



LONG-RANGE CAPITAL PLANNING COMMISSION  
REGULAR MEETING

Jan. 13, 2021, 1 p.m.

Oklahoma State Capitol Building  
Senate Conference Room 4S.9 (419-C)  
2300 N. Lincoln Blvd., Oklahoma City, OK 73105

Meeting notice was filed with the Secretary of State and an agenda has been posted in accordance with the Open Meeting Act.

**MEMBERS PRESENT:** Kirkland Hall, CEO and Vice Chairman of Hall Capital  
Travis Mason, Director of Commercial Oklahoma  
Josh Cruzan, CEO of Rimrock Energy Partners, LLC  
Gary Hamer, Pro Tempore Appointee  
Jason Sutton, Speaker Appointee

**MEMBERS ABSENT:** Brandon Ersteniuk, CEO of Ersteniuk Insurance Agency  
Mark Selvidge, Pro Tempore Appointee

**GUESTS:** Brandy Manek, OMES [Appeared remotely]  
James Kentopp, OMES  
Beverly Hicks, OMES  
Melissa Milburn, OMES REALS  
Carie Carman, OMES REALS  
Eva Thurman, OMES REALS  
Kimberlee Williams, OMES Legal  
Joshua Huckleberry, OMES Legal  
Steve Mason, Guest

**1. Announcement of filing of meeting notice and posting of the agenda in accordance with the Open Meeting Act. [Travis Mason, Acting Chair]**

Ms. Hicks, the meeting clerk confirmed that the meeting complied with the Open Meeting Act.

**2. Call to order and confirmation of quorum. [Chair]:**

Chairman Hall called this meeting to order at 1:09 p.m. A roll call was taken and a quorum was established. Meeting notice was filed with the Secretary of State and the agenda was posted in accordance with the Open Meeting Act.

**3. Welcome/Introductions.**

Chairman Hall welcomed the members and guests to the meeting.

**4. Approval of minutes from the Nov. 9, 2021, Commission meeting. [Chair]:**

Josh Cruzan moved to approve the meeting minutes of November. Gary Hamer seconded the motion. The motion passed and the following votes were recorded:

Mr. Cruzan, aye; Mr. Hall, yes; Mr. Hamer, yes; Mr. Mason, aye; Mr. Sutton, aye.

**5. Discussion and possible action to approve transfers of state-owned property. [Carie Carman]**

**OMES requests the approval of the Long-Range Capital Planning Commission for the transfer of the following property:**

- 1. Department of Commerce, transfer of a closed portion of Stiles Avenue, located in Oklahoma City, Oklahoma County, Oklahoma.**
  - a. The property is owned by the Department of Commerce**
  - b. The property consists of a closed portion of Stiles Avenue and located is west to the Department of Commerce property.**
  - c. The Department of Commerce will transfer ownership by quitclaim deed to the Oklahoma City Urban Renewal Authority (OCURA).**
  - d. The transfer will not generate any proceeds.**

Travis Mason moved to approve the said transfer. Josh Cruzan seconded the motion. The motion passed and the following votes were recorded:

Mr. Cruzan, aye; Mr. Hall, yes; Mr. Hamer, yes; Mr. Mason, aye; Mr. Sutton, aye.

**6. Discussion on financial update: [Brandy Manek]**

Ms. Manek updated the members on the year-to-date expenditures and revenues of projects. She reported the state has spent 1.2 million dollars on projects and received 9 hundred thousand dollars in revenues. The majority of the revenues are for the Department of Human Services. Sales for the building will be put aside for the Service First program.

Discussion and update only.

**7. Discussion on the status of proposed changes to the rules: [Kimberlee Williams, Deputy General Counsel]**

Ms. Williams reported that the rules are in comment period and that notice has been published in the Oklahoma Register that the Long-Range Capital Planning Commission is considering changing some of their rules, with a majority of it to do with enabling the Office of Management and Enterprise Services to get suppliers and contractors paid quicker on projects.

Ms. Williams informed that the rules would be ready for adoption at the February meeting.

Discussion and update only.

**8. Discussion limited to agenda items and 3 minutes in duration.**

Chairman Hall asked for an item to be added to the February meeting agenda for a follow-up to Ms. Manek's financial report from this meeting. He asked for her to provide a brief report regarding how many of those dollars have been allocated to pending projects and an update on how those projects are moving forward. To include if the projects have started, the start date, and the current status of how far along they are in order to keep track of what this body is committed to, in making sure projects are on track and on time.



**9. Adjournment.**

There being no further business, Travis Mason made a motion to adjourn. Josh Cruzan seconded the motion, the motion carried and the meeting adjourned at 1:26 p.m.