



## Resetting Password

This tutorial is designed to walk you through the steps for resetting a user password for Oracle Primavera Unifier – Tenant Maintenance Request process.

### Step 1

Navigate to the Oracle Primavera Unifier login page. Select the **Click here** link following **Need Help Signing in?** at the bottom of the page to reset your password.

ORACLE Cloud  
ca644640  
Oracle Cloud Account Sign In

User Name

Password

**Sign In**

Need help signing in? [Click here](#)

[Cookie Preferences](#)

### Step 2

Follow the prompts to reset your password and select **Next**.

ORACLE Cloud  
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**Forgot Your Password?**  
Having trouble with your password? Reset it here.

What's your user name?

**Next**

Cancel

ORACLE Cloud  
ca644640

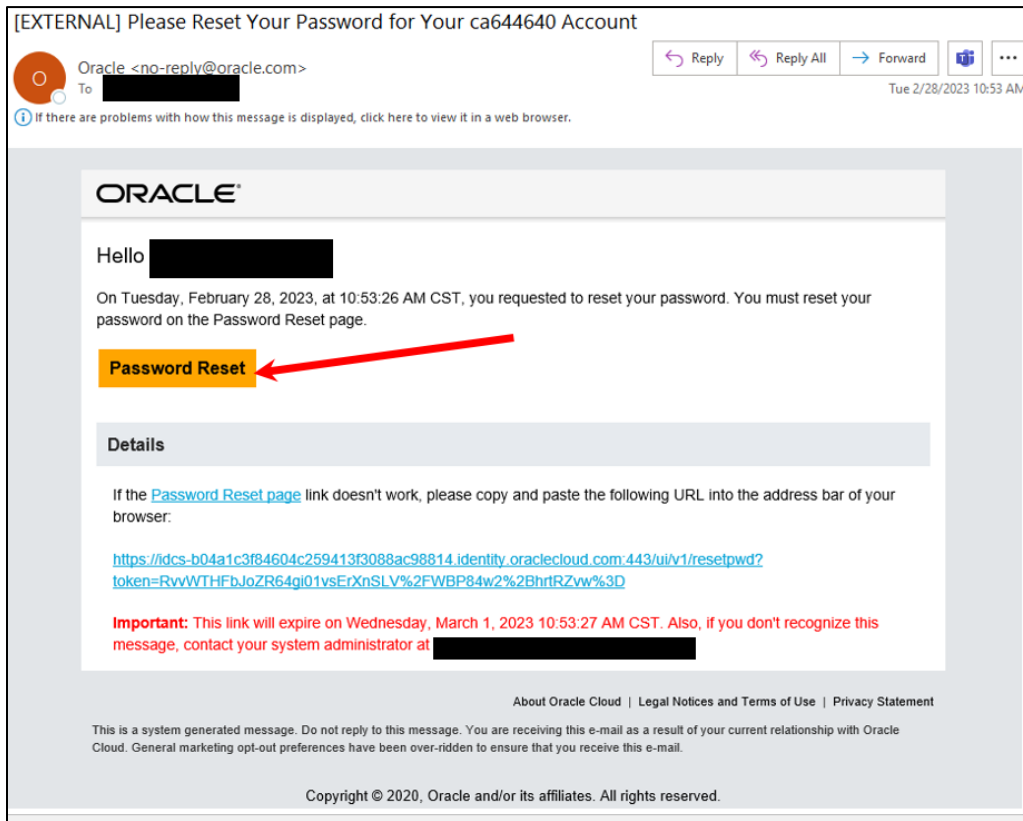
**Password Reset Notification Sent.**  
A password reset notification will be sent to the recovery email address associated with your username **courtney.moore@omes.ok.gov**. If you haven't received the password reset email, then please check your spam folder or contact your system administrator. You can also retry after 10 minutes.

**Close**

**Note:** Google Chrome is the best internet browser to utilize the platform, however, Microsoft Edge will also work. Internet Explorer is no longer a supported browser to use and therefore will not support the platform.

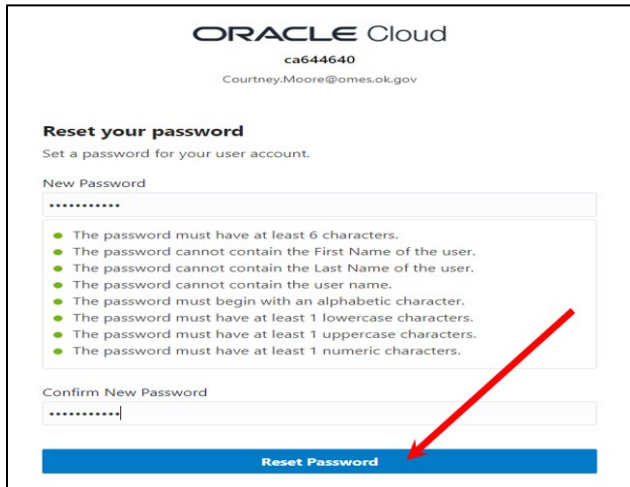
### Step 3

Once you receive the email notification, you will select the link directly in the email **Password Reset**.



### Step 4

A new browser window will pop up. You will enter your new password following the requirements given in the window. Once finished, select **Reset Password**.



## Step 5

Once you've completed the resetting process, you can navigate back to the login page and sign in. You should receive another email notification stating your password has been reset.

