



OKLAHOMA
Office of Management
& Enterprise Services

CPO Announcement

State of Oklahoma
Office of Management and Enterprise Services

DATE: June 12, 2024.

Please familiarize yourself with the **updated** [Procurement Information Memorandum](#) relating to required attachments in PeopleSoft.

To align with [Executive Order 2023-12](#), out-of-state travel and non-emergency purchases exceeding \$25,000 no longer require cabinet secretary approval. Currently, you will still need to send notice to your cabinet secretary and retain such notice in your procurement file; however, we are working to automate this notice in PeopleSoft. We anticipate this being complete toward the end of the month and will send follow-up communication once that is done. The updated PIM reflects this change.

Additionally, please take notice of the **updated** [Purchase Order Type and Origin Quick Reference Guide](#).

Thank you,

Amanda Otis, Esq.
State Purchasing Director