred public safety agencies across Oklahoma. When this is accomplished there would be a proper agreement that sets forth operation parameters for everyone involved.

When the agreement has largely taken hold, one of the next steps would be working on a collaboration with the other systems that are operating in Oklahoma, with the primary ones being Oklahoma City, Broken Arrow, Norman and Citizen Potawatomi Nation (CPN). This would be a roaming or mutual aid agreement and would need to be collaboratively with those parties. The goal is to have the Cooperative endorse the agreement, have time to review it and possibly have motions for endorsing it at the next meeting.

Secretary Chip Keating motioned to assign Mr. Carrao's OKWIN LMR Agreement to the Interoperability Technology and Standards Subcommittee for review and present it for vote for approval at the next meeting of the Cooperative. Secretary Tim Gatz seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. John Budd, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye; Michael Dellinger, aye.

5. Presentations from agencies on current Land Mobile Radio initiatives, planned investments, or critical Land Mobile Radio issues for consideration to the Cooperative:

- i. Brief report regarding the investments into Land Mobile Radio and status update on current projects that would benefit the Cooperative.**
 - o DPS and ODOT joint interoperability project in the Oklahoma Panhandle.
[Taylor Henderson]**

Mr. Henderson reported that the Department of Public Safety (DPS) and the Oklahoma Department of Transportation (ODOT) are working together in the Panhandle to expand the vote scan system. Mr. Carrao has taken the lead on this project and DPS is working on it right now. ODOT will be able to come in later and install repeaters after DPS is finished. This will also give the public safety entities an opportunity out in the Panhandle to work

with them and install repeaters to help with communication in their areas. Eventually, this plan will expand throughout the state.

6. COVID Land Mobile Radio issues and CARES ACT Land Mobile Radio project submissions:

- i. CARES ACT funding for critical COVID-related Land Mobile Radio projects.**
- ii. Voting for Subcommittee assignment to support CARES ACT funded Land Mobile Radio projects.**

There are currently several LMR projects submitted to the CARES portion for review and approval. In those are things such as 800 megahertz radios for local jurisdictions and a submission from DPS. In reviewing the local jurisdictions for handhelds, we see there is a variety in the request and a disparity across costs and models. Mr. Henderson would submit that this Cooperative through the Interoperability, Technology and Standards Subcommittee could work with OMES to review these requests for brands, radio types and models and establish a method to help purchase at a reduced cost for bulk, through price negotiation support, to harmonize these expenditures across our local jurisdictions and make sure the devices are applicable and interoperable.

Secretary John Budd motioned to assign this duty for the Interoperability, Technology and Standards Subcommittee to review these CARES submissions to see if they can help find a way to reduce the costs, create standards of interoperability across the state. Secretary Keating seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. John Budd, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye; Michael Dellinger, aye.

A representative from DPS brought forth a project request that is directly related to LMR and would be essentially the expansion of the vote scan project that Mr. Henderson had mentioned up in the Panhandle. The request seeks to expand east of the Panhandle into the DPS Troop J Region (the ODOT Division 6 Region) to essentially complete the northwestern portion. The request also then seeks to address the same solution into the southeast part of Oklahoma into regions that rarely have coverage.

Secretary Chip Keating motioned to assign this project duty for the integration, sculpture and implementation of the Interoperability, Technology and Standards Subcommittee to see if we could assign this if approved by the CARES Forward Team forthcoming. Secretary John Budd seconded the motion. The motion passed and the following votes were recorded:

Sec. Chip Keating, aye; Sec. John Budd, aye; Sec. Tim Gatz, aye; Dir. Mark Gower, aye; Taylor Henderson, aye; Michael Dellinger, aye.

7. Adjournment:

There being no further business, Secretary Budd made the motion to adjourn. Taylor Henderson seconded the motion. Seeing no opposition, the meeting adjourned at 1:25 p.m.