

LONG-RANGE CAPITAL PLANNING COMMISSION
REGULAR MEETING
Nov. 9, 2021, 1 p.m.
Oklahoma State Capitol Building
Senate Conference Room 4S.9 (419-C)
2300 N. Lincoln Blvd., Oklahoma City, OK 73105

A meeting notice was filed with the Secretary of State and an agenda has been posted in accordance with the Open Meeting Act.

MEMBERS PRESENT: Travis Mason, Director of Commercial Oklahoma
Josh Cruzan, CEO of Rimrock Energy Partners, LLC
Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency
Mark Selvidge, Pro Tempore Appointee
Jason Sutton, Speaker Appointee

MEMBERS ABSENT: Kirkland Hall, CEO and Vice Chairman of Hall Capital
Gary Hamer, Pro Tempore Appointee

GUESTS: Brandy Manek, OMES
James Kentopp, OMES
Beverly Hicks, OMES
Kimberlee Williams, OMES
Shawn Ashley, ECAPITOL

1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act. [Travis Mason, Acting Chair]

Ms. Hicks, meeting clerk confirmed that today's meeting was in compliance with the Open Meeting Act.

2. Call to order and confirmation of quorum. [Chair]:

Travis Mason called this meeting to order at 1:05 p.m. A roll call was taken and a quorum established. A meeting notice was filed with the Secretary of State and agenda posted in accordance with the Open Meeting Act.

3. Welcome/Introductions.

Mr. Mason welcomed the members and guest to the meeting.

4. Approval of minutes from the Oct. 7, 2021, Commission meeting. [Acting Chair]:

Brandon Ersteniuk moved to approve the meeting minutes of October. Josh Cruzan seconded the motion. The motion passed and the following votes recorded:

Mr. Cruzan, aye; Mr. Ersteniuk, yes; Mr. Mason, aye; Mr. Selvidge, aye; Mr. Sutton, aye.

5. Discussion and possible action to approve transfers of state-owned property. [Melissa Milburn]

Ms. Milburn had no transfers of state-owned property to report at this time.

6. Discussion and possible action to approve Fiscal Year 2023 prioritized list of capital requests and the FY2023 – 2030 prioritize projects list and Capital Improvement Plan: [Brandy Manek]

Josh Cruzan moved to approve the prioritized lists and Capital Improvement Plan. Brandon Ersteniuk seconded the motion. The motion passed and the following votes recorded:

Mr. Cruzan, aye; Mr. Ersteniuk, yes; Mr. Mason, aye; Mr. Selvidge, aye; Mr. Sutton, aye.

7. Discussion and update on capital expenditures from the Maintenance of State Building Revolving Fund. [Brandy Manek]

Ms. Manek updated the members on the year to date revenue through October 31, 2021 and the year to date expenditures from the Maintenance of State Building Revolving Fund. The activity spent last month on three projects totaled \$416 thousand dollars.

Will Rogers Building HVAC system	\$57,000
Department of Corrections door/lock replacement	\$277,000
Oklahoma Department of Mental Health roof replacement	\$82,000

Ms. Manek plans to meet in December with the OMES finance team to seek their guidance on putting together a financial report that the members will start to see as they meet throughout the year.

Discussion and update only.

8. Discussion and update on proposed changes to the rules and possible action to start the rulemaking process. [Brandy Manek]

Ms. Manek reported that the budget division has started being more involved with the process and are looking at ways to make the operation more efficient for the agencies, and at the same time still providing some oversight of what is happening. One of the main things being looked at in the rules is when a project is approved, for OMES to set up a fund for that agency and grant the agency that money for them to pay all of their invoices, along with the agency overseeing the projects while the agency reports financial and project status to OMES. Ms. Manek said that the process would be treated more like a grant, where OMES is monitoring the agency's receipt and execution of the grant to help streamline the process of getting vendors paid and getting projects completed.

Discussion and update only.

9. Discussion and possible action to approve 2022 meeting dates, all on Thursday at 1 p.m.

Jan. 13

June 23

Nov. 10

Feb. 17

Sept. 15

Apr. 21

Oct. 6

Brandon Erstenuik moved to approve the meeting dates of 2022. Mark Selvidge seconded the motion. The motion passed and the following votes recorded:

Mr. Cruzan, aye; Mr. Ersteniuk, yes; Mr. Mason, aye; Mr. Selvidge, aye; Mr. Sutton, aye.

10. Discussion limited to agenda items and 3 minutes in duration.

Mr. Mason provided opportunity for guest to comment on agenda items and none came forth.

11. Adjournment.

There being no further business, Joshua Cruzan made a motion to adjourn. Brandon Erstenuik seconded the motion, the motion carried and the meeting adjourned at 1:35 p.m.