

LONG-RANGE CAPITAL PLANNING COMMISSION  
SPECIAL MEETING  
Nov. 19, 2020, 1:00 p.m.  
OMES IS Data Center  
3115 N. Lincoln Blvd., Oklahoma City, OK 73105

A meeting notice was filed with the Secretary of State and an agenda has been posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Kirkland Hall, CEO and Vice Chairman of Hall Capital  
Larry DeWitt, Speaker Appointee  
Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency  
Gary Hamer, Pro Tempore Appointee  
Travis Mason, Director of Commercial Oklahoma

**MEMBERS ABSENT:** Josh Cruzan, CEO of Rimrock Energy Partners, LLC  
Mark Selvidge, Former Public Finance Attorney

**GUESTS:** Brandy Manek, OMES  
Dow Hughes, OMES  
Beverly Hicks, OMES Administrative Coordinator  
Kimberlee Williams, OMES Legal  
Carie Carman, OMES REALS  
Jennifer Ramsey, OMES REALS  
Jordan Fletcher, OMES  
John Gilbert, OMES  
Cathy Menefee, OMES  
Shelly Paulk, OMES  
Hunter Zearley, OK HOR  
Gloria Ross, OMES  
Jesse Leveritt, OMES  
Corbi Jenkins, ODOT  
Sieanna Mackiewicz, ODOT

**1. Call to order and confirmation of quorum. [Chair]:**

Chairman Hall called this special virtual meeting to order at 1:01 p.m. A roll call was taken and a quorum established. A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

**2. Approval of minutes from the October 14, 2020 Commission meeting. [Chair]:**

Travis Mason moved to approve the meeting minutes of October. Larry DeWitt seconded the motion. The motion passed and the following votes recorded:

Mr. DeWitt, aye; Mr. Ersteniuk, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason, aye.

**3. Discussion and possible action to approve 2021 meeting dates, all at 1:00 p.m. [Chair]**

Jan. 14	June 24	Nov. 9
Feb. 25	Sept. 16	
Apr. 22	Oct. 7	

Travis Mason moved to approve. Brandon Ersteniuk seconded the motion. The motion passed and the following votes recorded:

Mr. DeWitt, aye; Mr. Ersteniuk, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason aye.

**4. Discussion and possible action to approve transfers of state-owned property. [Melissa Milburn]**

1. **Vacant land located 900 N. Stiles, immediately south of the Commerce building, Oklahoma City, Oklahoma County:**
  - a. **The property was deeded from the Oklahoma Department of Commerce to the Oklahoma Tourism and Recreation Department in 2017 for the purpose of construction of a new building to serve as offices for the Oklahoma Tourism and Recreation Department. A condition of the transfer was the return of the property to Oklahoma Department of Commerce if the new offices were not constructed.**
  - b. **The property currently undeveloped.**
  - c. **The property will be transferred through Quitclaim Deed from the Oklahoma Tourism and Recreation Department to the Oklahoma Department of Commerce.**
  - d. **The transfer will not generate any proceeds.**

Gary Hamer moved to approve items a through d. Travis Mason seconded the motion. The motion passed and the following votes recorded:

Mr. DeWitt, aye; Mr. Ersteniuk, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason, aye.

**5. Overview and discussion on Real Estate Strategy: [Dow Hughes]**

Discussion only. No action taken.

**6. Presentation on Healthy Workplace – HVAC review. [Brian Sauer, FSB]**

Presentation only. No action taken.

**7. Presentation of Plan for Strategic Real Property Disposals by the Department of Human Services (DHS). [Cathy Menefee]**

Presentation only. No action taken.

**8. Discussion and possible action to approve FY 2022-2029 Capital Improvements Plan and FY 2022 Prioritized List of Capital Request Projects:**

Travis Mason moved to approve the capital budget. Larry DeWitt seconded the motion. The motion passed and the following votes recorded:

Mr. DeWitt, aye; Mr. Ersteniuk, aye; Mr. Hall, aye; Mr. Hamer, aye; Mr. Mason, aye.

9. **Updates and Discussion:** None to report.

10. **Adjournment:**

There being no further business, Larry DeWitt made a motion to adjourn. Gary Hamer seconded the motion, the motion carried and the meeting adjourned at 1:52 p.m.