



Historical Preservation and Landmark Board of Review

Capitol-Medical Center Improvement and Zoning Commission

Video Conference Board Meeting

Thursday, November 5, 2020, 4:00 p.m.

<https://omes.ok.gov/services/capitol-medical-zoning>

VIRTUAL SPECIAL MEETING AGENDA

This virtual Special Board Meeting is being held consistent with the amendments to the Open Meeting Act, 25 O.S. 2011, § 301 et seq, signed into law by Governor Stitt on Wednesday, March 18, 2020. See [SB661.pdf](#), 2020 O.S.L. 3, § 3

Public link to access meeting:

<https://odot.webex.com/odot/onstage/g.php?MTID=e3938a340b96ae4b5263a71388be26df7>

Call-in information: +1-415-655-0002; [Show all global call-in numbers](#)

Access code: 177 280 7216

The Notice of this virtual Special Board Meeting was filed with the Secretary of State's Office on November 3, 2020. Notice/final agenda was posted on November 3, 2020, at 3:30 P.M. on the OMES/Capitol-Medical Center Improvement and Zoning web site.

<https://www.sos.ok.gov/meetings/notices/002357/0505912011031139.htm>

The Board may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item.

The following Board Members are participating remotely by the WebEx platform:

- Susan McCalmont, Chairman designee of the Historical Preservation and Landmark Commission of the City of Oklahoma City
- Carla Splaingard, Licensed Real Estate Broker
- Laura Stone, Resident who owns property located in a designated Historic Preservation District within the Capitol-Medical Center Improvement and Zoning District
- Kassy Malone, City Planner/Landscape Architect
- Sharon Astrin, Resident who owns property located in a designated Historic Preservation District within the Capitol-Medical Center Improvement and Zoning District
- Joshua Greenhaw, Attorney
- Janis Powers, Capitol-Medical Center Improvement and Zoning Commission ex-officio member

If any of the above-listed Board members loses videoconference communication during the meeting, he or she will attempt to rejoin and participate by teleconference.

In the event electronic communications are lost or compromised during the meeting, the Historical Preservation and Landmark Board of Review staff will attempt to restore communications for a maximum of (15) fifteen minutes. If unable to restore communications the meeting will be adjourned.

A. Roll Call

B. Minutes:

1. Approval, disapproval or amendment of the minutes of the October 1, 2020 special meeting.

C. Special Public Hearings: None.

D. Rezoning Requests: None.

E. Certificates of Appropriateness:

1. Discussion and possible action regarding **CA-20-21-12**, request by Catherine Montgomery representing Culbertson Plaza LLC, the owner, for a Certificate of Appropriateness for exterior work at **712 Culbertson Drive** in the Lincoln Terrace East Historic District of Oklahoma City:
 - a. Item 1, remove ornamental metal fence located to the east and west sides of Building 2 (secondary building/former gas station).
 - b. Item 2, remove five fabric awnings and metal awning frames from the north elevation of Building 1 (main building) and two fabric awnings and metal awning frames from the north elevation of Building 2 (secondary building/former gas station). Install four flat architectural metal awnings (one 8' x 3' awning and three 5' x 3' awnings) on the north elevation of Building 1.
 - c. Item 3, install four 24" x 36" tenant blade signs on the north elevation of Building 1, install one 24" x 36" tenant blade sign on the north elevation of Building 2 and one 24" x 36" tenant blade sign on the east elevation of Building 2.
 - d. Item 4, install one 5' x 3' wood freestanding property identification sign to the west of the central driveway on Culbertson Drive.

F. Miscellaneous:

1. Discussion and possible action to approve 2021 meeting dates, all at 4:00 p.m.

Jan. 7	May 6	Sept. 2
Feb. 4	June 3	Oct. 7
Mar. 4	July 1	Nov. 4
Apr. 1	Aug. 5	Dec. 2

G. Reports and Communications: None.

H. Adjournment

Next meeting: Thursday, December 3, 2020 at 4:00 p.m.