



2019  
STATE OF OKLAHOMA  
**EXECUTIVE BUDGET**  
SUBMITTED BY MARY FALLIN, GOVERNOR  
TO THE SECOND SESSION OF THE 56<sup>TH</sup> OKLAHOMA LEGISLATURE



**FY-2019**

**Executive Budget**

**Governor  
Mary Fallin**

February 5, 2018



**Mary Fallin**  
**Office of the Governor**  
**State of Oklahoma**

To the Citizens of the Great State of Oklahoma and the Oklahoma Legislature:

It is my pleasure to submit for your consideration the FY-2019 executive budget. The plan I have put forward is part of a long-term blueprint for more reliable revenue estimating and greater legislative control over limited government resources to better govern for the needs of the day.

The success of this fiscal blueprint relies on our ability to address structural deficiencies within the budget-making process. As outlined in the executive summary of this budget book, the state of Oklahoma currently faces substantial budget challenges.

The budget I have proposed charts a realistic, responsible way forward for the state of Oklahoma. It asks our lawmakers to take on the serious challenges inherent in fixing a budget process in need of an overhaul. Finally, it maintains prior year cuts to some areas of government while boosting resources necessary to pursuing critical improvements. I humbly ask your support for these priorities as we move into the 2018 legislative session.

Sincerely,

A handwritten signature in black ink that reads "Mary Fallin".

Mary Fallin  
Governor

Denise M. Northrup  
Director



Mary Fallin  
Governor

February 5, 2018

Governor Fallin:

Please accept this, your executive budget for the FY-2019 budget year. The budget is balanced as required by law.

The budgets of all state agencies, boards and commissions were thoroughly reviewed in the preparation of this budget. State agency administrators and their staff provided information necessary for this budget review. They also made suggestions to improve the efficiency and effectiveness of the delivery of services by their agencies. Our examination included a review of management efficiencies and innovations, alternative funding methods, tax policies, expenditures and revenue enhancement proposals.

The budget development process was inclusive of many interested parties, including you and representatives of your staff who joined in meetings with agencies and offered ideas and suggestions.

Thank you for all of your time and attention in the development of the budget. To others involved in this process, I extend my appreciation for their input. I also want to thank analysts with the Budget Division for their diligence, hard work and dedication.

Respectfully,

Denise M. Northrup

Director

# OKLAHOMA OFFICE OF MANAGEMENT AND ENTERPRISE SERVICES

February 5, 2018

**Citizens of the State of Oklahoma  
Members of the Second Regular Session  
of the Fifty-Sixth Legislature**

## **“FY-2019 EXECUTIVE BUDGET and HISTORICAL INFORMATION”**

Governor Mary Fallin’s FY-2019 budget consists of her budget recommendations to the 2018 Legislature, as well as a discussion of state revenues, a summary of her proposed budget and explanations of budget recommendations for state agencies. This document is available on the Internet. It can be viewed by accessing the Oklahoma Home Page, the Home Page of the Office of the Governor, or the Home Page of the Office of Management and Enterprise Services. The Oklahoma Home Page address is: <http://www.ok.gov>

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# **Executive Summary**

# Executive Summary

During her tenure as CEO of the State of Oklahoma, Governor Fallin has recommended common sense reforms to create stability and predictability in the revenue estimation and budgeting process. She has also recommended government modernization efforts to create efficiencies and save the state millions of dollars. Some of those are now law, but many remain just ideas and the uncertainty and volatility surrounding funding state government remain realities. Recently, a nonpartisan group of business, civic and community leaders came together to develop the Step Up Oklahoma plan. This plan represents yet another approach to stabilize state revenue and reform government to increase efficiency and cut abuse, all while funding core services and providing a long overdue teacher pay raise.

As such, Governor Fallin's FY 2019 Executive Budget recommends implementing these bold reforms and revenue measures, repairing the structural deficit that currently exists in Oklahoma state government. To begin reversing the detrimental trend of diverting revenues off-the-top for specific purposes, most new revenues proposed in this executive budget would be directed to the General Revenue Fund for discretionary appropriation by elected officials. The FY 2019 Executive Budget is balanced and proposes appropriations of \$7.28 billion. When adjusted for inflation, this budget is still over \$1 billion less than the FY 2009 appropriated budget. Further, this budget includes \$289.5 million for a \$5,000 teacher pay raise.

## Revenue Changes

Recurring revenues for appropriation proposed in Governor Fallin's FY 2019 budget are:

### **Cigarette Tax**

\$231.7 million

Smoking remains the number one preventable cause of death in Oklahoma, killing more people than AIDS, alcohol, car accidents, illegal drugs, murders and suicides combined. Increasing the price point of cigarettes is the single most effective strategy to reduce tobacco consumption, especially among youth. Oklahoma's annual health care costs caused by smoking are \$1.62 billion. Oklahoma currently ranks 36<sup>th</sup> in the nation with a rate of \$1.03 per pack and this budget proposes a \$1.50 increase, which would bring us to 13<sup>th</sup> in the nation.

### **Gross Production Tax on Oil and Natural Gas**

\$126.7 million

All wells currently taxed at 2% will be increased to 4% and all future wells will begin at 4% for the first 36 months and move to 7% after.

### **Little Cigars and Chewing Tobacco**

\$12.2 million

The proposal is to tax products falling within the little cigar category at the same tax rate as cigarettes. The current tax rate for little cigars is \$0.036 per little cigar. The new rate would be \$0.0515. The amendment would conform Oklahoma law to federal law that now taxes all little cigars at the same rate as cigarettes (effective April 1, 2009). The proposal also levies an additional 10% tax on chewing tobacco.

### **Motor Fuel Tax**

\$163.4 million

Oklahoma currently ranks 49th in the country for both gasoline tax at \$0.17 per gallon and for diesel tax at \$0.14 per gallon, and ranks lowest in the region for motor fuel tax rates, which averages at \$0.2014 cents per gallon for gasoline and \$0.2050 per gallon of diesel. An increase of \$0.06 per gallon, as proposed, keeps Oklahoma's motor fuel tax rates well below the national average of over \$0.3356 per gallon for gasoline and \$0.3536 for diesel. Further, this proposal maintains the 8-year plan.

### **Gross Production Tax on Wind**

\$19.2 million

Including the Zero-Emission Income Tax Credit, the Investment / New Jobs Income Tax Credit, a Sales Tax Exemption for manufacturing companies, and an Ad Valorem Tax Exemption, this industry has been incentivized sufficiently to now be a major player in the Oklahoma energy industry, and a major winner of now unnecessary incentives. As such, Governor Fallin proposes to begin taxing the production of wind energy at \$1 per *MWh* produced.

### **Transferable/Refundable Income Tax Credits**

\$13.9 million

This proposal repeals the transferability and cash refundability for corporations eligible for coal, wind and railroad tax credits.

### **Simplification of Individual Income Tax**

\$129.2 million

Per the Step Up Oklahoma Plan, reform components of this compromise include:

1. Caps itemized deductions at \$22,500, with no cap on charitable contributions.
2. Two intermediate rates are added, currently taxed at 5.00 percent:
  - a. 4.60% on taxable income between \$7,200 to \$17,999 (single) and between \$12,200 and \$35,999 (joint/head of household).



- b. 4.80% on taxable income between \$18,000 and \$49,999 (single) and between \$36,000 and \$99,999 (joint/head of household).
- 3. Offers a three-tiered per return credit, for returns with adjusted gross income (AGI) of:
  - a. Less than \$16,000 - \$70.00 credit (non-refundable).
  - b. Less than \$32,000 - \$65.00 credit (non-refundable).
  - c. Less than \$50,000 - \$50.00 credit (non-refundable).
- 4. Reduces standard deduction amounts and disallows personal exemption.

This component of the Step Up Plan causes no change to the top marginal rate of 5.0%, while causing 55% of filers to see a reduction or no change in tax liability.

### **Gaming Modernization**

The Step Up Oklahoma Plan includes a reform to allow Indian casinos to use balls and dice in their craps and roulette games, which will likely increase the state’s revenue from exclusivity fees. However, neither the Oklahoma Tax Commission nor of the Office of Management and Enterprise Services will provide a revenue estimate, and as such the Governor’s budget does not include an impact from this change. It would be in the state’s best fiscal interest to consider this proposal, via the Tribal and State Gaming Compact. These efforts will maximize projected revenues for the State of Oklahoma.

### **Expenditure Changes**

Governor Fallin’s budget makes \$431.7 million in targeted expenditure increases across 11 agencies for FY 2019, as well as providing one-time appropriations for four agencies. Further, the FY 2019 Executive Budget assumes that the three agencies impacted by the Supreme Court ruling 2017-63, which overturned the revenue raising measures of SB 845, receive the additional \$66.5 million to make their FY 2018 budgets whole.

#### **One-Time Appropriation Increases**

- |  |                 |
|--|-----------------|
| • Health Care Authority for loss of federal funding for teaching hospitals | \$141.8 million |
| • State Board of Education for Ad Valorem Reimbursement                    | \$92.7 million  |
| • Long-Range Capital Planning Commission for infrastructure                | \$37.7 million  |
| • Capitol Bond Debt Service  | \$13.9 million  |

#### **Targeted Appropriation Increases for FY 2019**

Governor Fallin’s budget includes the following targeted appropriation increases:

- Department of Education
  - \$289.5 million for \$5,000 teacher pay raise.
  - \$22.6 million for annual flexible benefit allowance increase.

- Department of Transportation
  - \$55.5 million to restore State Transportation Fund to December Board of Equalization estimate.
- Department of Mental Health and Substance Abuse Services
  - \$25 million for Oklahoma Justice Reform initiatives.
- Department of Corrections
  - \$5.5 million for lease increase at Sayre Facility.
  - \$5 million for Oklahoma Justice Reform initiatives.
- Department of Human Services
  - \$17.0 million for Pinnacle Plan.
- Department of Commerce
  - \$5 million for the Closing Fund.
- Department of Emergency Management
  - \$3 million for the State Emergency Fund.
- Legislative Services Bureau
  - \$2 million for Agency Performance and Accountability efforts.
- Pay for Success Contract
  - \$500,000.
  - Legislation passed in 2014 authorized the state to contract for Pay for Success programs, and in 2017 the state entered into a contract with Tulsa’s Family and Children’s Services to partner with their Women in Recovery program to reduce incarceration rates for women. Over the next several years, the success of that program will be evident and the bills for various milestones will be payable. OMES manages that contract.
- Court of Criminal Appeals
  - \$307,000 for operations.
- Pardon and Parole Board
  - \$1.2 million for increased staffing costs to support Oklahoma Justice Reform Initiatives.

The governor also acknowledges that agency costs are increasing, while appropriation levels remain flat or have decreased. To that end, and to help address the rising costs of health insurance that exceed the current benefit allowance agencies receive, this budget includes \$5.9 million for appropriated agencies to address increased health insurance costs.

	<b>FY-2018 Appropriation</b>	<b>Final FY-2019 Budget Book</b>	<b>\$ From FY-2018 to FY-2019</b>	<b>% From FY-2018 to FY-2019</b>
Governor	\$1,641,031	\$1,641,031	\$0	0.00%
<b>TOTAL GOVERNOR</b>	<b>\$1,641,031</b>	<b>\$1,641,031</b>	<b>\$0</b>	<b>0.00%</b>
Lt. Governor	\$372,730	\$372,730	\$0	0.00%
<b>TOTAL LT. GOVERNOR</b>	<b>\$372,730</b>	<b>\$372,730</b>	<b>\$0</b>	<b>0.00%</b>
Agriculture, Department of	\$23,566,136	\$23,566,136	\$0	0.00%
Conservation Commission	\$9,706,643	\$9,706,643	\$0	0.00%
<b>TOTAL AGRICULTURE</b>	<b>\$33,272,779</b>	<b>\$33,272,779</b>	<b>\$0</b>	<b>0.00%</b>
Commerce, Department of	\$20,817,997	\$25,817,997	\$5,000,000	24.02%
Labor, Department of	\$3,517,371	\$3,517,371	\$0	0.00%
<b>TOTAL COMMERCE</b>	<b>\$24,335,368</b>	<b>\$29,335,368</b>	<b>\$5,000,000</b>	<b>20.55%</b>
Career Technology Education	\$112,515,558	\$112,515,558	\$0	0.00%
Education, State Department of	\$2,448,399,829	\$2,760,473,764	\$312,073,935	12.75%
Educational Television Authority	\$2,699,927	\$2,699,927	\$0	0.00%
Education Quality & Accountability, Office of	\$1,619,898	\$1,619,898	\$0	0.00%
Higher Education, Regents for	\$773,597,660	\$773,597,660	\$0	0.00%
Physician Manpower Training	\$3,314,840	\$3,314,840	\$0	0.00%
Science and Math, School of	\$6,121,709	\$6,121,709	\$0	0.00%
<b>TOTAL EDUCATION and WORKFORCE DEVELOPMENT</b>	<b>\$3,348,269,421</b>	<b>\$3,660,343,356</b>	<b>\$312,073,935</b>	<b>9.32%</b>

	<b>FY-2018 Appropriation</b>	<b>Final FY-2019 Budget Book</b>	<b>\$ From FY-2018 to FY-2019</b>	<b>% From FY-2018 to FY-2019</b>
Corporation Commission	\$9,686,724	\$9,686,724	\$0	0.00%
Environmental Quality, Department of	\$5,695,766	\$5,695,766	\$0	0.00%
Mines, Department of	\$737,987	\$737,987	\$0	0.00%
Water Resources Board	\$5,247,261	\$5,247,261	\$0	0.00%
<b>TOTAL ENERGY and ENVIRONMENT</b>	<b>\$21,367,738</b>	<b>\$21,367,738</b>	<b>\$0</b>	<b>0.00%</b>
Auditor and Inspector	\$3,463,220	\$3,463,220	\$0	0.00%
Land Office, Commissioners of	\$8,538,600	\$8,538,600	\$0	0.00%
Management and Enterprise Services	\$33,433,288	\$33,933,288	\$500,000	1.50%
Merit Protection Commission	\$361,235	\$361,235	\$0	0.00%
Tax Commission	\$44,025,648	\$44,025,648	\$0	0.00%
Treasurer	\$2,678,333	\$2,678,333	\$0	0.00%
<b>TOTAL FINANCE, ADMINISTRATION and INFORMATION TECHNOLOGY</b>	<b>\$92,500,324</b>	<b>\$93,000,324</b>	<b>\$500,000</b>	<b>0.54%</b>
Children and Youth, Commission	\$1,658,129	\$1,658,129	\$0	0.00%
Disability Concerns, Office of	\$233,683	\$233,683	\$0	0.00%
Health Care Authority*	\$1,025,516,034	\$1,025,516,034	\$0	0.00%
Health, Department of	\$53,083,790	\$53,083,790	\$0	0.00%
Human Services, Department of*	\$699,912,926	\$716,908,926	\$16,996,000	2.43%
J.D. McCarty Center	\$3,858,654	\$3,858,654	\$0	0.00%
Juvenile Affairs	\$91,531,914	\$91,531,914	\$0	0.00%
Mental Health & Substance Abuse*	\$327,990,166	\$352,990,166	\$25,000,000	7.62%
OSU Medical Authority	\$10,848,447	\$10,848,447	\$0	0.00%
Rehabilitation Services, Depart.	\$29,563,631	\$29,563,631	\$0	0.00%
University Hospitals Authority	\$37,669,106	\$37,669,106	\$0	0.00%
<b>TOTAL HEALTH and HUMAN SERVICES</b>	<b>\$2,281,866,480</b>	<b>\$2,323,862,480</b>	<b>\$41,996,000</b>	<b>1.84%</b>

	<b>FY-2018 Appropriation</b>	<b>Final FY-2019 Budget Book</b>	<b>\$ From FY-2018 to FY-2019</b>	<b>% From FY-2018 to FY-2019</b>
Military, Department of	\$9,969,071	\$9,969,071	\$0	0.00%
<b>TOTAL MILITARY</b>	<b>\$9,969,071</b>	<b>\$9,969,071</b>	<b>\$0</b>	<b>0.00%</b>
ABLE	\$2,457,982	\$2,457,982	\$0	0.00%
Attorney General	\$10,069,185	\$10,069,185	\$0	0.00%
Corrections, Department of	\$486,011,555	\$496,511,555	\$10,500,000	2.16%
District Attorneys and DAC	\$32,789,853	\$32,789,853	\$0	0.00%
Emergency Management	\$479,112	\$3,479,112	\$3,000,000	626.16%
Indigent Defense System	\$15,960,193	\$15,960,193	\$0	0.00%
Investigation, State Bureau of	\$11,892,347	\$11,892,347	\$0	0.00%
CLEET	\$2,770,481	\$2,770,481	\$0	0.00%
Medicolegal Investigations	\$10,970,946	\$10,970,946	\$0	0.00%
OBND	\$2,940,729	\$2,940,729	\$0	0.00%
Pardon and Parole Board	\$2,182,281	\$3,350,429	\$1,168,148	53.53%
Public Safety, Department of	\$95,381,531	\$95,381,531	\$0	0.00%
<b>TOTAL SAFETY and SECURITY</b>	<b>\$673,906,195</b>	<b>\$688,574,343</b>	<b>\$14,668,148</b>	<b>2.18%</b>
Science & Technology, Center for	\$13,422,892	\$13,422,892	\$0	0.00%
Space Industry Development Auth.	\$290,324	\$290,324	\$0	0.00%
<b>TOTAL SCIENCE and TECHNOLOGY</b>	<b>\$13,713,216</b>	<b>\$13,713,216</b>	<b>\$0</b>	<b>0.00%</b>
Election Board	\$7,838,014	\$7,838,014	\$0	0.00%
Ethics Commission	\$703,723	\$703,723	\$0	0.00%
Libraries, Department of	\$4,386,780	\$4,386,780	\$0	0.00%
<b>TOTAL SECRETARY OF STATE</b>	<b>\$12,928,517</b>	<b>\$12,928,517</b>	<b>\$0</b>	<b>0.00%</b>

	<b>FY-2018 Appropriation</b>	<b>Final FY-2019 Budget Book</b>	<b>\$ From FY-2018 to FY-2019</b>	<b>% From FY-2018 to FY-2019</b>
Arts Council	\$2,795,181	\$2,795,181	\$0	0.00%
Historical Society	\$10,905,904	\$10,905,904	\$0	0.00%
J.M. Davis Memorial Commission	\$230,612	\$230,612	\$0	0.00%
Tourism and Recreation, Department	\$16,491,208	\$16,491,208	\$0	0.00%
<b>TOTAL TOURISM</b>	<b>\$30,422,905</b>	<b>\$30,422,905</b>	<b>\$0</b>	<b>0.00%</b>
Transportation, Department of **	\$155,047,956	\$210,216,767	\$55,168,811	35.58%
<b>TOTAL TRANSPORTATION</b>	<b>\$155,047,956</b>	<b>\$210,216,767</b>	<b>\$55,168,811</b>	<b>35.58%</b>
Veterans Affairs, Department of	\$30,846,072	\$30,846,072	\$0	0.00%
<b>TOTAL VETERANS AFFAIRS</b>	<b>\$30,846,072</b>	<b>\$30,846,072</b>	<b>\$0</b>	<b>0.00%</b>
House of Representatives	\$11,888,612	\$11,888,612	\$0	0.00%
Legislative Service Bureau	\$13,795,585	\$15,795,585	\$2,000,000	14.50%
Senate	\$8,880,811	\$8,880,811	\$0	0.00%
<b>TOTAL LEGISLATURE</b>	<b>\$34,565,008</b>	<b>\$36,565,008</b>	<b>\$2,000,000</b>	<b>5.79%</b>
Court of Criminal Appeals	\$3,604,788	\$3,911,788	\$307,000	8.52%
District Courts	\$54,615,000	\$54,615,000	\$0	0.00%
Supreme Court	\$14,745,465	\$14,745,465	\$0	0.00%
<b>TOTAL JUDICIARY</b>	<b>\$72,965,253</b>	<b>\$73,272,253</b>	<b>\$307,000</b>	<b>0.42%</b>
REAP	\$9,187,761	\$9,187,761	\$0	0.00%
<b>Total Appropriation</b>	<b>\$6,847,177,825</b>	<b>\$7,278,891,719</b>	<b>\$431,713,894</b>	<b>6.30%</b>

<b>FY-2019 Certified Revenues</b>	<b>\$6,906,936,854</b>
<b>Revenue Adjustments</b>	
Commissioners of the Land Office Excess Certification	-\$722,046
TOTAL FY-2019 REVENUE FROM STEP UP OKLAHOMA PLAN	\$696,341,155
<b>Total Revenue</b>	<b>\$7,602,555,963</b>
<b>FY-2018 Baseline Appropriation</b>	<b>\$6,847,177,825</b>
<b>FY-2019 Appropriation Adjustments</b>	
\$5,000 teacher pay raise	\$289,465,935
State Transportation Fund Restoration**	\$55,168,811
Criminal Justice Reform	\$30,000,000
SDE Flexible Benefit Allowance Increase	\$22,608,000
Pinnacle Plan	\$16,996,000
State Employee Health Insurance Increase***	\$5,868,000
Sayre Lease Increase, Department of Corrections	\$5,500,000
Closing Fund, Department of Commerce	\$5,000,000
Emergency Fund	\$3,000,000
Agency Performance and Accountability	\$2,000,000
Pardon and Parole Board	\$1,168,148
Pay for Success Contract	\$500,000
Court of Criminal Appeals	\$307,000
<b>Total FY-2019 Operating Budget</b>	<b>\$7,284,759,719</b>
<b>One Time Funding Adjustments</b>	
Loss of CMS / GME Revenue	\$141,814,630
Ad Valorem Reimbursement	\$92,700,000
Long Range Capital Planning Commission	\$37,677,044
Capitol Bond Debt Service	\$13,864,662
<b>Total Expenditures</b>	<b>\$7,570,816,055</b>
<b>Total Difference</b>	<b>\$31,739,908</b>

\*These amounts reflect original funding levels for FY-2018, which are higher than what the agencies have actually received from state appropriations to date. The Governor intends to fully fund those agencies, and the increases in funding to achieve those levels are as follows:

Health Care Authority*	\$	29,421,879
Human Services, Department of*	\$	15,523,237
Mental Health & Substance Abuse*	\$	21,505,017

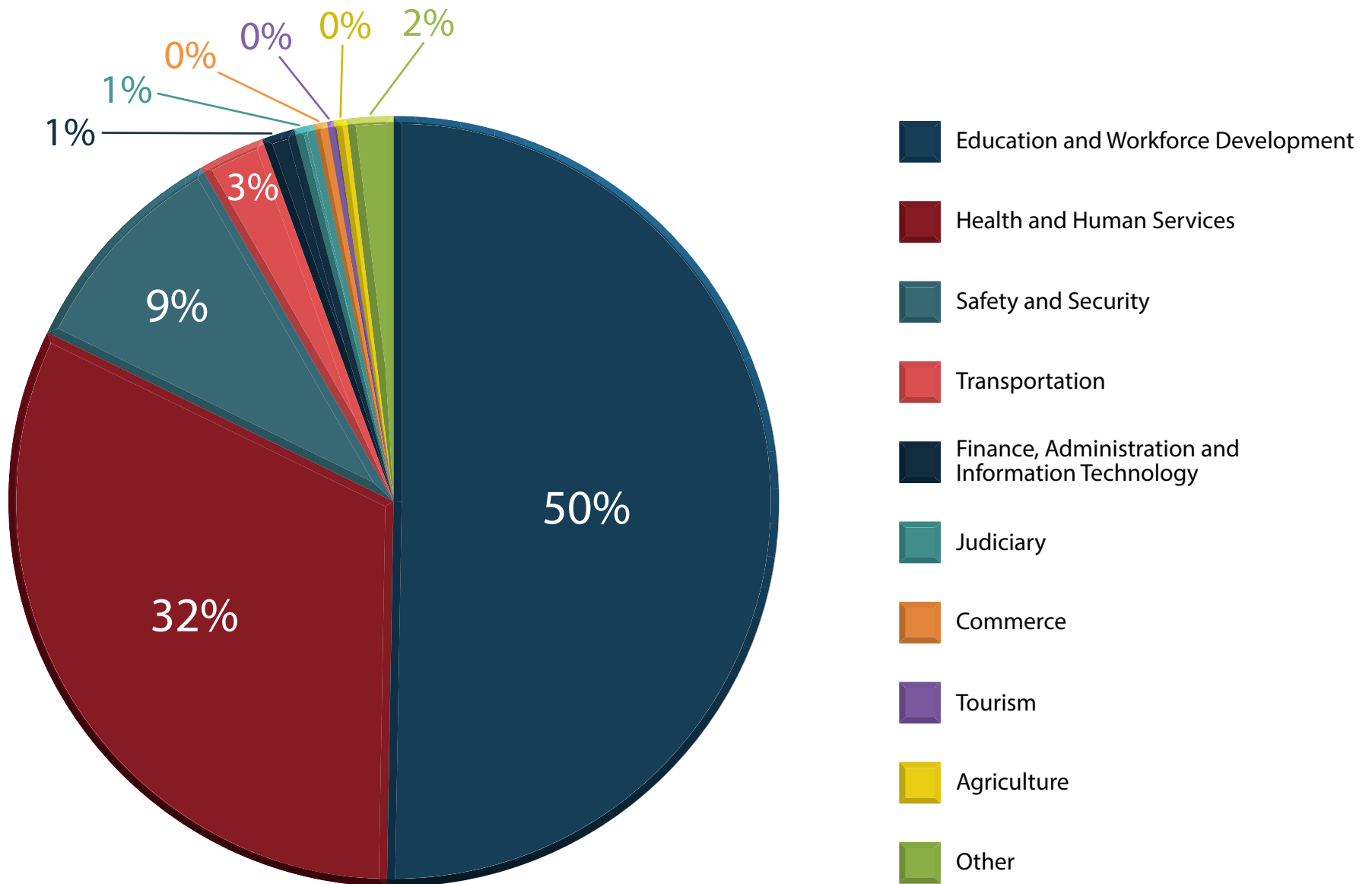
As this recommended budget is statutorily geared toward FY-2019, and the Governor's expanded call for the Second Special Session of the Legislature hasn't yet been acted on, the Governor would encourage the Legislature to pass the Step Up Oklahoma plan as early as possible in February in the Second Special Session, causing some of the proposals to have a positive fiscal impact in FY-2018. Absent that, the Executive Budget recommends utilizing the \$53.5 million of Prior Year Certified General Revenue, as reflected in the December Board of Equalization packet for FY-2019 Certified Revenues, to shore up the majority of this funding gap. That action would leave DHS and ODMHSAS at full FY-2018 intended funding levels, while OHCA would still require an influx of \$12.9 million to be funded at the original FY-2018 level.

\*\*The FY-2018 Budget transferred \$53.5 million from the State Transportation Fund to the Special Cash Fund (SB 860, Section 146). The Executive Budget provides the Department of Transportation with the full estimate of the State Transportation Fund, as included in the December 2017 Board of Equalization packet. This funding level will ensure the agency can operate throughout FY-2019, including fully funding increased debt service costs the agency will incur for Series 2016.

\*\*\*This cost is an estimate based on total state spend for state funded health insurance costs at appropriated agencies and estimated benefit increases. As such, it has not been applied to any agency in this budget, but would be appropriated to agencies based on increased benefit costs for actual employees.

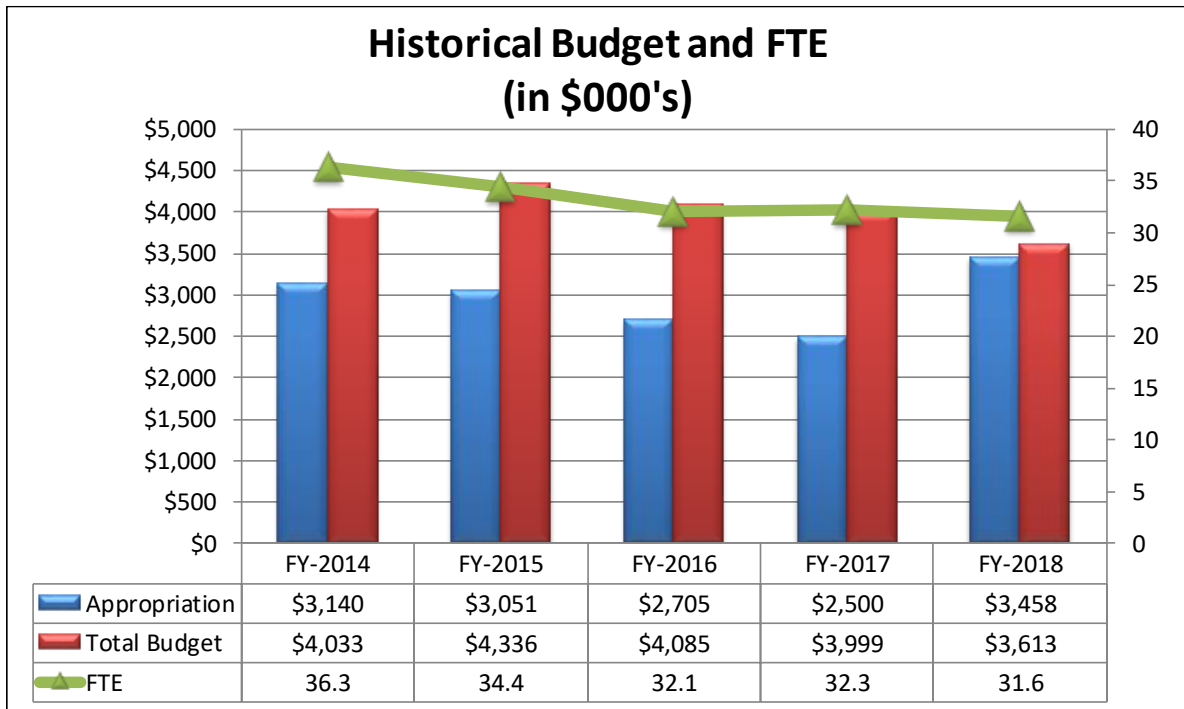


# FY-2019 Budget by Cabinet



# **State Agency Information**

# Alcoholic Beverage Laws Enforcement Commission



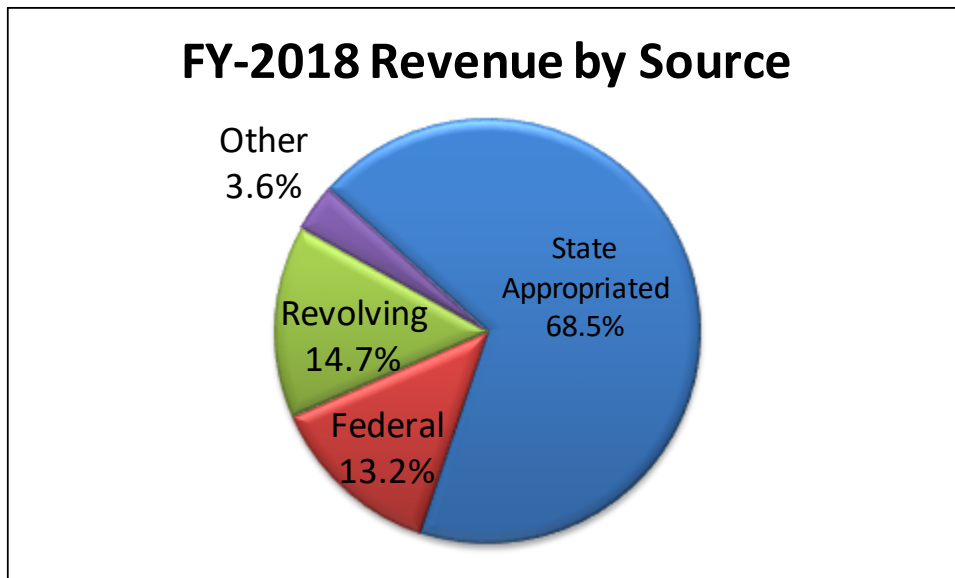
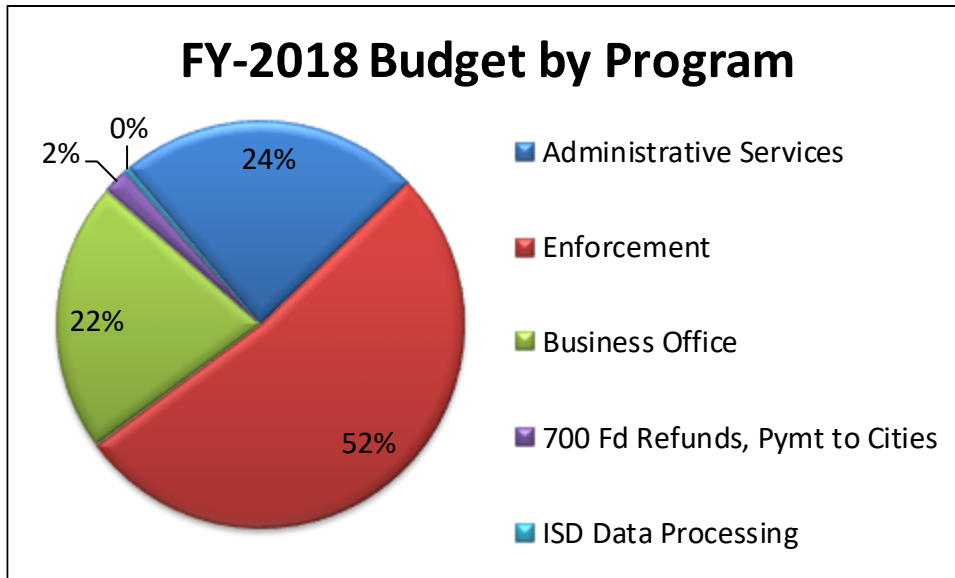
## Mission:

The mission of the Alcoholic Beverage Laws Enforcement Commission (ABLE) is to protect the public's welfare and interest through the enforcement of the laws and regulations pertaining to alcoholic beverages, charity gaming, and youth access to tobacco products.

## Programs:

- Administrative Services
- Enforcement
- Business Office
- Refunds & Payment to Cities
- ISD Data Processing

# Alcoholic Beverage Laws Enforcement Commission



#### Accomplishments Over the Past Year:

- Hosted the 31<sup>st</sup> annual National Liquor Law Enforcement Association national convention, which focused on the evolving expectations of regulation and enforcement of liquor laws; and
- Aided legislators in the language of several alcohol-related bills including SQ792.

#### Goals For The Upcoming Year:

- Develop rules to implement the provisions of SQ792; and
- Work with legislators on the Charity Games Proceeds Protection Act.

# Alcoholic Beverage Laws Enforcement Commission

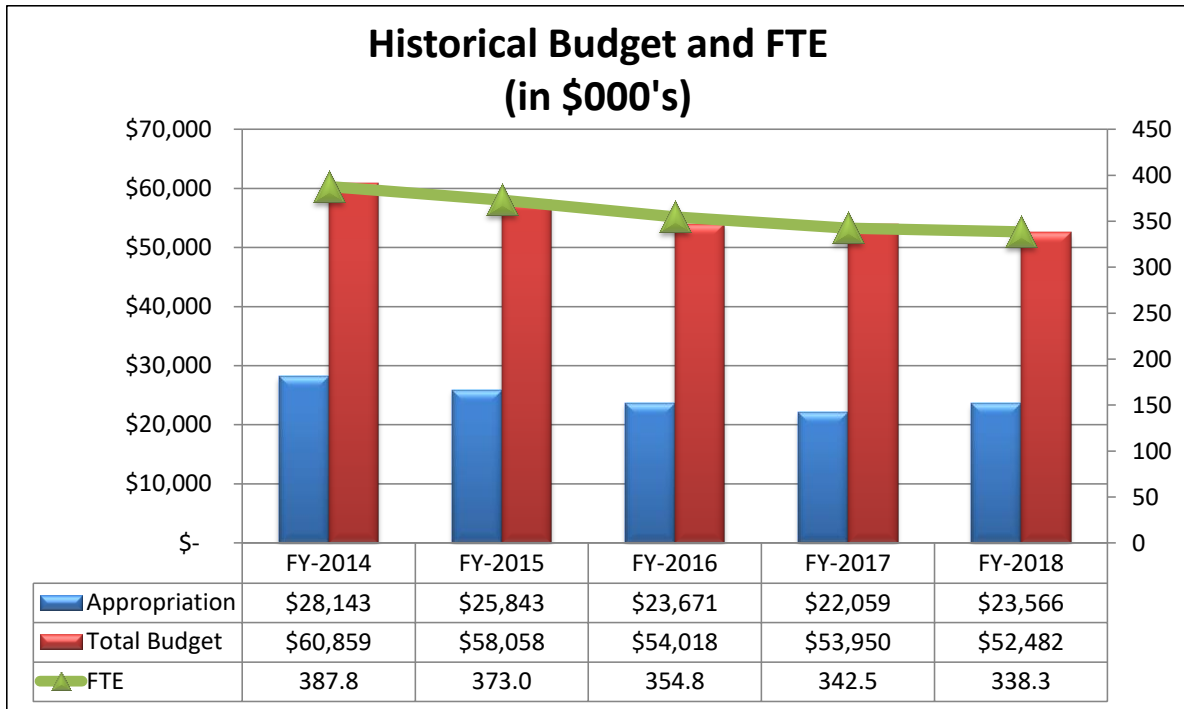
## **Major Agency Projects:**

- Replacing ABLE's current hierarchical information system with a modern, user friendly database;
- Collecting and analyzing data to reduce the amount of impaired driving fatalities;
- Working with the Office of Management Enterprise Services (OMES) to migrate toward a web-based solution to house over 62,000 ABLE Commission licensees currently running on mainframes with outdated technology; and
- Continuing to work with the Governor's Impaired Driving Prevention Advisory Council (GIDPAC) to reduce impaired driving traffic crashes in Oklahoma by collecting data and providing training for Target Responsibility for Alcohol Connected Emergencies (TRACE) investigations to improve Oklahoma's ranking for impaired driving deaths.

## **Savings, Efficiencies and Shared Services:**

- Utilizing OMES for accounts payable, purchasing, and IT functions; and
- Contracting with independent inspectors for tobacco compliance checks.

# Department of Agriculture



## Mission:

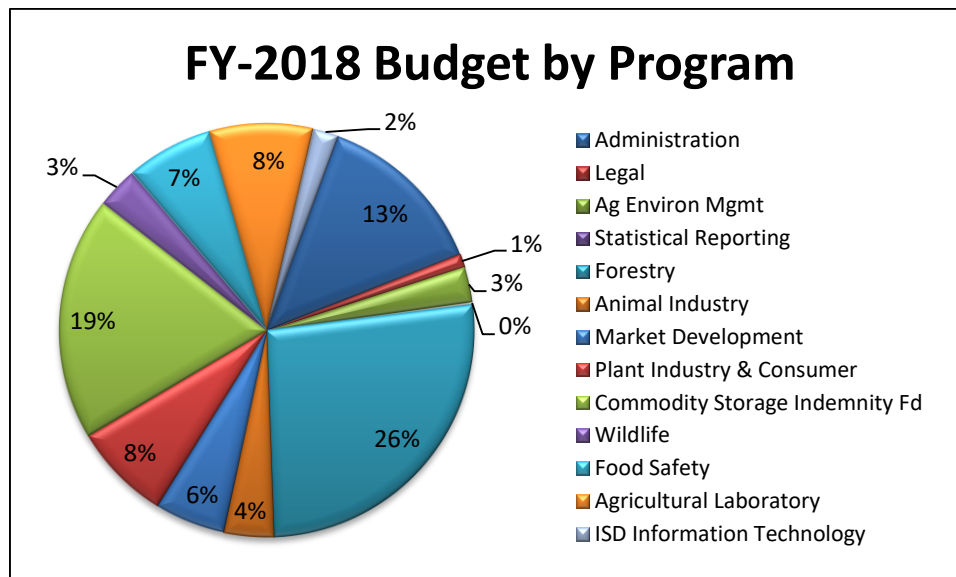
The Oklahoma Department of Agriculture, Food and Forestry's (ODAFF) mission is to look at agriculture with a vision of what it will be in the next 100 years. ODAFF is responsible for increasing the value of agriculture products and enhancing the value of life in rural communities. In addition, ODAFF provides for the development of the state's food and fiber resources in a manner that always protects consumer health and safety, natural resources, property, and the environment.

## Programs:

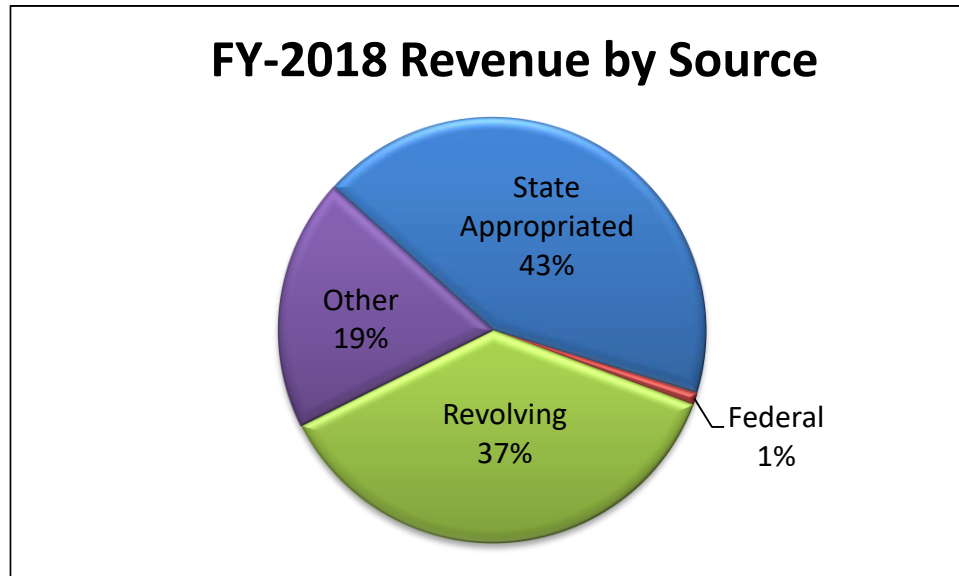
- Legal Services:
  - Pet Breeder Licenses
  - Animal Shelter Licenses
- Agriculture Environmental Management Services (AEMS)
  - Concentrated Animal Feeding Operations
  - Poultry Waste Applicators
  - Poultry Litter Transfer
  - Registered Poultry Feeding Operations
  - Swine Feeding Operations
- Statistical Reporting Services
- Forestry Services (OFS)
  - Wildland Fire Response
  - Rural Fire Defense
  - Eastern Red Cedar Registry Board
  - Operational Grants, 80/20 Grants
  - Forest Stewardship & Inventory
  - Forest Resource Assessment and Strategy
  - Forest Regeneration
  - Conservation of Forested Lands
  - Urban Forestry

# Department of Agriculture

- Forestry Education
- Animal Industry Services (AIS)
  - Animal health and Reportable Diseases
- Consumer Protection Services (CPS)
  - Asian Gypsy Moth Tracking
  - Pesticide Applicator Licenses
  - Pesticide Disposal
  - Scrap Metal Licenses
- Market Development Services
  - Farm To School
  - Plasticulture
  - Ag In The Classroom
  - Made In Oklahoma Program
- Plant Industry & Consumer Services
- Wildlife Services
  - Feral Swine Program
  - Bird Strike Prevention at Major Airports
- Food Safety
  - Dairy Section
  - Meat & Poultry Inspection
  - Organic Certification
  - Poultry & Egg Inspection
- Agricultural Laboratory
- ISD Information Technology
- Investigative Services Unit



## Department of Agriculture



### Accomplishments over Past Year:

- Reduced the feral swine population in Oklahoma by over 32,000 in 2017.
- With the help of the state fair staff and the Greater Oklahoma City Area Chamber of Commerce, launched the first ever “Made In Oklahoma” store at the Oklahoma State Fair, surpassing the end sales goal of \$100,000;
- Collaborated with other agencies to remove more streams from the EPA 303(d) list than any other state;
- Added the largest number of licensing programs (CPS, Pesticide Applicators Licenses, Weights and Measures Licenses, Soil Amendment Registration, Fertilizer Registration, Aerial Hunting, 24-hour notices, Animal Import Permits, Certificates of Veterinary Inspections) to online services, furthering the agency-wide goal of paper reduction;
- Relocated both Oklahoma Horse Racing Commission and Oklahoma Conservation Commission into the Agriculture building, reducing off-site rent and implementing shared administrative support, employees, and space;
- Consolidated into one division Food Safety and Consumer Protection Services;
- Oklahoma Forestry Services trained over 200 rural firefighters to federal standards through the National Wildfire Coordinating Group; and
- Oklahoma Forestry Services personnel provided initial attack, suppression support, and incident management assistance on 1,390 wildfires totaling 447,898 acres. This includes 1,269 fires (83,385 acres) where Oklahoma Forestry Services provided the initial attack within the eastern protection area and 121 fires (361,264 acres) in central and western portions of the state. In all, Oklahoma Forestry Services was in command or unified command on 186 significant fires in 2017.

### Goals For The Upcoming Year:

- Increase number of feral swine eliminated;
- Increase agricultural exports to other states and internationally;
- Increase agricultural processing of raw commodity products;
- Increase food manufacturing industry; and
- Increase gross agriculture receipts in the state.



# Department of Agriculture

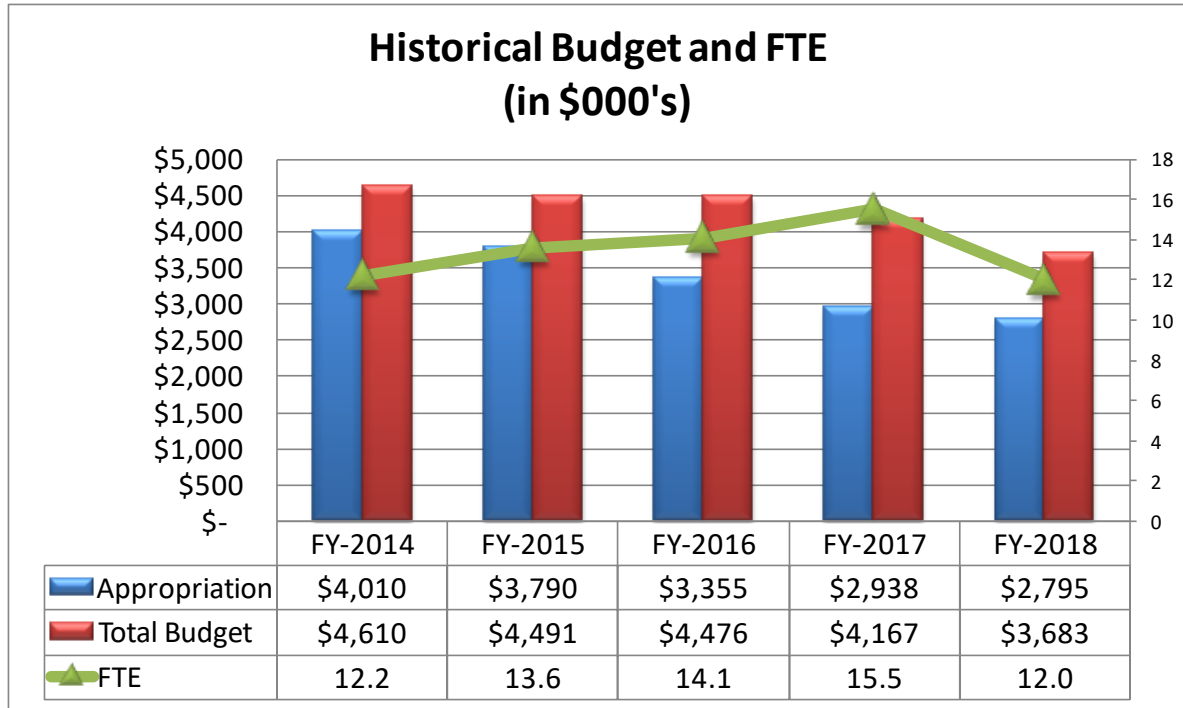
## **Major Agency Projects:**

- Completing renovation of second floor of Department of Agriculture headquarter building;
- Completing transition to online licensing throughout all divisions;
- Transitioning Consumer Protection Services inspections from electronic to completely online;
- Scanning all documents in order to create a paperless workplace;
- Documenting Agriculture's impact statistically to identify baseline and growth of agriculture exports, agriculture processing, and food manufacturing;
- Working toward achieving increases in energy savings, increased agriculture exports, agriculture processing, and increased food manufacturing;
- Developing and improving the resiliency of our state's natural landscapes to the effects of natural disasters, insects and disease, and wildfire;
- Improving safety and effectiveness of our state's wildfire suppression response; and
- Increasing the number of fire-adapted communities in our state.

## **Savings, Efficiencies and Shared Services:**

- Consumer Protection Services saved over \$36,232 by transitioning to a paperless workplace and greatly reduced employee time spent on printing, stuffing, and mailing licenses.
- All egg inspections done by the Food Safety Division were conducted and submitted electronically.
- Market Development moved production of their Ag in the Classroom instructional materials in-house, saving ODAFF over \$20,000 of outsourcing.
- The agency actively pursued exceptions for purchasing when vendor prices were above available market prices.
- ODAFF Purchased slightly used vehicles from other state agencies as opposed to purchasing new vehicles.
- Animal Industry Services is utilizing free software to improve efficiency of Certificates of Veterinary Inspection information and official identification which has improved ability to complete animal trace-backs.
- The agency increased the number of livestock auction markets available on the AIS electronic data submitting network, which reduces employee time to enter the information on the database.

# Arts Council



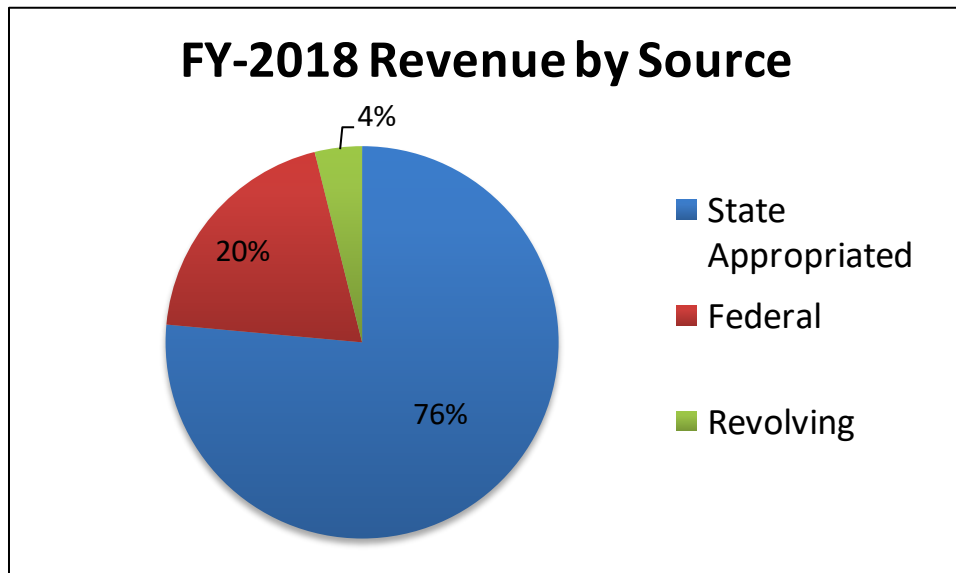
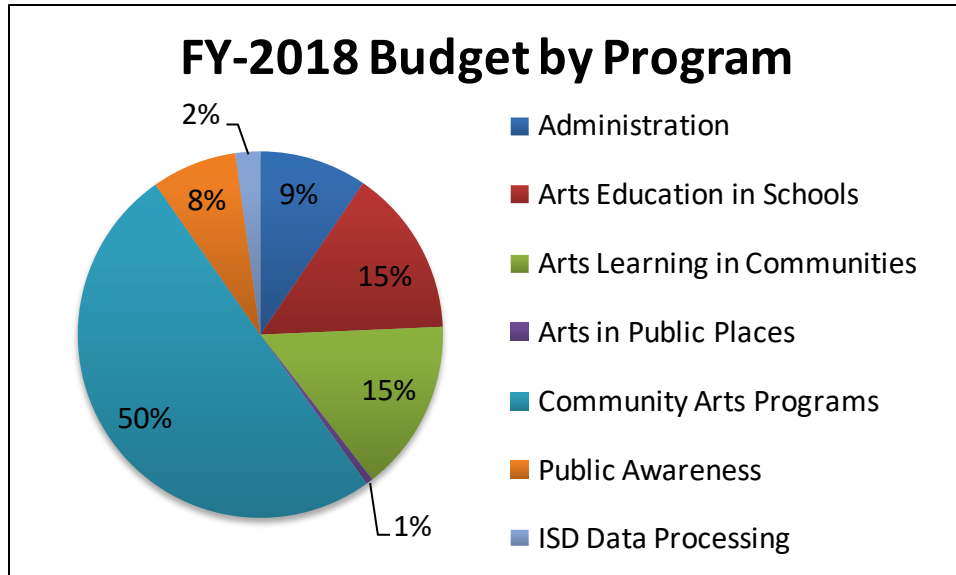
## Mission:

The mission of the Oklahoma Arts Council (OAC) is to lead, cultivate, and support a thriving arts environment, which is essential to the quality of life, education, and economic vitality for all Oklahomans.

## Programs:

- Arts Education in Schools
- Arts Learning in Communities
- Arts in Public Places
- Community Arts Programs
- Public Awareness

# Arts Council



## Accomplishments Over Past Year:

- Provided 408 grants to 223 organizations & schools in 71 communities;
- Convened 550 Oklahomans, including community developers, local government officials, arts managers, educators, and artists, from 58 communities for the Oklahoma Arts Conference, which provides professional, organizational, and community development sessions led by industry experts;
- Provided in-depth training to 32 individuals from diverse communities, equipping them with strategies for strengthening local economies, enriching quality of life, and improving education;
- Provided grants and professional consultations in assisting 20 communities with identifying and leveraging local arts and cultural assets for economic development;
- Completed the third year of Americans for the Arts' three-year State Policy Pilot Program (SP3) which included publishing a literature review and a set of case studies based on our SP3 work and bringing over 100 arts and education supporters together for the Oklahoma Arts Education Research Presentation, during which we presented our SP3 findings;

# Arts Council

- Served 598 schools through grants and programs and provided 2,198 teachers with arts education and arts integration instruction;
- Served 132,831 participants through after-school programs, summer arts camps, adult art programs, senior adult programs, and programs for individuals with special needs;
- Completed the third of three 10-week college-level workshops for residents of the Norman Veterans Center as part of a pilot arts program in partnership with the Oklahoma Department of Veterans Affairs and the nonprofit Norman Firehouse Art Center;
- Selected by the National Endowment for the Arts and National Assembly of State Arts Agencies to host a three-day national institute for arts education program directors from state arts and education agencies in OKC;
- Served as Collections Manager for 300+ works in the Capitol Art Collection and 200+ works in the State Art Collection, rotating select pieces into the Capitol's Betty Price Gallery;
- Oversaw the proper removal and storage of a significant number of works in the Capitol Art Collection as Capitol restoration interior work began in earnest, provided expertise and advised Capitol restoration committee to ensure care and maintenance concerns related to the artwork continue to be addressed as the project unfolds, and held meetings with lighting specialists, tourism stakeholders, and others to begin planning for elevating the experience of Capitol visitors once restoration is complete;
- Facilitated conservation treatment of works of art at the Governor's Mansion;
- Organized an exhibition of photography of the Capitol restoration project in the Governor's Gallery on the second floor of the State Capitol;
- Facilitated the commissioning of a public art piece reflecting Oklahoma history and culture for the new Oklahoma Department of Veterans Affairs building in Oklahoma City;
- Organized an exhibition of artwork created by veterans who participated in our pilot arts program at the Norman Veterans Center;
- Partnered with the Governor's office on Septemberfest and Christmas Tree Lighting events;
- Worked with Oklahoma Shakespeare in the Park to make national Poetry Out Loud program available to students statewide; and
- Partnered with Oklahoma State Department of Education to successfully solicit for Oklahoma to host a national professional development institute for arts education program directors.

## **Goals For The Upcoming Year:**

- Continue leading in the support of arts and arts education programming statewide through Oklahoma Arts Council grant programs while ensuring continued alignment of grant investment and activities with state and agency priority areas;
- Develop Oklahoma's cultural infrastructure by administering programs that provide arts-specific professional development opportunities in organizational management and community development;
- Leverage our singular position as the state's arts agency to equip and generate industry leadership, to furnish expertise and technical assistance, and to serve as a broker of valuable resources and relationships for organizations and communities statewide.
- Work toward our objective of supporting K-12 arts education programs and policies and preparing students for career readiness by collaborating with the Oklahoma State Department of Education in the establishment of guidelines for dance, theater, and early childhood arts education;
- Build upon the groundwork of our concluded Oklahoma Arts and the Military Initiative pilot arts programs in Norman and Lawton to begin to equip others to carry forth the expansion of educational opportunities for veterans and Oklahoma's substantial military community statewide;
- Offer enhanced specialized services and increased resources to Oklahoma folk and traditional artists whose work preserves a unique part of our identity as Oklahomans;
- Evaluate and redesign Leadership Arts curriculum to ensure we are meeting the development needs of the state's arts and cultural industry; and

# Arts Council

- Support and improve our Oklahoma Cultural District Development Program through collaborations, funding, and continued provision of technical assistance.

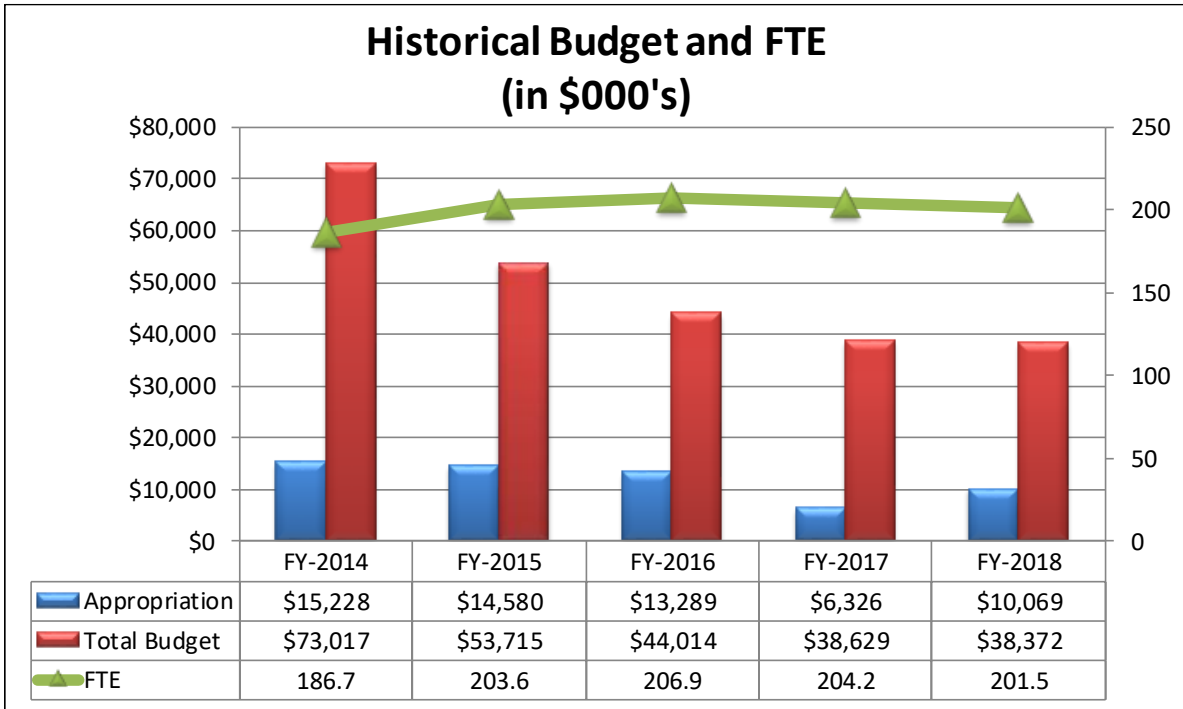
## **Major Agency Projects:**

- Reviewing all processes involved in the Oklahoma Arts Council grants system, including the login request process, database management strategy, instructions and guideline documents, application questions, application support materials, panel review process, feedback loop, technical assistance, final report requirements, priority funding areas, evaluation criteria, and more;
- Reviewing and updating of agency website and database to correspond with comprehensive review of grants system;
- Continuing efforts to identify potential partners with whom to collaborate;
- Leading a team, in collaboration with the Oklahoma State Department of Education, in developing education guidelines for dance, theater, and early childhood arts education to accompany existing standards in visual arts and music;
- Completing an evaluation of our concluded pilot programs at veteran centers in Norman and Lawton and use the evaluation as a basis to transition the program to a phase where our new knowledge base empowers artists and organizations statewide to serve veterans and members of the military in their communities;
- Outlining a program that would identify, support, and develop assets of folk and traditional arts uniquely associated with the history and culture of our state Oklahoma Folk and Traditional Arts program – contingent upon successful attainment of a grant from the National Endowment for the Arts;
- Evaluating the Leadership Arts program and update its curriculum; and
- Performing an analysis of the first five years of the Cultural District Development Program.

## **Savings, Efficiencies and Shared Services:**

- Employed an online grants system and panel review process for more than 10 years now, eliminating substantial printing costs and saving significant staff time;
- Agency standard of email newsletters, social media, and other low-cost or free methods of communications have been in place for nearly a decade;
- IT services provided by OMES;
- Established a mindset within our agency culture whereby exploration of opportunities to reduce costs through technology is ongoing, including working to use technology to improve systems of information-sharing among staff, which should realize workflow efficiencies and reduce redundancies;
- Distributed administrative services and responsibilities among staff as a means of saving on administrative costs; and
- Decreased visual arts department from 2.5 FTE staff members to 1.0 FTE.

# Attorney General, Office of the



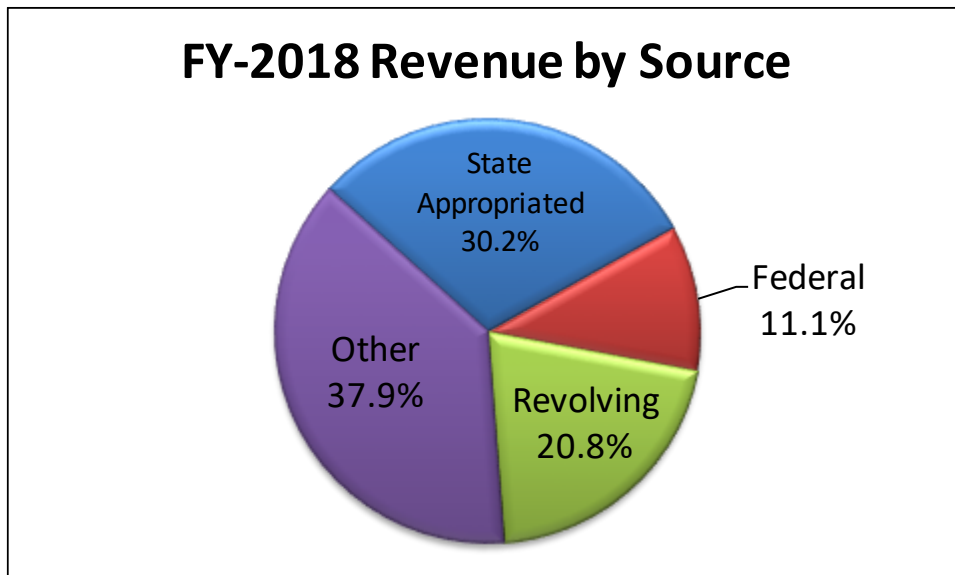
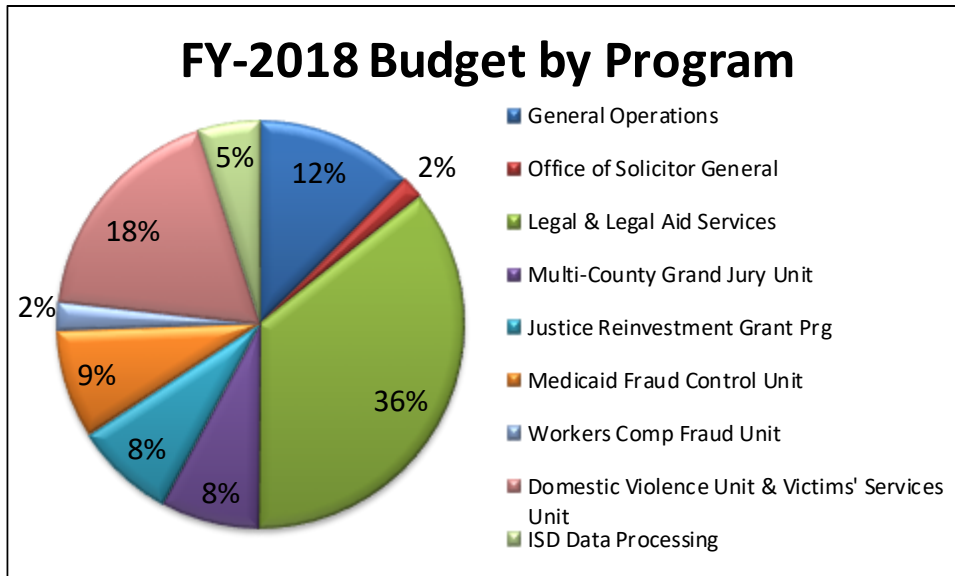
## Mission:

It is the mission of the Office of the Attorney General (OAG) to protect and defend the interests of Oklahomans and the State of Oklahoma by acting with excellence as its chief legal officer.

## Programs:

- General Operations
- Office of Solicitor General
- Legal & Legal Aid Services
- Multi-County Grand Jury Unit
- Justice Reinvestment Grant Program
- Medicaid Fraud Control Unit
- Workers Compensation Fraud Unit
- Domestic Violence Unit & Victims' Services Unit
- ISD Data Processing

# Attorney General, Office of the



## Accomplishments Over the Past Year:

- The Criminal Appeals Unit filed 513 briefs in state courts and federal courts. Convictions were upheld in 97% of those cases.
- The Victim Services Unit bolstered awareness of available resources for victims of crime, their families, law enforcement, and the public through multiple programs:
  - The VINE program, which provides free notification via telephone, email, and text to notify victims of crime on the movement or release of inmates. Registration for the VINE program now stands at over 7,000 registrations per month. The VINE mobile application averages 14,444 searches per month by victims of crime.
  - The Address Confidentiality Program provides confidential addresses to victims of domestic violence, sexual assault and stalking. Currently, 425 Oklahomans utilize this confidential mail service and the Victim Services Unit processes approximately 400 pieces of mail each week for them.

## Attorney General, Office of the

- Finally, VSU certifies 27 Domestic Violence Sexual Assault shelters, two Domestic Violence Sexual Assault Crisis Centers, 50 Batterers Intervention programs, and three human trafficking shelters.
- The Workers Compensation and Insurance Fraud Unit opened 209 formal investigations and filed charges on 78 defendants..
- The Social Security Fraud Unit uncovered 200 fraudulent cases, preventing payments in excess of \$19 million in fraudulent social security and other federal funds.
- The Consumer Protection Unit (CPU) recovered in excess of \$200,000 in consumer and taxpayer refunds and collected more than \$135,000 in restitution for victims of fraud. The CPU also received and processed approximately 3,100 consumer complaints, more than 7,000 consumer calls (including 690 “Do Not Call” inquiries), 5,600 pieces of mail, and worked with over 100 charities providing educational outreach and assisting charities to ensure compliance with the law.
- The 16th Multicounty Grand Jury (MCGJ) investigations uncovered public corruption; charges were filed on a 1984 homicide cold case; and multiple cases involving child pornography. The MCGJ also returned six indictments for second degree murder. The MCGJ continues to assist Federal and State law enforcement agencies throughout all 77 counties to protect its citizens and uphold the laws of Oklahoma.
- During the year, the Medicaid Fraud Unit received referrals from various agencies including the Oklahoma Department of Health, Oklahoma Health Care Authority, Department of Human Services-Adult Protective Services Division, and local law enforcement agencies. The Medicaid Fraud Unit also received numerous complaints from private citizens through the newly established “hotline.” The Unit initiated over 100 investigations and filed 17 Medicaid Fraud cases and 15 cases of fraud related to abuse or exploitation of nursing home residents. The Unit also recovered approximately \$6 million for the Medicaid program.
- The Tobacco Enforcement Unit implemented an electronic reporting system that tracks all cigarettes and roll-your-own (RYO) tobacco sales to Oklahoma retailers. The Unit conducted field audits of all 16 tobacco wholesalers located in the State of Oklahoma as well as one large tobacco importer. In addition, Tobacco Enforcement agents conducted more than 1,100 compliance inspections of Oklahoma tobacco retailers.
- The Office of Civil Rights Enforcement improved efficiencies in the investigation process, continued to expand education and outreach opportunities, and continued to provide a highly successful conciliation program wherein parties amicably resolve disputes. During 2017, approximately 500 citizens attended education and outreach events where the Office of Civil Rights Enforcement hosted or participated in the event.
- The Public Utilities and Environment Unit represented Oklahoma utility consumers through the participation in numerous cases such as rate cases, rulemakings, legislation reviews, and utility stakeholder meetings. In addition, the Public Utilities and Environment Unit represented the citizens of the State of Oklahoma on the cleanup of several superfund sites and remediation efforts.
- The OAG's Litigation Unit continues to successfully defend the State, and its agencies, officers and employees at all levels of state and federal forums. While the unit was able to stop many cases from gaining momentum by prevailing on motions to dismiss, it was also successful in obtaining summary judgments on several cases and prevailing at trial in federal court. Litigation attorneys also argued before the Oklahoma Supreme Court and the Tenth Circuit this past year.

### **Goals For The Upcoming Year:**

- Vigorously defend the laws and citizens of the State of Oklahoma;
- Advance civil rights and reduce complaints of discrimination, harassment, and retaliation;
- Successfully enforce the statutes related to the Master Settlement Agreement; and
- Expand the capacity to provide legal services to state agencies at lower costs than the private sector.



# Attorney General, Office of the

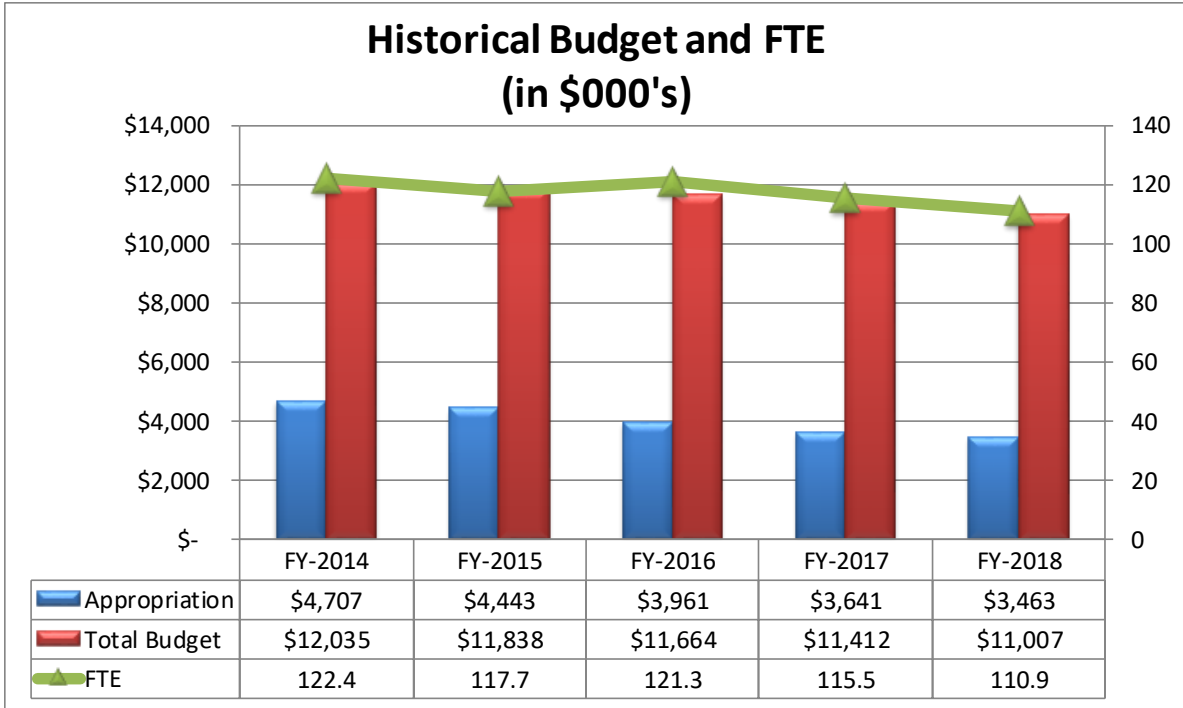
## **Major Agency Projects:**

- The OAG won the lawsuit challenging the implementation of the Affordable Care Act. As the case moves forward on appeal, the OAG remains committed to defending the state's interest.
- Through the Safe Oklahoma Grant, the OAG will continue to provide critical resources to local law enforcement to combat violent crime and to create a safe environment for our families and children.
- As litigation continues over water rights, the OAG will continue to defend the state's interests in protecting this valuable asset.

## **Savings, Efficiencies and Shared Services:**

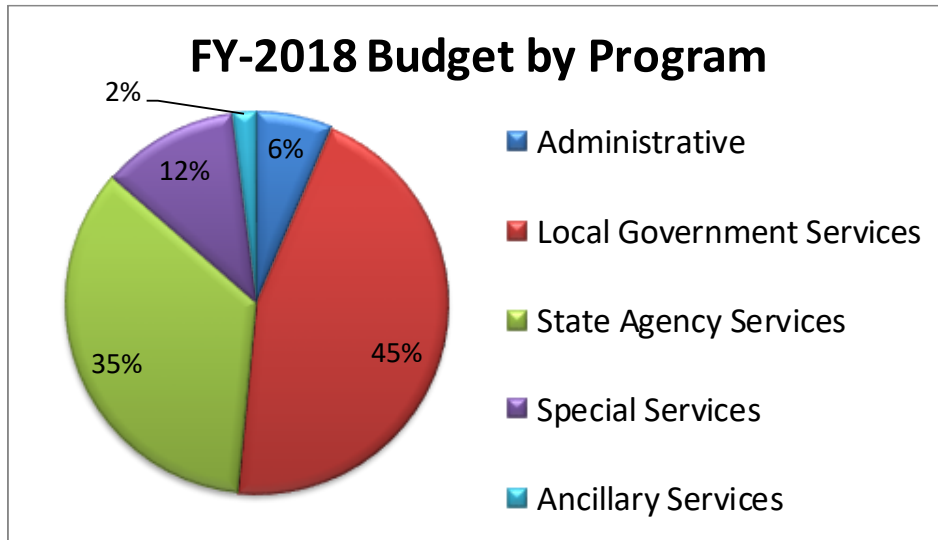
- The Legal Counsel Unit expanded its role in the representation of state agencies. By utilizing the OAG, those agencies receive representation without paying the salary and benefits of a full-time lawyer, nor are they reliant on outside counsel. Since 2011, these efforts have saved Oklahoma over \$4.25 million.

# Auditor and Inspector

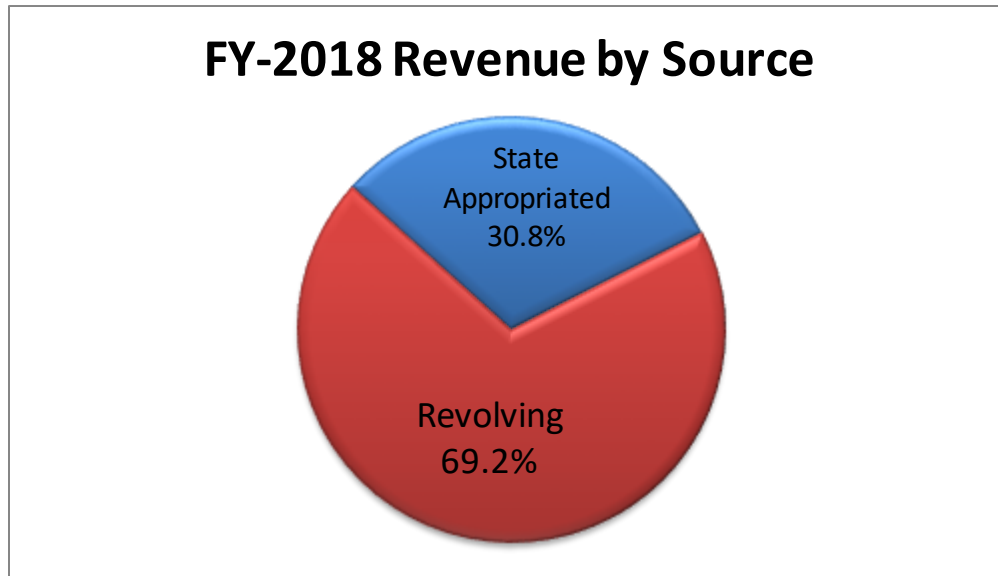


## Mission:

The mission of the State Auditor's & Inspector's Office (SAI) is to independently serve the citizens of Oklahoma by promoting accountability and fiscal integrity in state and local government.



## Auditor and Inspector



### Accomplishments Over The Past Year:

- SAI issued more than 400 various audit reports in FY-2017. Critical to the state's ability to continue receiving federal funding is our ongoing commitment to the State's Comprehensive Annual Financial Audit and the State's Federal Single Audit. Although not statutorily required to do so, the State Auditor's Office also conducts audits of federal expenditures at the county level in approximately 40 percent of its audits to ensure these local governments and the state, as a whole, are positioned to continue to be recipients of federal disaster funds and in compliance with federal audit requirements. Together, these auditing reports tremendously enhance Oklahoma's ability to function in times of crisis budgeting and shrinking state appropriations.
- As in previous years, SAI continues to identify hundreds of thousands of dollars embezzled from local coffers, which has led to the indictment of several county and local officials.
- The agency is now fully immersed in its electronic audit workpaper software for the multiple types of audits it conducts. As a result, printed documents supporting an audit and the resulting space previously required to store and maintain these documents has been dramatically reduced.
- Public access to government documents is further enhanced as SAI now posts local government annual Estimate of Needs to its website. In addition to local audit reports, taxpayers now have free access to budget information for local school district, municipal, and county governments.
- To establish uniformity in the Estimate of Needs reporting requirement, SAI has been working with OSU-County Training Program to create an electronic form for use by school districts and county government budget makers. Further efficiency will be achieved as the electronic submission of Estimate of Needs will eliminate the need to scan paper copies prior to publication to our website.
- SAI is pleased to report that elimination of the multi-year backlog of County Government audits has been achieved. Augmented audit procedures and methodologies, strategic staffing of field audit teams derived from internal assessments, application of auditing software and electronic file storage, ongoing training of County Government personnel, and numerous other changes have improved efficiencies in the overall audit process. In short, the agency is providing a more useful work product to clients at less cost with fewer personnel than at any other time. SAI County Government auditors conducted more than 300 audits of counties, District Attorneys, Emergency Medical Service Districts, and County Treasurer Reviews in FY-2017.

# Auditor and Inspector

## Goals For The Upcoming Year:

- SAI remains committed to conducting Performance Audits to provide its clients with recommendations for improved efficiencies in agency programs and delivery of government services. SAI will seek the opportunity, through the bid process, to conduct Performance Audits identified by the newly created Agency Performance and Accountability Commission. The Commission, when fully implemented, will require agencies to engage in a Performance Audit.

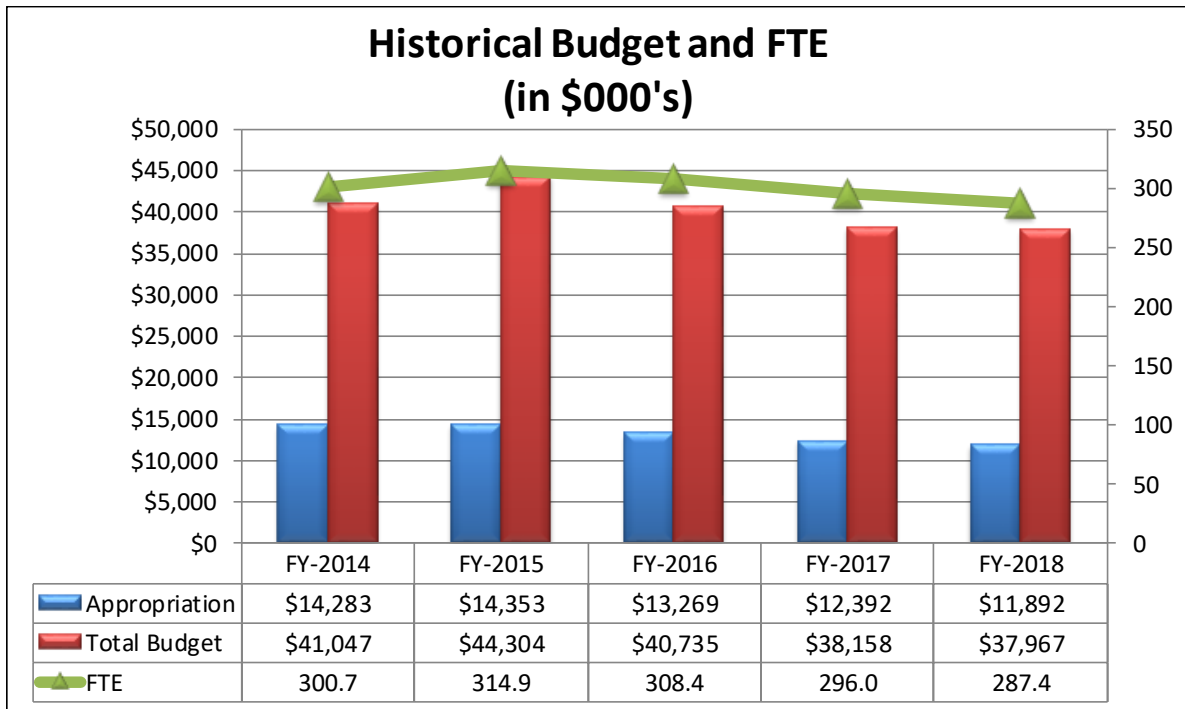
## Major Agency Projects:

- The Oklahoma State Auditor & Inspector shall "examine the state and all [77] county treasurer's books, accounts, and cash on hand or in bank at least twice each year" and "prescribe a uniform system of bookkeeping for the use of all treasurers." [OK Constitution, Article 6 § 19]
- The constitution also requires the auditor to annually audit the operations of the state's 62 Emergency Medical Service Districts. [OK Constitution, Article 10 § 9C] State law mandates that the State Auditor establish accounting procedures and forms, and provide assistance to counties and other local governments.
- In accordance with 19 O.S. § 171, the State Auditor conducts audits of all 77 counties of the State. These audits can be either performance or financial audits, and include the Single Audit for those counties that expended at least \$750,000 in federal funds. For the two largest counties, Oklahoma and Tulsa, the financial audit is part of the County's Comprehensive Annual Financial Report.
- In accordance with 74 O.S. § 212(B), the State Auditor conducts audits of state agencies, boards and commissions. This includes the audit of the State's Comprehensive Annual Financial Report, and the Single Audit, through which the State's federal programs are audited. SAI also performs special investigative audits of governmental entities when requested by certain officials or citizen petition.
- In accordance with 74 O.S. § 212(E), the State Auditor conducts audits of all 27 offices of the district attorneys of the state.

## Savings, Efficiencies and Shared Services:

- With the purchase of electronic audit workpaper software, the agency continues to see an increase in productivity and a decrease in agency operational costs, including travel, state vehicle leases, mileage costs, paper, copiers, and other office supplies. SAI also utilizes Audit Command Language software as an auditing tool to enable auditors to quickly and efficiently analyze and categorize data.
- SAI continually assesses other costs to affect additional efficiencies. Travel costs have been reduced by 30 percent through software enhancements and continued use of our strategic staffing practice whereby audits are staffed with those auditors living in closest proximity to the client's location. Additional savings are being realized by reimbursing employees driving personal vehicles when it is more cost effective. County employees now regularly carpool to audit sites to further reduce mileage reimbursement costs.
- The utilization of teleworking for certain agency personnel has the dual benefit of improving efficiencies and reducing certain travel costs while permitting personnel to work from home without a loss in productivity.
- SAI has an ongoing agreement with the Office of Management and Enterprise Services (OMES) to perform payroll processing.

# Investigation, Oklahoma State Bureau of



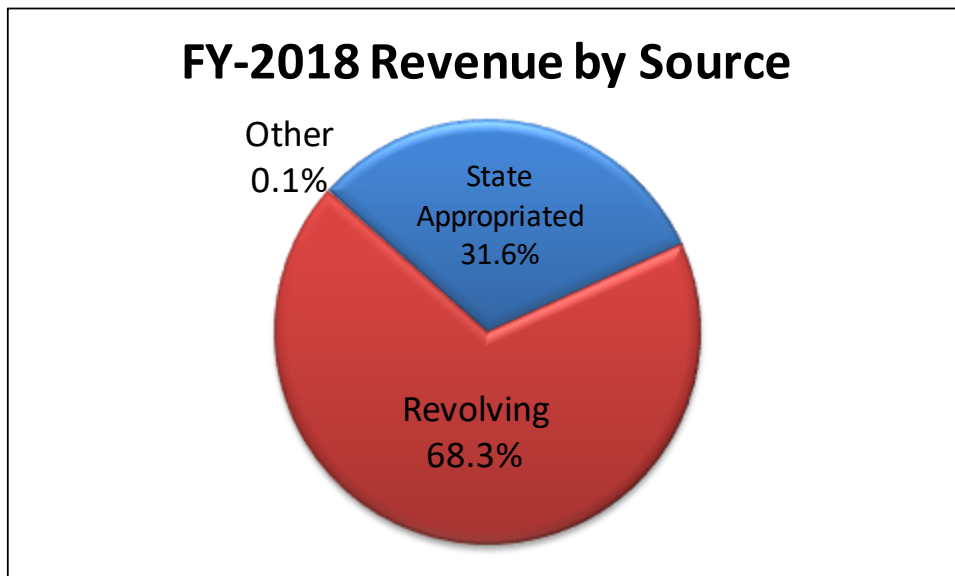
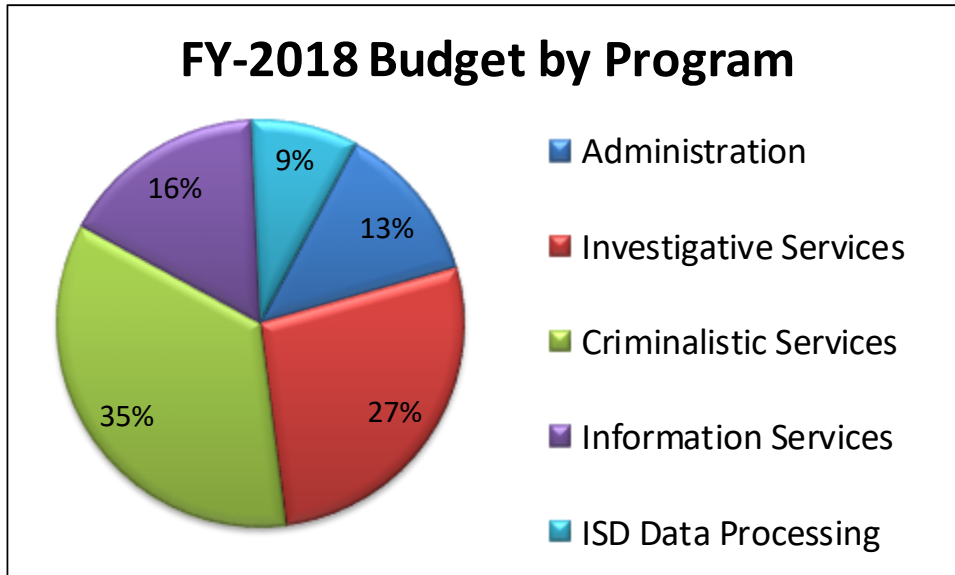
## Mission:

The mission of every Oklahoma State Bureau of Investigation (OSBI) member is to ensure the safety and security of the citizens of Oklahoma.

## Programs:

- Administrative Services
- Investigative Services
- Criminalistic Services
- Information Services
- ISD Data Processing

## Investigation, Oklahoma State Bureau of



### Accomplishments Over the Past Year:

- Deployed two Internet Crimes Against Children (ICAC) mobile interview and analysis units;
- Revised the OSBI Background Investigation Manual;
- Developed the ICAC basic investigation course;
- Implemented a new integrated ballistics identification system, BrassTrax;
- Updated the Automated Fingerprint Identification System (AFIS);
- Developed and hosted the Drug Trends in Oklahoma meeting with the Oklahoma Highway Patrol, Oklahoma Military Department, Office of the Chief Medical Examiner, the Oklahoma Bureau of Narcotics and Dangerous Drugs Control, Oklahoma Poison Control, Department of Homeland Security, and the OU Health Science Center;
- Held three forensic science academies for judges, prosecutors, and defense attorneys; and
- Earned the Award of Excellence Certification for a Certified Healthy Business.

# Investigation, Oklahoma State Bureau of

## **Goals For The Upcoming Year:**

- Strive to maintain a reasonable backlog and to issue timely results for analyses, CODIS entries, and cold cases;
- Expand the services provided by the Digital Evidence Unit;
- Complete a thorough review of cases in which hair analyses were performed;
- Examine implementing a Regional Laboratory Cooperative with surrounding states;
- Implement stricter evidence acceptance guidelines for cold cases to improve efficiency; and
- Expand the information contained on the OSBI website to include backlog, days open, and database successes.

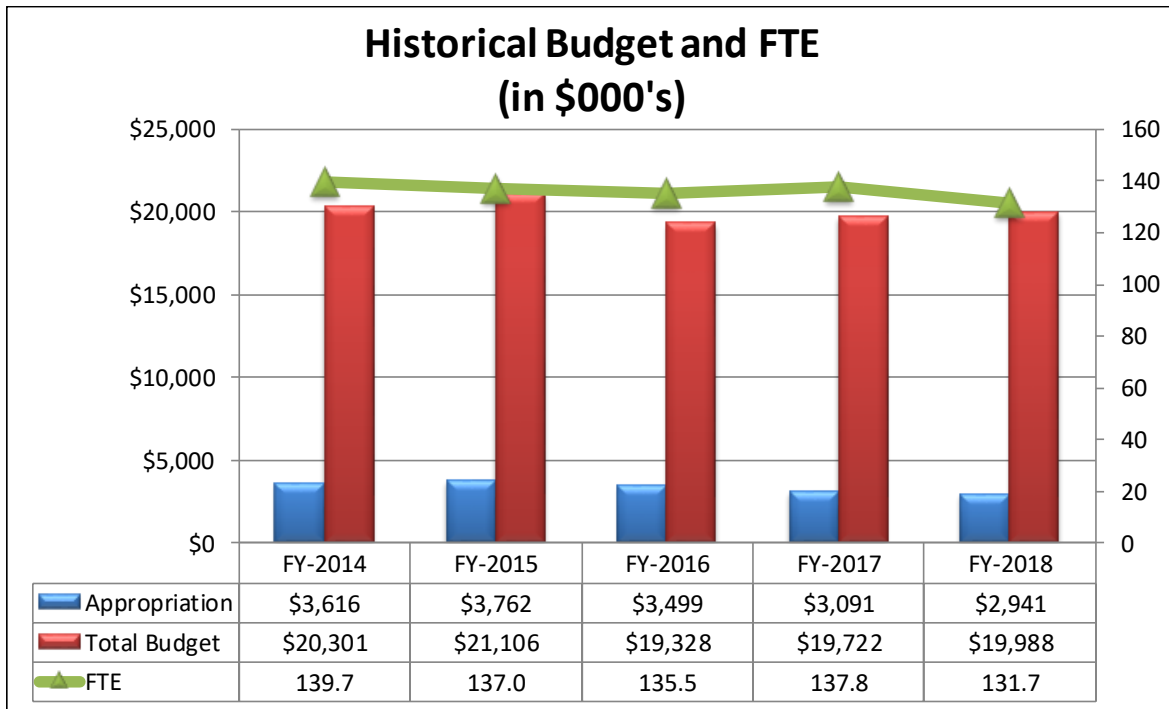
## **Major Agency Projects:**

- Implementing the Criminal History Information Request Portal (CHIRP);
- Updating the Criminal Justice Center for Excellence; and
- Upgrading technical investigative, forensic, and countermeasure detection equipment.

## **Savings, Efficiencies and Shared Services:**

- Agreed to share office space in Lawton with the Oklahoma Bureau of Narcotics and Dangerous Drugs Control, reducing rent expenses;
- Identified new procedures and methods to reduce analysis costs;
- Cross trained employees to address staff shortages, improve morale, and reduce payroll costs; and
- Continuing to explore opportunities to partner with other law enforcement agencies for space and dispatching where available.

# Narcotics and Dangerous Drugs Control, Bureau of



## Mission:

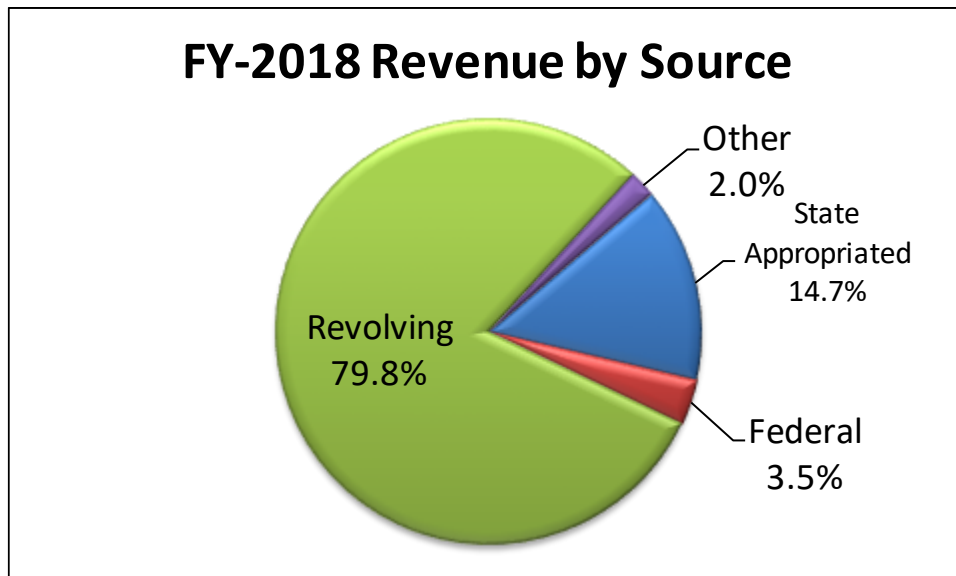
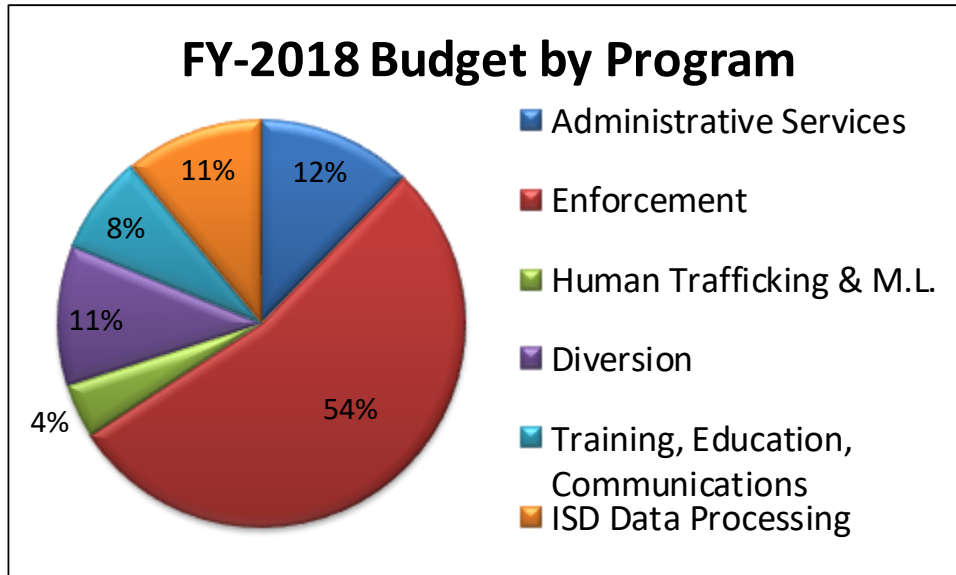
The mission of the Oklahoma Bureau of Narcotics and Dangerous Drugs Control (OBNDDC) is to measurably reduce drug trafficking in Oklahoma. The OBNDDC mission statement is “Committed to honor, integrity, and excellence, the Oklahoma Bureau of Narcotics will serve the citizens of Oklahoma in the quest for a drug free state.”

## Programs:

- Administrative Services
- Enforcement
- Human Trafficking & Money Laundering
- Diversion
- Training, Education, Communications
- ISD Data Processing



## Narcotics and Dangerous Drugs Control, Bureau of



### Accomplishments Over the Past Year:

- Human-Trafficking Division worked on multiple investigations throughout the state to identify victims of trafficking, rescuing several victims and placing them in a safe shelter;
- Celebrated the six-year anniversary of the “Safe Trip for Scripts” program to safely dispose of expired, unwanted prescription drugs collected from home medicine cabinets which has led to the installation of 177 drug take-back boxes, the collection of more than 70 tons of medication, and the production through incineration by Covanta Energy of clean energy at no cost to the State;
- Worked with legislators on measures to ban several new synthetic drugs and address human trafficking of a minor;
- Initiated several significant cases involving prescription fraud to address the growing issue of “doctor shopping”;
- Conducted investigations that resulted in criminal and administrative actions taken against practitioners involved in illegal distribution of controlled drugs via “pill mills”;

# Narcotics and Dangerous Drugs Control, Bureau of

- Conducted statewide training for the Oklahoma Drug Endangered Children's Program to protect and rescue children found living in deplorable conditions inside drug homes;
- Provided free drug education programs to thousands of Oklahoma school students, staff, parents, and the general public;
- Continued to initiate complex investigations to target distribution networks operating in Oklahoma;
- Implemented body cameras for agents working highways to improve transparency;
- Conducted CLEET-certification meth lab, fentanyl lab, and marijuana THC Hash Oil lab courses for law enforcement agencies across the state;
- Worked with the medical community on a variety of upgrades to the state's Prescription Monitoring Program (PMP) for early intervention and detection of drug fraud and abuse; and
- Conducted statewide training for the Oklahoma Drug Endangered Children's Program.

## **Goals For The Upcoming Year:**

- Enhance public and internal educational opportunities;
- Develop an Opioid/Heroin task force to address the growing presence and abuse of these drugs;
- Increase inspections of Narcotics Treatment Programs (NTP's) and Ambulance Services, investigate waiver requests and various registrant investigations concerning potential violations of the OBNDDC rules and/or state statutes;
- Register 100% of all practitioners for the new PMP system who administer, prescribe, or dispense controlled substances and have a successful roll out of the OBNDDC new PMP system;
- Upgrade the security requirements within the new PMP to ensure appropriate use and auditing of the accounts for users of the PMP;
- Make enhancements to the National Pseudoephedrine Law Enforcement Exchange (NPLEX);
- Implement an initiative by the OBNDDC and the Department of Mental Health and Substance Abuse Services to help identify "at risk" persons for prescription drug abuse and provide those persons education and/or drug treatment opportunities; and
- Increase the OBNDDC's presence in the rural communities of Oklahoma, especially in those areas that are lacking the necessary resources to combat their specific drug issues.

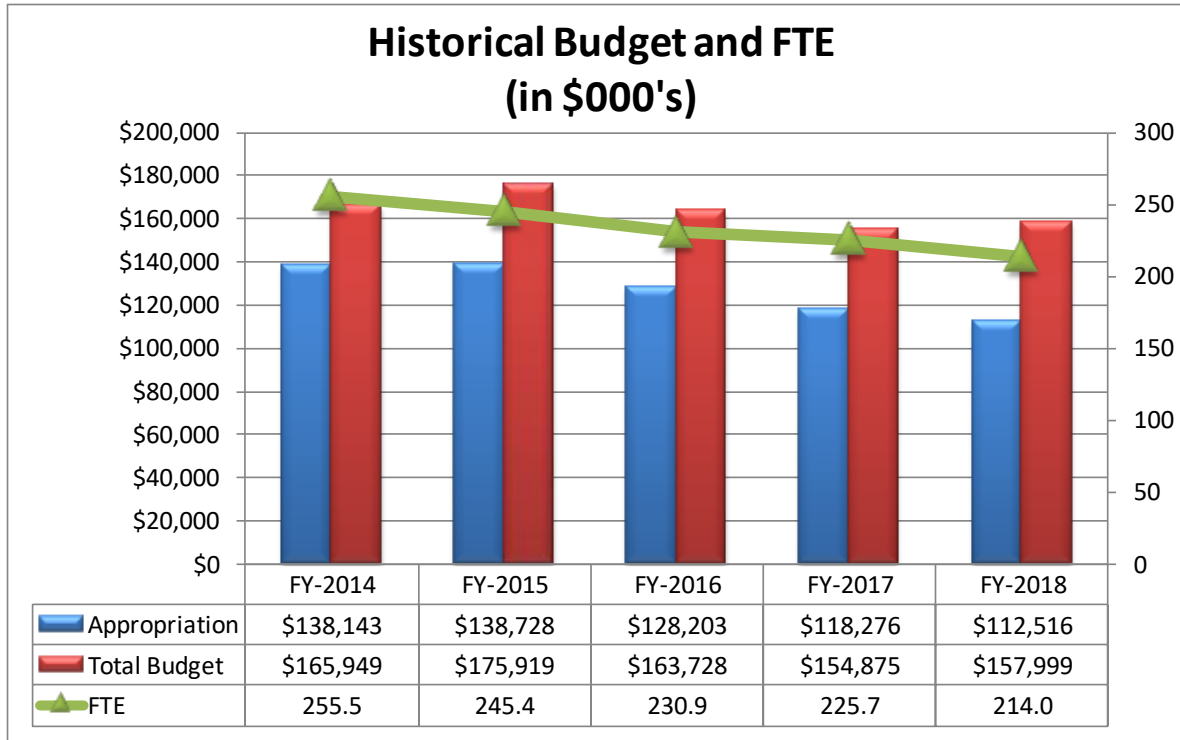
## **Major Agency Projects:**

- Working to retain certification as the first state law enforcement agency to receive accreditation from the Oklahoma Association of Chiefs of Police;
- Connecting the PMP to surrounding states to stop "doctor shoppers" going across state lines to obtain prescription drugs; and
- Continuing to work on the ACISS System in an effort to connect with other law enforcement agencies in the state and adjoining states for information sharing.

## **Savings, Efficiencies and Shared Services:**

- Provided free drug education programs for schools, saving school districts funding otherwise spent paying private drug education organizations;
- Increased utilization of task force operations to improve efficiency and co-operation by having additional capacity for overtime through federal reimbursement agreements;
- Collaborated with OSBI's Internet Crimes Against Children Unit (ICAC) as a force multiplier regarding human-trafficking investigations increasing investigative abilities to protect children; and
- Received and utilized grants from the Center for Disease Control (CDC) and the Bureau of Justice Assistance (BJA) to enhance, fund, and help staff the PMP program.

# Department of Career and Technology Education



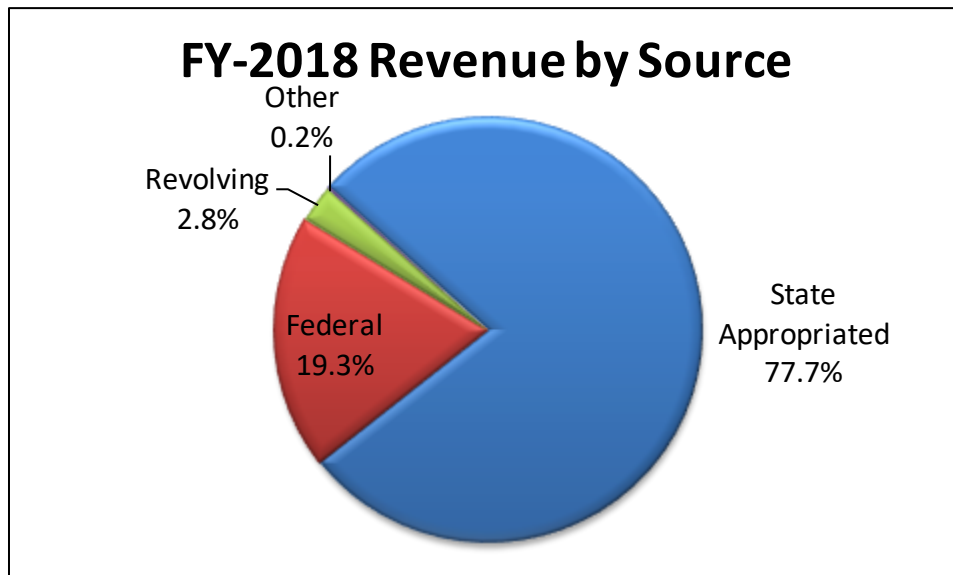
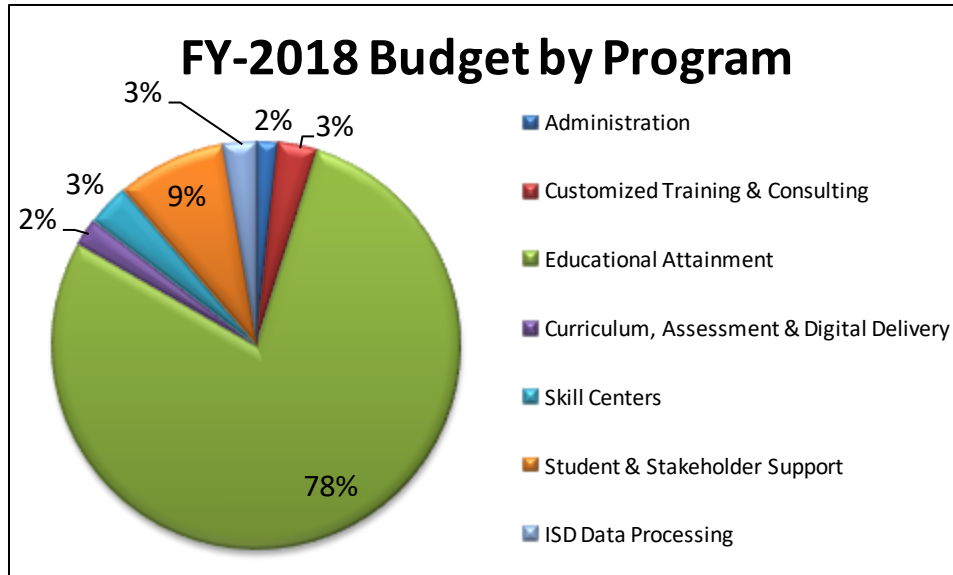
**Mission:**

Preparing Oklahomans to succeed in the workplace, in education, and in life.

**Programs:**

- Student and Stakeholder Support
- Administration
- Customized Trainings and Consulting
- Educational Attainment
- Curriculum, Assessment & Digital Delivery
- Workforce Recovery & Advancement
- ISD Data Processing

## Department of Career and Technology Education



### Accomplishments Over The Past Year:

- Completed Phase I of Information Management - Validation of enrollment uploads and collected requirements for grant system;
- Completed 100% of Phase II - Grant system launched, full-time data uploads, and programs for instructional framework deployed;
- Completed 50% of Phase III - Framework started for teaching and salary schedules, secondary enrollment, and follow-up;
- Deployed fully the school accreditation update;
- Received approval from the National Advisory Committee of Institutional Quality and Integrity for distance education programs and direct assessment;
- Assisted 2,963 Oklahoma companies in winning contracts valued at more than \$282 million through a federal grant, OBAN;
- Completed deployment of an online career development system including portfolios, assessments, schools & scholarship database, occupational database, practice tests for ACT/SAT, and resume

# Department of Career and Technology Education

builder;

- Received approval for STEM PLTW courses which will count for academic credit and OKPromise;
- Coordinated four "Hiring Events" that hosted up to 125 companies which met with over 600 exiting military job seekers, leading to over 100 new hires;
- Implemented the Business & Industry Services performance-based funding process leading to 383,480 safety training hours, 493,742 customized training hours, 877,222 total contact hours, and 7,092 companies served;
- Increased from approximately 84,000 CTSO students to 88,640; and
- Showed positive student placement of 93%.

## **Goals For The Upcoming Year:**

- Increase career awareness;
- Boost educational attainment; and
- Increase business/educational partnerships.

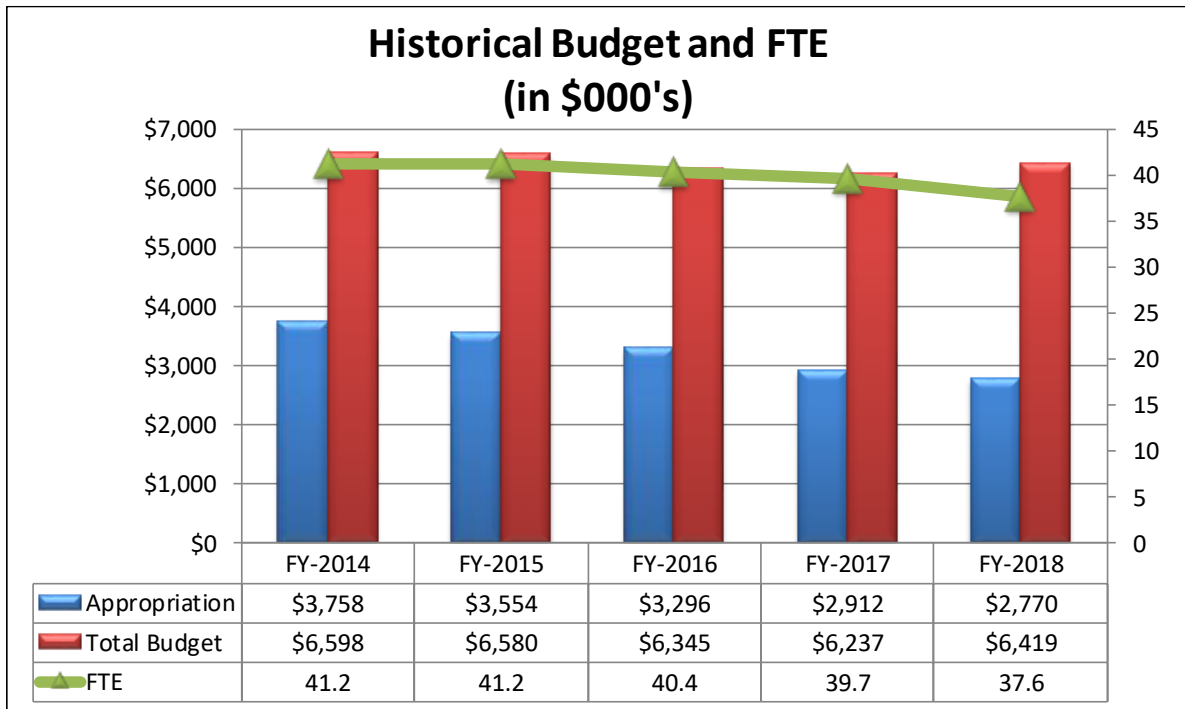
## **Major Agency Projects:**

- Adding Connect 2Business module to the Okcareerguide;
- Implementing the required revisions and adjustments to the revised Carl Perkins federal grant application;
- Completing Phase III of the Information Management System;
- Transitioning career majors to instructional framework;
- Initiating project management, sharing of best practices/ideas sharing process, and system-wide customer service professional development; and
- Starting Director's business and military advisory councils.

## **Savings, Efficiencies and Shared Services:**

- Reduced costs of the accreditation process;
- Reorganized regional assignments to serve all CTE programs with less staffing and reduced travel expenses;
- Utilizing various OMES shared services;
- Deploying the 20% utility reduction by 2020; and
- Reduction of curriculum printing and digital delivery costs.

# Law Enforcement Education & Training, Council on



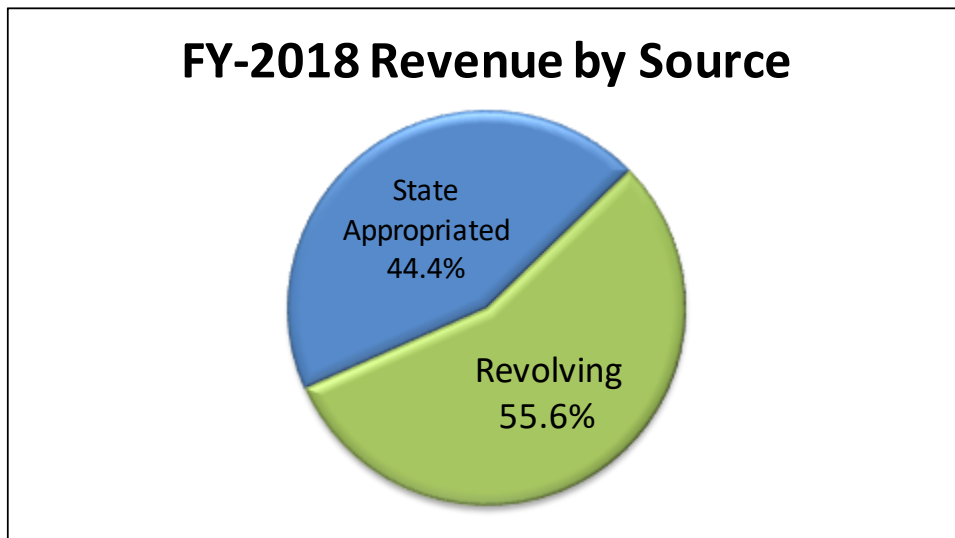
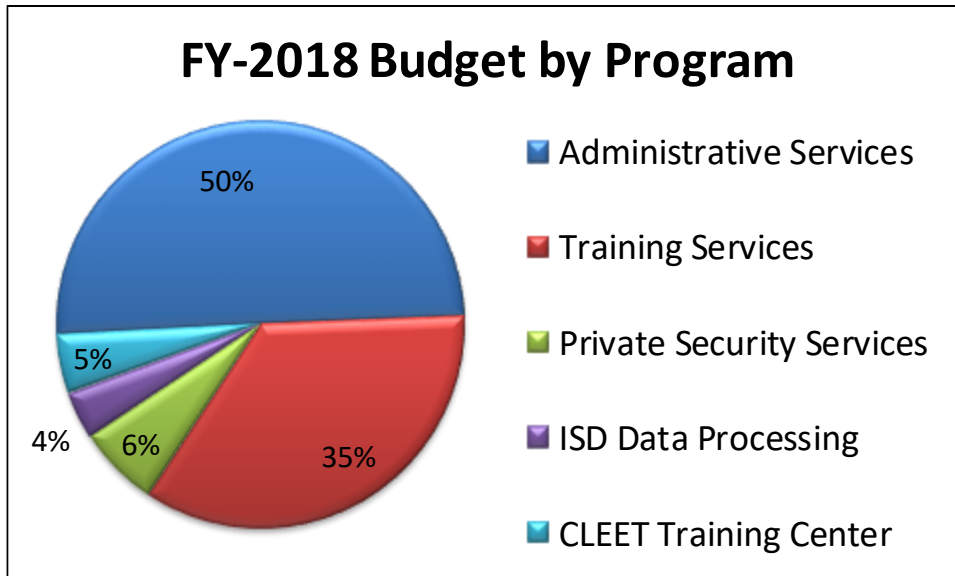
## Mission:

The Council on Law Enforcement Education and Training's (CLEET) mission is to provide the citizens of Oklahoma with peace officers who are trained to be professional, ethical, conscientious, sensitive to needs of the public, knowledgeable and competent in identified learning objectives; to protect the public by regulating private security in the State of Oklahoma through education and licensing requirements; and to ensure licensees practice within provisions of the law.

## Programs:

- Administration
- Training Services
- Private Security Services
- ISD Data Processing
- CLEET Training Center

## Law Enforcement Education & Training, Council on



### Accomplishments Over the Past Year:

- Held two off-site basic academies in Broken Arrow and Cleveland County in addition to the normal five that are conducted at the Ada facility;
- Updated and approved the Standards and Guidelines for the Drug Dog Committee;
- Conducted a survey of former graduates at the request of the Council;
- Received a federal grant to conduct training to fight financial crimes against the elderly;
- Worked with legislators on language for bills, including one to allow normal citizens to attend the CLEET basic academy for a fee, to increase the hiring pool of certified peace officers; and
- Partnered with Metro Tech in Oklahoma City to provide continuing education for young adults interested in careers in law enforcement but who are too young to become peace officers.

# Law Enforcement Education & Training, Council on

## **Goals For The Upcoming Year:**

- Review and improve the process for private security licensing;
- Update the basic academy curriculum;
- Hold a minimum of one off-site academy;
- Conduct a minimum of seven training initiatives throughout the state; and
- Find more efficient and effective methods for providing basic and continuing education and training, including continuing to explore distance education programs.

## **Major Agency Projects:**

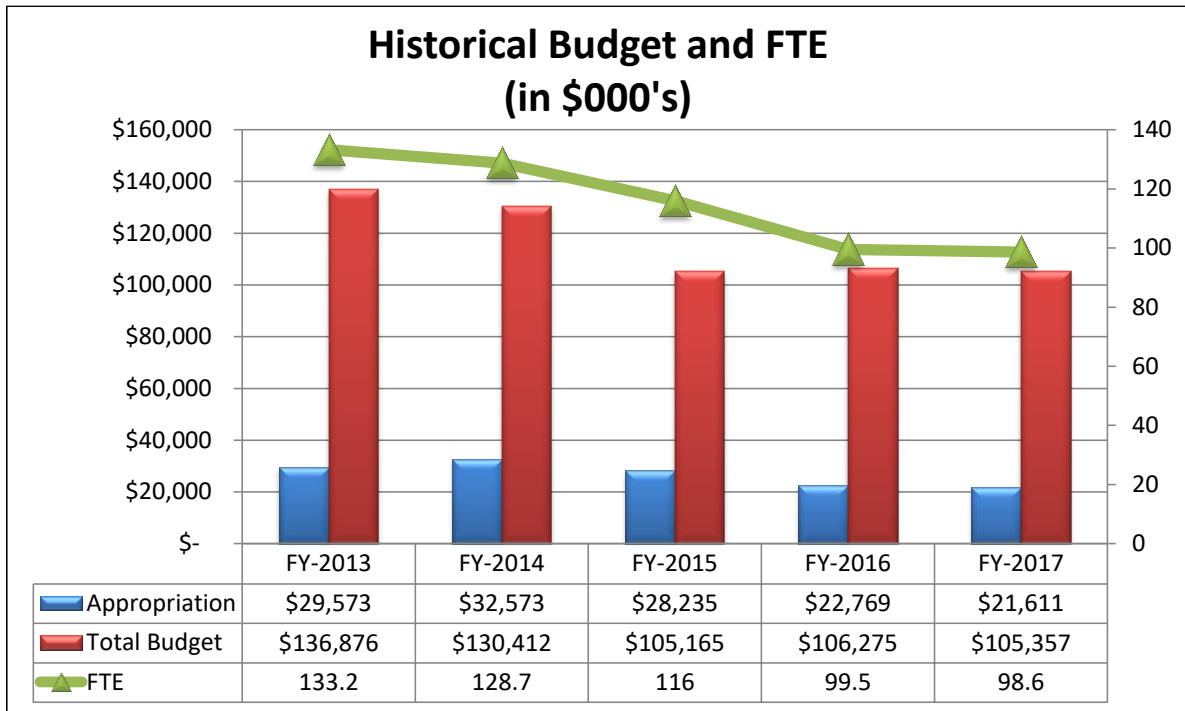
- The most prominent project of CLEET is the continued education, training, and certification of peace officers.

## **Savings, Efficiencies and Shared Services:**

- Continued to hold commuter academies at various locations across the state that are provided at minimal cost to CLEET and afford greater efficiencies to local law enforcement agencies that send officers to the academies; and
- Continued to utilize shared services with OMES providing functions associated with purchasing and financial management.



# Department of Commerce



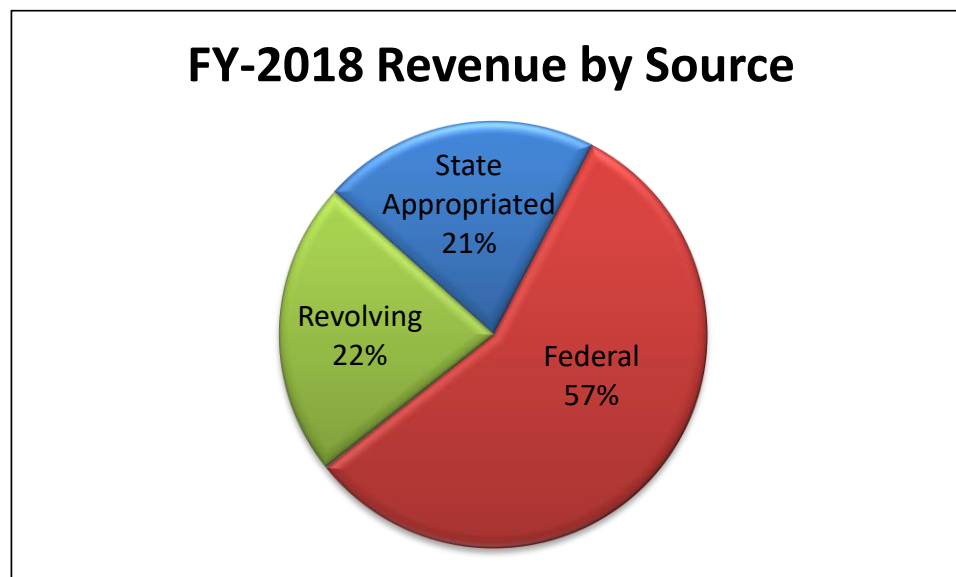
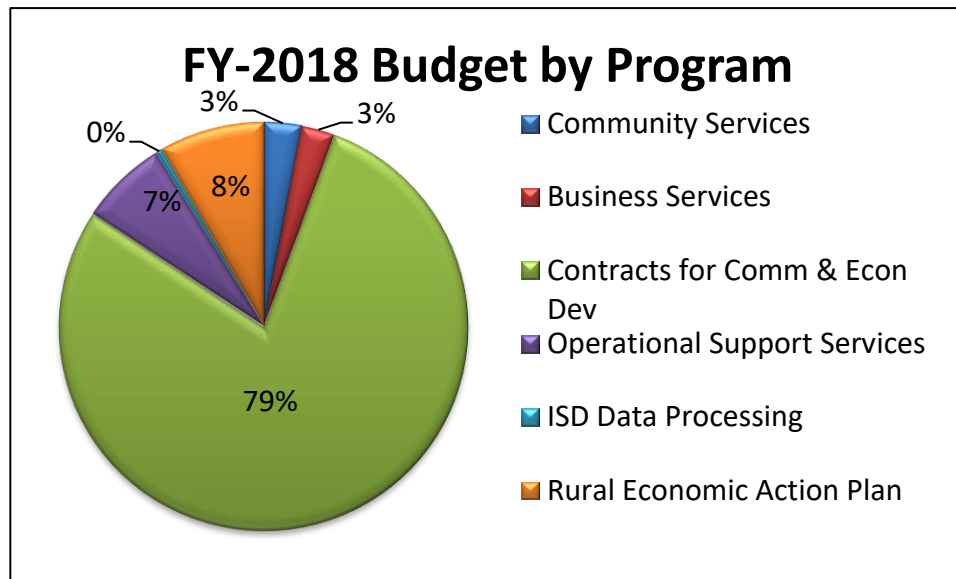
## Mission:

To create and deliver high impact solutions that contribute to job creation and lead to prosperous lives and communities for all Oklahomans.

## Programs:

- Business Recruitment and Retention/Expansion
- Capital Improvement Planning
- Community Action Agency Programs
- Community Services Block Grant
- Foreign Direct Investment and Trade
- HUD Emergency Solutions
- Head Start
- Low Income Home Energy Assistance
- Minority Owned Business Assistance
- Neighborhood Stabilization
- OK Grants
- Oklahoma Main Street
- Partnership with Career Tech on STEM based achievement
- Quality Jobs Program
- Rx for Oklahoma
- Regional Economic Development Assistance
- Site Ready Certification
- Small Business Credit Initiative
- State Energy Office
- Weatherization / Energy Conservation Assistance
- Women Owned Business

## Department of Commerce



### Accomplishments Over The Past Year:

- Completed 48 business project wins, creating 5,083 direct new jobs within three years. These direct new jobs have a projected average salary of \$46,881 resulting in \$238,296,438 in projected new annual payroll, and
- Generated \$2,378,918,000 in new total investment over three years.

#### Examples of Business Recruitment wins:

- Ferra Aerospace, Inc.- Grove, 100 projected new jobs, \$34,000 average salary, \$6,000,000 capital investment;
- Flight Safety Services Corporation - Altus, 700 projected new jobs, \$50,000 average salary, \$35,000,000 capital investment;

## Department of Commerce

- M-D Building Products, Inc. - OKC, 105 projected new jobs, \$35,931 average salary, \$11,900,000 capital investment;
- Mobile Medical Examination Services, Inc.- OKC, 330 projected new jobs, \$36,318 average salary, \$1,700,000 capital investment;
- Parks Manufacturing, LLC (dba Blue Wave) - Seminole, 91 projected new jobs, \$34,797 average salary, \$1,800,000 capital investment;
- Star Pipe USA, LLC - South Coffeyville, 194 projected new jobs, \$35,793 average salary, \$43,200,000 capital investment;
- 50% increase in FDI (Foreign Direct Investment) projects;
- 106 trade cases resolved for Oklahoma businesses; and
- Investment goal for Commerce led projects is \$1.2 million and actual was \$2.4 million.

### **Goals For The Upcoming Year:**

- Work with existing Oklahoma companies to assist with growing or retaining their current jobs and investment in the state;
- Work with aspiring entrepreneurs to assist with starting or growing a business;
- Work to attract prospective out-of-state companies to relocate to Oklahoma;
- Work to improve infrastructure in Oklahoma communities so communities are more business ready; and
- Pursue a strategy of cross-divisional teams that will focus on regional areas to consider assets, demographics and investment opportunities.

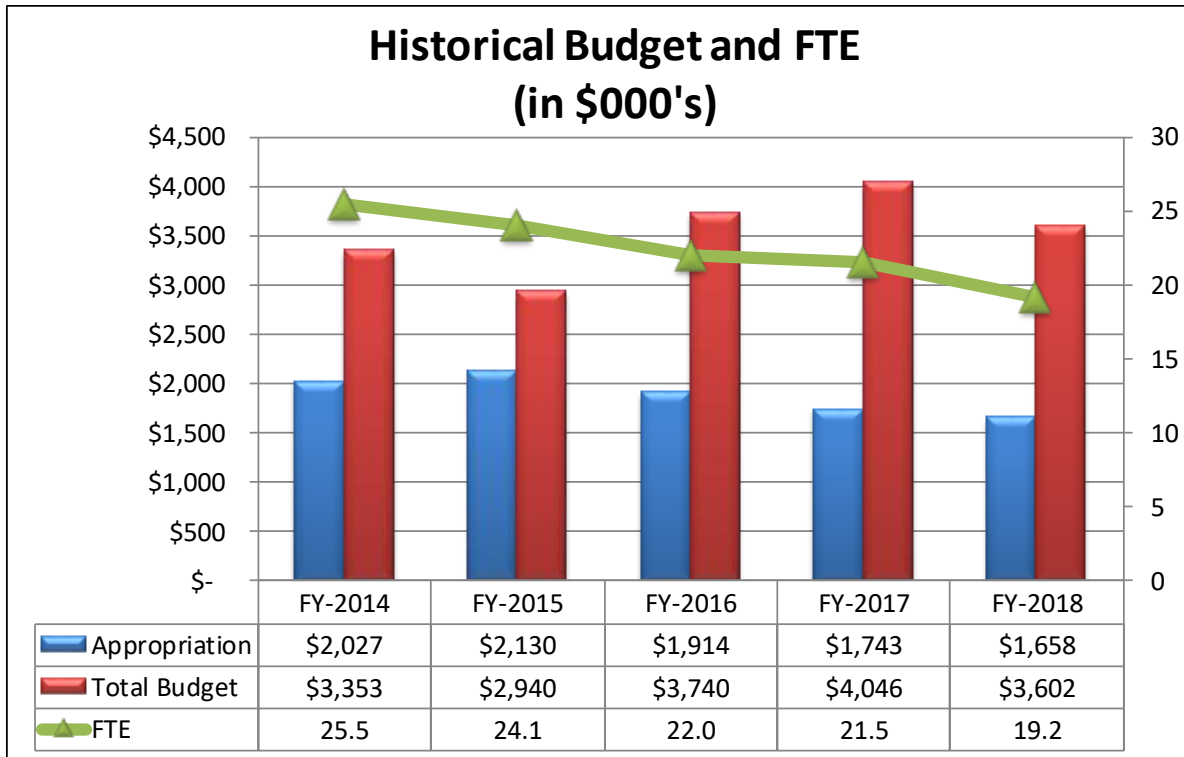
### **Major Agency Projects:**

- Continue working with our Tourism partners to develop and implement regional economic development strategies within Oklahoma's six "tourism countries" – Chickasaw Country, Frontier Country, Great Plains Country, Green Country, Red Carpet Country and Choctaw Country;
- Conducting feasibility studies on site locations in need of repair and/or redevelopment to implement plans for improvement so that each site location in the state is business ready;
- Recruiting business from the Farnborough Air Show and organizing supply chain events for major aerospace manufacturers; and
- Collaborating with the Oklahoma Department of Tourism to maximize resources to achieve cost savings, more thoroughly market the state, and continue to advance economic development throughout the state.

### **Savings, Efficiencies and Shared Services:**

- Maintained a sharp focus on the agency mission and actively partnered with other agencies, private entities, communities and local leaders to enhance service delivery; Strengthened relationships with centers of influence, chambers of commerce, site selectors, and economic developers;
- Continued controlling discretionary operating costs;
- Aligned activities and performance to the agency's strategic plan and the goals as outlined in OKStateStat;
- Implemented greater utilization of the Customer Relations Management database;
- Eliminated duplicative functions and services; and
- Commerce has actively participated in consolidation efforts with the Office of Management and Enterprise Services for all information technology services and continues to make improvements related thereto.

# Commission on Children and Youth



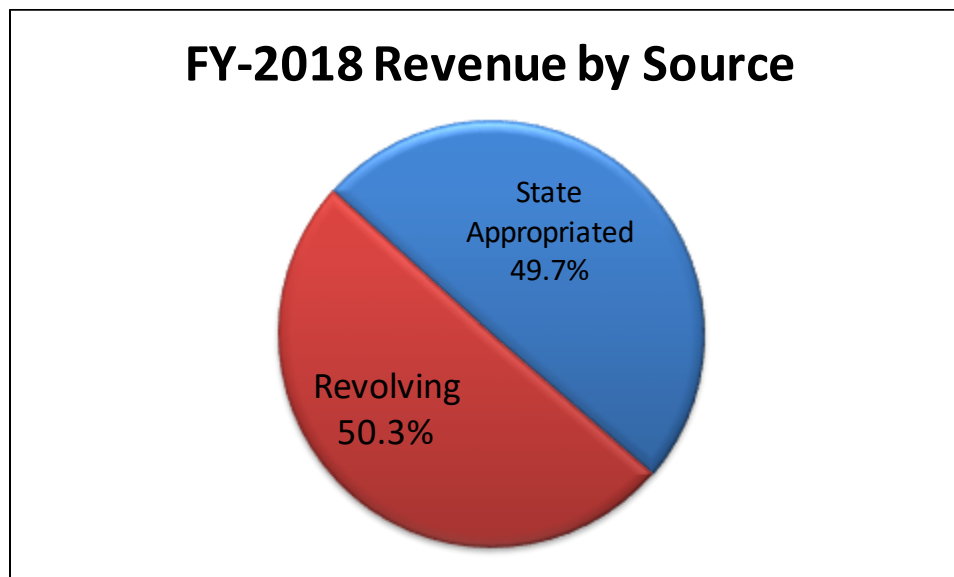
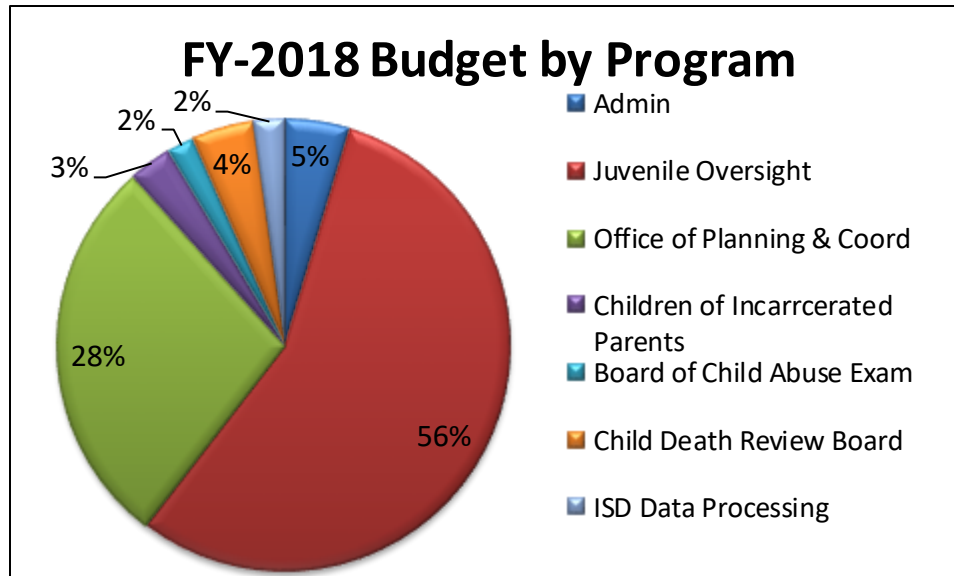
## Mission:

The mission of the Oklahoma Commission on Children and Youth is to improve services to children by facilitating joint planning and coordination among public and private agencies; monitoring the children and youth services system for compliance with established responsibilities; entering into agreements to test models and demonstration programs for effective services; and providing continuing professional education and training for the purpose of improving services to children and youth.

## Programs:

- Office of Juvenile System Oversight
- Children of Incarcerated Parents
- Board of Child Abuse Examination
- Child Death Review Board
- Office of Planning and Coordination:
  - Freestanding Multi-Disciplinary Child Abuse Teams
  - State Plan for Services to Children and Youth
- Post Adjudication Review Boards:
- Foster Care Mediation
- Foster Parent Complaint/Grievance System

## Commission on Children and Youth



### Accomplishments Over The Past Year:

- Established a credentialing program for juvenile forensic evaluators with four forensic evaluators credentialed and three provisionally approved.
- Achieved a record number of complaint investigations, totaling 744 complaints; and
- Oversaw the successful transfer of the freestanding Multidisciplinary Teams on Child Abuse/Neglect (MDT's) from the Department of Human Services (DHS) to OCCY with 33 MDTs executing cost reimbursable contracts with OCCY.

### Goals For The Upcoming Year:

- Utilize data from OK Foster Parent Voices to recommend positive system changes for children;
- Continue partnership with the Department of Rehabilitation Services (DRS), Office of Juvenile Affairs (OJA), and DHS to bridge the reintegration of youth exiting state custody; and
- Assist local freestanding MDTs in ensuring children who have been victims of abuse/neglect are protected, and justice is served.

# Commission on Children and Youth

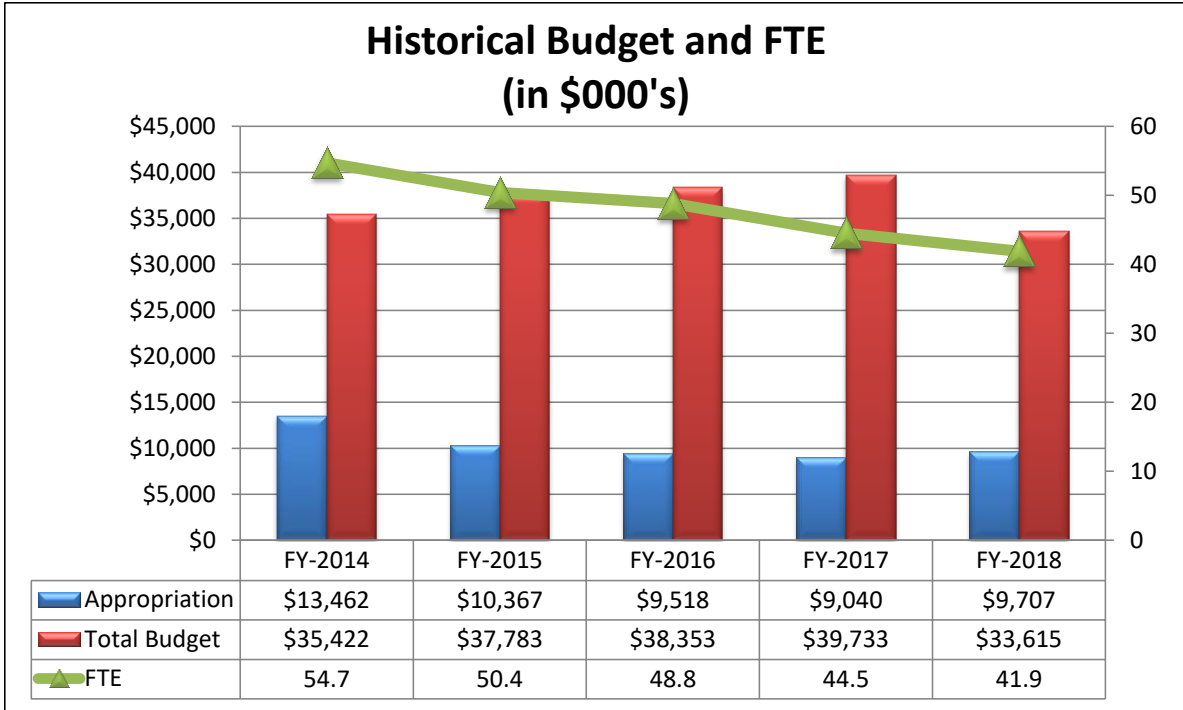
## **Agency Projects:**

- Credentialing process of juvenile forensic evaluators;
- Administration of the freestanding MDTs program;
- Developing the OCCY Advisory Committee on Deaths/Near-Deaths of Children with Disabilities.

## **Savings, Efficiencies and Shared Services:**

- Served as the consumer for shared services of DRS, OJA, and DHS;
- Subleased part of the agency's office to the Office of Disability Concerns;
- Continued enhancements of information technology, and Business services from OMES.

# Conservation Commission



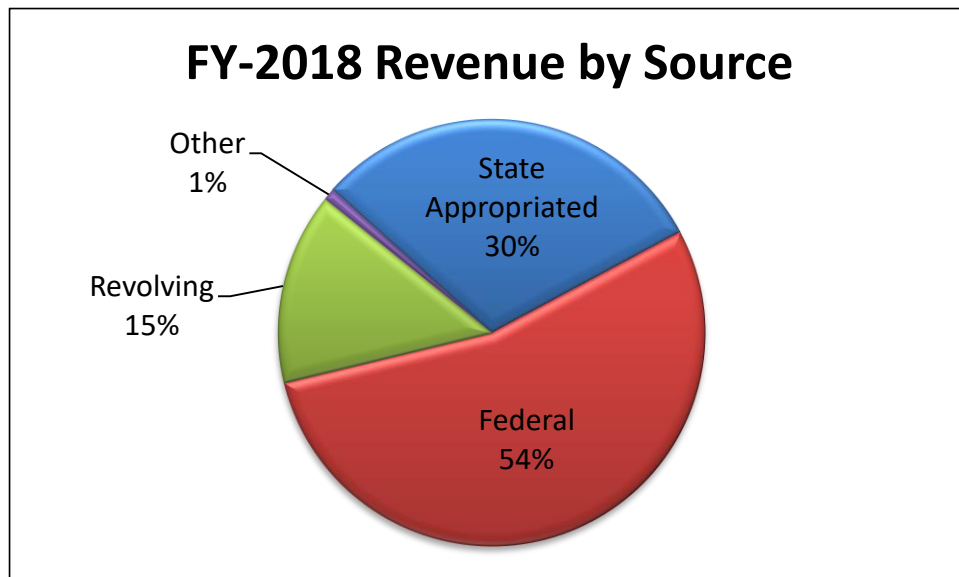
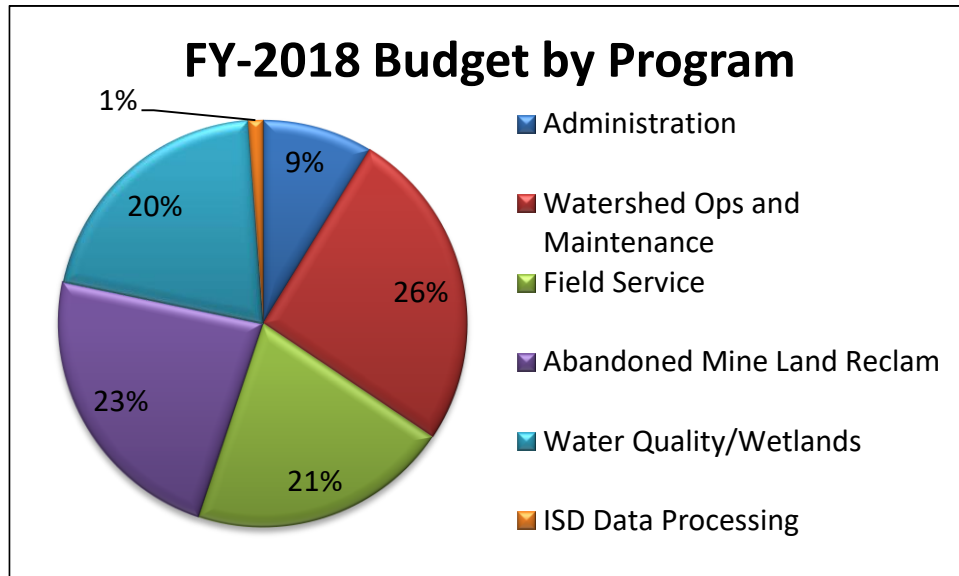
**Mission:**

The Oklahoma Conservation Commission (OCC) seeks to conserve, protect and restore Oklahoma’s natural resources, working in collaboration with the Conservation Districts and partners on behalf of all Oklahomans.

**Programs:**

- Administration
- Watershed Ops and Maintenance
- Field Service
- Abandoned Mine Land Reclamation
- Water Quality/Wetlands
- ISD Data Processing

# Conservation Commission



## Accomplishments Over The Past Year:

### Conservation Programs

- Completed required dam safety inspections of 2,107 upstream flood control dams, performed operation and maintenance on 150, and completed the required dam safety modification of one high-hazard upstream flood control dam;
- Responded to more than 20,000 Okie One-Call locate tickets;
- Completed flood damage repairs on 54 flood control dams;
- Produced ten breach inundation maps for high hazard flood control dams to identify potential damage locations and lives at risk;
- Completed the emergency drought assistance program providing \$226,425 of financial assistance to 64 land managers in five counties with land managers contributing \$149,950 in private funding to match the state's financial cost share; and
- Provided technical assistance services to 639 land managers with the Locally Led Cost Share



# Conservation Commission

Program leveraging \$1 million in state funds against \$2.2 million in private funds to apply Best Management Practices to improve soil health and water quality.

## Water Quality

- Ranked in the top five nationally among states for reported load reductions of phosphorus and nitrogen contaminants in streams and rivers for the fifth year in a row;
- Continued to assess the health of Oklahoma streams and rivers by maintaining over 200 water quality monitoring sites around the state, collecting over 800 water samples and conducting 45 fish collections including aquatic habitat assessments and 189 invertebrate collections;
- Partnered with conservation districts and the Natural Resources Conservation Service to provide education at 17 education workshops about soil health and its importance to protecting water quality and natural resources;
- Continued water quality focused efforts in the Elk City Lake, Grand Lake, New Spiro Lake, and Little; and

## District Services

- Delivered \$58 million dollars of federal financial conservation assistance over 6,000 contracts to Oklahoma landowners through Farm Bill programs in cooperation with the USDA Natural Resources Conservation Service and the state's 85 conservation districts.

## Office of Geographic Information

- Involved in providing GIS support to the State Emergency Operation Center (SEOC) and supported the SEOC operations during various tornado outbreaks and flooding events in the spring and summer of 2015; and

## **Goals For The Upcoming Year:**

- Maintain the \$2 billion public infrastructure and sustain the \$90 million in annual benefits by continuing to perform the inspections, operation, and maintenance of the state's 2,107 upstream flood control dams;
- Provide technical assistance and financial cost share to 700 land managers who implement best management practices to improve soil health and water quality;
- Provide technical and financial assistance to land managers along the I-35 corridor for Monarch Habitat Improvement through a USFWS grant;
- Complete 2015 flood damage repairs on 21 flood control dams;
- Rank in the top five states in the country in reducing phosphorus and nitrogen contaminants in Oklahoma's streams;
- Remove an additional five to ten stream segments from EPA's 303d list of impaired streams;
- Complete stream restoration in scenic rivers watersheds to reduce nutrient, sediment, and bacteria pollution;
- Complete reclamation construction on 58 acres of abandoned mine land (AML);
- Advance the reauthorization of the Surface Mining Control and Reclamation Act of 1977 (SMCRA);
- Identify and support state agencies that could benefit from GIS technologies; and
- Work with the Office of Management and Enterprise Services and OneNet to provide technical services to maintain and support the state's Broadband Initiative and provide geospatial data services to local and state agencies.

## **Major Agency Projects:**

- Maintaining a statewide water quality monitoring system to ensure water quality problems are identified and water quality improvement can be verified;
- Prioritizing watershed projects that were funded through the U.S. Environmental Protection Agency

## Conservation Commission

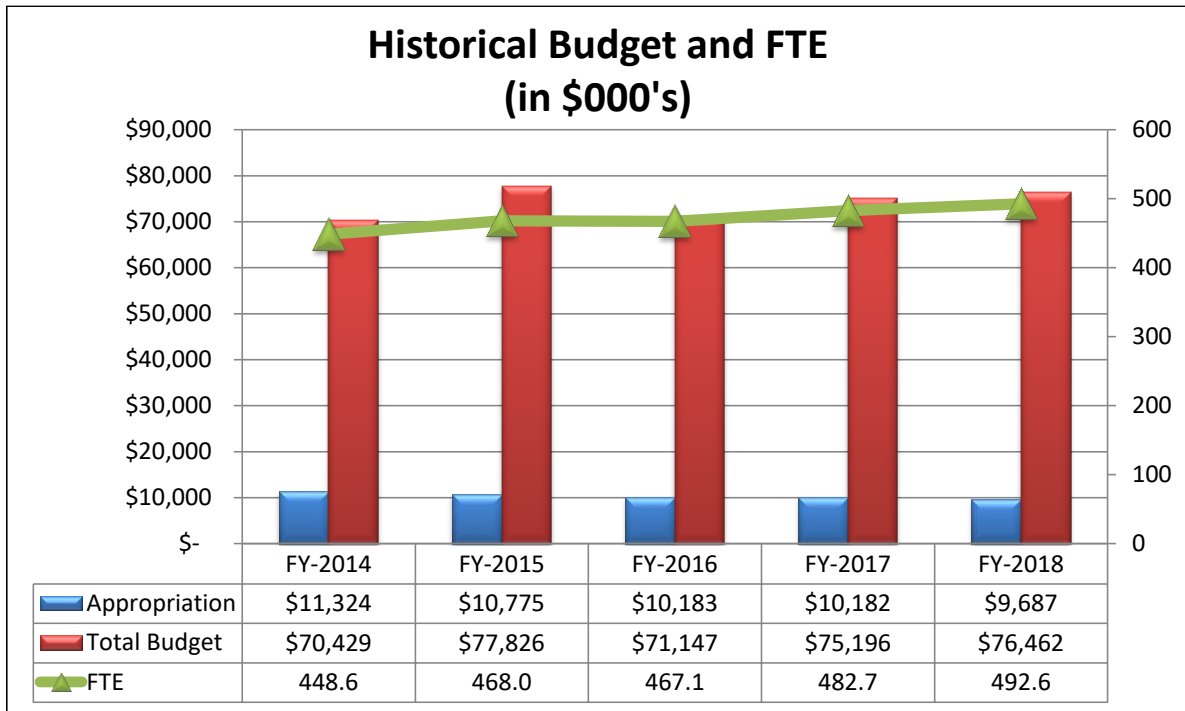
and NRCS to use voluntary conservation programs to improve and protect water quality in the Elk City Lake, New Spiro Lake, Lake Waurika, Grand Lake, the Illinois River, and Eucha-Spavinaw watersheds; and

- Providing training tools, through the Soil Health Education Program, for educating citizens about the value of soil health as a mechanism to improve agricultural productivity, resist impacts of harsh climatic conditions, reduce soil erosion, and protect natural resources.

### **Savings, Efficiencies and Shared Services:**

- Continued using Lidar photography to eliminate the need for on-the-ground surveying to prepare breach inundation maps for high hazard dams and for design work to rehabilitate dams and reclaim abandoned mine land;
- Continued implementation of a Dam Watch program to allow conservation districts to be automatically notified when rainfall and seismic events threaten flood control dams and endanger public safety;
- Continued to upgrade the agency's website and use social media to find new audiences, making agency information more accessible to a larger number of people;
- Implemented the sharing of personnel resources between conservation districts in an effort to cover core conservation responsibilities in a downsizing environment, including the creation of the watershed aide position to assist with the operation and maintenance of upstream flood control dams in multiple conservation districts and the shared administrative services occurring in 14 conservation districts; and
- Working with state and federal partners to develop shared services agreements for jointly funded positions in conservation districts.

# Corporation Commission



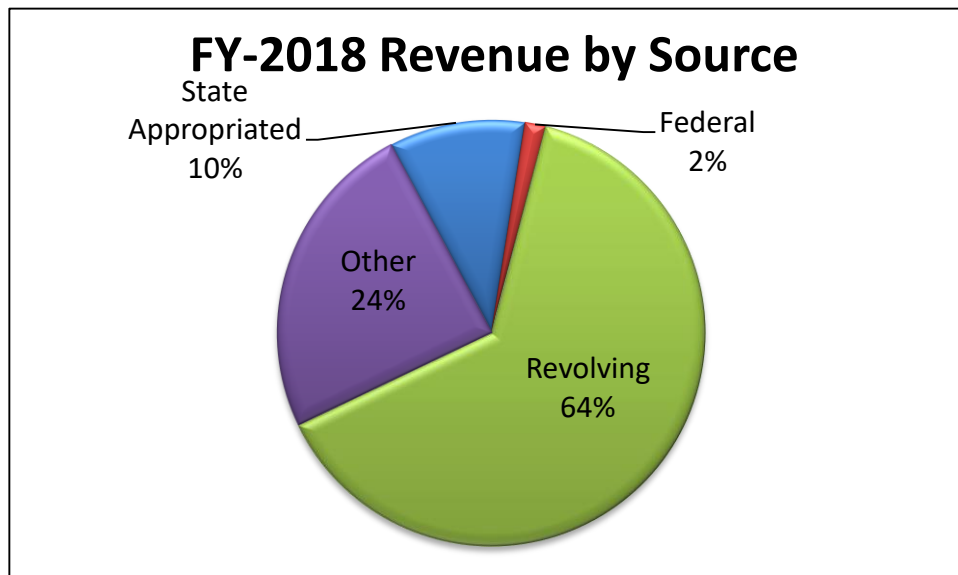
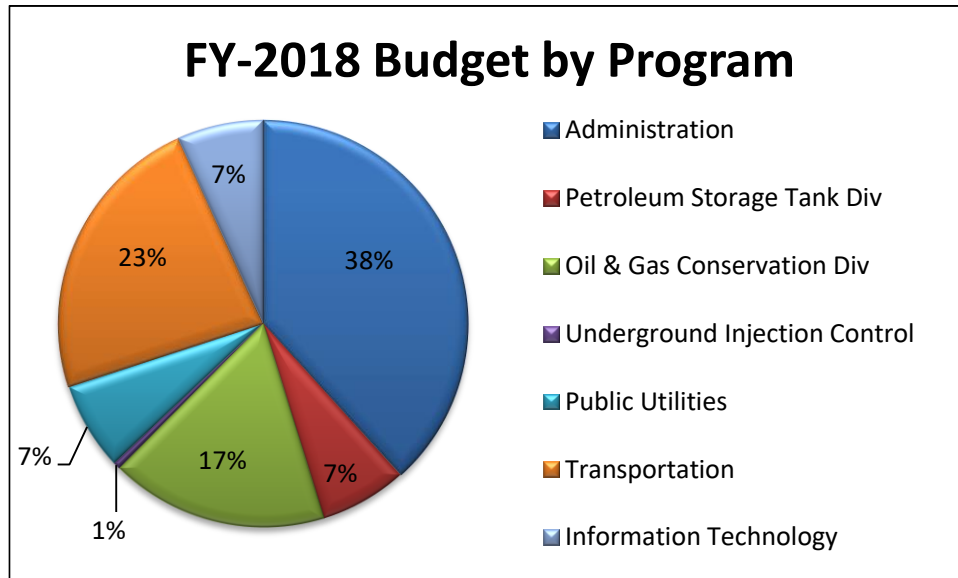
## Mission:

The Oklahoma Corporation Commission (OCC) seeks to empower Oklahoma by: ensuring responsible development of oil and gas resources; reliable utility service at fair rates; safe and legal operation of motor carriers, pipelines, rail crossings, and fueling stations; and prevention and remediation of energy-related pollution of the environment, while balancing the rights and needs of the people with those of regulated entities through development and enforcement of regulations in an open, transparent, ethical, and just manner.

## Programs:

- Administration
- Consumer Services
- Petroleum Storage Tank
- Oil and Gas Conservation Division
- Underground Injection Control
- Administrative Proceedings
- Public Utilities
- General Counsel
- Transportation
- Information Technology

# Corporation Commission



## Accomplishments Over The Past Year:

- Gained efficiencies and cost savings through agency restructuring;
- Expanded induced seismicity effort through establishment of Induced Seismicity Department;
- Embedded auditors to identify issues in agency business systems and develop improvements in security and efficiencies;
- Provided modern equipment to promote employee safety and improved job performance;
- Established new data systems in Oil and Gas, Petroleum Storage Tank, and Transportation Divisions resulting in improved stakeholder service; and
- Increased motor carrier enforcement (opening of Love County Port of Entry).

# Corporation Commission

## Goals For The Upcoming Year:

- Develop alternative funding methods that will ease the overall state budget burden while allowing the agency to continue to meet ever-increasing mandates at the state and federal level;
- Communicate effectively between leadership and employees and engage with our stakeholders to meet current needs and address emerging challenges of tomorrow;
- Innovate and manage for the future by investing in information systems and business and accounting controls necessary to support transparent, accountable, and reasonable processes and results; and
- Maximize Efficiencies by sharing institutional knowledge and applying effective business processes to our organization to successfully meet our mission and achieve efficiencies and high quality service for our stakeholders.

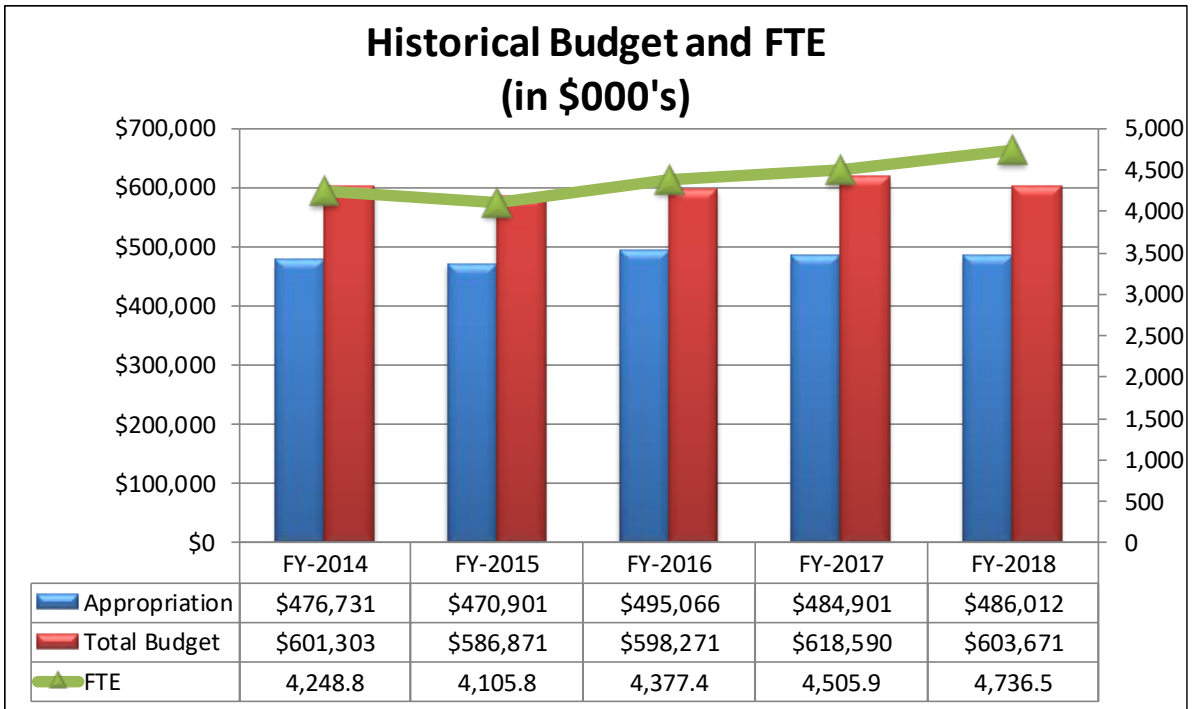
## Major Agency Projects:

- Upgrading web site design to provide stakeholders quick access to essential data and services comparable to other states;
- Continuing joint effort with Oklahoma Geological Survey to improve induced seismicity analysis and response;
- Implementing 24 hour staffing at Ports of Entry;
- Identifying and implementing changes needed to facilitate proper development of Oklahoma's new oil and gas plays (e.g., SCOOP, STACK); and
- Providing up-to-date technological tools for field personnel to facilitate environmental response, remediation and enforcement to more effectively process cases and meet stakeholder needs.

## Savings, Efficiencies and Shared Services:

- Participated in IFTA and IRP Clearinghouses, which resulted in the ability to electronically transfer funds in bulk transactions versus manually processing over 100 paper warrants, on a monthly basis and providing an opportunity for the state to receive federal funding of up to \$1M annually to supplement appropriation cuts to the Transportation Program;
- Utilized OMES-ISD resources to identify areas in information technology to improve agency efficiency by using existing shared state services and to obtain cost sharing options by joining other agencies on state-wide initiatives;
- Addressed audio/visual needs and are in the process of obtaining new mobile equipment for the courtrooms to allow streaming capabilities to reduce travel costs for field personnel and stakeholders, reduce case processing time frames, and improve electronic storage of case proceedings;
- Reduced travel and registration budgets by providing as much in-house training as possible, including using agency employees, when appropriate, to meet agency training needs;
- Collected almost \$200 million in revenue through the International Fuel Tax Agreement (IFTA) and International Registration Plan (IRP) programs; and
- Coordinated efforts between OCC, ODOT and DPS on building and operating the Ports of Entry (POE) across the State. Each agency has its own responsibility to fulfill, but all work together to share facilities and resources accomplishing the mission of commercial motor vehicle regulation.

# Corrections, Department of



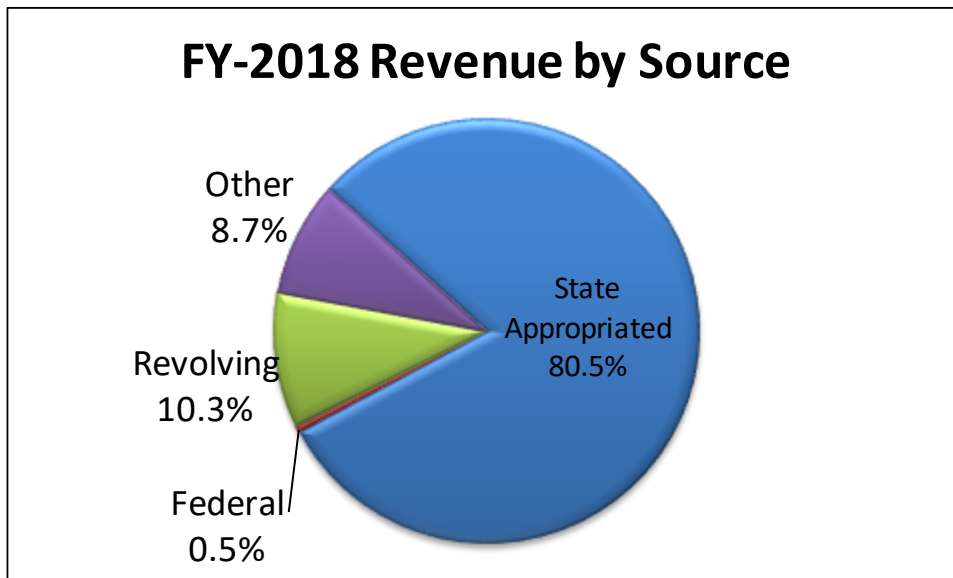
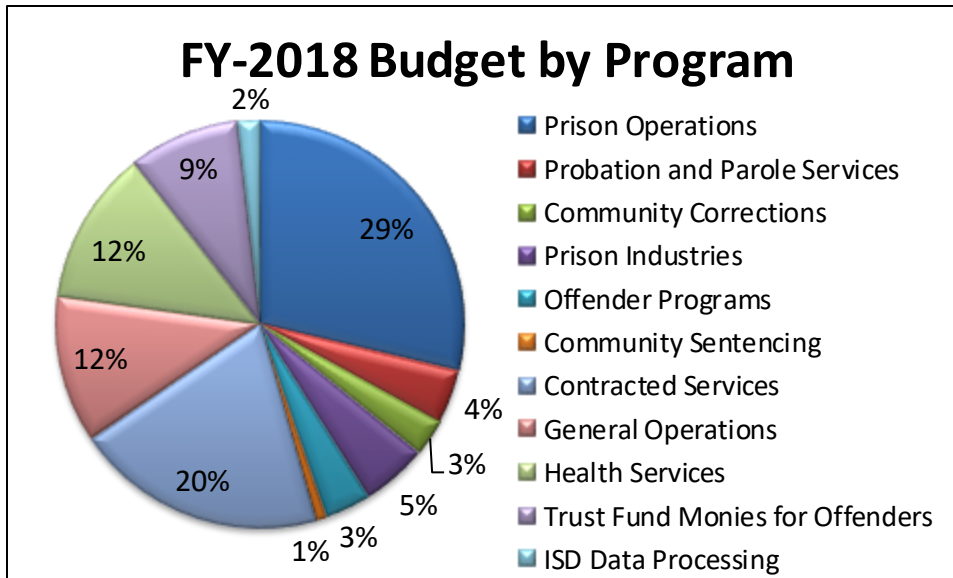
**Mission:**

The mission of the Oklahoma Department of Corrections (DOC) is to protect the public, protect employees, and protect offenders.

**Programs:**

- Prison Operations
- Probation and Parole Services
- Community Corrections
- Prison Industries
- Offender Programs
- Community Sentencing
- Contracted Services
- Health Services
- Trust Fund Monies for Offenders
- ISD Data Processing

# Corrections, Department of



## Accomplishments Over the Past Year:

- Facility Maintenance, Repair, and Security Enhancements – Charles E. “Bill” Johnson Correctional Center (BJCC) replaced doors and frames on various units; Dick Conner Correctional Center (DCCC) repaired four aqua-jet lagoon aerators, replaced high-pressure boiler valve, and repaired tunnel under laundry; Jess Dunn Correctional Center (JDCC) removed underground fuel storage tank and replaced tower piping and pump; Jim E. Hamilton Correctional Center (JEHCC) repaired lagoon, replaced boiler, installed heating and water system for auto body shop, replaced sewer line, and installed new communication towers; John H. Lilley Correctional Center (JLCC) removed gas tank fuel lines; Joseph Harp Correctional Center (JHCC) replaced J-unit boiler system; Lexington Assessment & Reception Center (LARC) repaired water well; Mabel Bassett Correctional Center (MBCC) converted entrance gate to a more reliable chain-driven system; Mack Alford Correctional Center (MACC) repaired kitchen floor and drain system; Oklahoma State Penitentiary (OSP) replaced HVAC, boiler and chiller components and transitioned to gas

## Corrections, Department of

- kettles from electric; Kate Barnard Community Corrections Center (KBCCC) transitioned from metal halides to LED lights in parking lot and replaced HVAC unit; and William S. Key Correctional Center (WSKCC) repaired 2,500 gallon boiler;
- Completed installation of 266 cameras at state facilities utilizing grant funds to maintain compliance with federal Prison Rape Elimination Act (PREA) standards;
  - Conducted statewide community advocate/Department of Corrections staff training to continue to educate and ensure victim-centered services for inmates;
  - Streamlined the inmate discharge process with Lindsay Municipal Hospital, reducing the length of hospital stays following discharge;
  - Received and processed 9,683 inmates;
  - Negotiations to lease the North Fork Correctional Center began in FY 2016. The lease contract was initiated in FY 2017 which provided an additional 2,520 medium-security, general population male beds to accommodate growth and facilitated the reduction of temporary medium-security beds at other facilities;
  - Repurposed Oklahoma State Reformatory (OSR) to accommodate male community corrections center inmates, consolidating inmates from 15 work centers into the repurposed facility;
  - Terminated contracts for county jail beds from ten counties - Choctaw, Comanche, Cotton, Craig, Jefferson, Leflore, Nowata, Okmulgee, Roger Mills, and Tillman;
  - Increased available bed space for female inmates by utilizing Oklahoma City Community Corrections Center (OCCCC) for females after male inmates were moved to OSR;
  - Connors State College, Langston University and Tulsa Community College were selected as pilot sites for the U.S. Department of Education Second Chance Pell Pilot Program, which allows three times as many inmates to pursue college course hours;
  - Expanded substance abuse treatment services at OSR and KBCCC;
  - Implemented transition workshops in all prisons, including private institutions, to address the reentry needs of inmates within six months of release from incarceration;
  - Established a dedicated Intermediate Revocation Facility program at BJCC to provide necessary treatment services to inmates sentenced to the facility;
  - Modified and expanded the Step-Down Program at the Oklahoma State Penitentiary (OSP), which allows maximum-security inmates a safe opportunity to earn a lower custody level;
  - Established a CareerTech Basic Manufacturing Principles program at Jackie Brannon Correctional Center (JBCC); and
  - Started Paws for Patriots, a service-dog training and certification program, at Jackie Brannon Correctional Center. Shelter animals are paired with an inmate to be trained and certified as a Canine Good Citizen, then placed with military veterans.

### **Goals For The Upcoming Year:**

- Continue to remove temporary beds to increase staff and inmate safety, improve conditions of confinement, and provide space for additional inmate programs;
- Expand and increase inmate-participants in core programs, i.e., education, substance abuse treatment, cognitive-behavioral programming to address criminal thinking, CareerTech programs, and re-entry workshops;
- Centralize Construction and Maintenance resources to increase efficiencies and effectiveness at all facilities;
- In partnership with the Department of Mental Health and Substance Abuse Services, develop an electronic purchase request system to increase efficiency in processing and tracking of purchases within the agency;
- Implement an inventory management system to aid in the monitoring of the agency's information technology and other fixed assets;
- Continue to explore opportunities with OU Health Science Center to expand telemedicine to



## Corrections, Department of

- increase access to specialty care, while reducing transport and security expenditures for medical transports;
- Increase staffing levels to assure that access to care and quality of care are maintained;
- Renovate JHCC to accommodate inmates requiring mental health treatment and transition inmates currently at OSP to this renovated facility; and
- Convert Kate Barnard Community Corrections Center to a minimum-security female facility.

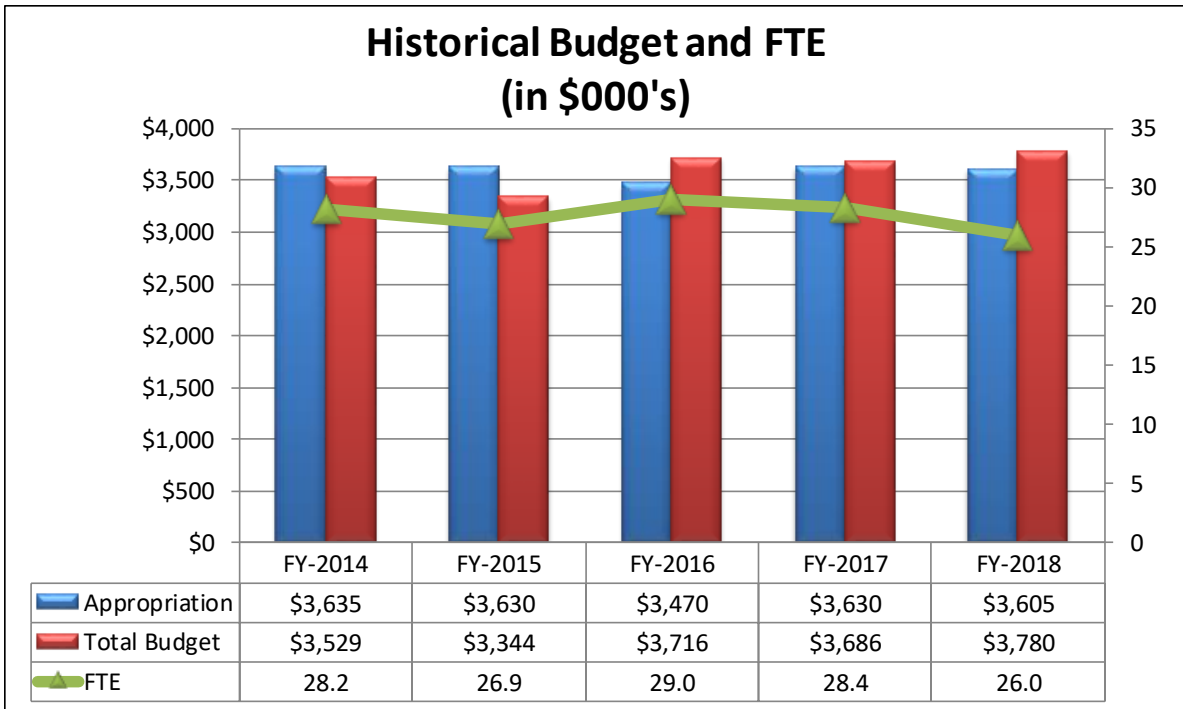
### **Major Agency Projects:**

- Replacing doors, locks, and frames at OSP; and
- Installing a new water treatment plant at MACC.

### **Savings, Efficiencies and Shared Services:**

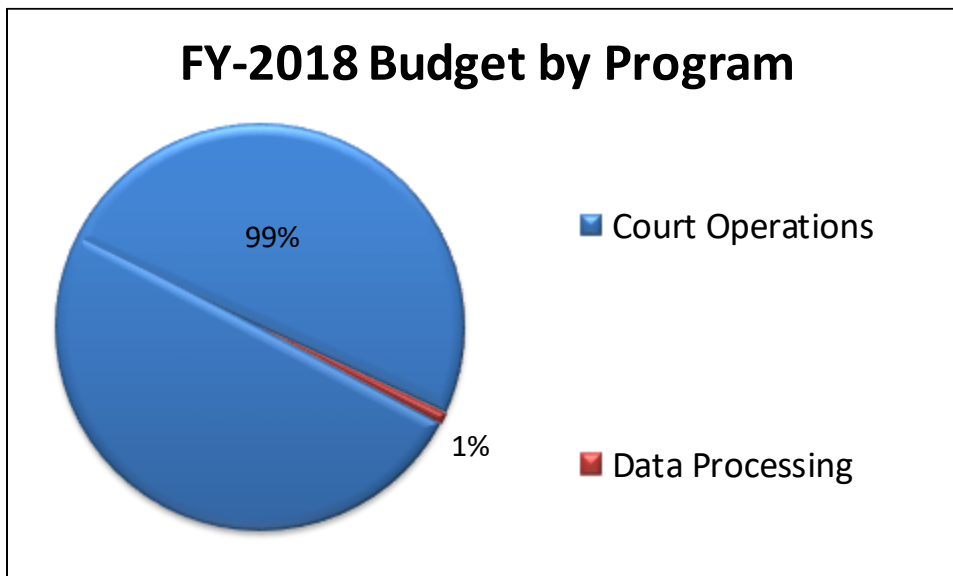
- Implemented a centralized hiring unit for correctional officers to expedite the hiring process, realizing a 33% increase in the average number of hires per month with an approximate 30% reduction in hiring time;
- Established a fleet division to implement an agency-wide Fleet Management Program;
- Established a centralized position responsible for training food service personnel, monitoring food quality and adherence to the master menus, and facilitating food cost control;
- Negotiated all medical air flight transport claims during FY-2017, saving approximately \$414,000;
- Renegotiated the contract with Lindsey Municipal Hospital, reducing the administrative fee rate from ten percent to five percent for the first six months and eight percent for the remainder of FY-2017, generating a total cost savings of about \$330,000;
- Renegotiated the contract with Mobile X-Ray to 25 percent below Medicaid rates, providing an estimated savings of \$250,000;
- Worked with the Oklahoma Health Care Authority to determine Medicaid eligibility for inmates who meet Medicaid criteria when hospitalized, which saved \$2.9 million on hospitalization costs during FY-2017; and
- Agri-Services developed futures-based pricing for commodity inputs that will take advantage of dips in commodity markets, ultimately reducing input costs.

# Criminal Appeals, Oklahoma Court of



## Mission:

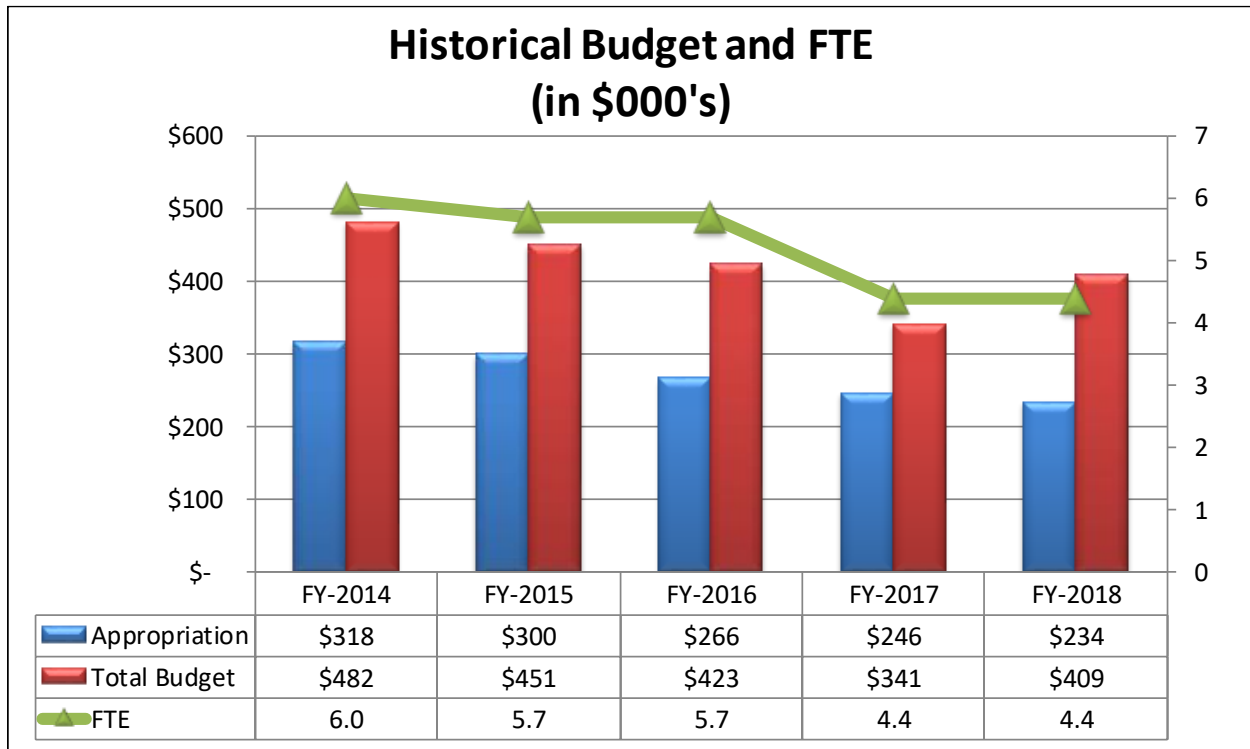
Established in 1908, the Oklahoma Court of Criminal Appeals (OCCA) has exclusive appellate jurisdiction in all criminal cases and is the state court of last resort in matters ranging from municipal offenses to capital crimes. The Court's mission is to ensure that all criminal cases appealed receive a fair and just hearing in a timely manner. In addition to appeals following a jury trial or guilty plea, the Court has jurisdiction to determine applications for writs arising in criminal cases, including mandamus, prohibition, and habeas corpus; as well as appeals by the State, juvenile appeals, appeals from the revocation or acceleration of suspended and deferred sentences, revocations of parole and post-conviction appeals. The Court, through its Presiding Judge, also reviews all requests for electronic surveillance.



## Goals For The Upcoming Year:

- The Court's goal is to remain current in caseload management.

# The Office of Disability Concerns



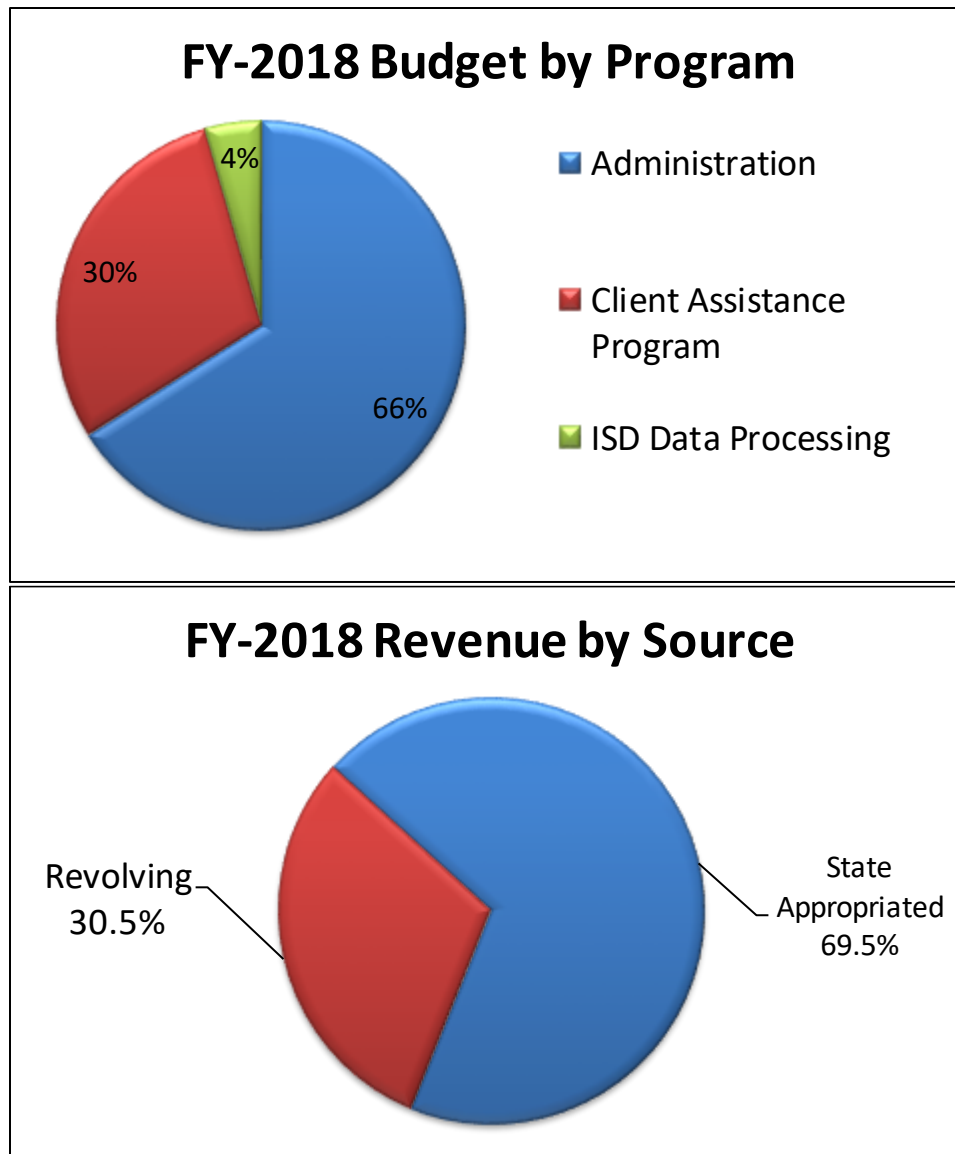
**Mission:**

The Office of Disability Concerns (ODC) provides information, referrals, and advocacy for persons with disabilities. ODC acts as an intermediary for those with disabilities and provides services for them. In addition, ODC helps develop policies and services that meet the needs of Oklahomans with disabilities, and is a resource for employment issues and Americans with Disabilities Act (ADA) compliance design and implementation.

**Programs:**

- Employment Assistance Program
- Client Assistance Program (CAP)
- Informational Services
- Technical Assistance
- Advocacy
- ADA Assistance
- HRDS Classes
- Disability Etiquette Training

## The Office of Disability Concerns



### Accomplishments Over The Past Year:

- Helped over 2,500 Oklahomans with their disability concerns;
- Distributed over 200 letters to businesses and Title II entities about ADA concerns with suggested resources;
- Development of new informational pamphlets
- Implemented an ADA resource page on the website containing information and resources;
- Client Assistance Program handled more than 130 cases with over 800 contacts;
- Expanded CAP outreach with display packets in every DRS office;
- Completed over 75 trainings and events on disability awareness;
- Hosted HRDS classes in Oklahoma City and Tulsa;
- Supported Sooner Success;
- Worked in Police and Community Trust as a disability advocate; and
- Joined with or hosted multiple events including a state agency career fair, police and community training, and disability awareness training at Tinker Air Force Base.

# The Office of Disability Concerns

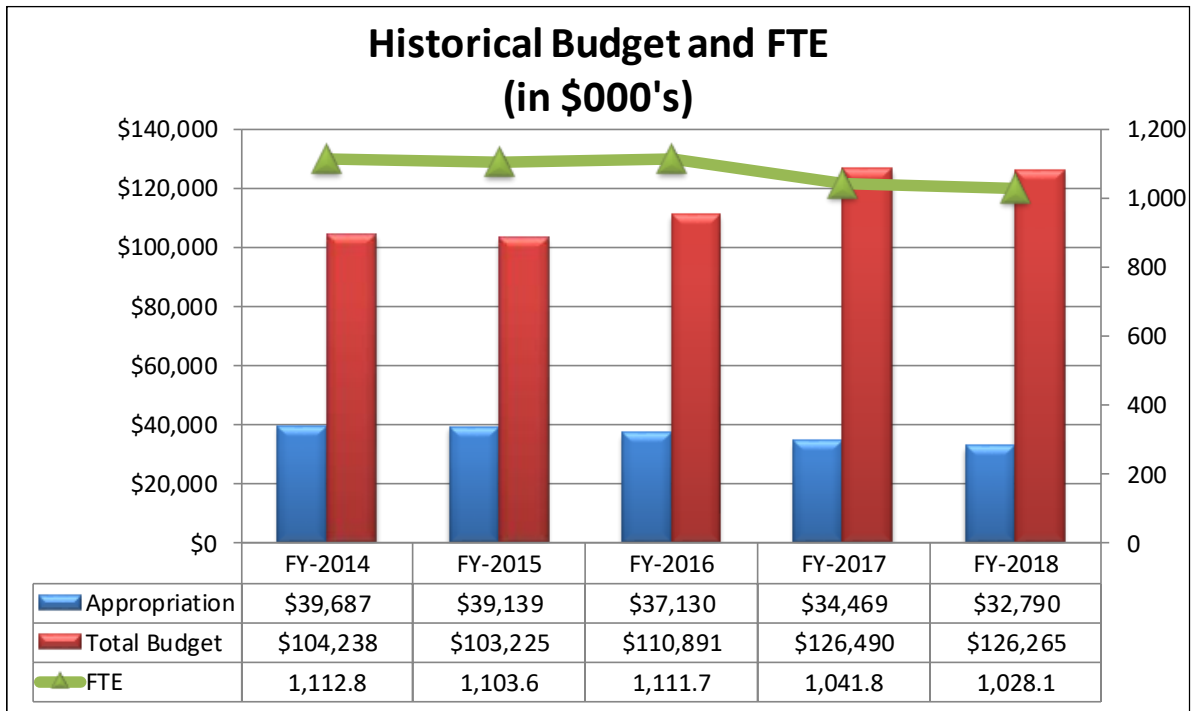
## **Goals For The Upcoming Year:**

- Provide a readily available up-to-date resource for Oklahomans with disabilities to assist in identifying available services throughout the state;
- Continue to host “Life Skills” a community cooperative effort to interested groups;
- Provide assistance with informational booths at professional occupational meetings, educational trainings, press releases and other publications, website and telephone requests, and referrals from other entities that assist people with disabilities;
- Provide speakers statewide to discuss disability issues with businesses, governmental entities, and other interested parties;
- Offer disability related training and resource material, including a wide range of engaging awareness training for interested groups, employers, businesses, associations and agencies;
- Increase public awareness and understanding of the Office of Disability Concerns as an advocate and a guide to services for persons with disabilities;
- Increase contacts for information/advocacy and training by 5% year over year;
- Promote awareness and acceptance among the general public of the value and potential of persons with disabilities;
- Promote, coordinate and conduct a series of Ability Job Fairs throughout the state with the long-term goal of establishing a repeatable model for OK Works; and
- Continue awareness of accessibility issues throughout the state

## **Savings, Efficiencies and Shared Services:**

- Created a resource database of available services, replacing an outdated and inefficient rolodex system, with results that can be exported into an email for the client’s reference;
- Reduced printing costs by placing most information on CD;
- Provided employee training through Skillport to increase skills in areas such as business communication, presentation skills, and PowerPoint skills;
- Moved the agency to shared space, reducing rent;
- Found creative ways to use the website and Facebook to provide information, resources and training; and
- Set up creative phone integration with a call “blast” replacing a possibly very costly automatic call distribution system.

# District Attorneys' Council



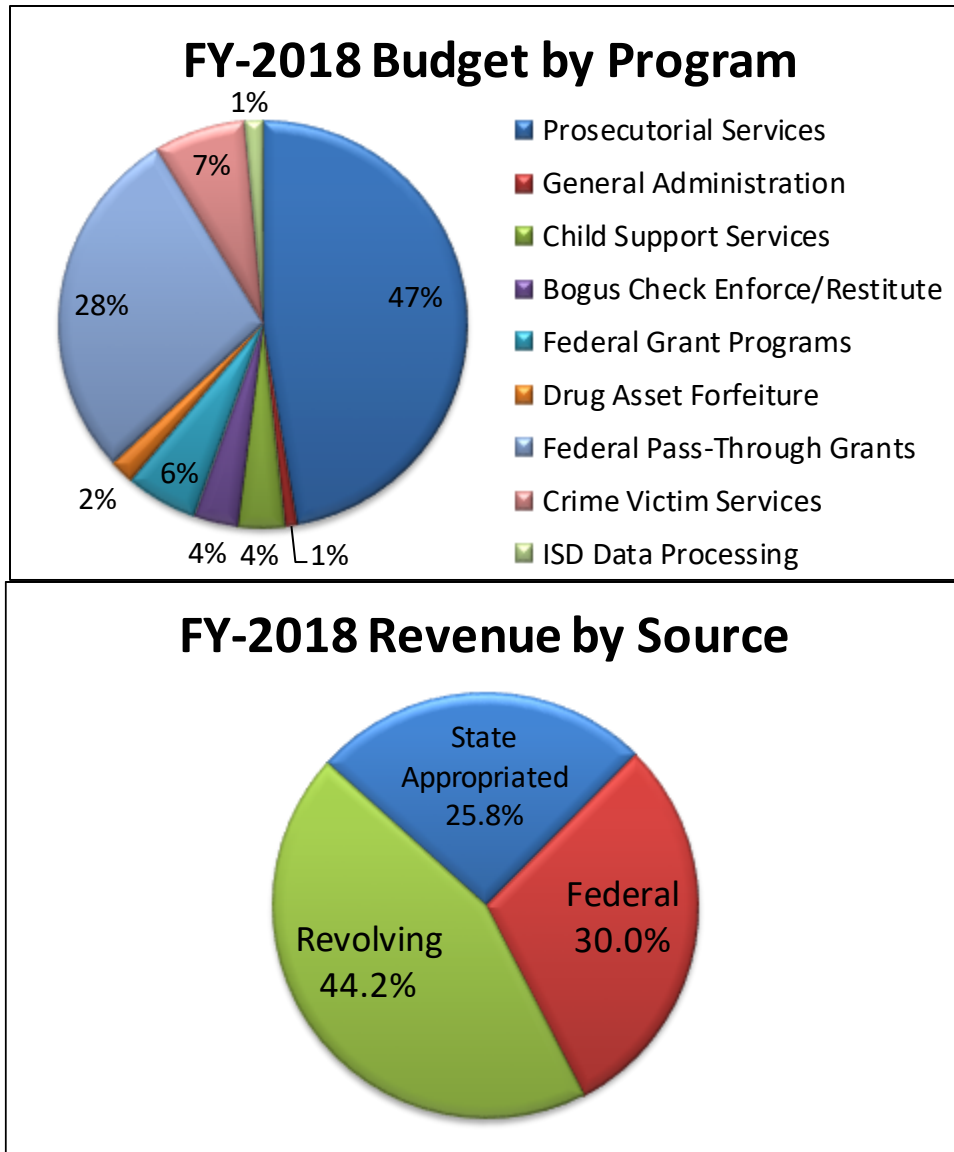
## Mission:

The mission of Oklahoma's District Attorneys is to protect the public through proactively advocating as Ministers of Justice for public safety and welfare, and through educating and collaborating with communities, law enforcement, and policy makers while supporting our staff through personal and professional development and peer support.

## Programs:

- Prosecutorial Services
- General Administration
- Child Support Services
- Bogus Check Enforcement/Restitution
- Federal Grant Programs
- Drug Asset Forfeiture
- Federal Pass-Through Grants
- Crime Victim Services
- ISD Data Processing

## District Attorneys' Council



### Accomplishments Over the Past Year:

- Provided training to more than 1,000 prosecutors, investigators, and victim-witness personnel within the D.A. system on topics including, but not limited to, asset forfeiture, search and seizure, communication techniques, human trafficking, prescription drug abuse, and prosecuting the impaired/drugged driver, and
- Worked with the Legislature and the Governor's Office on enacting several bills during the 2017 Legislative Session.

### Goals For The Upcoming Year:

- Collaborate with the Department of Public Safety, the Insurance Department and the Oklahoma Tax Commission on implementing the Uninsured Vehicle Enforcement Program;
- Continue to provide training to Oklahoma prosecutors; and
- Work with the Legislature on bills that will strengthen the criminal justice system in Oklahoma.

# District Attorneys' Council

## **Major Agency Projects:**

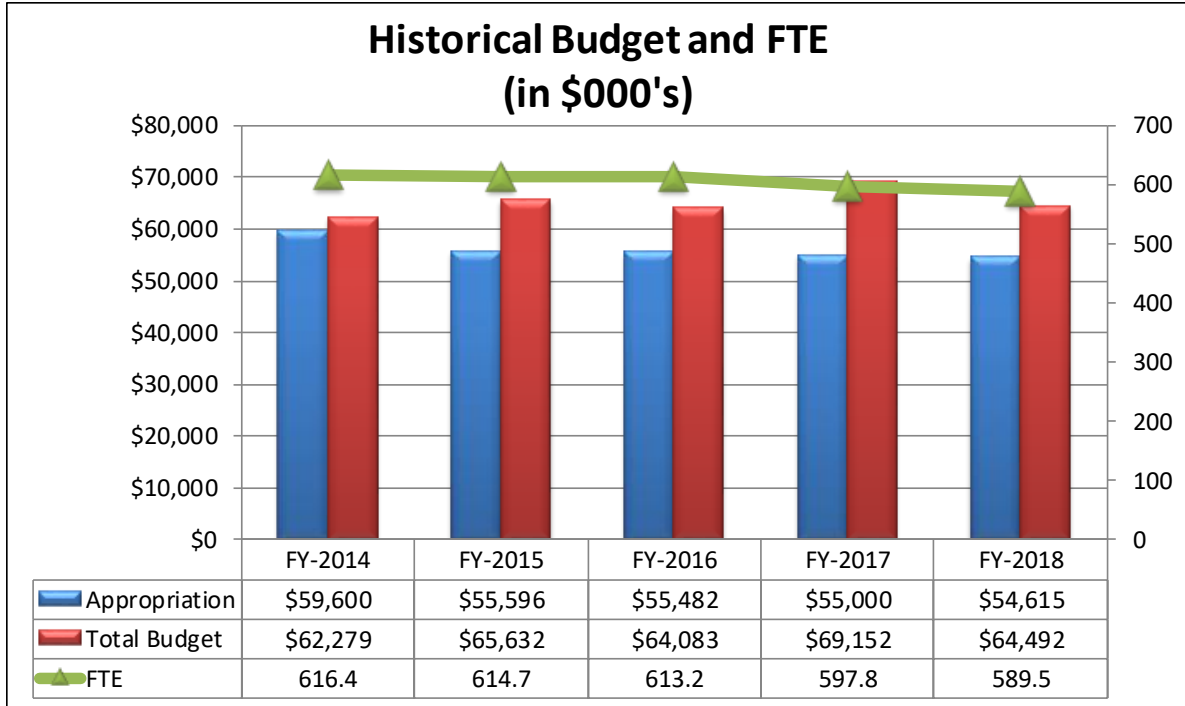
- The biggest project of the DAC during FY-2019 will be the full implementation of the Uninsured Vehicle Enforcement Program.

## **Savings, Efficiencies and Shared Services:**

- Collaborated with the Office of Management and Enterprise Services (OMES) on using the PIPS process for the implementation of the Uninsured Vehicle Enforcement Program, which created efficiencies statewide via shared effective project management knowledge and experience; and
- Entered into an agreement with the Oklahoma Department of Commerce to improve the online grant management system, OKGrants, which resulted in 75% cost savings.

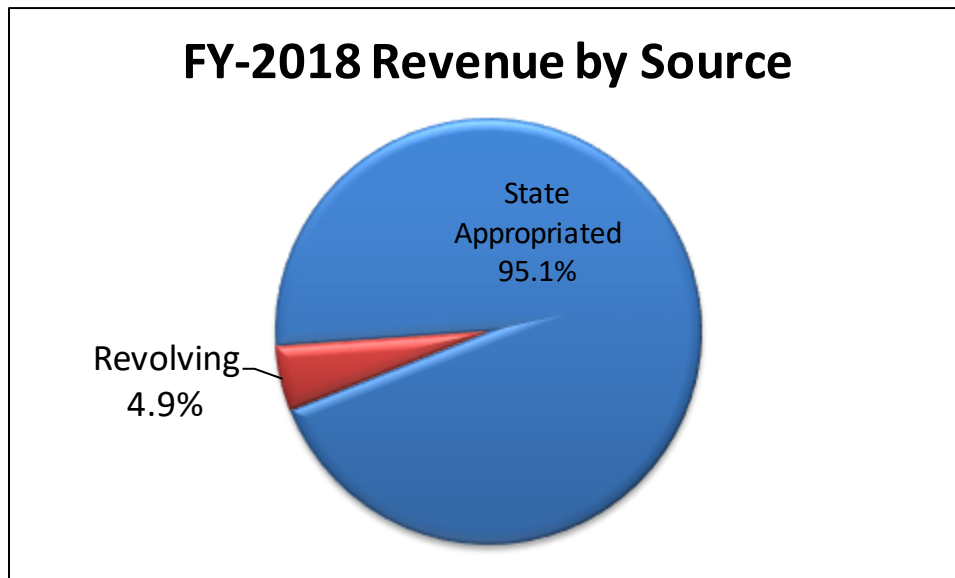


## District Courts



### Mission:

The mission of the District Courts is to provide a fair and impartial justice system.



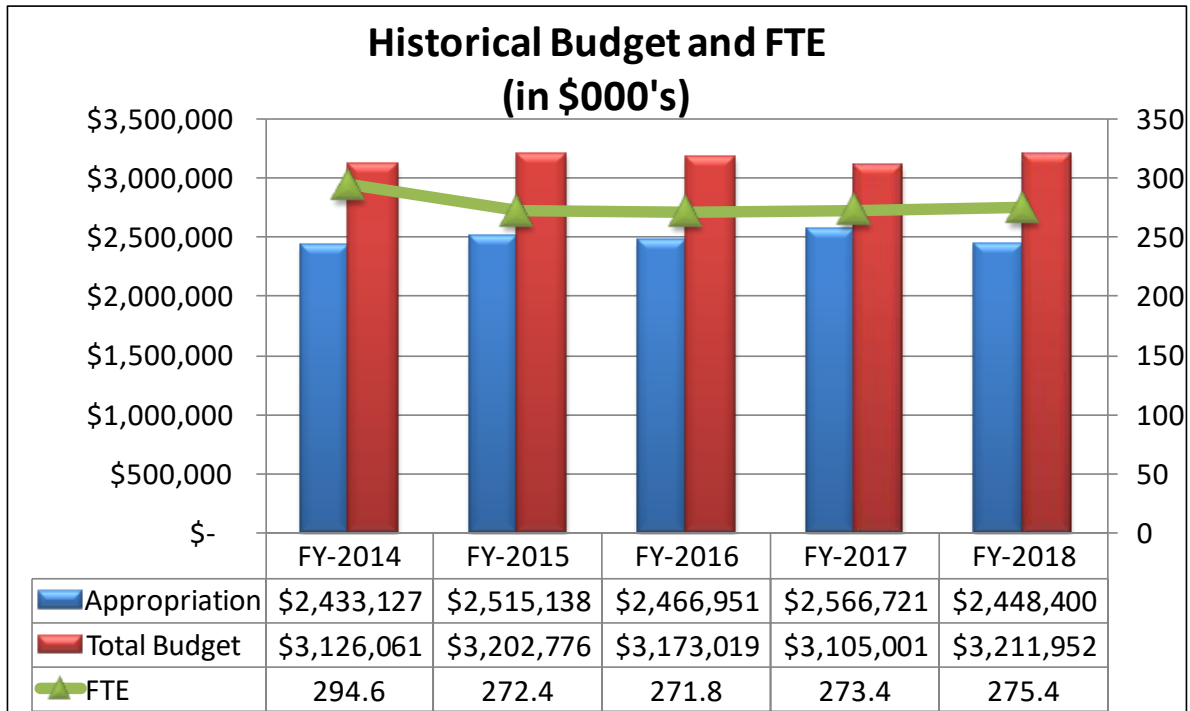
### Accomplishments Over the Past Year:

- By increasing the availability of alternative dispute resolutions, the Courts have decreased caseloads.

### Major Agency Projects:

- The Courts are implementing systems for electronic jury management and alternative dispute resolution.

# State Department of Education



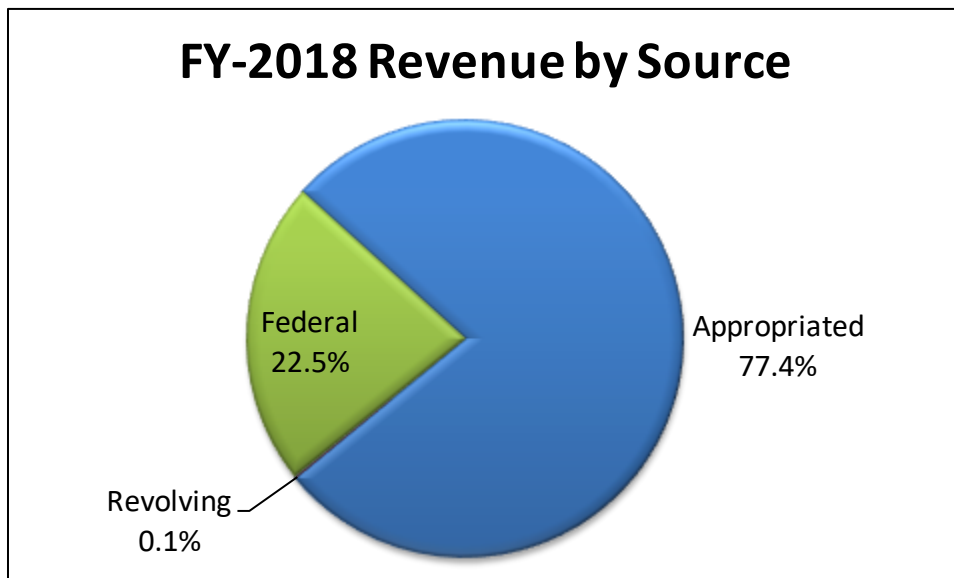
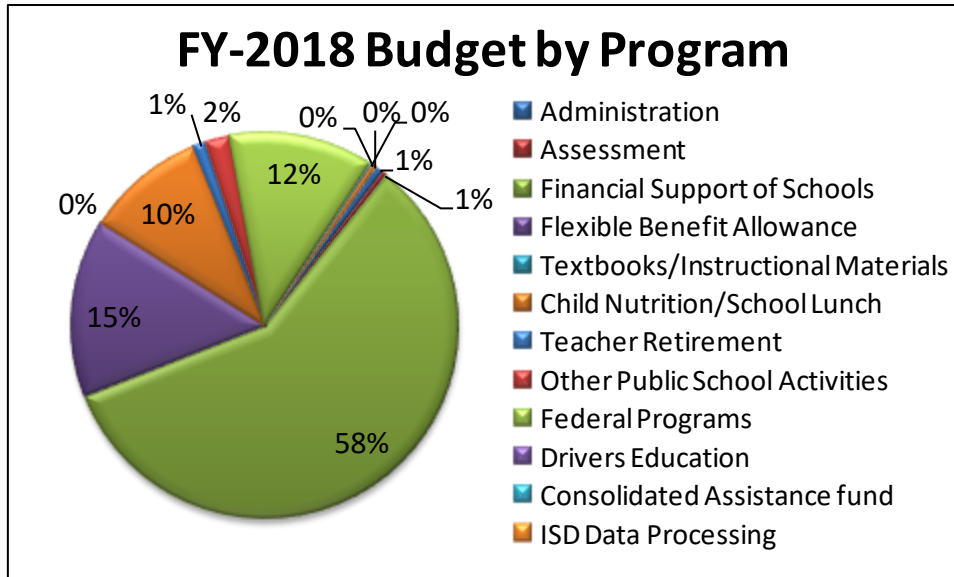
## Mission:

The Oklahoma State Department of Education (OSDE) champions excellence for all Oklahoma students through leadership, engagement, and service.

## Programs:

- Academic Affairs
- Accreditation
- Assessment
- Accountability
- Child Nutrition
- Curriculum & Instruction
- Educator Effectiveness
- Finance and Federal Programs
- Parent & Community Engagement
- School Support
- Special Education
- State Aid
- Teacher Certification

# State Department of Education



## Accomplishments Over The Past Year:

- Began using the new standards for English Language Arts (ELA) and mathematics for the first time in the 2016-2017 school year with OSDE aiding in this pursuit by strengthening teacher capacity through the release of teacher-developed curriculum frameworks for ELA, math and science;
- Assessments/Accountability: Assessed the new academic standards for the first time in 2017 with new tests in ELA, math, and science in grades 3-8 and 10, setting cut scores to better inform parents, students and educators of the progress students are making toward college and career readiness;
- Completed more than a year-long process of developing an 8-year plan for education:
  - The plan, Oklahoma Edge, outlines 6 measurable goals to achieve by 2025:
    - Score among the top 20 highest-performing states on the National Assessment of Education Progress (NAEP);
    - Reduce by 50% the need for remediation after high school;
    - Rank among the top 10 states with the highest graduation rate;

# State Department of Education

- Ensure that 100% of students develop a Individualized Career Academic Plan (ICAP);
- Ensure at least 75% of students are “ready to read” upon kindergarten entry; and
- Reduce the need for emergency certified teachers by 95%.
- Interim targets are also being developed for inclusion in the revised plan.
- Shifted focus to an individualized approach including initiatives such as increasing access to child nutrition and identification of gifted and talented minority students;
- Saw significant gains in five of the six areas assessed by the National Assessment of Educational Progress (NAEP) in 2015 with Oklahoma making some of the largest gains in science in the nation including Oklahoma’s fourth-grade African American students demonstrating the second biggest gain and eighth-grade Hispanic student making the third largest gain;
- Saw a 29% jump in the number of graduating seniors taking the ACT, bringing participation to near 100%;
- Launched *Food for Thought* campaign to increase meals to students over the summer by partnering with community organizations to promote awareness and increase the number of food services sites, resulting in a 14% increase year-over-year;
- Hosted a first-of-its-kind Tribal Nations and Public School Collaborative Engagement Workshop where tribes and schools gathered to discuss the Every Student Succeeds Act (ESSA) and encourage greater partnerships between districts and tribes;
- Partnered with the Oklahoma School Security Institute to provide crisis team training to nearly 1,000 school and law enforcement professions;
- Spotlighted innovative and inspiring stories and practices in Oklahoma public schools through Elevate, Elevate Plus, ShapEd My Life, and Ed Talks;
- Received the New Skills for Youth (NSFY) Grant from J.P. Morgan Chase to prepare students for postsecondary education that will close the current workforce gap in the state; and
- Experienced overwhelming demand for four free classes to emergency-certified teachers in the summer and fall of 2017, resulting in a decision to partner with higher education to pursue alternate means for offering this critical training in support of these teachers as they assist schools amid a dire teacher shortage.

## **Goals For The Upcoming Year:**

- Continue the work described in the 8-Year Plan in pursuit of accomplishing the six outlined goals including supporting students who are chronically absent, have experienced trauma or have otherwise fallen behind, or who are advanced and ready to pursue postsecondary work;
- Publish the first complete A-F Report Card in 2018, and a corresponding dashboard, with the goal of being easy to understand and include indicators essential for measuring school performance; and
- Develop new computer science standards to set expectations for students in computer literacy, digital citizenship, and educational and information technology.

## **Major Agency Projects:**

- Continuing the Teacher Shortage Task Force created by Superintendent Hofmeister in 2015 which has continued to meet and make recommendations to remedy the teacher shortage with 13 recommendation in 2017 including piloting teacher externships, launching a series of Ed Talks, and surveying 35,000 teachers who are not currently using their Oklahoma teaching certificate;
- Implementing the new PL (Professional Learning) focus which moves professional development from compliance-based to performance-based and provides autonomy to educators to develop professional growth strategies to impact student learning, starting by requiring each school site for the 2017-2018 school year to include at least 25% of its faculty in the pilot program in preparation for full implementation next year;

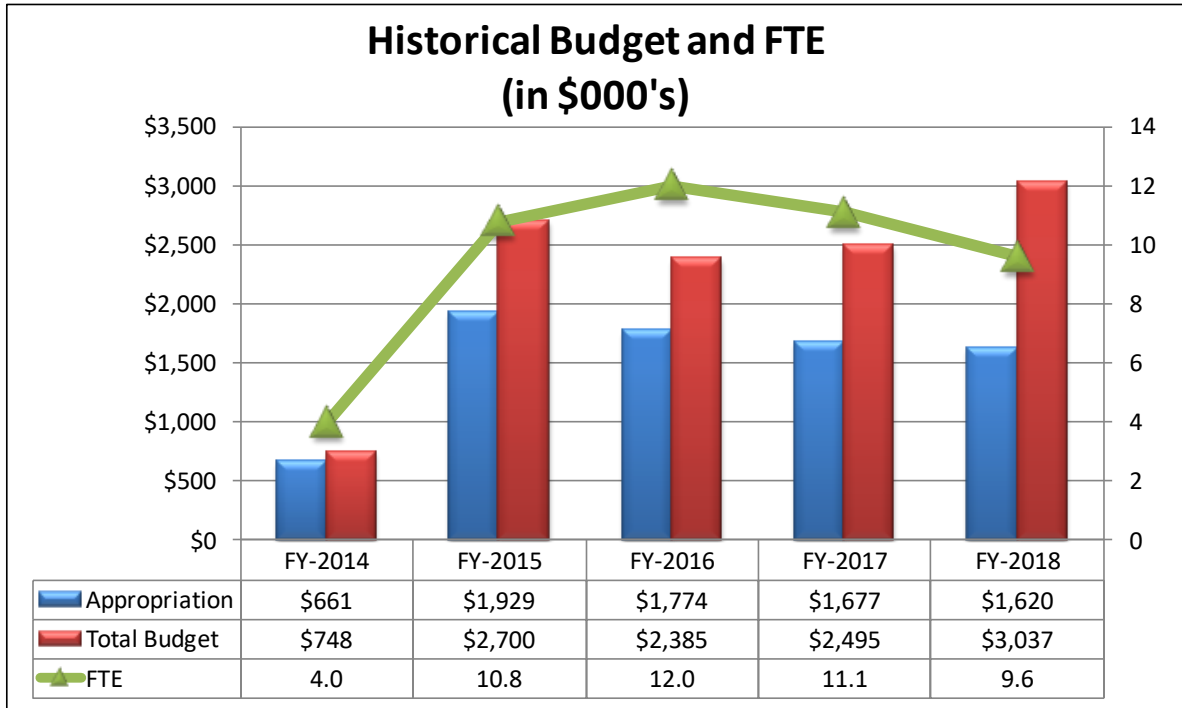
## State Department of Education

- Beginning use of new professional learning standards that emphasize job-embedded professional development, strengthen the teacher residency program to support first-year teachers, expand programs to develop school leaders, and pursue means to implement a teacher career ladder;
- Expanding Lead to Succeed (L2S), an intensive leadership development program for principals to become empowered to implement change at their respective school sites, and Moving UP, a 15-month professional learning experience for new and aspiring administrators which emphasizes turnaround leadership competencies for struggling schools;
- Creating four new advisory councils in the areas of reading readiness, combating hunger, teaching the traumatized student, and chronic absenteeism to focus SDE's energy toward specific, tangible solutions; and
- Implementing a \$21 million literacy grant awarded by the U.S. Department of Education impacting approximately 42,000 children over three years. Schools will partner with early childhood providers to extend the program to all age groups with the funding available for before-school, after-school, in-school, and summer programming.

### **Savings, Efficiencies and Shared Services:**

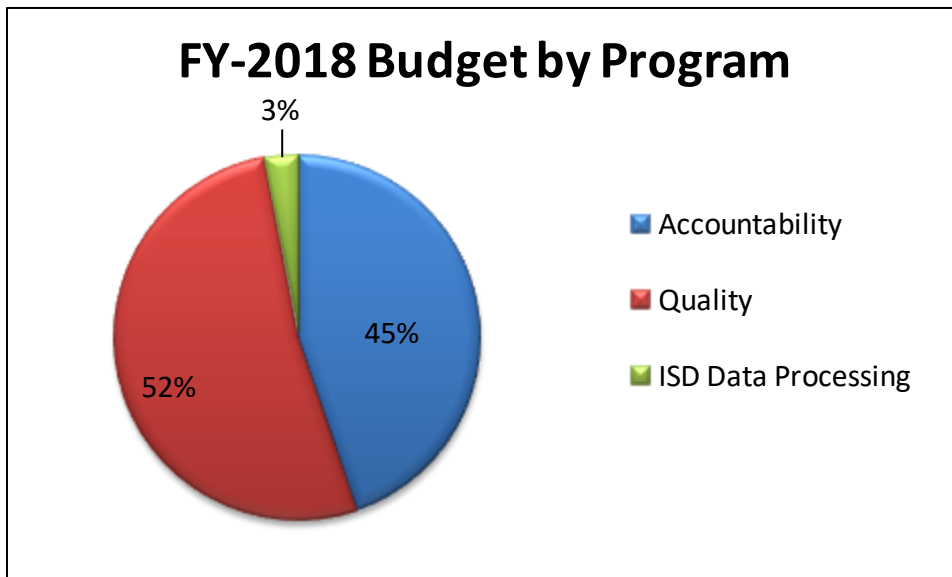
- Hired a Chief Data Officer to better manage the agency's data through the use of a formal data governance process which will result in a reduced reporting burden on districts, augmented data quality, and increasing transparency of OSDE all while maintaining student data privacy in accordance with state and federal law;
- Secured a grant writer to assist the agency in securing outside funding to move the agency's goals forward, resulting in several new grants received by the state;
- Used webinars and video conferences to provide technical assistance and professional development for schools, leading to reduced travel costs for OSDE and school districts;
- Utilized agency-owned audio and video equipment at various events which has resulted in significant savings, including \$300,000 in savings during the EngageOK on the Road conference;
- Shared FTEs with the Oklahoma Department of Mental Health and Substance Abuse Services for related services, resulting in \$37,000 in savings;
- Benefited from a multi-agency data sharing agreement that includes the Oklahoma Department of Health, Oklahoma Department of Human Services, Oklahoma Department of Rehabilitation Services, and other agencies, allowing for sharing of protected health and student education information to achieve regulatory goals and public benefits;
- Partnered with OMES ISD to standardize IT systems, implement better data security standards and technology solutions, and continue use of e-pro for acquisition of goods and services which has created efficiencies in the purchasing process and helped establish an audit trail; and
- Updated the recruitment system from NeoGov to JobAps, hosted by OMES, which allows for a broader applicant pool, evaluation of vacancy exposure, and reduced spending by approximately \$4,100+ annually. Throughout implementation of the plan, OSDE reviewed multiple ways to reduce overall spending and increase customer service with human resources also offering in-house trainings on various topics for supervisors and staff that resulted in savings on trainings and travel costs.

# Office of Educational Quality & Accountability

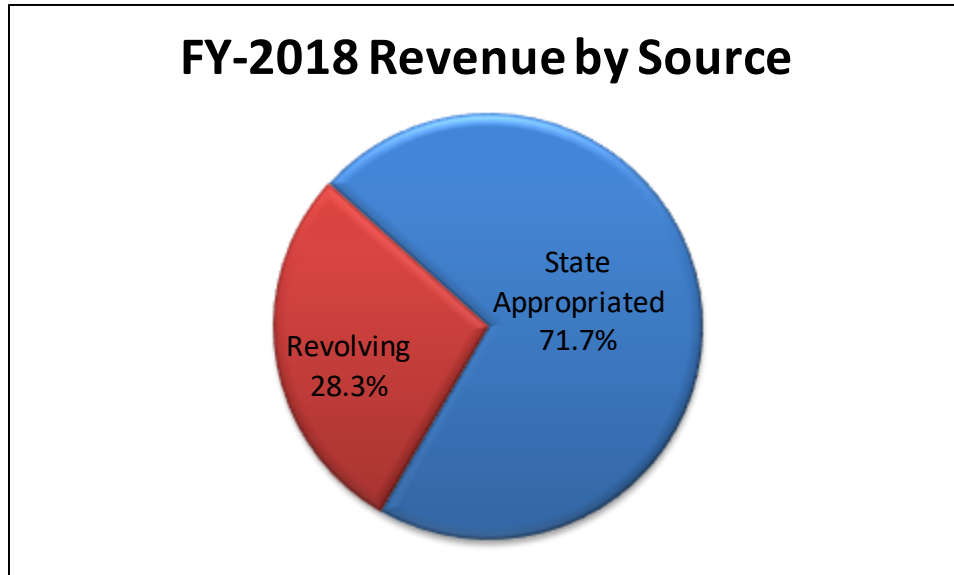


## Mission:

The Office of Educational Quality & Accountability (OEQA) seeks to lead quality, evidence-based, educator preparation, improve P-20 school efficiency and effectiveness, and deliver comprehensive statistical information for all stakeholders in the pursuit of optimum student performance.



## Office of Educational Quality & Accountability



### Accomplishments Over Past Year:

- Informed the citizens of Oklahoma of the performance of their local school(s) and school district(s) by distributing School Profile Reports to the parents of over 680,000 public school students and providing School and District Profile Reports to approximately 2,000,000 people via the agency's website;
- Provided multi-level statistical information to researchers, grant writers, business and civic leaders, and policy makers by distributing approximately 750 State Reports and approximately 100 District Reports;
- Presented the work of the office to educators, researchers, business and civic leaders, and policy makers by conducting approximately 12 Educational Indicators workshops/presentations;
- Worked to improve the efficiency, effectiveness, and performance of Oklahoma school districts by conducting seven School Performance Reviews and approximately seven follow-up visits;
- Developed a "Building a Data Literate Culture Toolkit" for EC-12 instructional leaders and presented it to 20 school districts;
- Analyzed data of over 13,000 virtual charter school students for the Statewide Virtual Charter School Board;
- Piloted participation in teacher performance assessments;
- Redeveloped seven educator subject area licensure exams to align with the most current standards;
- Recruited and supported teachers and NBCTs through the National Board for Professional Teaching Standards process;
- Supported 108 candidates through the National Board process and 50 NBCTs through the renewal process, utilizing 30 NBCTs across the state as mentors and trainers;
- Facilitated the program approval process for 107 educator preparation certification programs;
- Partnered with OSDE to collect and distribute Educator Preparation Programs graduates' performance data including effectiveness and impact on student growth;
- Established a Data Governance Board to oversee the use and distribution of educator preparation programs' graduates data;

# Office of Educational Quality & Accountability

- Partnered with OSDE in participating in the CCSSO Network for Transforming Educator Preparation and which resulted in resources for data sharing and professional education coursework for emergency certified educators; and
- Facilitated the random selection and awarding of test fee waivers in the amount \$44,000 provided by the testing vendor.

## **Goals for Upcoming Year:**

- Conduct two performance reviews including one for the Statewide Virtual Charter School Board;
- Provide training for new deans and faculty on accreditation and program approval;
- Train new Commissioners on accreditation and program approval;
- Increase participation in educator preparation clinical alliance model;
- Increase the number of National Board Certification candidates;
- Redevelop seven certification exams to align with most up-to-date state and national content standards as well as the knowledge and skills necessary to prepare P-12 students for college and career;
- Partner with OSDE and Educator Preparation Programs to provide test prep resources educator assessments;
- Support 200 candidates through the National Board process, including 100 previous candidates and 100 new candidates;
- Provide training for all NBCT mentors and trainers working with candidates;
- Increase response rate for First Year Teacher and First Year Teacher Mentor Surveys; and
- Collect teacher performance data and distribute to Oklahoma colleges of education for purposes of continuous improvement.

## **Major Agency Projects:**

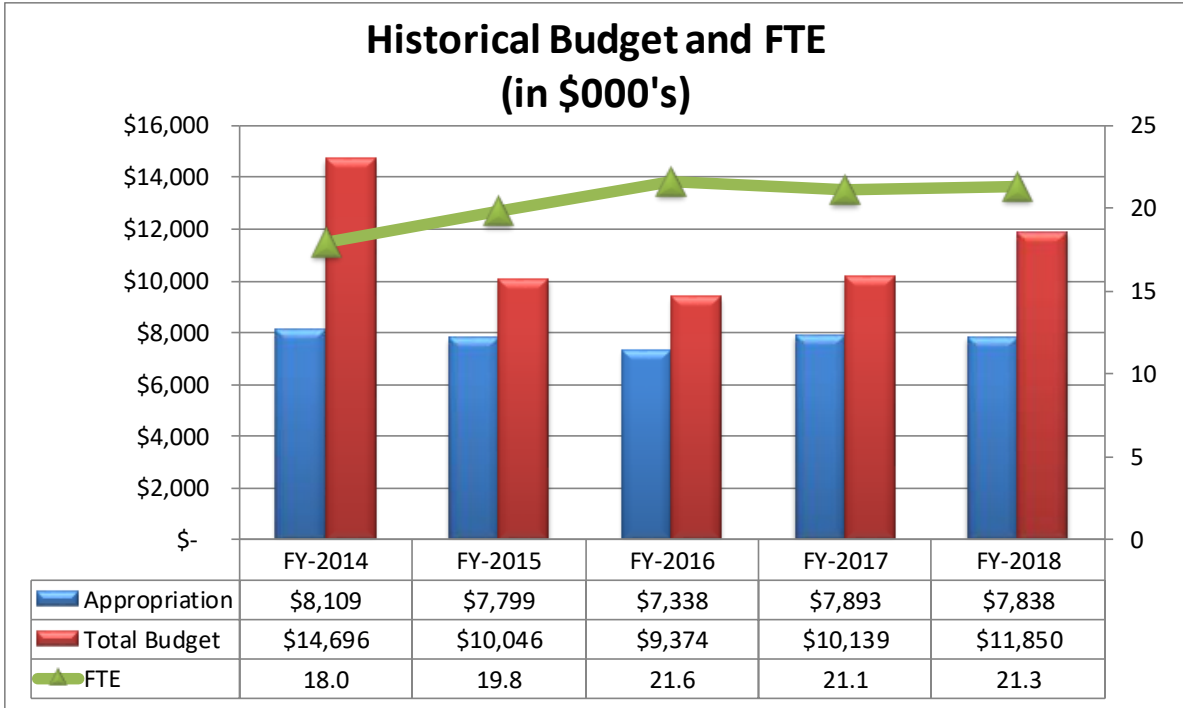
- Contracting with OMES to utilize appropriate software for database compliance and efficiency;
- Continuing implementation of Oklahoma Clinical Alliance;
- Providing support/training and the development of policies and procedures for an educator performance assessment;
- Redeveloping the Oklahoma General Education Test to reflect knowledge and skills necessary to prepare P12 students for college and career;
- Continuing to work with testing vendor to facilitate the awarding of test fee waivers to educator candidates;
- Redeveloping six content area teacher certification exams to align with the most current state and national standards; and
- Recruit applicants and renewals for National Board Certification scholarship.

## **Savings, Efficiencies and Shared Services:**

- Split duties among current staff instead of filling vacant positions;
- Purchased copiers in order to save lease cost and renegotiated lower contracts with vendors;
- Developed CEOE website to provide online access to educator assessment data;
- Conducted meetings via conference calls and Webex; and
- Redesigned agency annual report as well as certification examination program promotional materials to decrease publication and distribution costs.

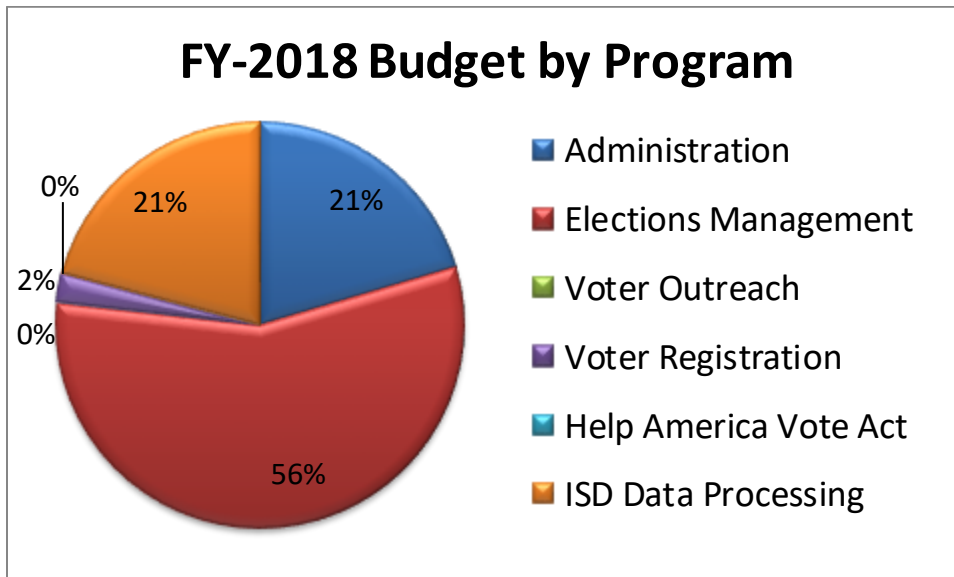


# State Election Board

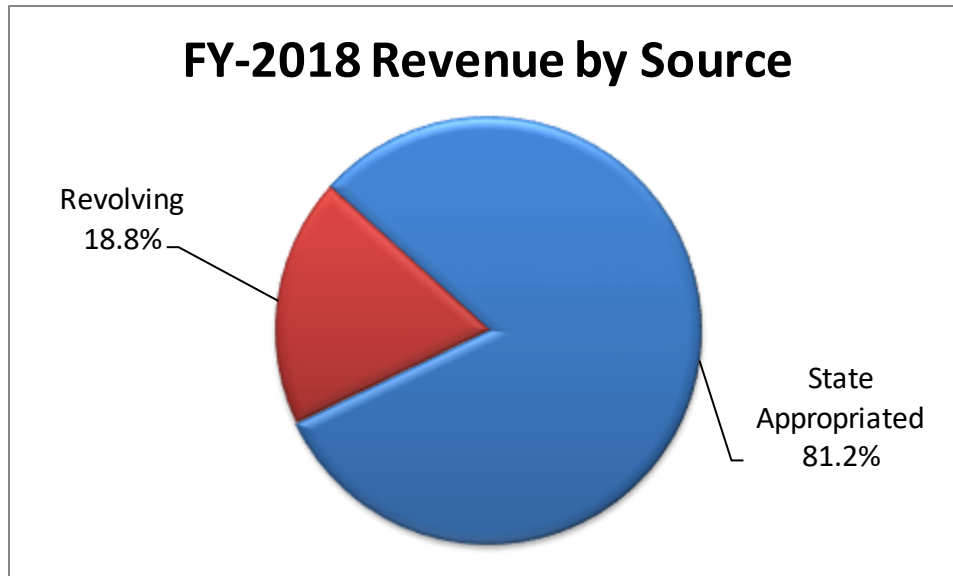


**Mission:**

The mission of the Oklahoma State Election Board is to achieve and maintain uniformity in the application, operation and interpretation of the state and federal election laws with a maximum degree of correctness, impartiality and efficiency.



## State Election Board



### Accomplishments Over The Past Year:

- In FY-2017, the State Election Board conducted the 2016 Statewide Runoff Primary Election and the 2016 Presidential General Election as well as Special Elections for State Representative Districts 28 and 75.
- The agency processed approximately 312,000 voter registration applications with approximately 190,100 being new registrations.
- In the previous fiscal year, the State Election Board launched an online absentee application wizard which submits an absentee application electronically for any registered voter from our website.
- In FY-2017, 66,674 absentee ballot applications were submitted using the online absentee application wizard.

### Goals For The Upcoming Year:

- Conduct a statewide candidate filing period and a statewide Primary Election as well as special legislative elections and a possible special congressional district election;
- Development and implement a secure online voter registration system; and
- Support and supervise County Election Boards throughout the year.

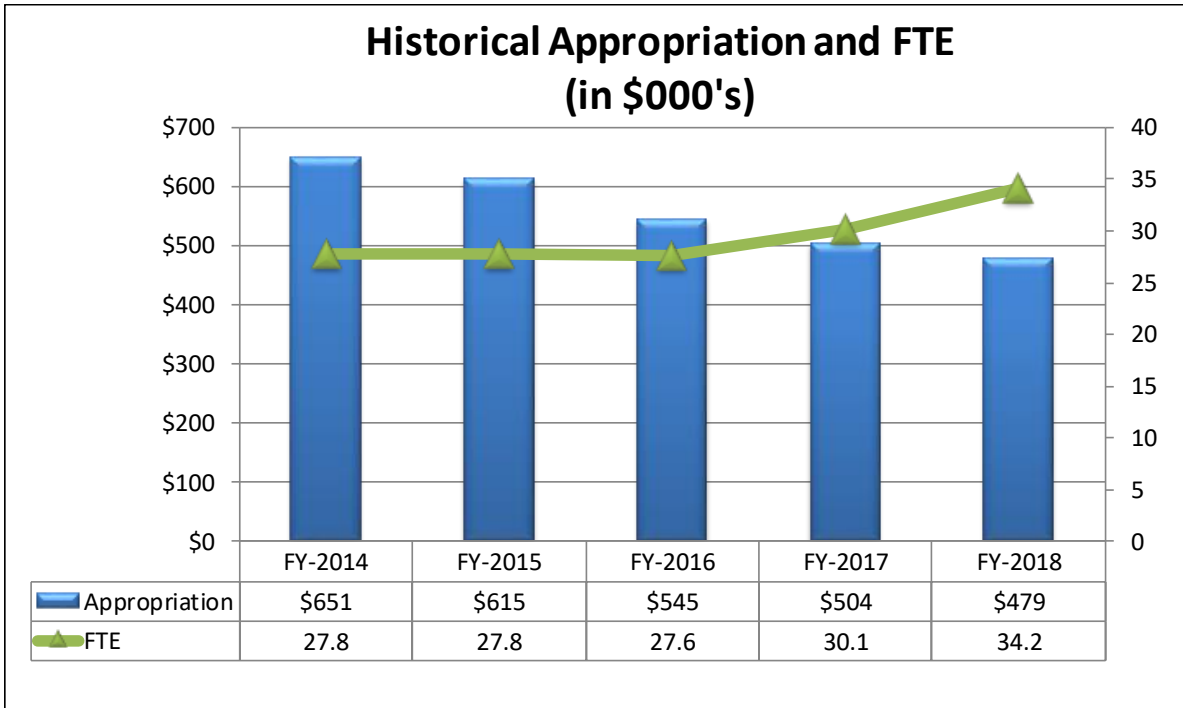
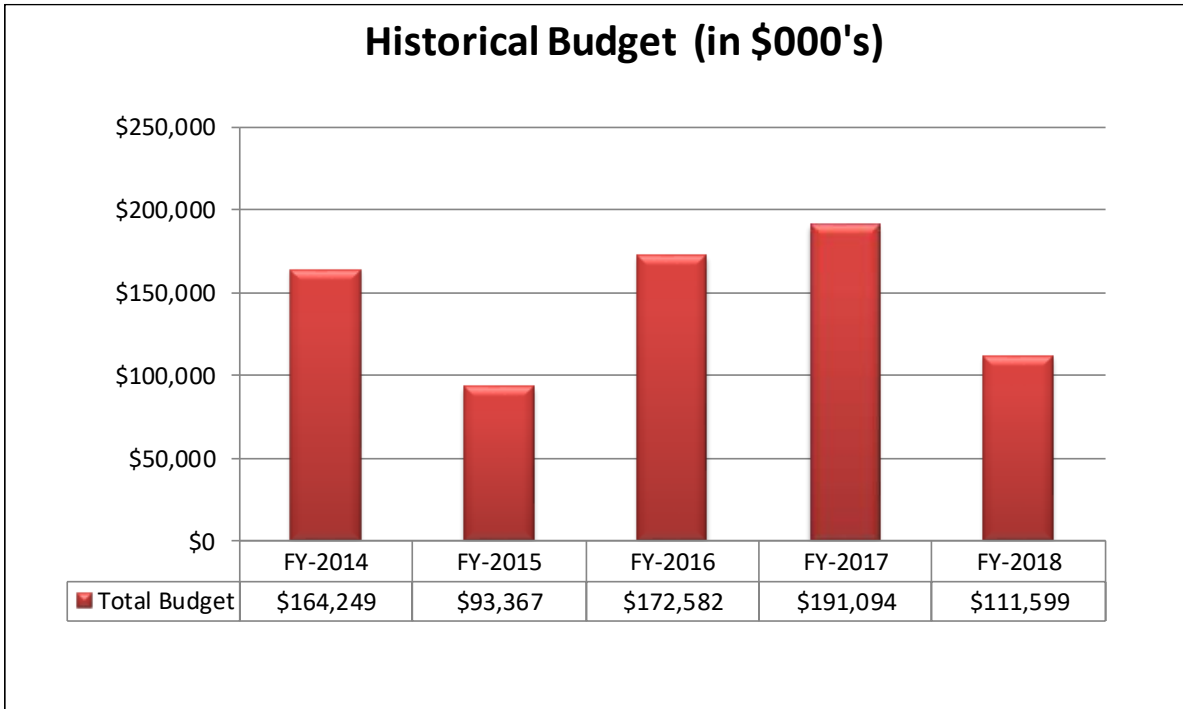
### Major Agency Projects:

The State Election Board has contracted with a consultant for the development and implementation of online voter registration Phase I and will work with our consultant to craft an RFP for full implementation of a secure online voter registration system.

### Savings, Efficiencies and Shared Services:

- The State Election Board utilizes many shared services through OMES that include telecommunication services such as email and telephone;
- Contracted with OMES for financial services, including budget preparation and accounts payable; and
- Contracted with the Attorney General's office for half-time legal services.

# Emergency Management, Oklahoma Department of



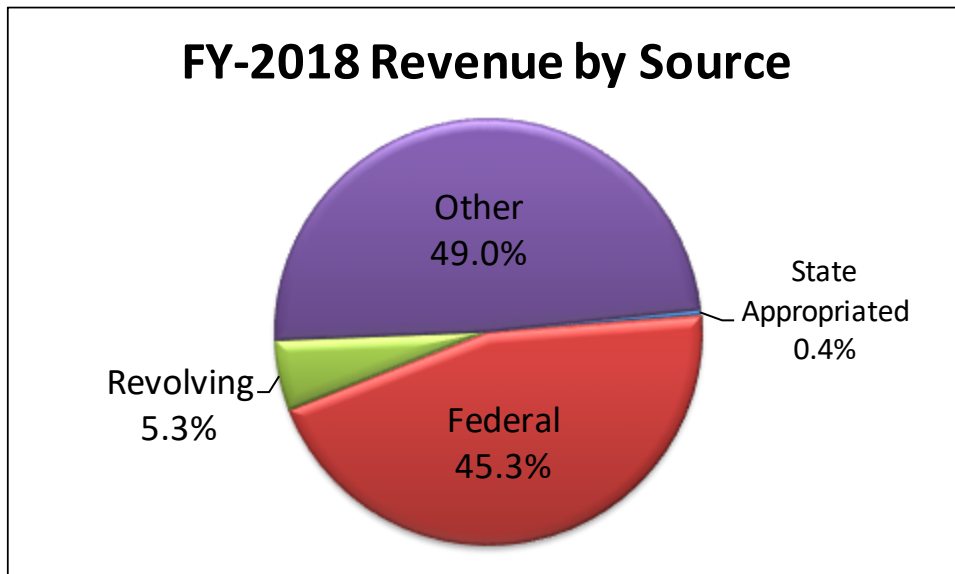
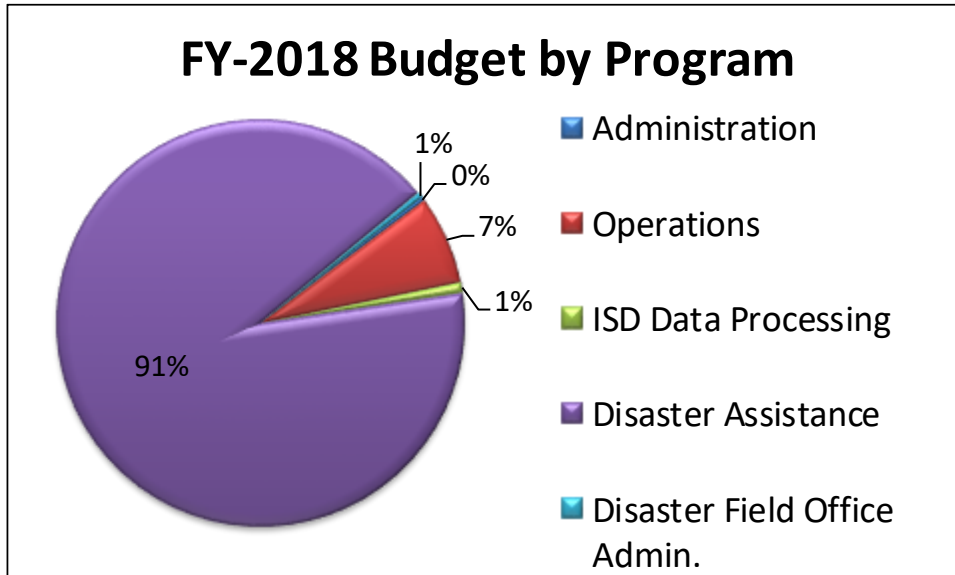
## Mission:

The Oklahoma Department of Emergency Management (OEM) is required by law to prepare for, respond to, recover from, and mitigate against any natural or manmade disaster which can affect the citizens of Oklahoma.

# Emergency Management, Oklahoma Department of

## Programs:

- Administration
- Operations
- State Disaster Relief
- Disaster Assistance
- ISD Data Processing



# Emergency Management, Oklahoma Department of

## **Accomplishments Over the Past Year:**

- Last year, OEM delivered more than \$71 million in federal disaster assistance and \$6.4 million in state disaster assistance through the State Emergency Fund. This disaster assistance benefitted individuals and business owners, as well as municipalities, counties, school districts, rural water districts, tribal nations, and electric cooperatives impacted by Oklahoma disasters and emergencies including tornadoes, wildfires, floods and ice storms.
- A total of 79 local jurisdictions were approved to receive \$1.7 million to fund local emergency management programs through the Emergency Management Performance Grant (EMPG), funded by the Federal Emergency Management Agency (FEMA). The EMPG program has a minimum 50% local cost-share requirement.
- The SoonerSafe Safe Room Rebate Program allowed Oklahomans to further benefit from the nationally acclaimed initiative first born here following the May 1999 tornado outbreak. The program provides a 75% rebate, up to \$2,000, to eligible Oklahomans who install safe rooms. More than 50,000 people have registered for the program since its launch in 2011, with more than \$6 million in safe room rebates delivered to Oklahoma homeowners.
- OEM will surpass the goal of six closeouts again in FY-2017. It is projected that up to five Public Assistance Grants and five Hazard Mitigation grants will be closed by June 30, 2018.
- OEM worked with the new Oklahoma 9-1-1 Management Authority and State 9-1-1 Coordinator pursuant to HB3126 passed in 2016.

## **Goals For The Upcoming Year:**

- Close out a minimum of three Hazard Mitigation Grants and three Public Assistance Grants;
- Continue to support local emergency management programs through the EMPG program;
- Continue to implement the SoonerSafe Safe Room Rebate Program; and
- Continue to promote, implement, and enhance the new mobile app, OK Emergency.

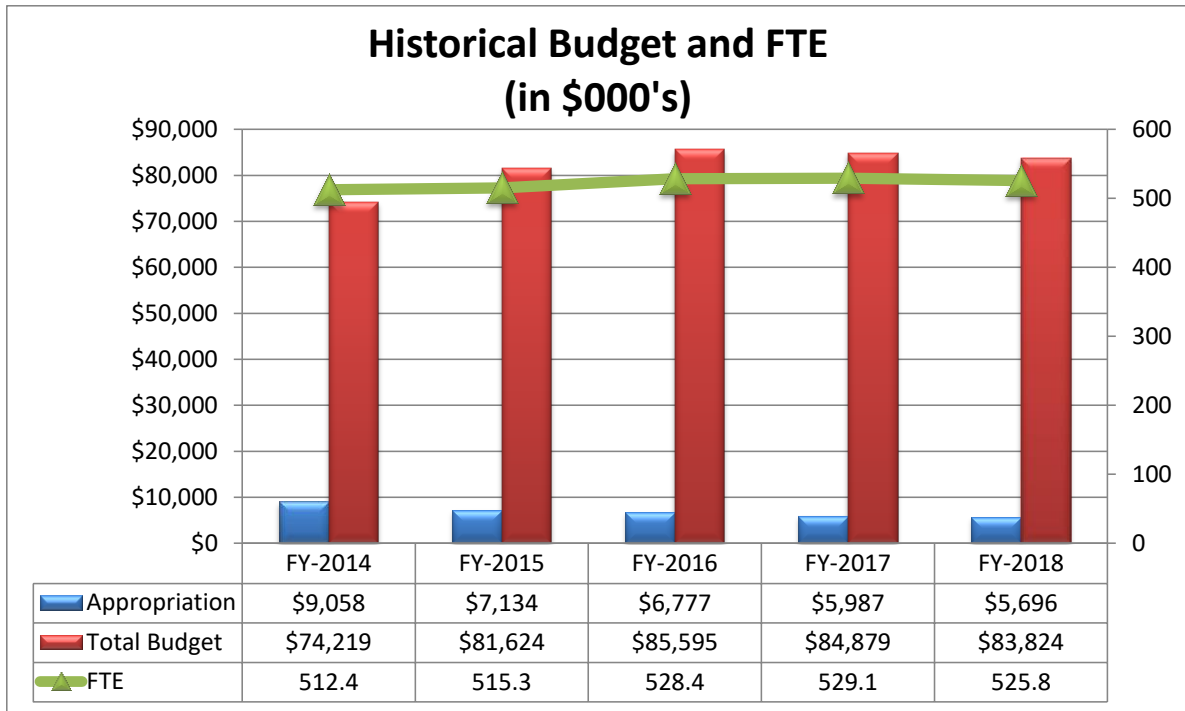
## **Major Agency Projects:**

- Safe Schools 101 trains architects, engineers, emergency managers, and other local officials to assess school buildings for safe refuge areas already existing in schools as well as options for new safe rooms. Classes feature lecture, hands-on exercises and onsite assessments for local schools.
- OK Emergency mobile app, completed in 2015, provides severe weather preparedness information for Oklahomans before a disaster and the latest updates from emergency management partners when a disaster occurs. The Department can also collect photos and description of damage from residents or others after a disaster.
- OEM distributes an average of \$70 million in Public Assistance and Hazard Mitigation grants to sub-recipients annually.
- Working with the Oklahoma 9-1-1 Authority to support 9-1-1 services in Oklahoma; and
- Continue to develop the Earthquake Addendum to the State Emergency Operations Plan.

## **Savings, Efficiencies and Shared Services:**

- Utilized the State Attorney General's Office for legal services;
- Used the Human Capital Management division of the Office of Management and Enterprise Services (OMES) to provide human resource services and payroll tax assistance;
- Worked with the Capital Assets Management division of OMES for motor pool services; and
- Used the State Auditor and Inspector for auditing services.

# Department of Environmental Quality



## Mission:

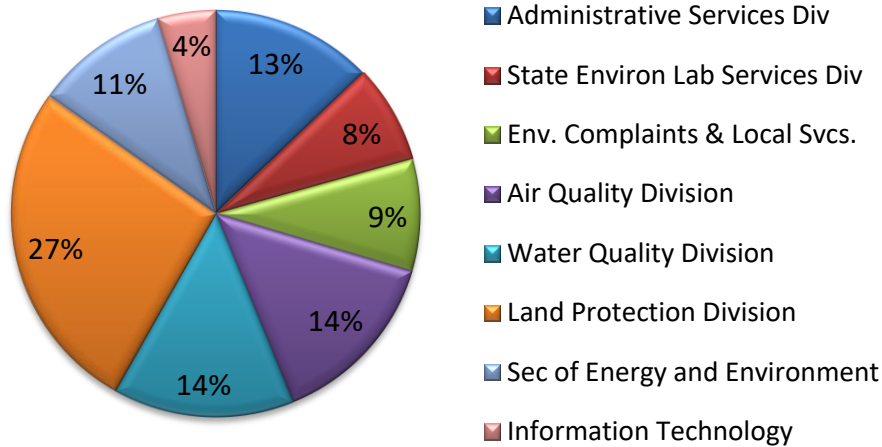
The mission of the Oklahoma Department of Environmental Quality (DEQ) is to enhance the quality of life in Oklahoma and protect the health of its citizens by protecting, preserving and restoring the water, land and air of the state, thus fostering a clean, attractive, healthy, prosperous and sustainable environment.

## Programs:

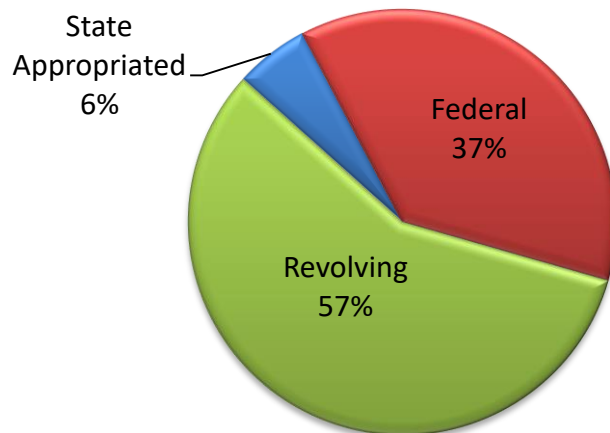
- Administrative Services Division
- State Environmental Lab Services Division
- Environmental Complaints & Local Services
- Air Quality Division
- Water Quality Division
- Land Protection Division
- Secretary of Energy and Environment
- Information Technology

## Department of Environmental Quality

### FY-2018 Budget by Program



### FY-2018 Revenue by Source



### Accomplishments Over The Past Year:

- Through programs and activities by DEQ and others, Oklahoma's air pollutant levels have continued to trend down. This has the dual benefit of ensuring that Oklahomans are breathing cleaner air and reducing the possibility that the state would be found in "non-attainment" of air quality standards. Non-attainment would impose costly additional requirements on Oklahoma businesses.
- Assisted the Oklahoma Department of Commerce on permit and technical assistance for new and expanding businesses in the state;
- Conducted a water loss audit for the town of Locust Grove, by partnering with the Oklahoma Rural Water Association;
- Deployed e-reporting applications for wastewater discharge permittees, streamlining and simplifying reporting for permittees and saving the agency time and money; and

# Department of Environmental Quality

- DEQ disseminated customer service surveys to complete a comprehensive and intensive strategic planning process late in SFY 2018 or early in SFY 2019.

## **Goals For The Upcoming Year:**

- Initiating a strategic planning process to identify areas of strengths and weaknesses and how the agency can improve its services to citizens and the regulated community; and
- Deploying OnBase software to support more efficient processes within the agency's Central Records section and its Human Resources Management and Financial Management departments.

## **Major Agency Projects:**

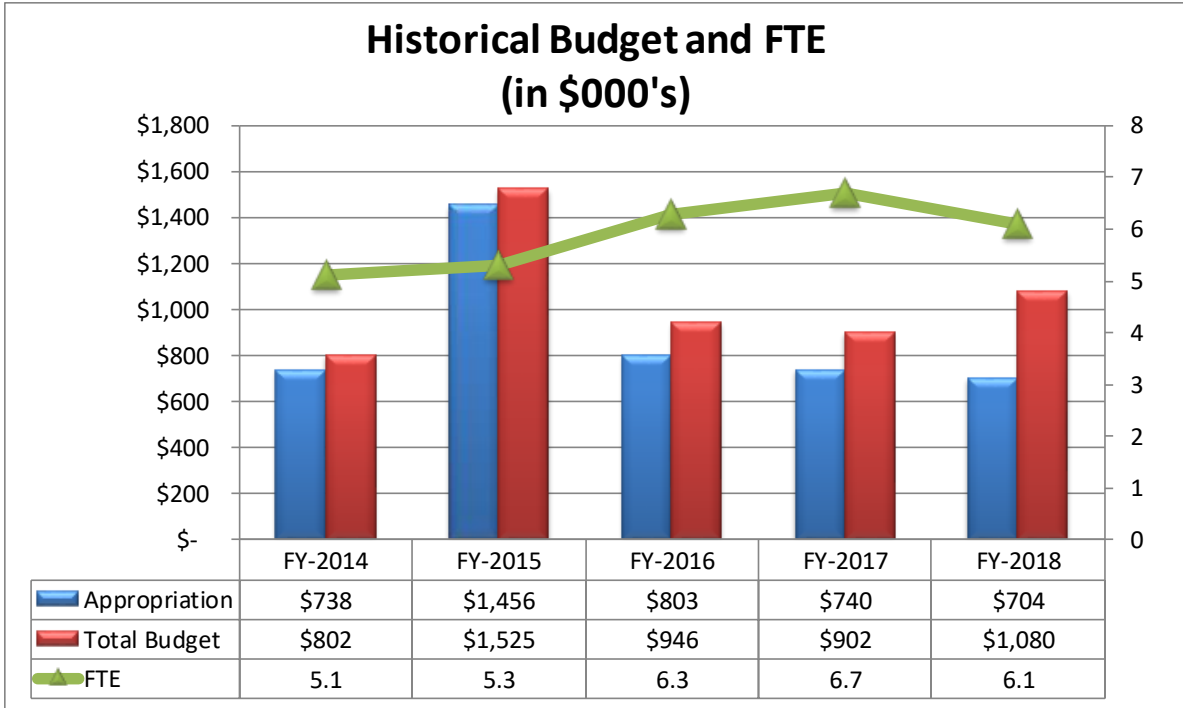
- Reviewing monthly operating reports from public water supply systems and providing technical assistance to the small percentage where lead levels represent a potential concern if unaddressed, working closely with Oklahoma cities that experience lead exceedances in their drinking water to establish a plan to return the water to compliance;
- Partnering with Oklahoma State University in a two-year study of wastewater treatment systems conditions across the state in order to determine optimum onsite system sizes for different soil groups and under various site conditions and make necessary rule changes for implementation; and
- Streamlining DEQ's permit process by mapping out the solid waste permitting process, inviting key customers to review the process maps and provide feedback.

## **Savings, Efficiencies and Shared Services:**

- Saving on travel costs and time by training 18 DEQ employees through "Train the Trainer" opportunities and offering training to other employees twice per year with an estimated cost savings to the agency is \$18,000; and
- Implementation of energy efficiency projects/initiatives throughout its Oklahoma City building. As a result of ongoing efforts, DEQ estimates that in calendar year 2018, it will average a 44% to 45% savings in electrical consumption, which equates to a 56% to 57% savings in utility expenses when compared to the agency's 2012 baseline.



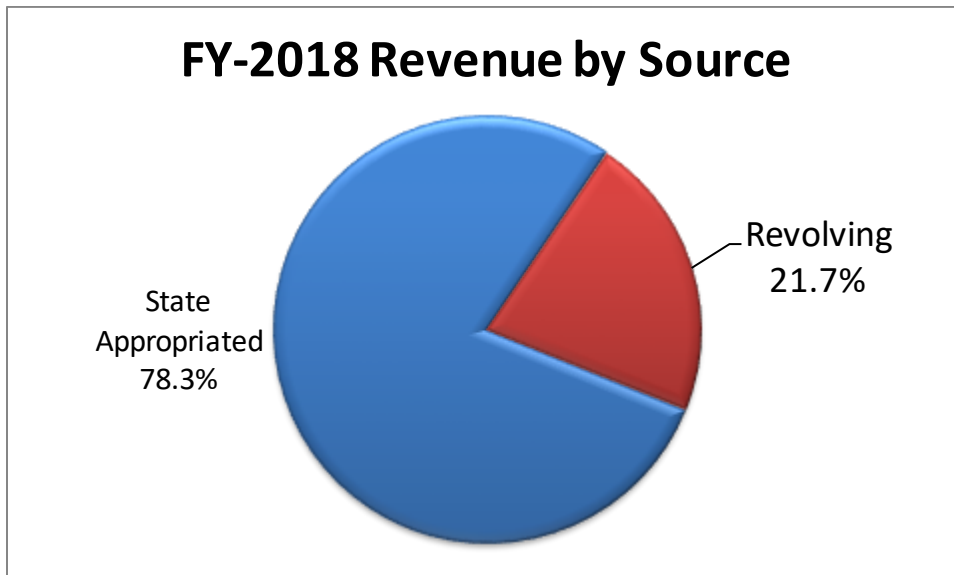
# Ethics Commission



## Mission:

The Oklahoma Ethics Commission was created by State Question 627, which added Article 29 to the Oklahoma Constitution. An exception to the separation of powers provision in the Constitution, the citizens created a commission independent of the legislature to enact and enforce laws regarding ethical conduct for state officers, employees, campaigns for elective state office, initiatives and referenda, including civil penalties for violations. An additional part of its constitutional mission is to investigate and, when appropriate, prosecute in district court alleged violations of those rules.

The Commission also has statutory jurisdiction for campaign finance and financial disclosures for counties, municipalities with a population of 10,000 and a general revenue fund expenditure budget over \$10 million, and independent school districts and technology centers.



# Ethics Commission

## **Accomplishments Over The Past Year:**

- Significant strides have been made in increasing transparency in campaigns for state office. Commission staff reviewed every candidate committee filing for 2016 elections forward and corresponded after every filing period with filers for corrective action or suggestions moving forward.
- Reviewed every lobbyist expenditure report filed and corresponded with those individuals needing corrections or suggestions for improvement moving forward, ensuring timely and accurate information is available to the public;
- Offered a first time Continuing Education Program (CEP), fulfilling 53 CEP units for approximately 500 individuals; and
- Rewrote all of the Commission's online resource material including guides, checklists, annotated Rules, and CEP programs in preparation of the 2018 election year.

## **Goals For The Upcoming Year:**

- Create an Open Government Department to facilitate efficient access to public records and open meetings;
- Work with the Governor and legislature to utilize the constitutional independence of the Commission and facilitate more efficient access to public records and meetings;
- Review the application of new campaign finance rules to the 2018 election cycle and engage in rulemaking to clarify rules, correct rules, and implement new rules where needed and ensure any rule changes are in place prior to the 2020 election cycle;
- Continue systematic review of candidate committee filings to ensure timely and accurate information is available to the public for the 2018 elections; and
- Implement a systematic review process for political action committees similar to that of campaign finance reports of candidates.

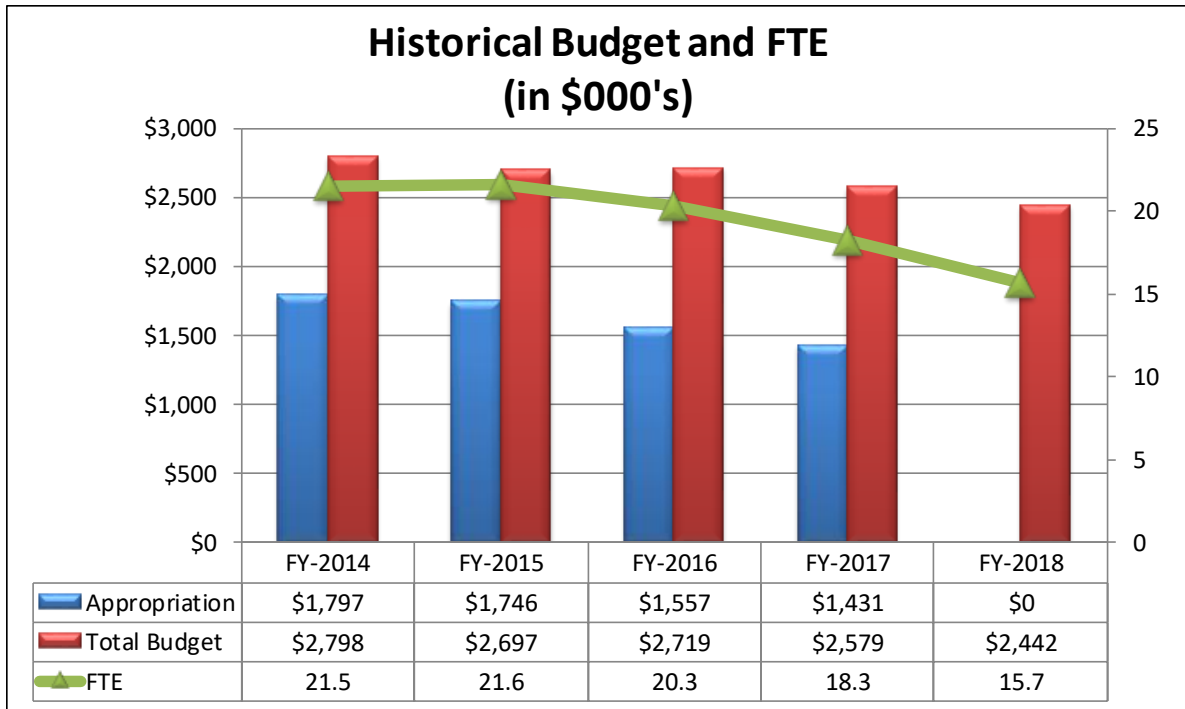
## **Major Agency Projects:**

- If the first two goals are met the Commission will engage in restructuring the agency and develop a plan for Rulemaking for Open Records and Open Meetings compliance.
- Commission staff intends to review filings of every candidate committee participating during the 2018 election cycle.

## **Savings, Efficiencies and Shared Services:**

- The Commission continues to contract with the Office of Management and Enterprise Services (OMES) for budgeting, human capital management, and information services to allow Commission personnel to focus on core agency responsibilities.

# Fire Marshal, Oklahoma State



*HB1833, passed during the 2017 Legislative Session, provided the agency with an apportionment previously dedicated to the general revenue fund, so monies are no longer directly appropriated to the agency.*

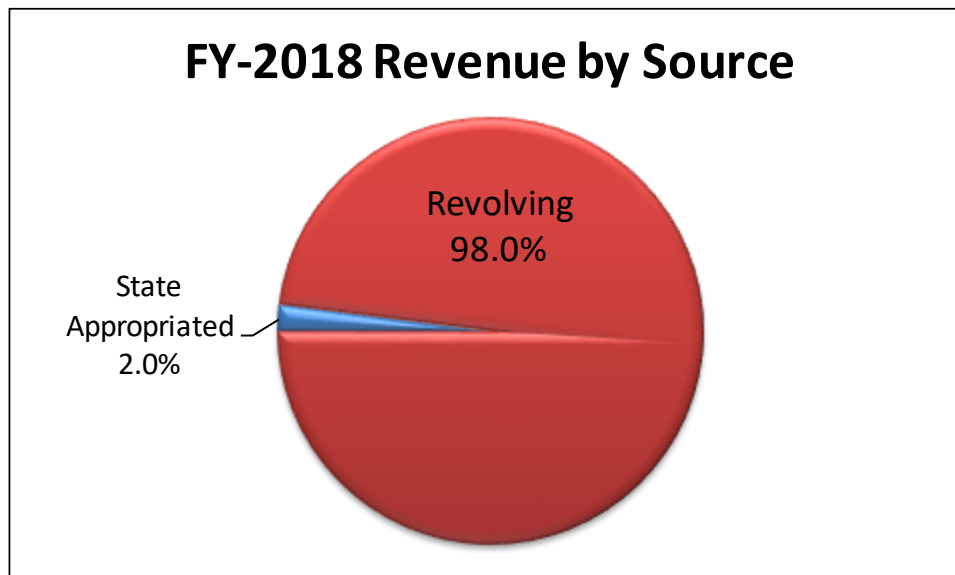
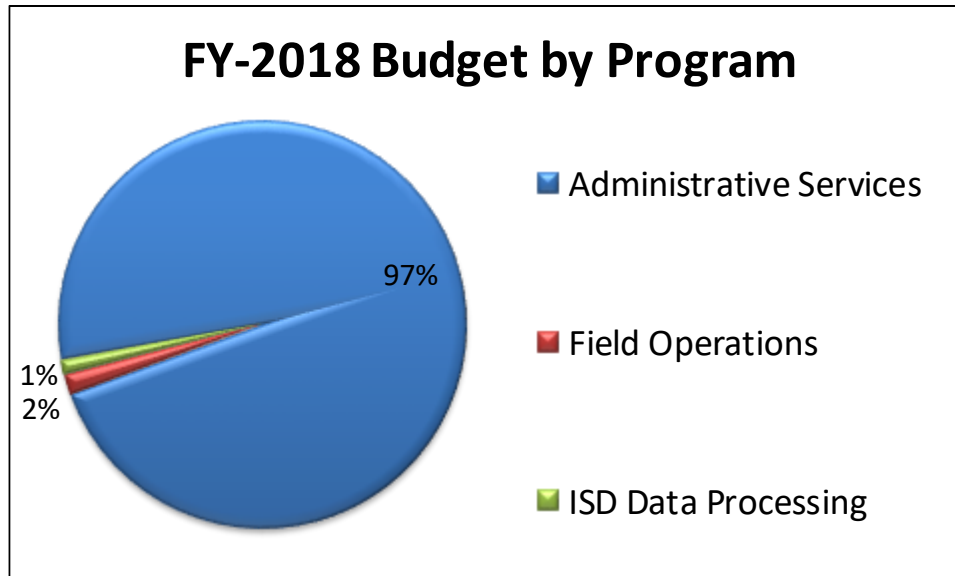
## **Mission:**

The Oklahoma State Fire Marshal's (OSFM) mission is to promote safety and awareness and reduce the loss of lives and property to the citizens and businesses of Oklahoma through public education, investigations, inspections, building plan reviews, code assistance/enforcement, and statistical data collection.

## **Programs:**

- Administrative Services
- Field Operations
- ISD Data Processing

## Fire Marshal, Oklahoma State



#### Accomplishments Over the Past Year:

- Decreased number of pages required for submitting building plans to simplify the process; and
- Implemented the Firefighter Training Advisory Committee to assist with volunteer firefighter training.

#### Goals For The Upcoming Year:

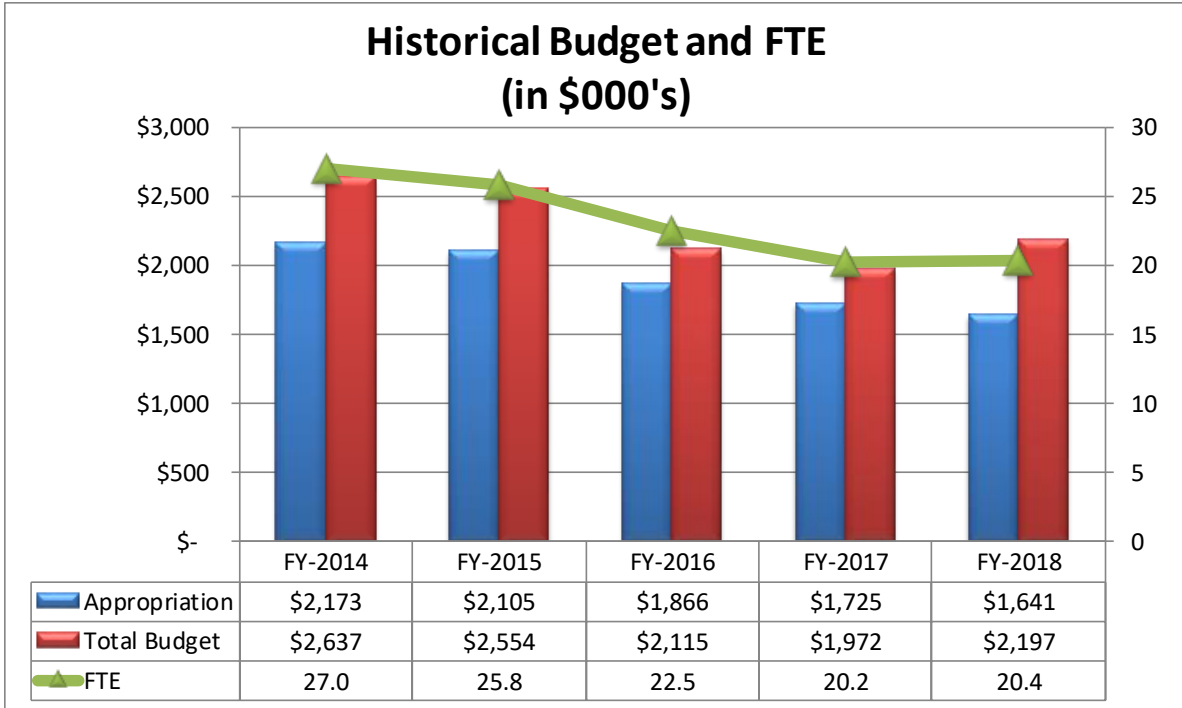
- Update training for field agents;
- Conduct active shooter and workplace violence training for office staff; and
- Provide training for agency personnel for fire extinguisher industry licensing and suppression system inspections.

# Fire Marshal, Oklahoma State

## **Major Agency Projects:**

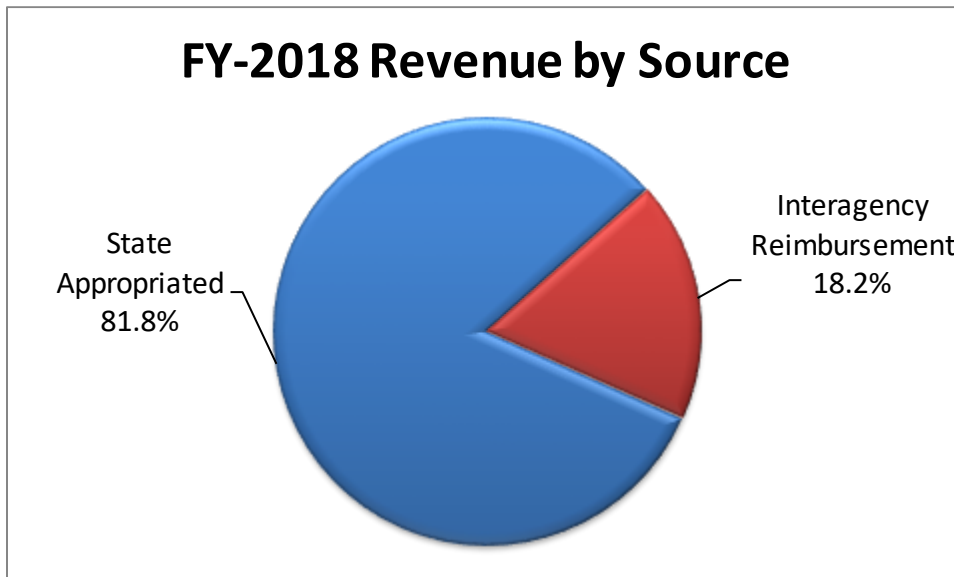
- Implementation of agency communication network; and
- Upgrading the mobile communications trailer.

# Governor



## Mission:

As the Commander-in-Chief of the militia of the State, and the Supreme Executive power of the State, the Governor is vested with the authority to cause the laws of the State to be faithfully executed.



As Chief Magistrate of the State, the Governor is vested with “the Supreme Executive Power” by the Oklahoma Constitution.

At the beginning of each Legislative Session, the Governor presents budget recommendations and reports on the condition of the State of Oklahoma. Throughout the Legislative Session, every bill passed by the Legislature is sent to the Governor for review. At that time, the Governor signs the bill to approve it as law, or vetoes the bill sending it back to the Legislature, which can override a gubernatorial veto by a two-thirds vote.

# Governor

When any state office becomes vacant, the Governor, unless otherwise provided by law, appoints a person to the vacancy, in certain instances by consent of the Senate. Furthermore, the Governor serves as Commander in Chief of the state militia.

## **Additional duties of the Governor include:**

- Being available as an interface to the public to help access state government;
- Conducting the business of Oklahoma with other states;
- Granting commutations, pardons and paroles, and processing extraditions;
- Approving agency rules;
- Negotiating tribal compacts;
- Conserving the peace throughout the state; and
- Issuing executive orders on various matters including emergency declarations.

## **The Governor presides over, or is a member of, the following state boards and commissions:**

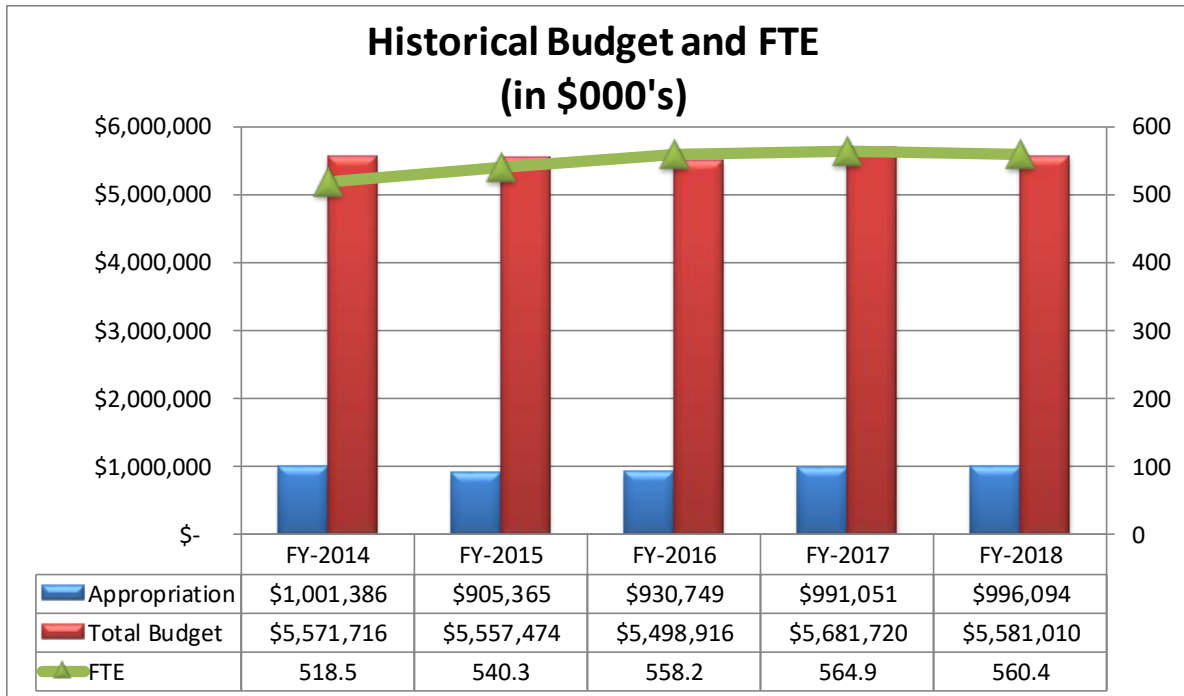
- Capital Improvement Authority (73 O.S. 152)
- Commissioners of the Land Office (70 O.S. 611)
- Contingency Review Board (74 O.S. 3605)
- Education Commission of the States (70 O.S. 506.1)
- Interstate Oil and Gas Compact Commission (52 O.S. 201)
- Oklahoma Capitol Complex Centennial Commission (73 O.S. 98.2)
- Oklahoma Historical Society (53 O.S. 1.6)
- Oklahoma Turnpike Authority (69 O.S. 1703)
- Southern Regional Educational Compact (70 O.S. 2127)
- Southern States Energy Board (74 O.S. 1052)
- State Board of Equalization (Article 10, Section 21)
- Transportation Commission (69 O.S. 302)

For more information, visit the [Governor's website](#).

## **Savings, Efficiencies and Shared Services:**

- Continued to drastically reduce paper usage by increasing electronic record keeping, submitting digital-only versions of record requests, streamlining invoice payments through electronic processing, and exclusive use of the state purchase card for every transaction that allows electronic payment;
- Eliminated all non-essential travel;
- Consolidated large-scale projects to one central printer/scanner/copier, reducing operations expenses;
- Combined multiple open FTEs into current positions instead of filling vacancies to reduce payroll expenses;
- Leased a CNG vehicle for daily travel, drastically reducing fuel costs; and
- Utilized shared services through the Office of Management and Enterprise Services (OMES) for all accounting, human resources, IT and purchasing.

# Health Care Authority



FY-2018 appropriation is based on the original amount appropriated to the agency in the regular session, via SB 860, and does not reflect the loss of the tobacco cessation fee revenue from Supreme Court Decision 2017 OK 63, 400 P.3d 759. The additional appropriation from House Bill (1019X) from the First Extraordinary Session of the Legislature, or the appropriation from Senate Bill (2SBXX) from the Second Extraordinary Session.

## Mission:

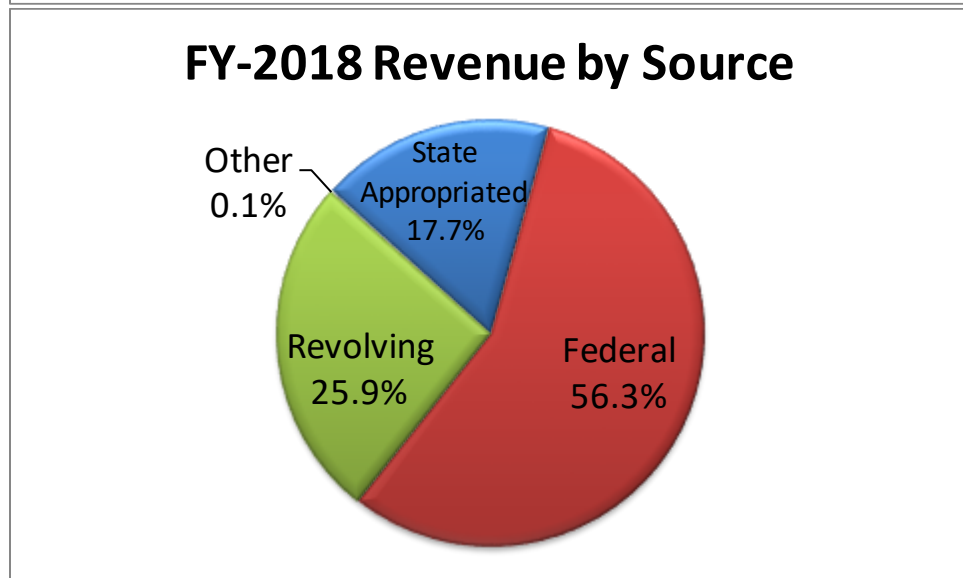
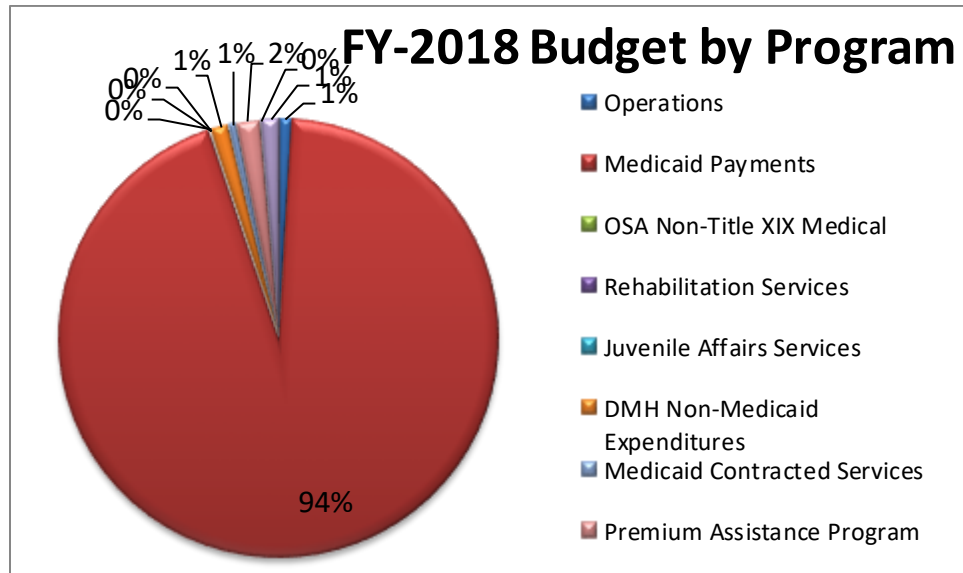
The mission of the OHCA is to responsibly purchase state and federally funded health care in the most efficient and comprehensive manner possible; to analyze and recommend strategies for optimizing the accessibility and quality of health care; and to cultivate relationships to improve the health outcomes of Oklahomans.

## Programs:

- SoonerCare Choice
- SoonerCare Traditional
- SoonerCare Supplemental
- SoonerPlan
- Oklahoma Cares
- Insure Oklahoma Employer-Sponsored Insurance (ESI)
- Insure Oklahoma Individual Plan (IP)



# Health Care Authority



## Accomplishments Over The Past Year:

- Services provided to 1,014,983 unduplicated members enrolled in SoonerCare (including Insure Oklahoma);
- Increased case management services to High-Risk and At-Risk OB members by 75% and 178%
- Served 64,042 members through the SoonerPlan Program with 281,399 served since the inception of the program in 2005;
- Provided services through Oklahoma Cares, OHCA's Breast and Cervical Cancer treatment program, to 838 members during FY-2017, serving 30,413 since January 2005 when the program was implemented;
- Grew total enrollment in the Health Management Program by more than 5% and the number of

# Health Care Authority

- members receiving case management services from the Chronic Care Unit grew by 353;
- Increased the number of online enrollment applications from 409,757 in FY-2016 to 444,682 in FY-2017, an 8.6% increase;
- Saw a 9% increase in home online enrollment applications from 65% in FY-2015 to 74% in FY-2016;
- Decreased the number of Emergency Department visits by 8,417 from FY-2015 to FY-2016; and
- Enrolled 111,771 SoonerCare members (households) into Connect4Health text messaging program.

## **Goals For The Upcoming Year:**

- Reduce expenditure through new changes in coverage of over-the-counter medications and compounded pharmaceuticals, this also updated the payment of care coordination feeds, and eligibility termination processing;
- Continue to improve and enhance the medical authorization process through the automation of standard processes and guidelines;
- Increased the use of electronic communications to improve customer service, increase efficiency and reduce costs; and
- Develop and implement a new five-year strategic plan with performance measures to focus agency activities and monitor its success at meeting its goals.

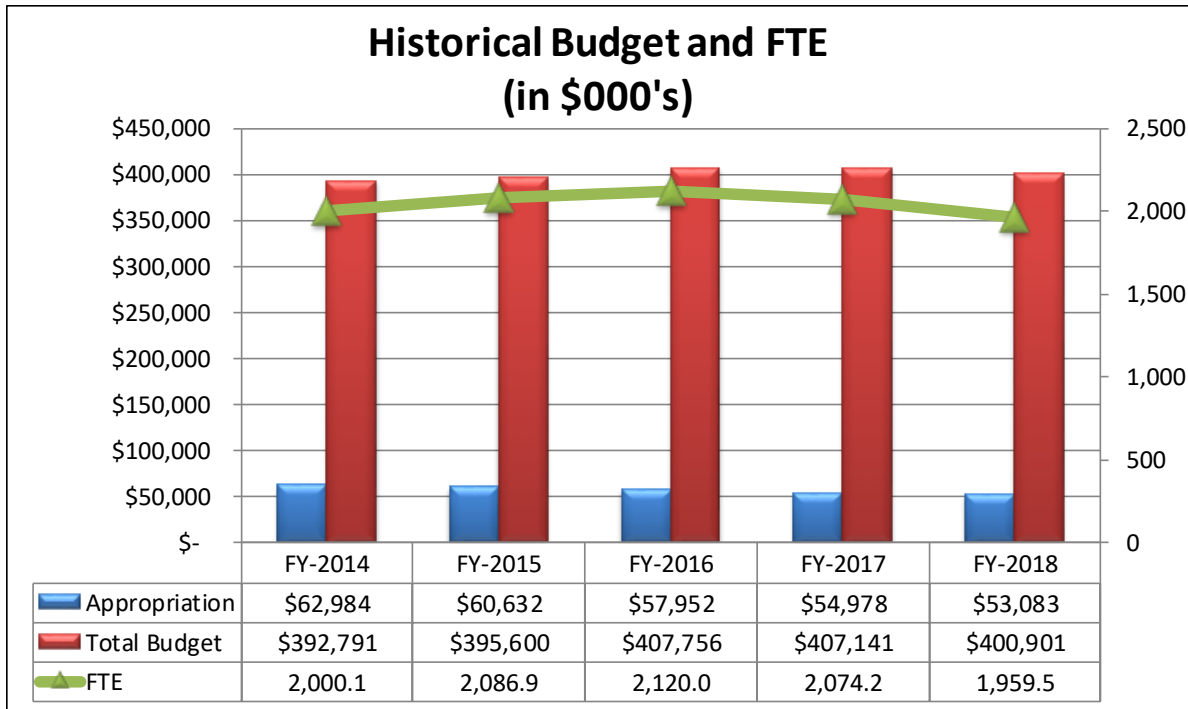
## **Major Agency Projects:**

- Medical Authorization review enhancements;
- Customer relationship management; and
- Implementation, compliance, and adherence to the five year strategic plan FY-2018-FY-2022;

## **Savings, Efficiencies and Shared Services:**

- Saved \$72.6 in medical costs through the health management programs through the end of FY-2016;
- Achieved net savings of \$53 million in prescription drug cost through the state maximum allowable cost program by limiting the price of generic drugs;
- Through the end of FY-2016 the SoonerCare chronic care unit generated approximately \$2.26 in net medical savings for every dollar in administrative expenditure;
- Net savings of \$96,000 by converting the medical identification cards from plastic to digital;
- Continued enhancements to information technology services from OMES while working together with the Oklahoma Department of Health for surveying, and certification services.
- OHCA continues to work with both public and private partners on projects such as the tobacco cessation, education for medical professionals, and health information technology.

# Oklahoma State Department of Health



\*FY-2018 appropriation is based on the original amount appropriated to the agency in the regular session, via SB 860, and does not reflect the loss of the tobacco cessation fee revenue from Supreme Court Decision 2017 OK 63, 400 P.3d 759. The additional appropriation from House Bill (1019X) from the First Extraordinary Session of the Legislature, or the appropriation from Senate Bill (2SBXX) from the Second Extraordinary Session.

## Mission:

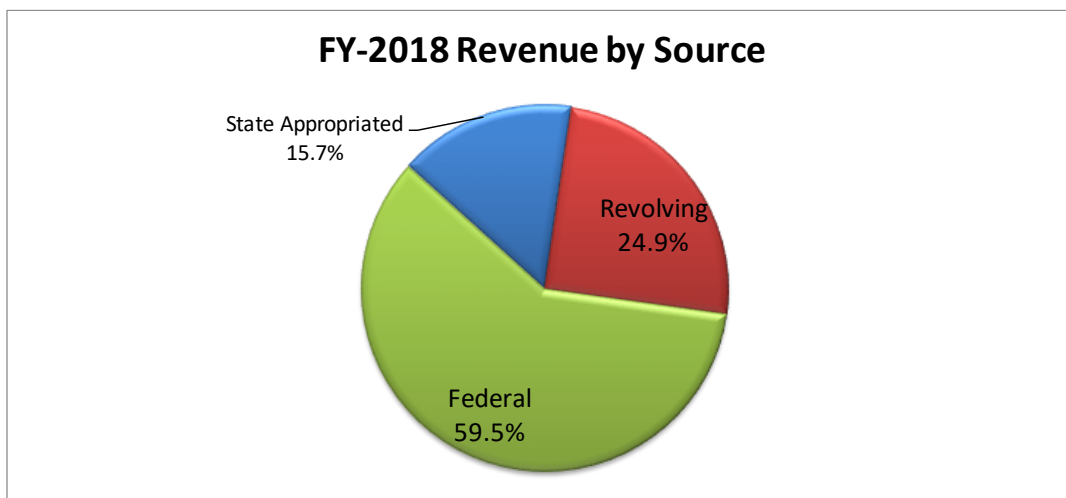
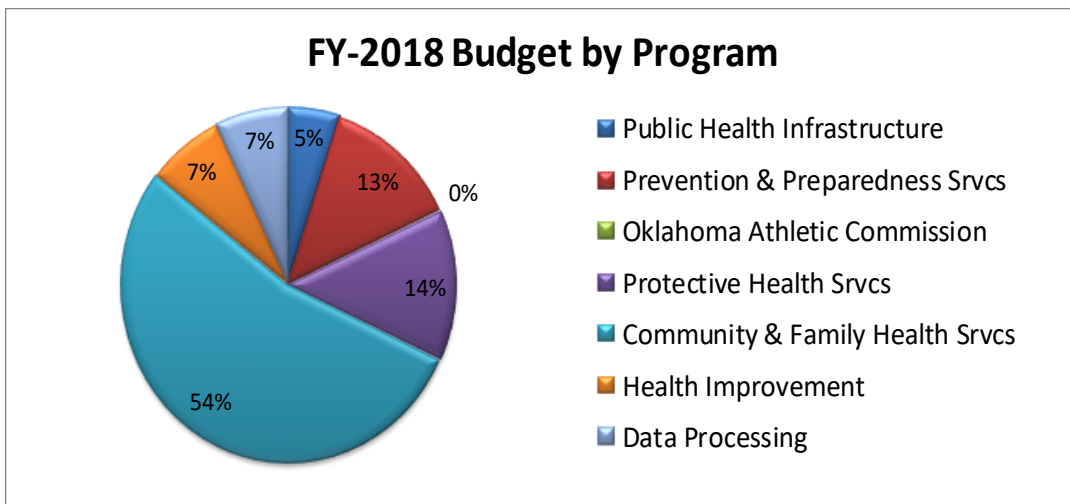
To protect and promote health, to prevent disease and injury, and to cultivate conditions by which Oklahomans can be healthy.

## Programs:

- Community and Family Health Services:
  - Child Guidance Services
  - County Health Departments
  - Dental Health Services
  - Family Support & Prevention Services
  - Maternal and Child Health Services
  - Nursing Services
  - Records Evaluation and Support
  - Sooner Start Services
  - Women, Infants and Children (WIC)
  - Screening and Special Services
- Health Improvement:
  - Center for the Advancement of Wellness
  - Center for Health Innovation and Effectiveness
  - Center of Health Statistics
  - Partnerships for Health Improvement
- Office of State Epidemiologist:
  - Acute Disease Services (Infectious Disease Control)

# Oklahoma State Department of Health

- Emergency Preparedness and Response Services
- HIV/STD Services (Surveillance and Prevention)
- Immunization Services
- Public Health Laboratory
  
- Protective Health Services:
  - Consumer Health (Restaurant and Motel Inspections Sanitarians)
  - Health Resources Development Services
  - Long Term Care Services
  - Medical Facilities
  - Quality Improvement Evaluation Services
  - Injury Prevention Services
  
- Public Health Infrastructure:
  - Office of the Chief Operating Officer
  - Human Resources
  - Building Management
  - Financial Management Services
  - Vital Records
  - Communications



# Oklahoma State Department of Health

## **Accomplishments Over The Past Year:**

- Decreased birth rates for adolescents age 15-17 from 20.2 in 2013 to 16.2 according to 2015 provisional data, surpassing the target goal of 19.2 set for 2020;
- Reduced maternal deaths per 100,000 from 25.0 in 2013 to 16.2, according to 2015 provisional data, surpassing the target goal of 23.1 for 2020; and
- Continued to work with birthing hospitals to reduce non-medically necessary births prior to 39 weeks with noted success during the beginning four-year period of this project, with early elective deliveries prior to 39 weeks reduced by 96% among participating hospitals.

## **Goals For The Upcoming Year:**

- Reduce adult smoking prevalence from 22.2% in 2015 to 18% by 2020;
- Decrease high-school aged smoking rates from 14.06% in 2015 to 10% by 2020;
- Shrink middle-school aged smoking rates from 4.1% in 2015 to 2% by 2020;
- Cut adolescent obesity from 11.56% in 2015 to 10.6% by 2020;
- Decrease adult obesity from 34% in 2015 to 29.5% by 2020;
- Reduce infant mortality from 7.4 per 1,000 live births in 2015 to 6.9 per 1,000 live births by 2020;
- Bring maternal mortality down from 24.7 per 100,000 live births to 23.1 per 100,000 live births by 2020;
- Decrease the percentage of untreated mental illness from 86% to 76% by 2020;
- Reduce the prevalence of addiction disorders from 8.8% to 7.8% by 2020;
- Limit suicide deaths from 23.64 per 100,000 in 2015 to 19.4 per 100,000 by 2020;
- Reduce unintentional poisoning deaths from 19.26 per 100,000 in 2015 to 17.7 per 100,000 in 2020;
- Decrease cardiovascular deaths from 289.8 in 2014 to 236.9 by 2020;
- Reduce potentially preventable hospitalizations, per 100,000, from 1,836.2 to 1,468.96 in 2020; and
- Limit annual state-purchased healthcare cost growth to 2% less than the projected national health expenditures average annual percentage growth rate as set by CMS by 2020.

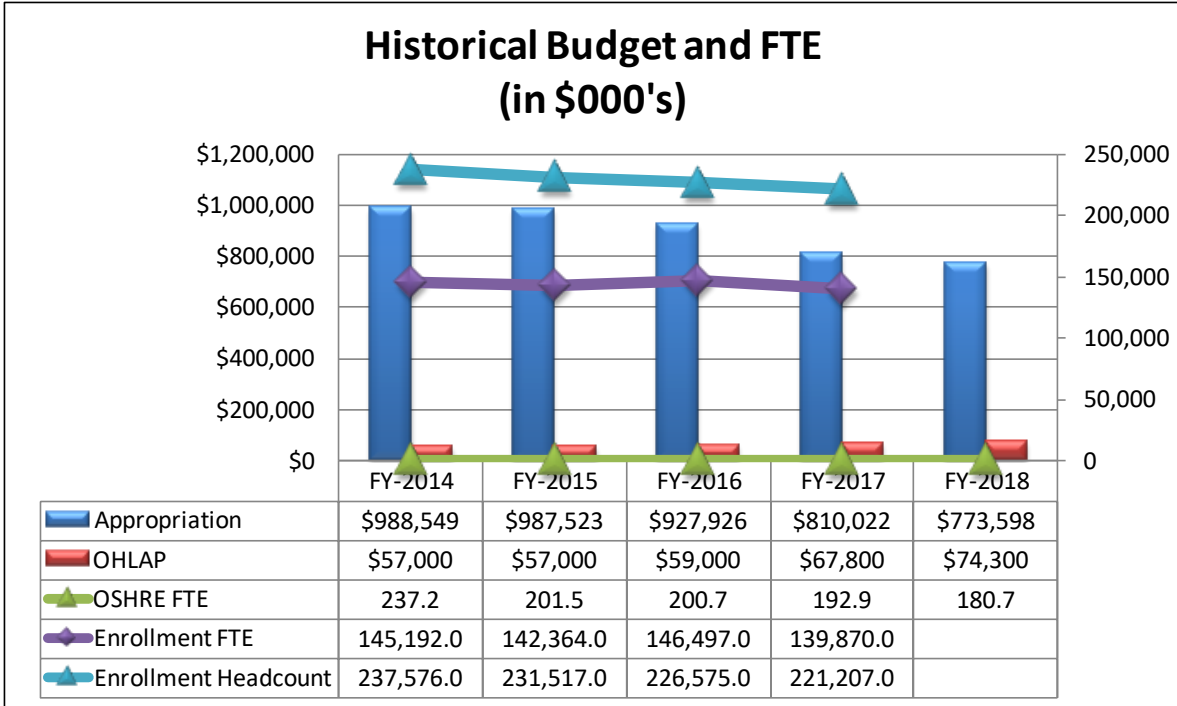
## **Major Agency Projects:**

- Continuing the national Collaborative Improvement and Innovation Networks (COIN) to reduce infant mortality by focusing on preconception/interconception care, prematurity, safe sleep, and social determinants of health;
- Launching the Health In All Policies (HiAP) project that is integrated with Governor Fallin's Oklahoma Works program;
- Completing a 16 month National Governors Association (NGA) Workforce Policy Academy in which an action plan for health workforce was developed with implementation continuing in FY-2017; and
- Implementing Fitness Gram in schools across Oklahoma in 2015 and 2016 leading to 326 school sites signing memorandums of understanding, 276 schools trained, and 208 individual students assessed.

## **Savings, Efficiencies and Shared Services:**

- Saved almost 17,000 work hours annually across the Department Electronic Vital Records;
- Increased the percentage of electronic death records to 75% in 2014, up from 10% in 2011; and
- Decreased the median number of days from death to registration from 11 in 2014 to 10 in 2016.

# State Regents for Higher Education

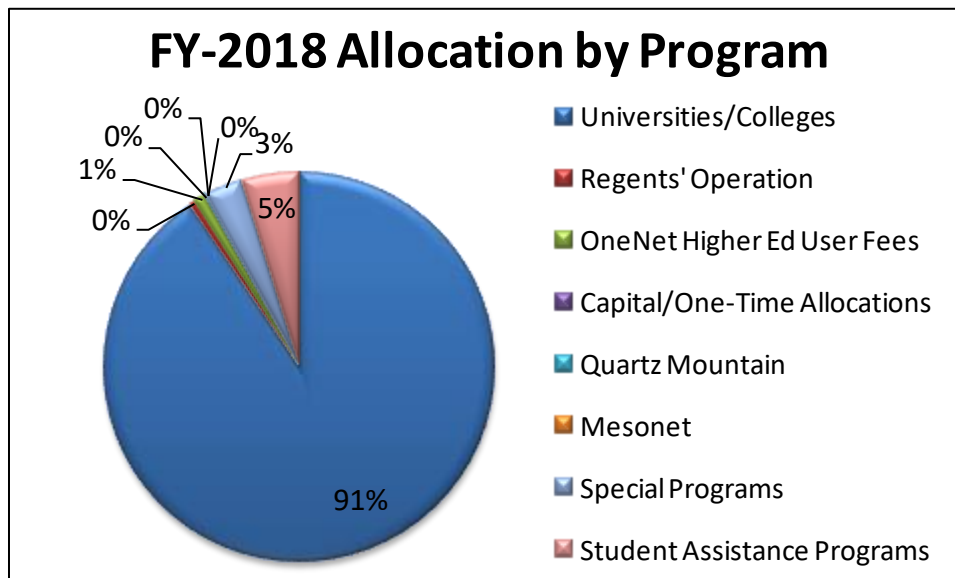


## Mission:

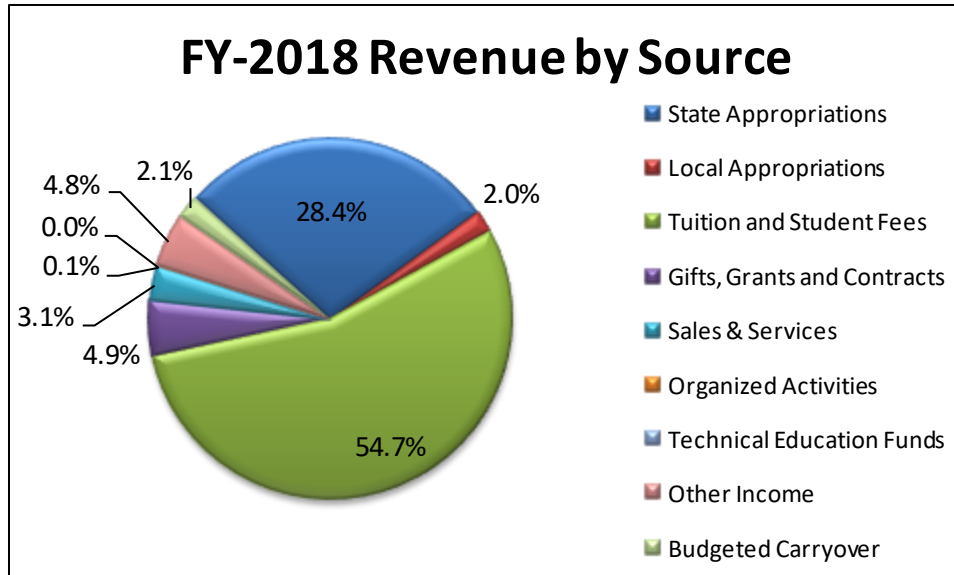
The mission of the Oklahoma State Regents for Higher Education (OSRHE) is to build a nationally competitive system of higher education that will provide education programs and services universally recognized for excellence, expand frontiers of knowledge, and enhance quality of life.

## Programs:

The OSRHE system is comprised of 25 colleges and universities, including two research universities, 11 regional universities, and 12 community colleges.



# State Regents for Higher Education



## Accomplishments Over The Past Year:

- Approved the formation of a Task Force on the Future of Higher Education to consider ways to improve degree completion and increase productivity by focusing on modernization, efficiencies, and innovation with the Task Force charged to complete a systematic review of higher education in Oklahoma, examining existing initiatives and best practices, and reporting findings and recommendations on strategies that best support improving quality, access, affordability, and efficiency;
- Saw the number of degrees and certificates earned in Oklahoma increase by 8,462 in the first four years of the Complete College America (CCA) degree completion initiative, surpassing the state benchmark of 6,800;
- Reached a record high in the number of STEM degrees and certificates conferred at state system colleges and universities during the last academic year, with more than 6,700 students receiving degrees and certificates in STEM fields which represents a 32.4% increase in STEM degrees over the last six years;
- Engaged with the Secretary of Education and Workforce Development and the State Chamber of Commerce to develop innovative internship and apprenticeship programs in the higher education system that complement Governor Fallin's Earn & Learn Oklahoma initiative to increase the number of paid internships and apprenticeships in Oklahoma to 20,000 each year by 2020 to help address the state's workforce shortage;
- Received a fourth consecutive seven-year grant for the Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) to run from 2017-2024, making Oklahoma one of only a few states to receive all four GEAR UP grants with the GEAR UP Phase IV grant addressing the factors that place students in 10 rural public school districts at risk for post-secondary failure due to lack of academic preparation, lack of knowledge about college access and financial aid, and little support for the transition from high school to postsecondary education;
- Selected as one of four states to receive a grant from the Lumina Foundation, in partnership with the State Higher Education Executive Officers Association, to develop and manage an "Adult Promise" program that assists adult students in earning a college degree;
- Developed the Reach Higher – Direct Complete adult degree completion program as part of the Lumina Foundation grant to offer comprehensive services and support to adult students returning to pursue degree programs that lead to employment in Oklahoma's critical occupations identified by Governor Fallin's Oklahoma Works initiative;

# State Regents for Higher Education

- Ranked by the U.S. Chamber of Commerce as fifth in the nation in higher education affordability, and by the U.S. News and World Report as sixth-lowest in the nation in regard to tuition and fees and seventh-lowest in regard to student debt at graduation;
- Achieved the fourth-lowest average student cost in the nation according to the National Center for Education Statistics; and
- Saw 87% of Oklahoma residents who graduate with a bachelor's degree remain in the state and continue to be employed in the state one year after graduation.

## **Goals For The Upcoming Year:**

- Build on the increase in number of degrees and certificates earned by at least 1,700 each year under the CCA initiative;
- Continue to ensure a seamless transfer of credit among institutions in our state system through the Course Equivalency Project with a special emphasis on online courses;
- Provide additional resources to continue support for growth in concurrent enrollment program; and
- Offer additional Summer Academies throughout the higher education system with an emphasis on the Governor's STEM education initiative.

## **Major Agency Projects:**

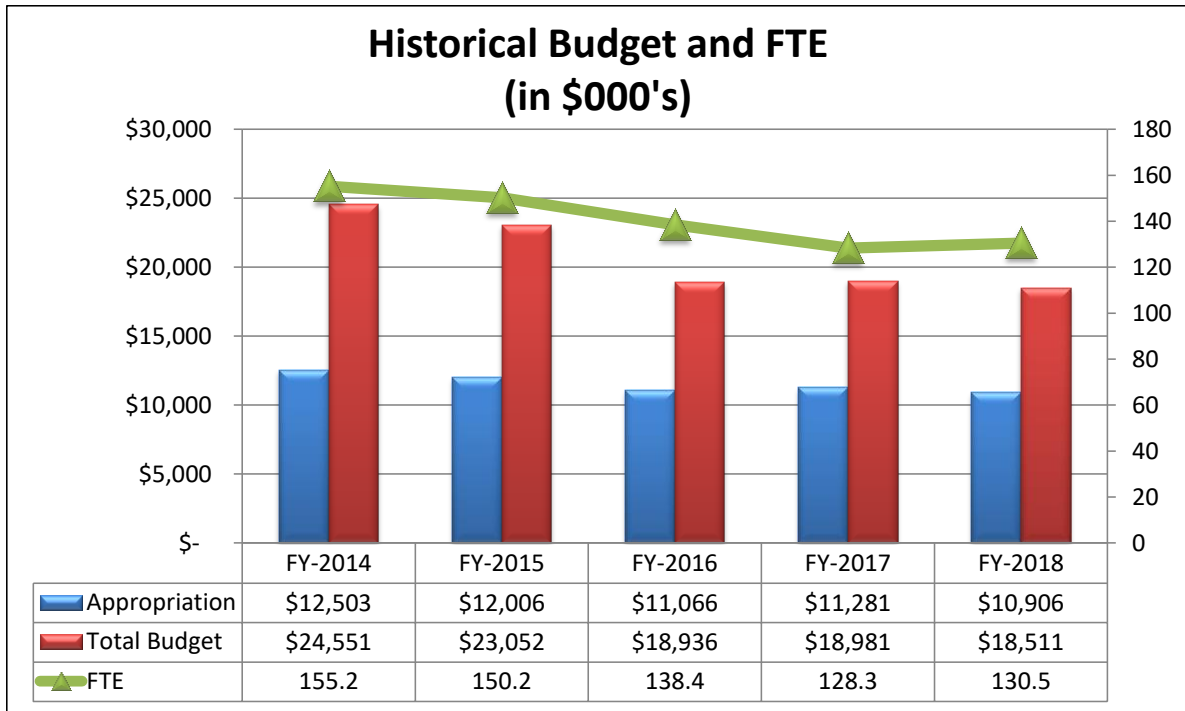
- Continuing the CCA Initiative which is the most comprehensive and ambitious higher education initiative ever undertaken by the State of Oklahoma and is part of a unified economic policy that involves the Governor, postsecondary education, career-tech, and business and industry with the goal of increasing the number of degrees and certifications earned in Oklahoma by 1,700 per year for 12 years, resulting in a 67% increase by 2023;
- Utilizing the Oklahoma's revised Higher Education Performance Funding Formula which employs appropriate components of the state and campus level CCA and National Governors Association metrics that reflect these new priorities coming from the CCA Initiative and the NGA's Complete to Compete action plan by measuring and rewarding improvement in completion, retention, and graduation measures; and
- Participating in the Governor's Oklahoma Works Initiative as part of the Oklahoma Works CORE Team and working with Governor Fallin's administration to help define strategies, establish statewide goals, and determine measureable objectives.

## **Savings, Efficiencies and Shared Services:**

- Achieved \$5.2 million in annual savings for state agencies through the Statewide-OneNet Partnership which brings together the OSHRE, the Office of Management and Enterprise Services, and the Oklahoma Department of Transportation in a cohesive approach to achieve cost savings and create a cooperative framework to address information technology projects.



# Historical Society



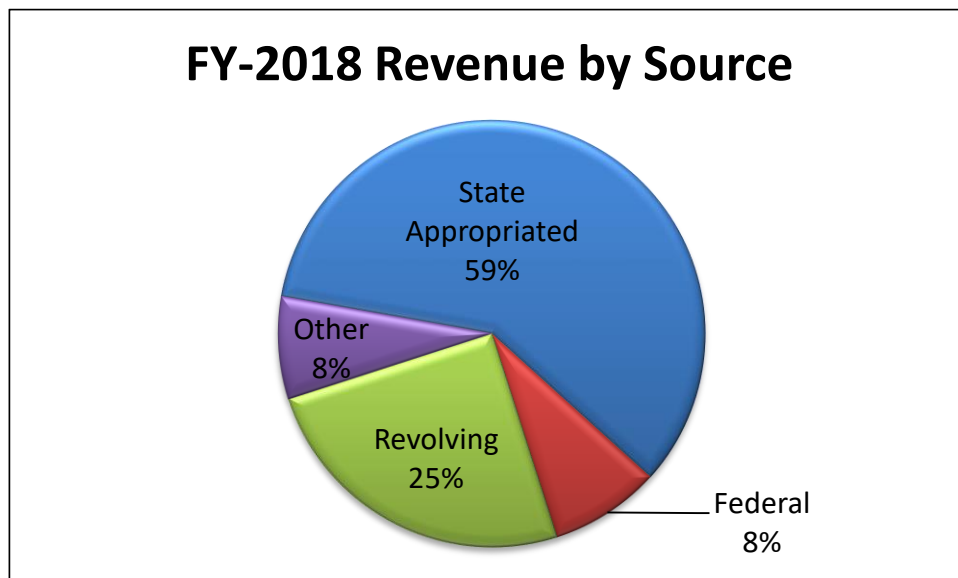
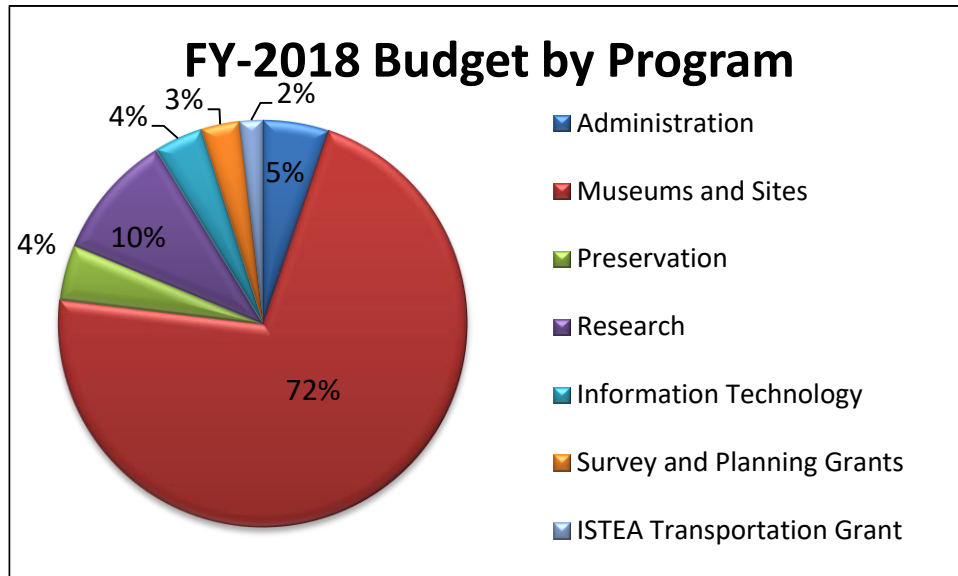
**Mission:**

The Oklahoma Historical Society (OHS) is a state agency/private membership organization dedicated to collecting, preserving and sharing the history and culture of Oklahoma and its people.

**Programs:**

- Administration
- Museum and Sites
- Preservation
- Research
- Information Technology
- Survey and Planning Grants
- ISTEA Transportation Grant

# Historical Society



## Accomplishments Over The Past Year:

- Restored the 1824-era stockade at Historic Fort Gibson at a cost of \$1.5 million and reopened it to the public;
- Preserved a broad range of Oklahoma history by receiving more than 400 collections donated to the Oklahoma Historical Society last year, including hundreds of thousands of artifacts, documents, and recordings;
- Found a site for the Oklahoma Museum of Popular Culture, to be located in Tulsa across the street from the historic Cain's Ballroom, thanks to a generous donation of land valued at \$1.1 million;
- Completed a plan and fundraising campaign for a new museum exhibit called "Welcome Home: The Shared Experiences of Oklahomans in Vietnam," which opened to the public in November of 2017 when a new documentary series on the war in Vietnam by Ken Burns aired on PBS stations; and
- Secured special legislative authorization for two significant historic sites. These sites were transferred to Indian tribes through a combination of cash transactions, in-kind contributions, and ongoing

# Historical Society

partnerships. The transfers provided cash infusions for one-time historic projects and will save operational expenses at Fort Washita, now managed by the Chickasaw Nation and at Sequoyah's Cabin, now managed by the Cherokee Nation.

## **Goals For The Upcoming Year:**

- Expand collections on Oklahoma musicians, writers, actors, and illustrators needed for exhibits in the upcoming Oklahoma Museum of Popular Culture; and
- Create an irrevocable endowment to support the acquisition, conservation, and use of collections.

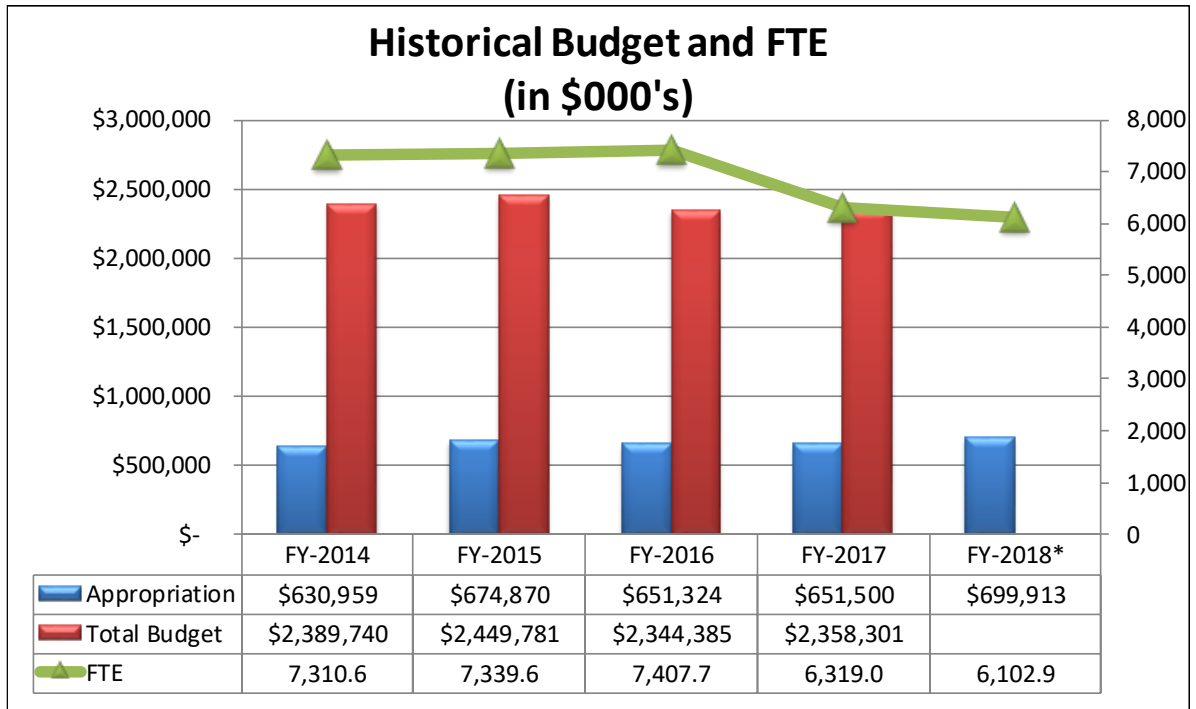
## **Major Agency Projects:**

- Creating new exhibits, upgrading trail markers, and opening a research center to the public at the recently completed Honey Springs Civil War Battlefield Park visitor's center;
- Completing the architectural design of the Oklahoma Museum of Popular Culture which will include a business plan for sustainability, exhibits, and programs; and
- Completing a plan and fundraising campaign for a major exhibit called "Will Rogers and the Image of American Indians in Popular Culture," to be installed in the Will Rogers Memorial Museum in 2018.

## **Savings, Efficiencies, and Shared Services**

- Raised funds for special equipment and cultivated state-of-the-art software development skills in the work force;,
- Research Division has signed contracts to digitize and make searchable historic documents at state agencies and universities to protect collections and generate a stream of revenue to underwrite general operations; and
- Secured matching federal and state historic preservation tax credits, providing valuable assistance to investors in more than 25 communities from Guymon to Idabel and Bartlesville to Chickasha which created jobs, returned properties to the tax rolls, and preserved a building important for a sense of community.

# Department of Human Services



\*FY-2018 appropriation is based on the original amount appropriated to the agency in the regular session, via SB 860, and does not reflect the loss of the tobacco cessation fee revenue from Supreme Court Decision 2017 OK 63, 400 P.3d 759. The additional appropriation from House Bill (1019X) from the First Extraordinary Session of the Legislature, or the appropriation from Senate Bill (2SBXX) from the Second Extraordinary Session.

## Mission:

Oklahoma Department of Human Services (DHS) improves the quality of life of vulnerable Oklahomans by increasing people's ability to lead safer, healthier, more independent and productive lives.

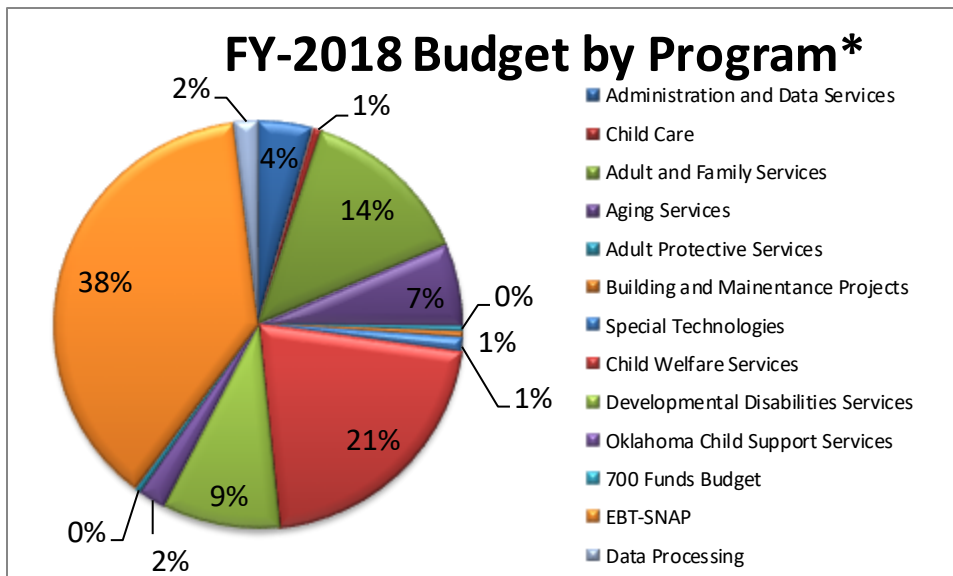
## Programs:

- Adult Protective Services (APS):
  - Community Adult Protection Services (CAPS)
  - Long-Term Care Investigations (LTCI)
  - AIDS Coordination & Information Services (ACIS)
  - Homeless Services
- Aging Services (ASD):
  - Medicaid Home and Community-based Waiver program (ADvantage Waiver)
  - State Plan Personal Care
  - Older Americans Act
    - Senior Nutrition (Congregate & Home Delivered)
    - Senior Community Service Employment Program (SCSEP)
    - Legal Services
    - National Family Caregiver Support Program
  - Long-term Care Ombudsman Program
  - FTA 5310 Transportation Program
  - Adult Day Services
- Child Welfare Services (CWS):
  - Child Protective Services

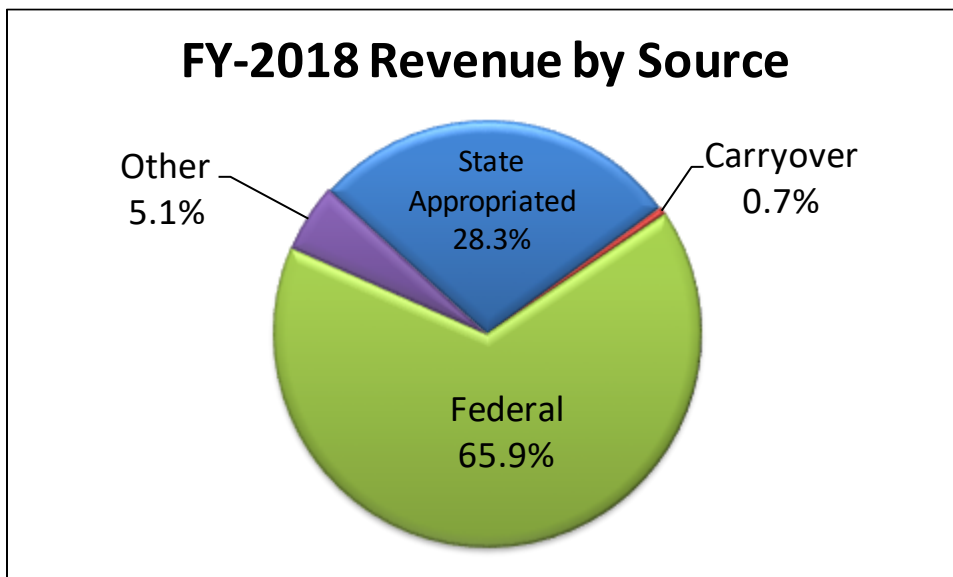
# Department of Human Services

- Foster Care
- Adoption Services
- Child Support Services (CSS):
  - Parent Locate
  - Paternity Establishment
  - Child Support Order Establishment and Modification
  - Medical Support Order Establishment and Modification
  - Income Withholding Orders
  - Child Support Enforcement
- Developmental Disabilities Services (DDS):
  - Medicaid Home and Community-based Waiver programs
  - Sheltered Workshop and Community Integrated Employment Program
  - Group Home Program
  - Adult Day Program
  - Respite Voucher Program
  - Family Support Assistance Program
- Adult and Family Services (AFS):
  - Temporary Assistance for Needy Families (TANF)
  - Supplemental Nutrition Assistance Program “SNAP” (formerly Food Stamps)
  - Low-Income Home Energy Assistance Program (LIHEAP)
  - Refugee Assistance
  - Child Care Subsidy
  - Title V, Children with Special Health Care Needs
  - State Supplemental Payment for persons who are blind, disabled, or 65 years of age or older
  - SoonerCare (Medicaid) eligibility for persons who are blind, disabled, or 65 years of age or older
- Child Care Services (CCS):
  - Child Care Facility Licensing and Monitoring
  - Residential and Child Placing Agency Licensing
- Office of Client Advocacy
  - Children’s Investigations
  - Vulnerable Adult Investigations
  - Specialized Investigations
  - Advocacy Services
  - Foster Care Ombudsman
  - Grievance Programs

# Department of Human Services



\*Program breakdown of FY-2018 budget provided by DHS on December 27, 2017.



\*Statewide program breakdown of FY-2017 budget provided by DHS on September 13, 2016.

## Accomplishments Over The Past Year:

- DHS has seen a decrease in the number of children entering state care, and it has seen an increase in children leaving state care, both of these can be attributed to several years of Child Welfare services reforms;
- 8,186 individuals with developmental disabilities, ranging from ages 2 to 89, were served by one or more programs administered by Developmental Disabilities Services division (DDS);
- In FY-2017. A total of 5,700 children left state custody and were successfully reunited with their biological families, adopted, or placed in a guardianship situation;
- DHS has seen over a 9% decrease in the overall number of children in state custody from FY-2017- and a 17% decrease over FY-2016 - FY-2017;
- Successfully recruited 884 new foster families, in partnerships with the office of Governor Fallin, other state agencies, and various religious organizations;

# Department of Human Services

- 52,000 children from low income families received subsidized child care, so that parents and caregivers could work or attend school;
- More than 833,000 Oklahomans received \$896 million worth of food through the Supplemental Nutrition Assistance Program (SNAP);
- 85% of the members in the Temporary Assistance to Needy Families (TANF) remained employed at least six continuous months;
- Our Advantage programs has helped residence support of 20,932 older and disabled Oklahomans;
- DHS provided 6.6 million meals in FY-2017; and
- Collected more than \$367 million in child support payments for 222,626 Oklahoma Children.

## **Goals For The Upcoming Year:**

- Continue building a better Child Welfare system to serve Oklahoma families and children through diligent efforts to implement the Oklahoma Pinnacle Plan with the goal of seeing sustained positive trending in all areas, including foster family home recruitment, reduction in incidents of maltreatment of children in care, timely permanency, placement stability, and reduction of shelter placements for older youth;
- Continue emphasis on preventive and family support programs to improve outcomes for children and families in a safe and cost effective manner; and
- Continue providing health and safety services to seniors and persons with developmental disabilities through Medicaid home and community-based waiver programs.

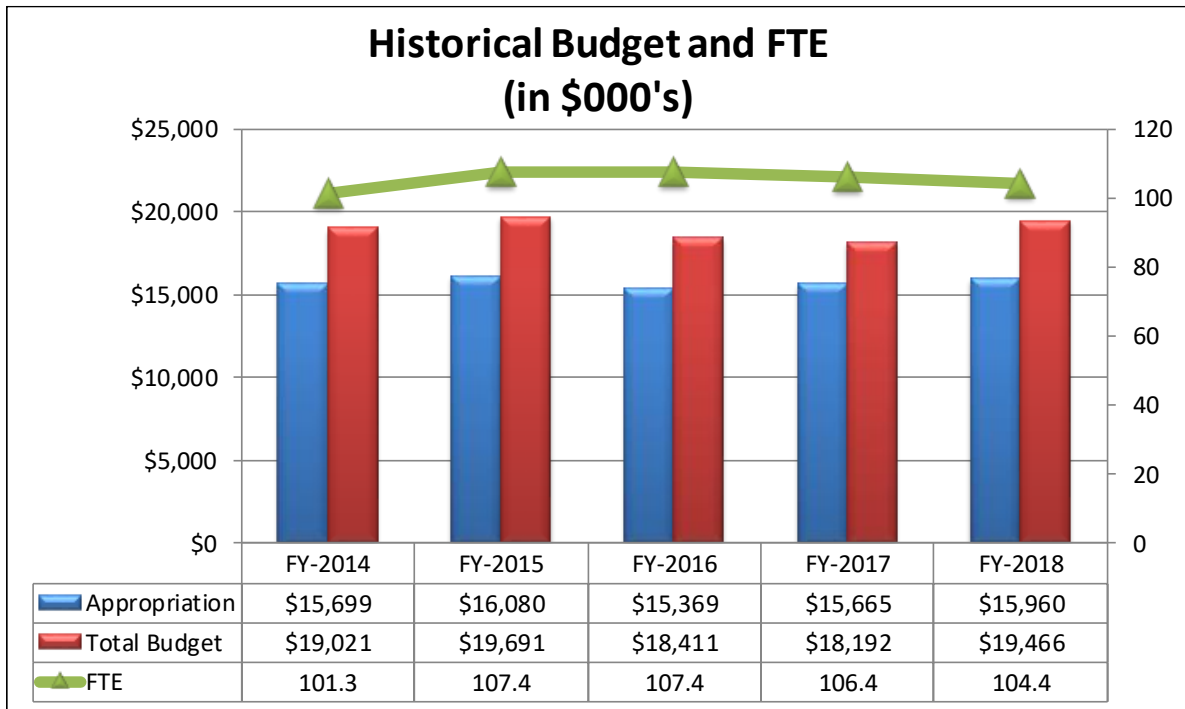
## **Major Agency Projects:**

- Partnering with a large network of state agencies to collectively address community workforce development needs, including employment initiatives to build a certified workforce development system that assists DHS clients by connecting them to employment through OKJobMatch.com;
- Continue to meet the Governor executive order 2015-17, which provides DHS guidance to pursue the viability of prioritizing the Developmental Disabilities Services waiting list based on need;
- Implementing a SNAP initiative to help the SNAP program recipients train, maintain, and better serve their jobs;
- In FY-2018, DHS will implement a Child Collection Fee to generate approximately \$1 million in revenue for continual program costs; and
- Continued work on implementation of Oklahoma Benefits, an enterprise technology solution which will replace 20+ year old computer systems and provide Oklahomans with single-point access to benefit programs at DHS and other state agencies.

## **Savings, Efficiencies and Shared Services:**

- Expanded preventive and family support programs in Child Welfare Services to improve outcomes for children and families in a safe and cost-effective manner;
- Continued implementation of Lean Six Sigma (LSS) business process analysis as the foundation for continuous quality improvement and to identify efficiencies;
- DHS began using its online application and renewal system, [www.okdhslive.org](http://www.okdhslive.org), to allow Oklahomans who had never applied for services to apply for SNAP and Child Care subsidies online; and
- Utilized a grant from the USDA to purchase technology, including an application optimized for mobile devices that will enhance clients' access to basic social safety-net services.

# Indigent Defense System



## Mission:

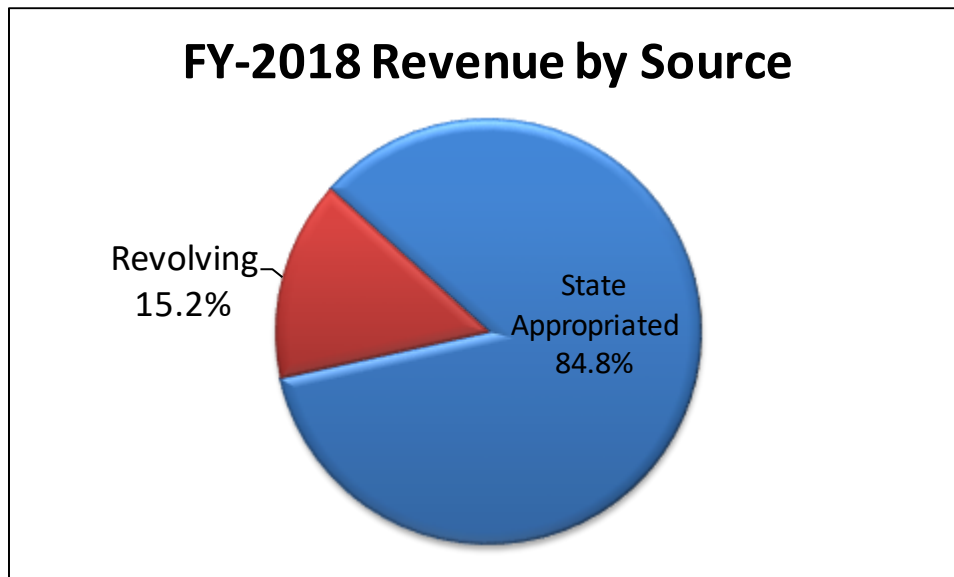
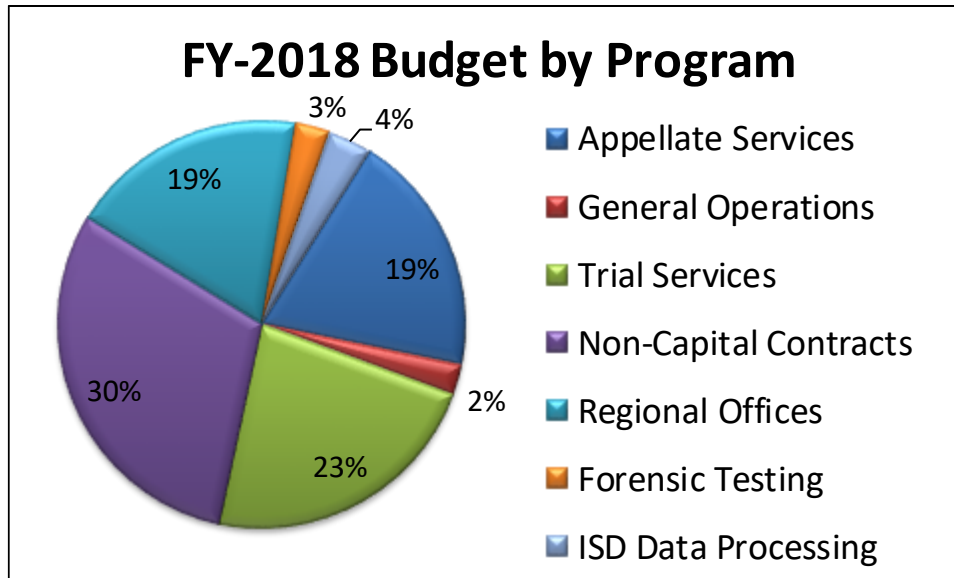
The Oklahoma Indigent Defense System implements the Indigent Defense Act by providing trial, appellate, and post-conviction criminal defense services to persons who have been judicially determined to be entitled to legal counsel at State expense. The mission of the System is to provide indigents with legal representation comparable to that obtainable by those who can afford counsel and to do so in the most cost effective manner possible.

## Programs:

- Appellate Services
- General Operations
- Trial Services
- Non-Capital Contracts
- Regional Offices
- Forensic Testing
- ISD Data Processing



# Indigent Defense System



#### Accomplishments Over the Past Year:

- Ensured effective legal representation of court-appointed clients as mandated by the state and federal constitutions.

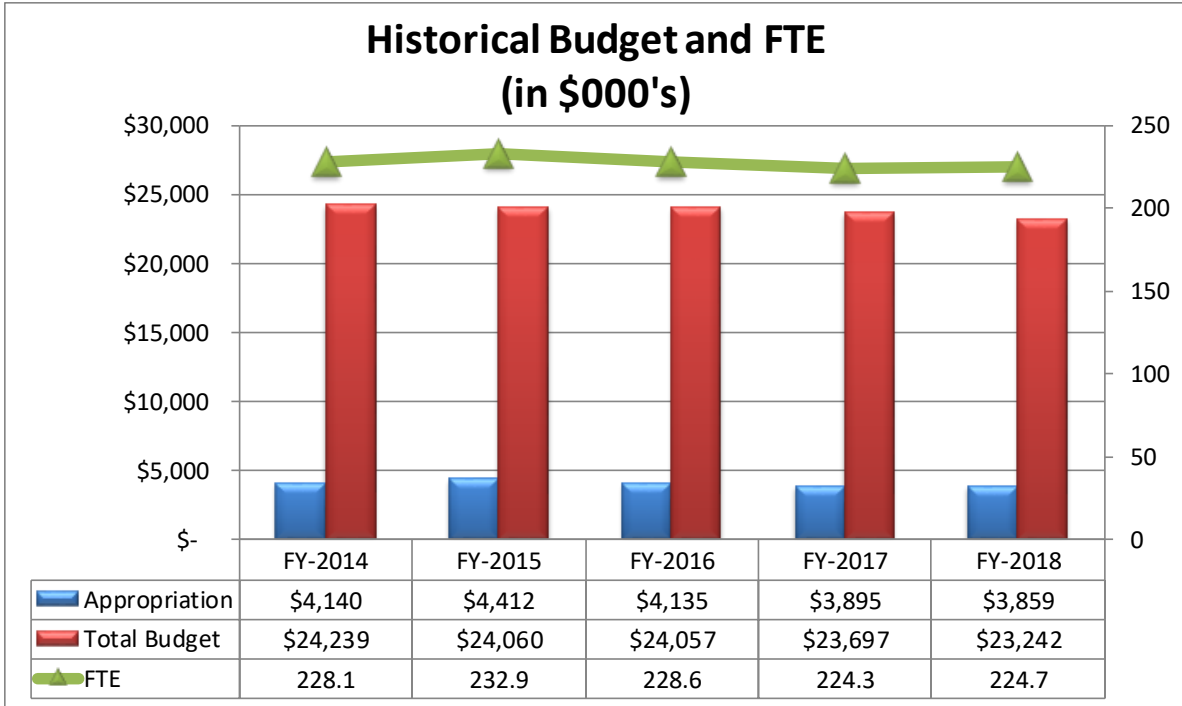
#### Goals For The Upcoming Year:

- The agency will continue to ensure all court-appointed clients receive effective legal representation.

#### Savings, Efficiencies and Shared Services:

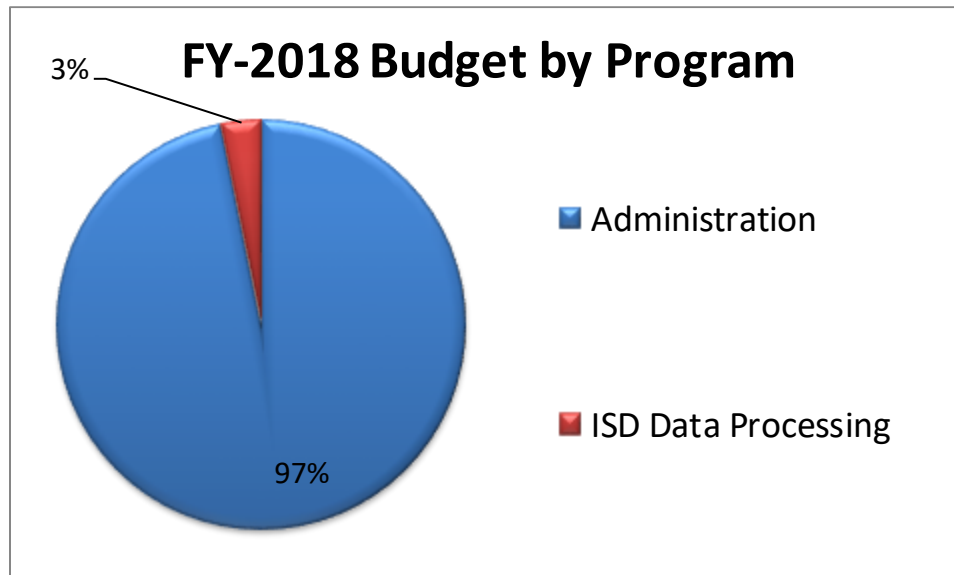
- Through the Information Services Division, the agency will continue to seek ways to reduce paperwork by utilization of available computer technology.
- In conjunction with OMES, the agency is implementing case management software as a means to better serve its clients and realize cost savings.

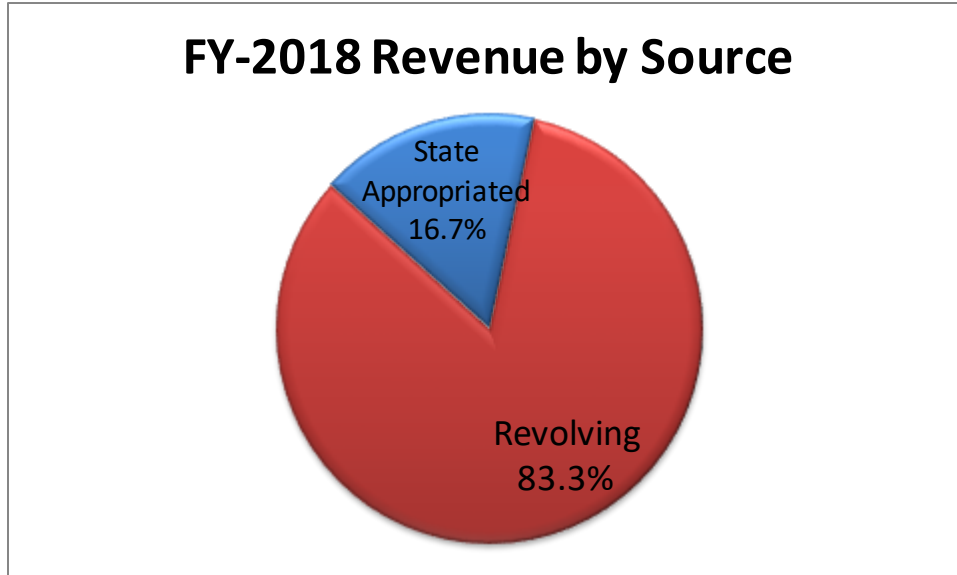
# JD McCarty Center



## Mission:

The mission of the J.D. McCarty Center for Children with Developmental Disabilities is to provide a comprehensive program of rehabilitation for Oklahoma's citizens with disabilities.





**Accomplishments Over The Past Year:**

- Continued its multi-year run of near historic highs in numerous statistical categories including average census excluding respite (33.3), outpatient therapy encounters (11,420), and patient days (12,372).

**Goals For The Upcoming Year:**

- Finalize implementation of an Electronic Health Record which should enable the hospital to continue to streamline processes and increase efficiency; and

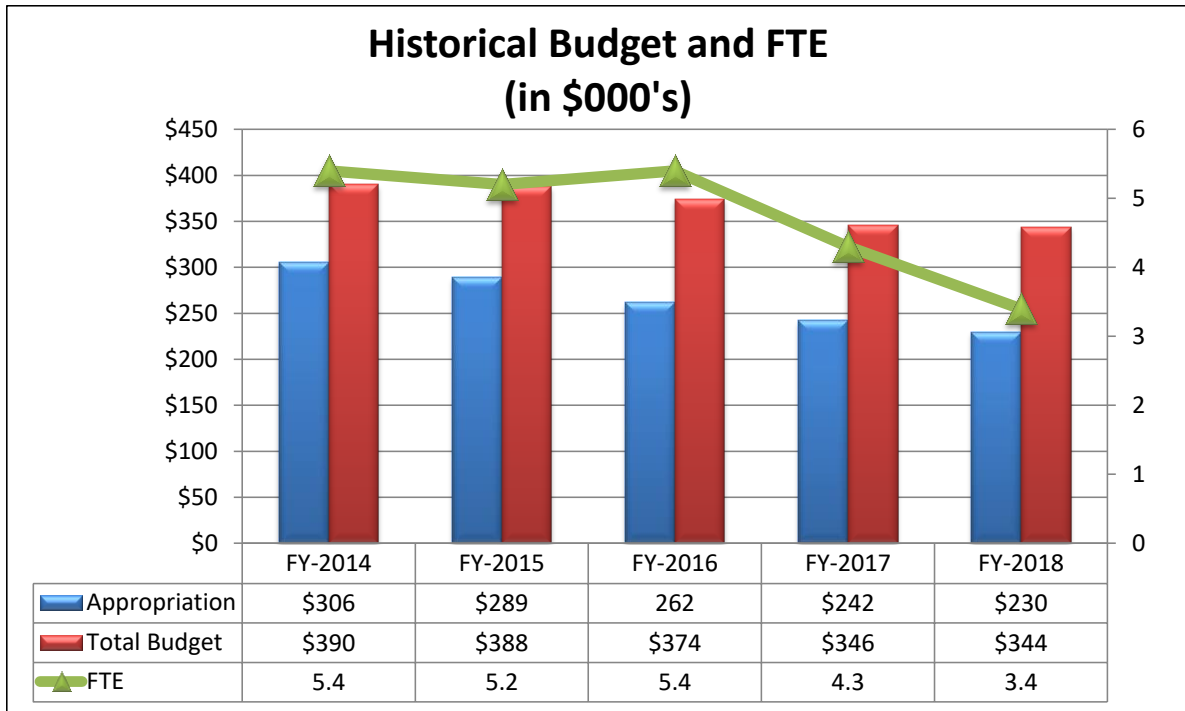
**Major Agency Projects:**

- Implementation of an Electronic Health Record.

**Savings, Efficiencies and Shared Services:**

- Implemented efficiencies resulting in increased services while demonstrating cost savings; and
- Monitored travel expenditures which came in under budget.
- Working with OMES to identify, unify, and maximize cost savings through provided services of ISD, and agency business services.

# J.M. Davis Memorial Commission

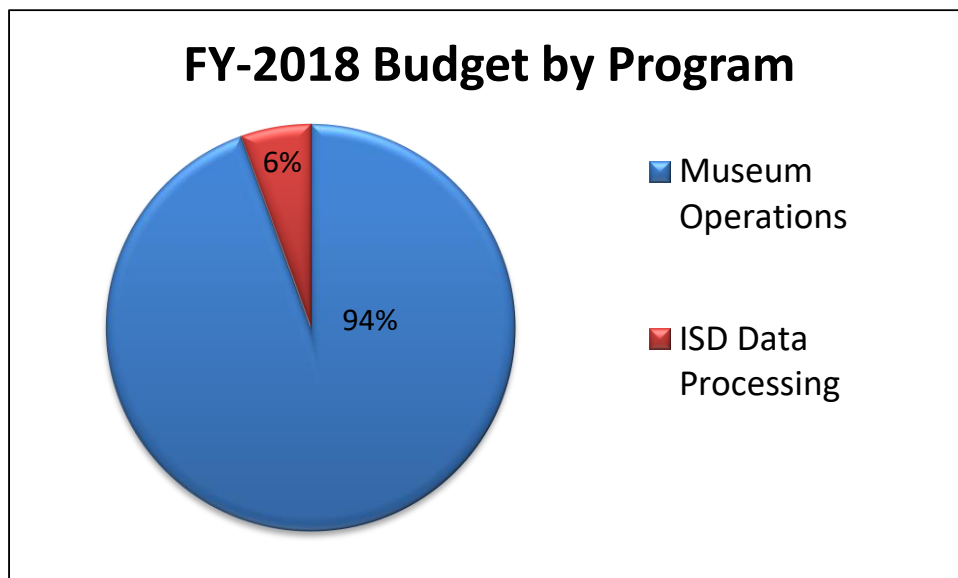


## Mission:

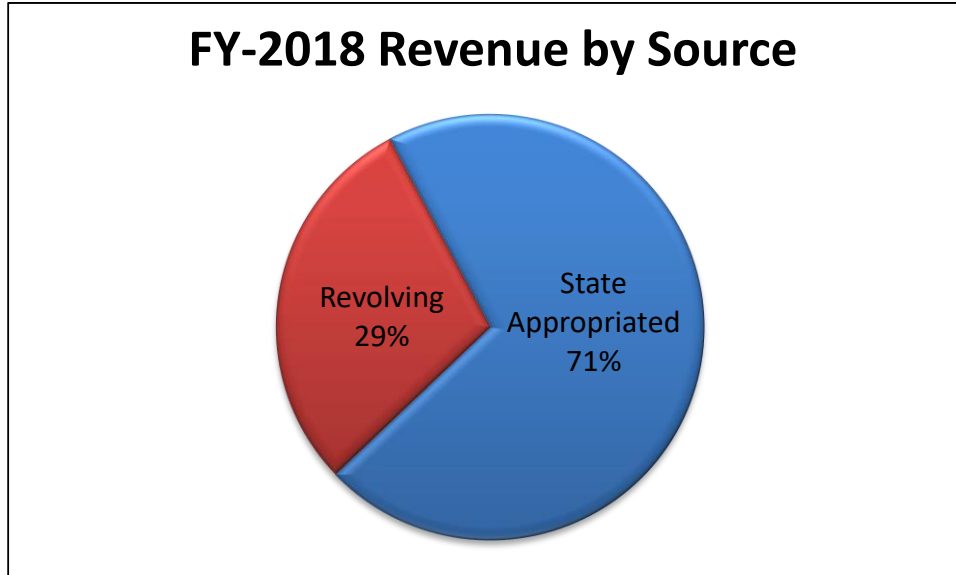
The Mission of the J.M. Davis Memorial Commission is to house, preserve, display and update the unique collection of firearms and historical artifacts collected by Mr. J.M. Davis and to provide an historical and educational experience for the viewing public.

## Programs:

- Museum Operations



## J.M. Davis Memorial Commission



### **Accomplishments Over the Past Year:**

- Housed the temporary display “Remembering our Fallen” as a tribute to Oklahoma soldiers that lost their lives in the Middle East the past 15 years; and
- Sponsored the Claremore Wall of Fame ceremony

### **Goals For the Upcoming Year:**

- Complete repairs to HVAC units, and
- Replace all deficient lights.

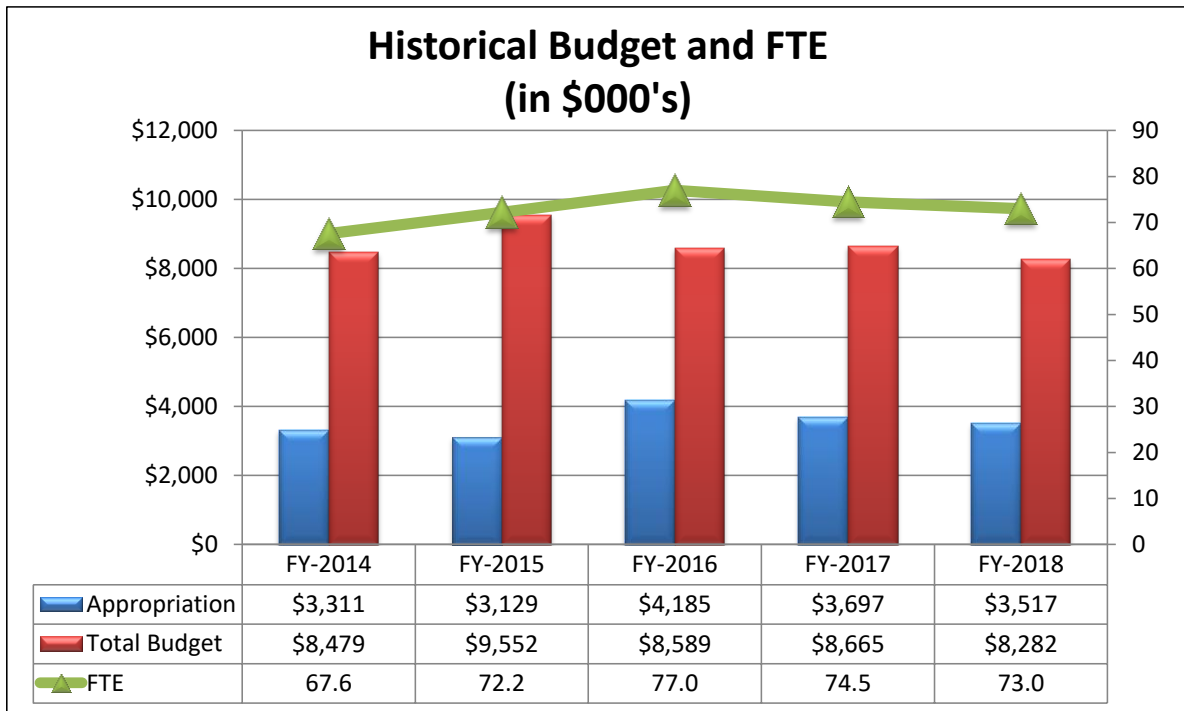
### **Major Agency Projects:**

- Preparing for the museum’s 50th anniversary in 2019

### **Savings, Efficiencies and Shared Services:**

- Continue program that has saved the museum over \$ 700 a year for the past year on utilities.

# Department of Labor



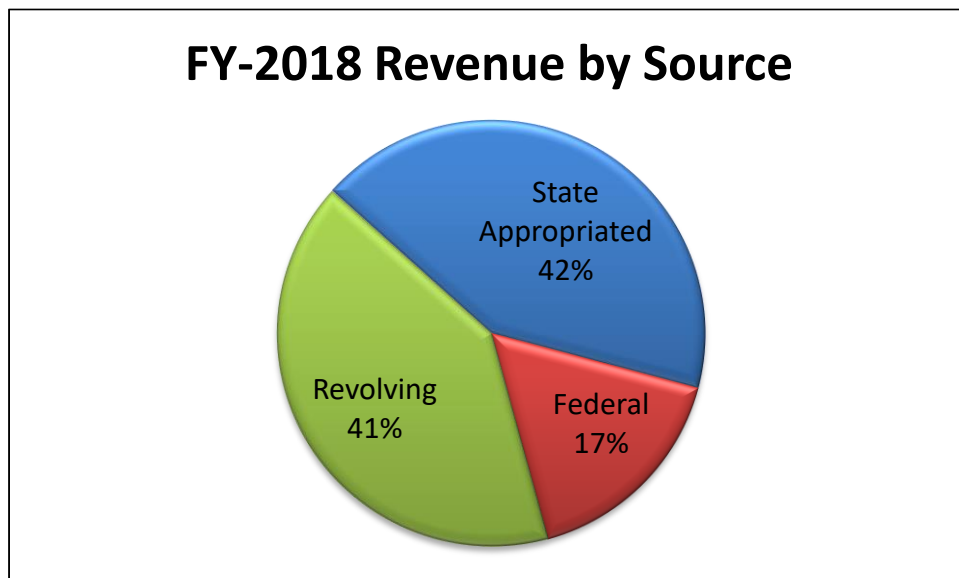
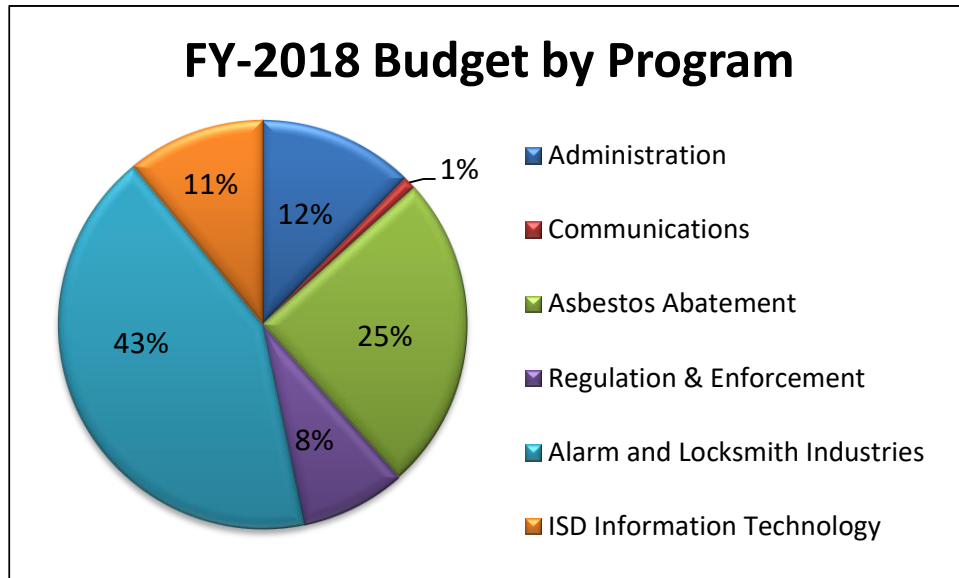
## Mission:

The Oklahoma Department of Labor (ODOL) was created by the *Oklahoma Constitution* in 1907 and is responsible for enforcement of state and federal labor laws that promote fairness and equity in the workforce, including state wage laws, workers' compensation compliance and state OSHA laws for public employers, asbestos compliance, child labor laws and various other duties.

## Programs:

- Administration
- Asbestos Abatement
- Regulation & Enforcement
- Statistical Research & Licensing
- Alarm and Locksmith
- Occupational Safety and Health
- Alternative Fuels Act
- ISD Information Technology

## Department of Labor



### Accomplishments Over Past Year:

- Honored Oklahoma businesses with the Mark Costello Entrepreneurial Excellence Award;
- Reduced the injury rate within the public sector through compliance efforts – 47% reduction in workplace incidents over the past 16 years;
- Honored Oklahoma workers who lost their lives while on the job at Worker’s Memorial Day;
- 491 free and confidential OSHA consultations performed for Oklahoma businesses assuring workplace safety and avoiding federal OSHA fines;
- Public Employee Occupational Safety & Health division performed 487 inspections ensuring the safety of the public;
- Public Employee Occupational Safety & Health now performing free, voluntary safety and health consultations for public sector businesses;
- Collaborated with Department of Education and National Institute for Occupational Safety & Health to provide workplace safety education to middle and high school students;

## Department of Labor

- Wage and Hour division assisted 674 claimants with wages owed awarding over \$500,000;
- Continued Amusement Ride Safety Awareness week in May and held interactive height measurement booths;
- Addition of a 24 hour consumer protection call line for amusement rides, alternative fuels, boiler and pressure vessels, and elevators; and
- Worked with the legislature to restructure ODOL regulated programs to provide greater transparency, efficiency, involvement of industry and viability of programs.

### **Goals for Upcoming Year:**

- Review existing programs and how to sustain each program through best practices;
- Integrate and improve technology, especially for inspectors out in the field;
- Develop more efficient and economical business practices;
- Create fee structure to cover cost of programs for sustainable agency;
- Increase public outreach efforts; and
- Increase partnerships with the business community.

### **Major Agency Projects:**

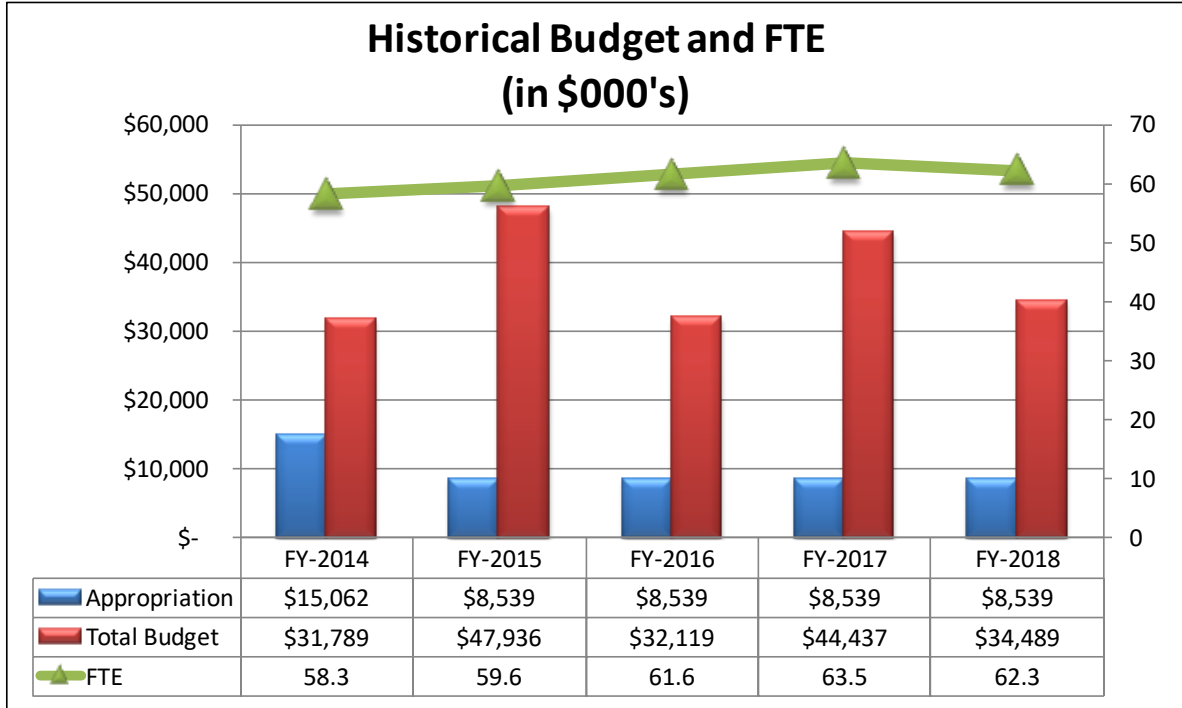
- Inviting industry to multiple summits for input in to administrative rulemaking for following programs: asbestos, amusement, elevators, boilers, public employee health and safety;
- Establishing additional mobile capabilities for field inspectors across Oklahoma Department of Labor programs; and
- Looking at program effectiveness and cost saving measures.

### **Savings, Efficiencies and Shared Services:**

- Reduced printer/copier costs by reorganizing and consolidating machines; and
- Created efficiencies and savings in the licensing department by utilizing remote deposit system.



# Commissioners of the Land Office

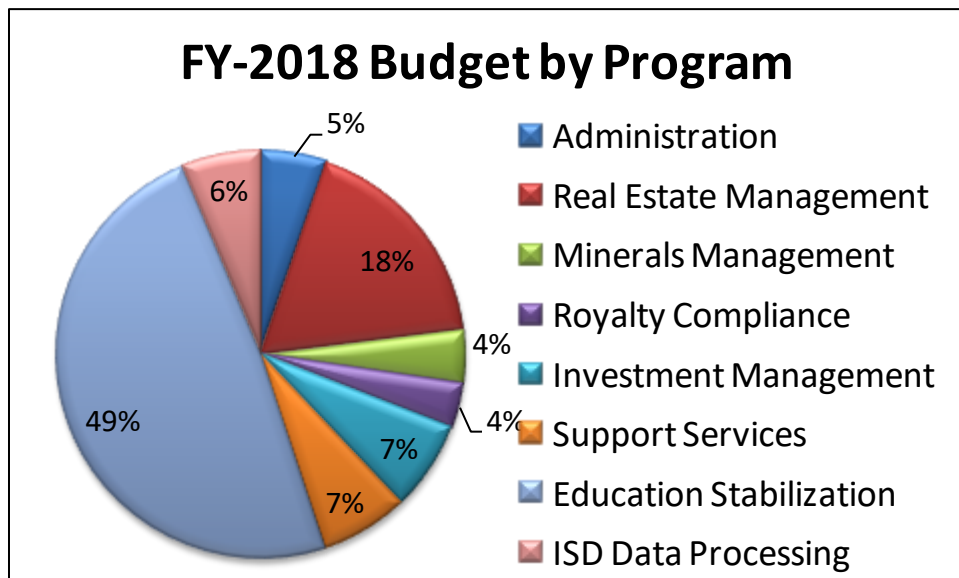


**Mission:**

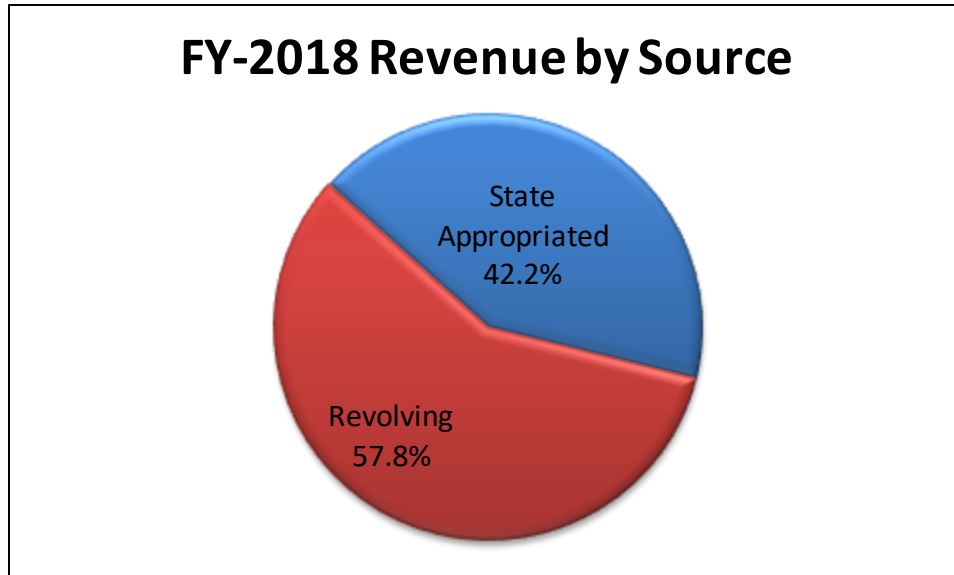
The Commissioners of the Land Office (CLO) are responsible for managing assets to support education.

**Programs:**

- Real Estate Management
- Minerals Management
- Royalty Compliance
- Investment Management
- Support Services
- Education Stabilization



## Commissioners of the Land Office



### **Accomplishments Over The Past Year:**

- Achieved record distribution to K-12 beneficiaries, totaling \$103.4 million;
- Recorded second highest distribution to all beneficiaries, totaling \$137.5 million;
- Saw invested assets top \$2.4 billion;
- Earned record annual revenues from lease rentals (\$15 million);
- Acquired commercial properties including a Tulsa property and the Medical Examiner's property; and
- Eliminated the need for paper maps through the use of a GIS system.

### **Goals For The Upcoming Year:**

- Implement a document imaging system and continue to automate financial and operational processes with the goals of creating efficiencies and eliminating paper.

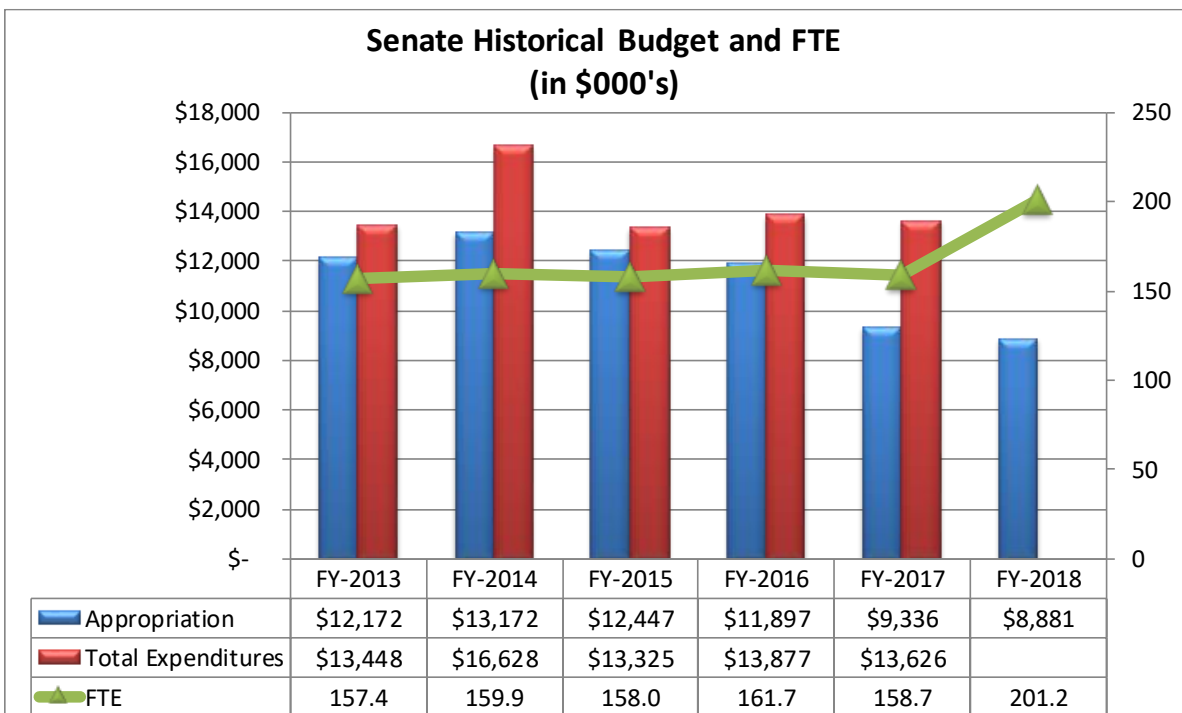
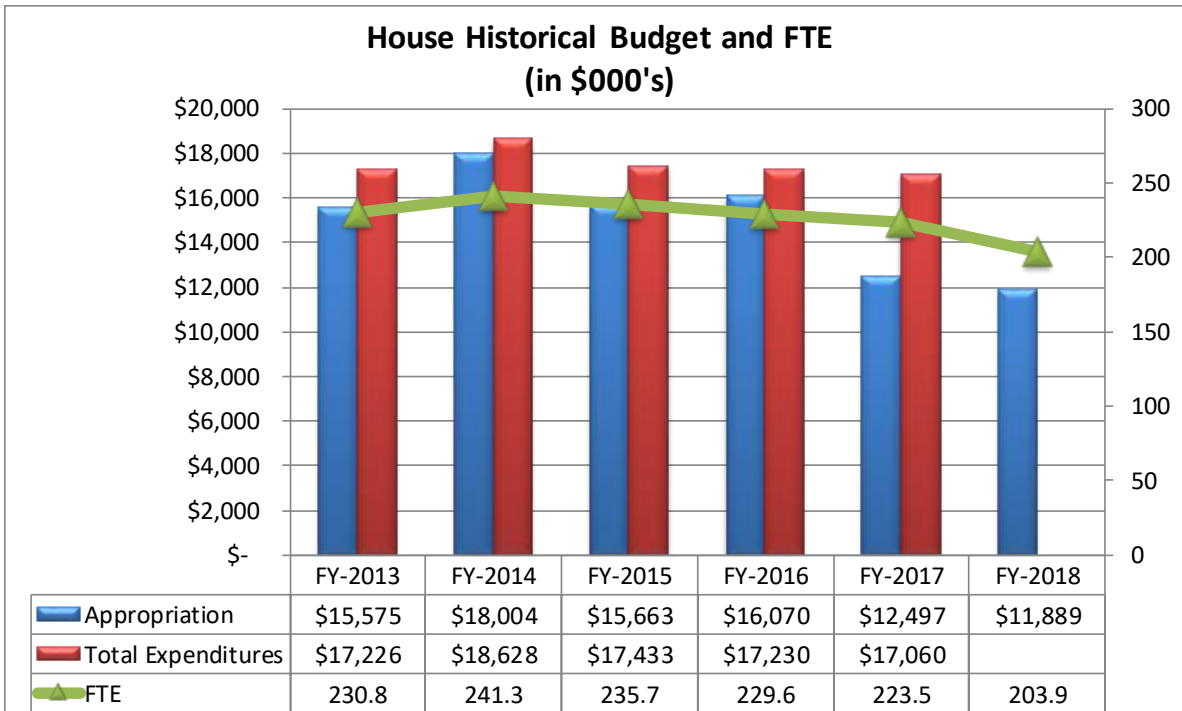
### **Major Agency Projects:**

- Promoting the online payment system;
- Implementing a document imaging system;
- Continuing commercial real estate projects;
- Automating financial year-end close processes; and
- Continuing to develop GIS capabilities.

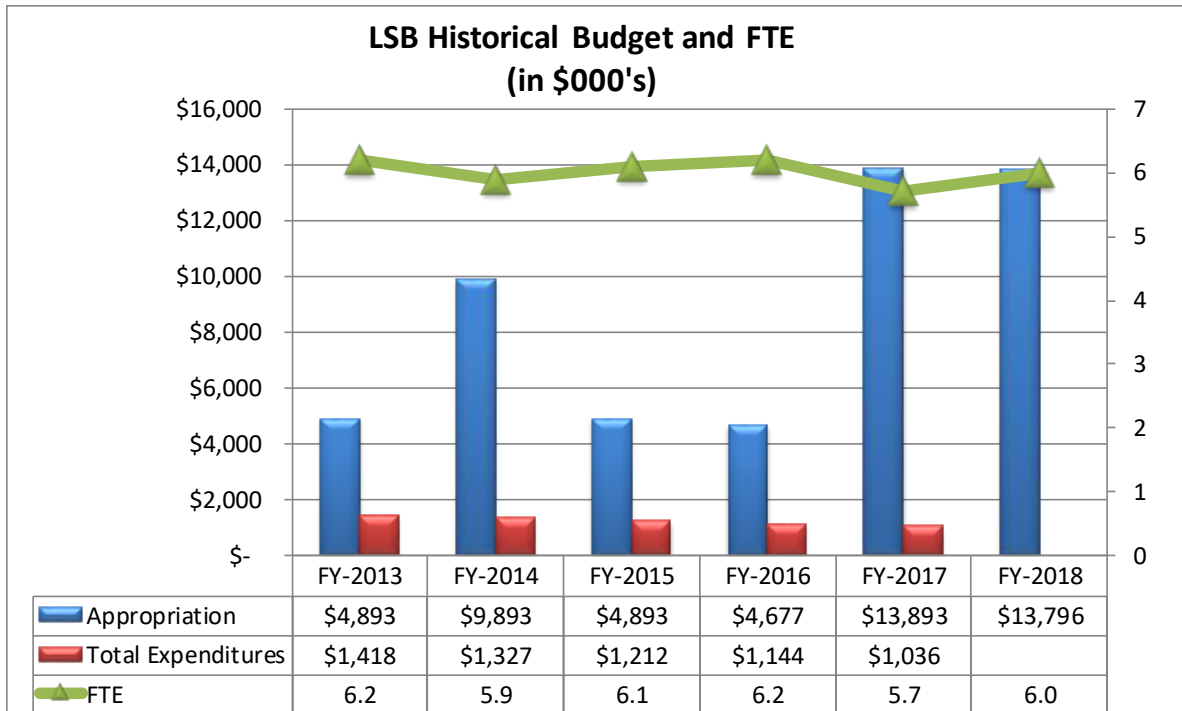
### **Savings, Efficiencies and Shared Services:**

- Continuing to move to electronic reporting, online payments, electronic upload of oil and gas payments, and paperless operations through document imaging and development of electronic processes.

# Oklahoma Legislature



# Oklahoma Legislature



The House of Representatives, Legislative Service Bureau (LSB) and the State Senate represent the legislative branch.

The Oklahoma Legislature consists of 101 members in the House of Representatives and 48 members in the State Senate. They convene annually beginning on the first Monday in February, and adjourn on the last Friday in May. Normally, the Legislature is in session Monday through Thursday. Extra sessions may be called by the Governor or by the Legislature.

State Senators serve four-year terms with half of the members elected every two years. Members of the House of Representatives serve two-year terms.

Each chamber of the Legislature considers four different types of legislation:

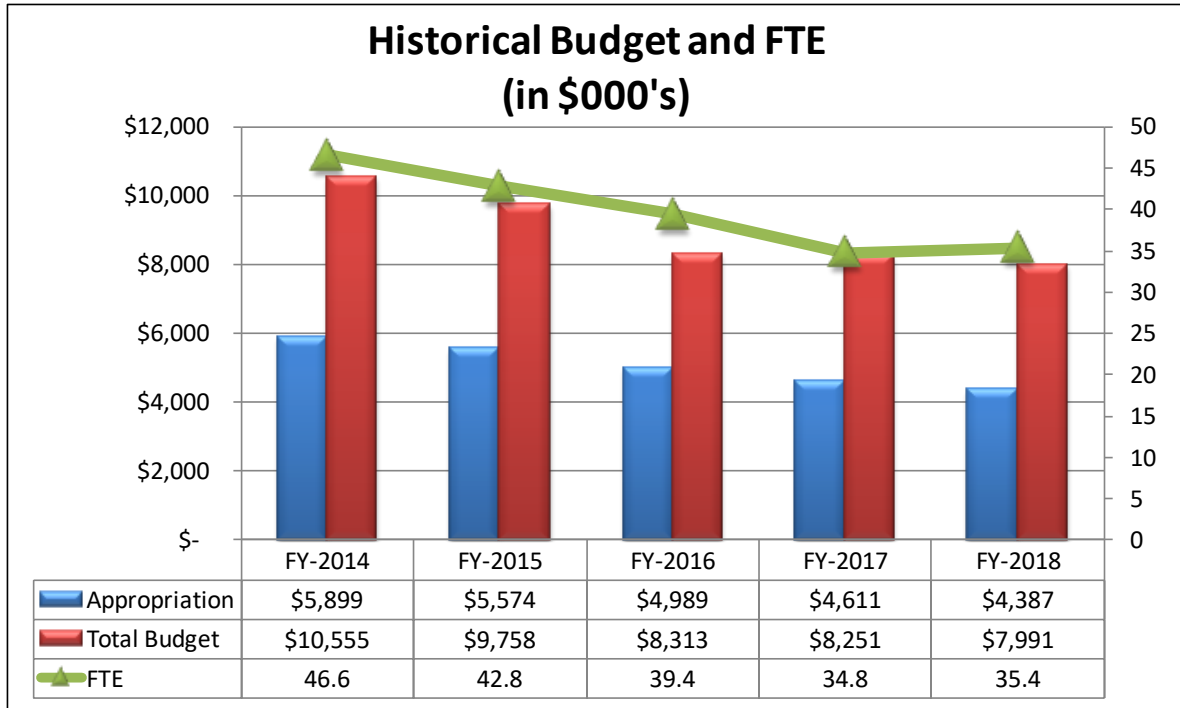
- Bills that will become law when passed by both chambers and signed by the Governor;
- Joint Resolutions that have the effect of law if passed by both chambers and signed by the Governor, but may not become part of the statutes;
- Concurrent resolutions which express the will of both chambers; and
- Simple resolutions, which express the will of the chamber of origin.

In 1990, voters in Oklahoma decided to adopt term limits for legislators. Therefore, legislators have a 12-year limit on service in the House of Representatives, the Senate, or both.

For more information about the Legislature, visit:

- [House of Representatives website](#)
- [Legislative Service Bureau website](#)
- [Senate website](#)

# Department of Libraries

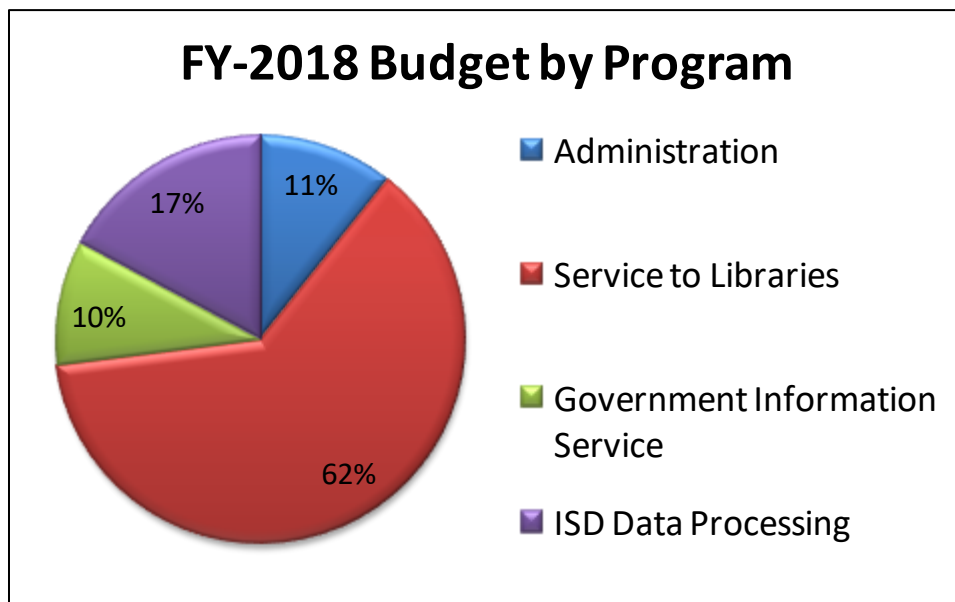


## Mission:

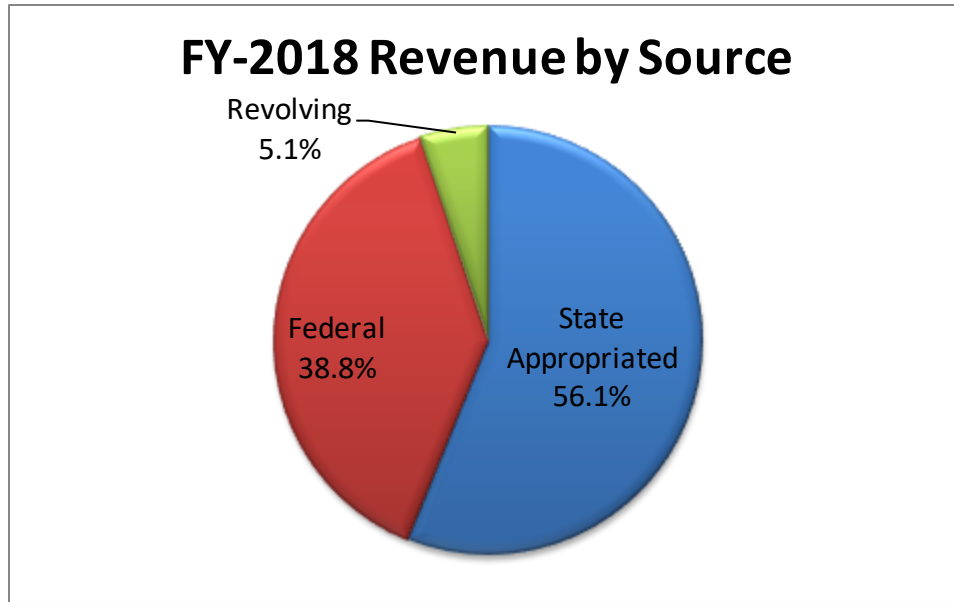
The mission of the Oklahoma Department of Libraries (ODL) is to serve the people of Oklahoma by providing excellent information services and by preserving unique government information resources.

## Programs:

- Service to Libraries
- Government Information Service



## Department of Libraries



### Accomplishments Over The Past Year:

- **EDUCATED CITIZENS AND EXEMPLARY SCHOOLS**
  - Saw Oklahoma children and teens perform more than 40 million information searches on the statewide information databases designed for K-12 education;
  - More than 4,500 elementary and middle school students from 39 schools participated in the annual Information Scavenger Hunt that introduces young learners to the Britannica School databases;
  - Almost 92,000 children and teens participated in the 2017 Oklahoma Summer Reading Program, helping them improve or maintain their reading level between grades, and more than 30,000 pre-schoolers were introduced to the world of books and reading last summer;
  - More than 1,600 at-risk preschoolers receive lessons and their very own book each month as part of the Ready to Learn initiative;
  - More than 5,700 Oklahoma students attended programs with award-winning Oklahoma young adult writers during the Reading Roundup author tour, an increase of 300% over last year;
  - More than 300 students wrote a letter to the author of a book that impacted them as part of the annual Letters About Literature reading and writing program;
  - Almost 300 Oklahoma high school students entered the annual First Amendment Essay Contest, writing about one of the five freedoms guaranteed in this constitutional amendment; and
  - More than 425 school librarians and classroom teachers received lesson plans and reading promotional materials to support their students' participation in the annual Sequoyah Book Awards reading program.
- **HEALTHY CITIZENS AND STRONG FAMILIES**
  - Oklahomans queried the statewide health databases more than 25 million times, searching resources ranging from the Consumer Health Complete for the general public, to advanced reference resources for medical students and professionals; and
  - Benefited more than 30,500 Oklahomans in 35 different communities across the state through the Health Literacy programs.

# Department of Libraries

- **EFFECTIVE SERVICES AND ACCOUNTABLE GOVERNMENT**
  - Saved taxpayers 90% on EBSCO and Britannica School reference databases for their local libraries and schools by utilizing ODL's statewide licenses;
  - More than a quarter of a million state government web pages and online documents have been served up to citizens through the agency's centralized Digital Prairie, Documents.OK.Gov, and Forms.OK.Gov services;
  - Purchased a statewide license to "Library Edge," a tool that helps public libraries assess their public access technology services each year:
    - During the first two years, 108 Oklahoma public libraries have taken one or both annual assessments, and 87 Oklahoma libraries created action plans to improve their technology services; and
    - During the second assessment period, Oklahoma libraries showed improvement in the categories of Community Value, Engaging the Community, and Organizational Management.
  - Awarded federal Network Assessment and Remediation technology grants for 35 public libraries serving populations under 7,000, and 48 computers, two automation systems, and 26 other tech devices were purchased for these small libraries to help them improve services to their communities.

## **Goals For The Upcoming Year:**

- Implement a National Network of Libraries of Medicine Grant to provide websites for libraries in Hinton, Kellyville, Pawnee, Seminole, and Wynnewood that will link to health information resources;
- Introduce a new class in the agency's computer/app lab for public libraries on health information resources for veterans.

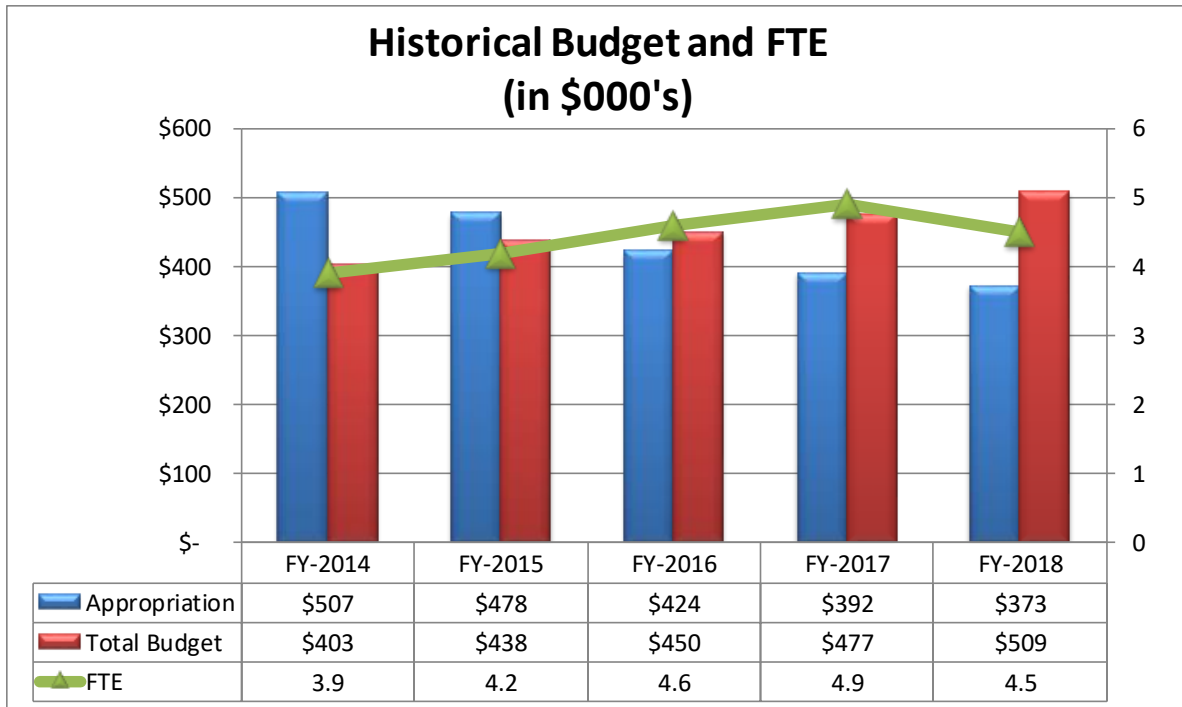
## **Major Agency Projects:**

- Implementing a new statewide license for online content to thousands of full-text magazine and journal articles, benefiting both schools and state government customers who will be able to access this content regardless of location; and
- Providing health information services to public libraries and literacy programs by:
  - Expanding training opportunities for public librarians and literacy groups to include instruction on health information for veterans;
  - Increasing availability of health literacy grants for library and community based literacy programs; and
  - Developing health information links for public library websites.

## **Savings, Efficiencies and Shared Services:**

- Partnered with 18 organizations, including the Institute of Museum and Library Services and other private and non-profit sources, over the course of the year to help fund and support six annual programs that served more than 122,000 children and young adults.

## Lieutenant Governor



Oklahoma's Lieutenant Governor serves in place of the Governor when the Governor leaves the state, and serves on the Governor's cabinet as Small Business Advocate. Also, the Lieutenant Governor serves as the President of the Oklahoma State Senate, casting a vote in the event of a tie and presiding over joint sessions of the State Legislature. In addition, the Lieutenant Governor presides over, or is a member of, the following nine state boards and commissions:

- Chairman, Oklahoma Tourism and Recreation Commission;
- Native American Cultural and Educational Authority;
- State Board of Equalization;
- Oklahoma Capitol Improvement Authority;
- Oklahoma Archives and Records Commission;
- Oklahoma Film and Music Advisory Commission;
- CompSource Oklahoma Board of Managers;
- Commissioners of the Land Office (School Land Trust); and
- Oklahoma Linked Deposit Review Board.

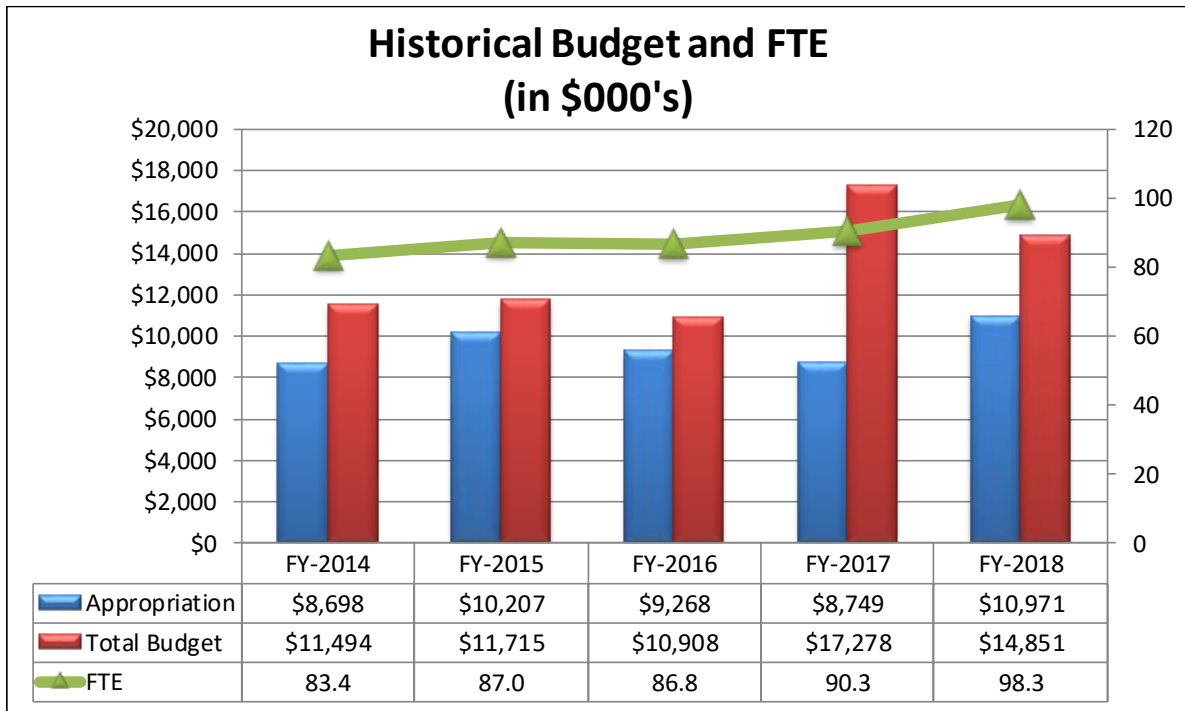
For more information, visit the [Lieutenant Governor's website](#).

### **Savings, Efficiencies and Shared Services:**

Utilization of shared services through OMES for all accounting, human resources and purchasing.



# Medical Examiner, Office of the Chief

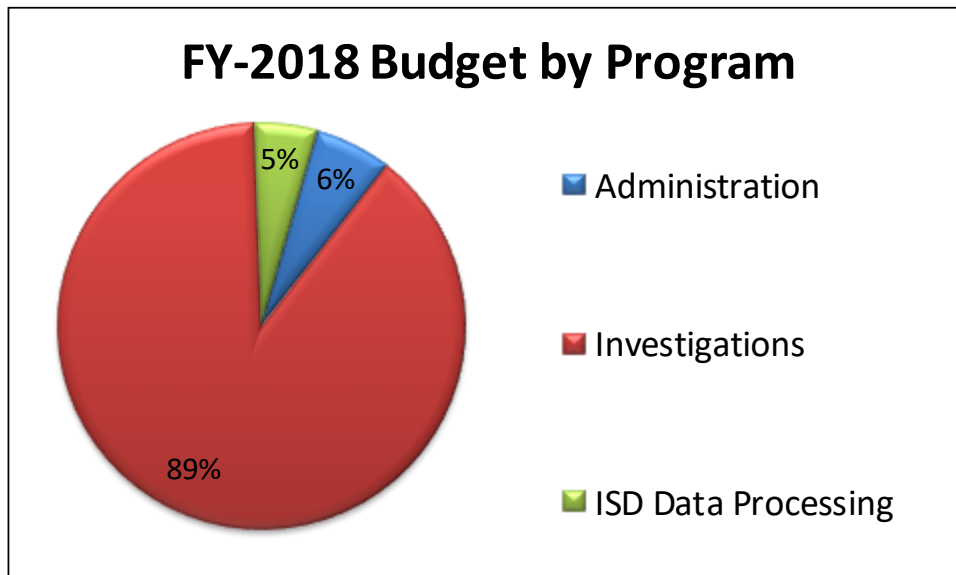


## Mission:

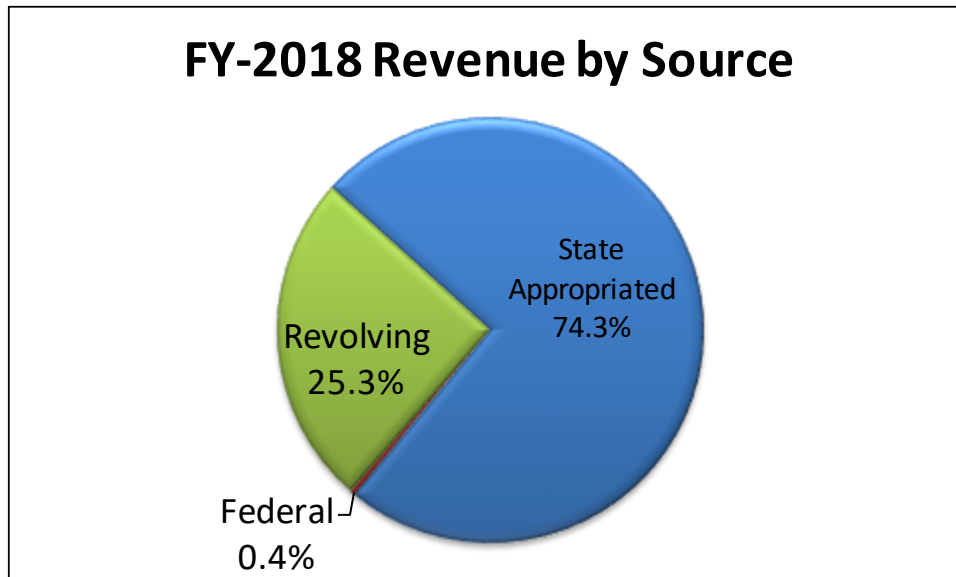
The mission of the Board of Medicolegal Investigations and the Office of the Chief Medical Examiner (OCME) is to protect public health and the safety of Oklahomans through the scientific investigations of deaths as prescribed by state statutes.

## Programs:

- Administration
- Investigations
- ISD Data Processing



## Medical Examiner, Office of the Chief



### Accomplishments Over the Past Year:

- Received a Department of Defense grant, one of only five medical examiner offices in the country to do so;
- Eliminated virtually all of the OCME's backlog of open cases for decedents;
- Reduced the turnaround time for full-body x-rays by 87% through the continued use of two LODOX (full-body, high-speed radiology) machines for the central and eastern offices which accomplishes full-body x-rays in 13 seconds per patient versus approximately 45 minutes with the old x-ray system;
- Increased staff, growing from 6 to 12 forensic pathologists;
- Remained the top participant of all U.S. medical examiners in entering and identifying missing and/or unidentified persons according to the National Association for Missing and Unidentified Persons System (NAMUS);
- Maintained the accredited fellowship program through the Accreditation Council for Graduate Medical Education;
- Continued and coordinated a mass disaster plan encompassing policy, coordination with the Oklahoma Funeral Directors Association, disaster toe tags, and drills;
- Implemented an electronic upload system for cremation and out-of-state permits;
- Purchased hand-held radios for statewide coverage in the event of a mass disaster with grant funding from the Oklahoma State Department of Health (OSDH);
- Updated the teleconference systems between the central and eastern offices which has opened communication between both offices and allows for a unified practice across the agency;
- Achieved 100% national certification of eligible death investigators with the American Board of Medicolegal Death Investigators (ABMDI), leading Oklahoma to be the only medical examiner office in the United States with 100% certified investigators;
- Received the distinction of having one of the OCME investigators serve as the vice president for the ABMDI;
- Started holding a monthly lecture series for injuries;
- Maintained an accredited fellowship program through the Accreditation Council for Graduate Medical Education; and
- Improved quality and turnaround times through the continued use of the robotic stain line for histology.

# Medical Examiner, Office of the Chief

## **Goals For The Upcoming Year:**

- Secure reaccreditation for Oklahoma from the National Association of Medical Examiners (NAME);
- Construct an autopsy laboratory in Tulsa;
- Gain a fellowship accreditation for the Eastern practice;
- Move forward with the central practice building construction; and
- Maintain a case turnaround time of less than 90 days (60 when fully staffed).

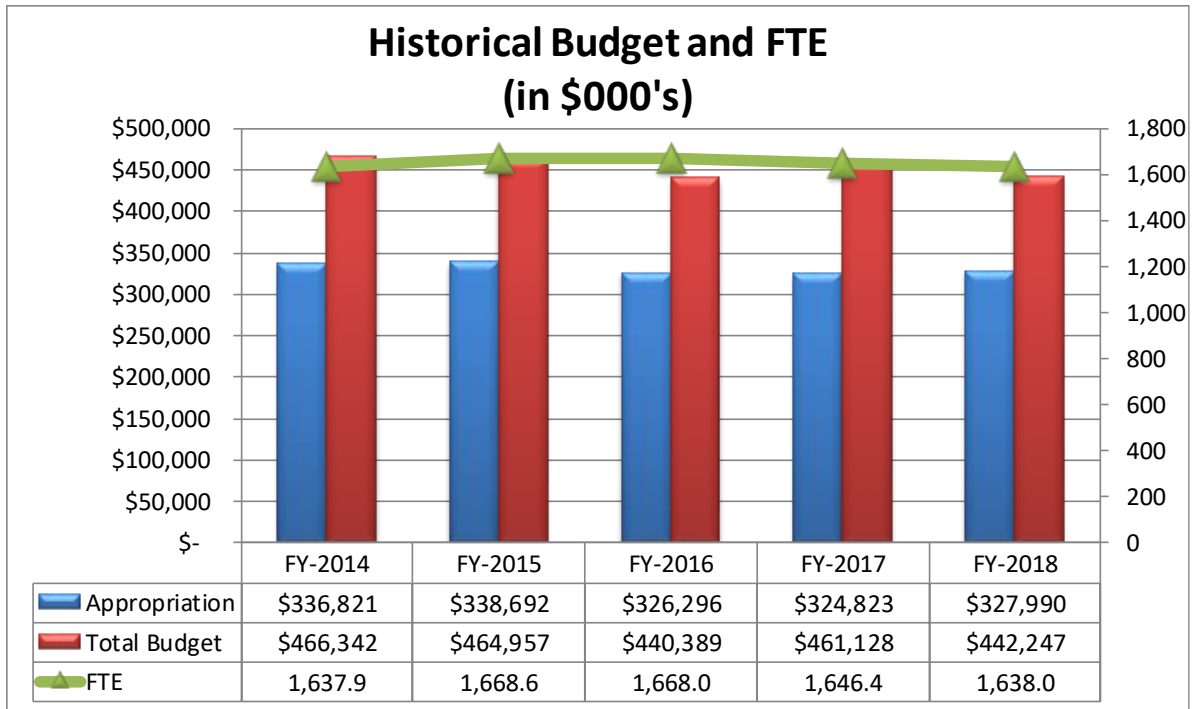
## **Major Agency Projects:**

- Completing a Radio Frequency Identification (RFID) system for decedent's location and security receipt and release;
- Digitally documenting the skeletal remains of 140+ people in the OCME's custody;
- Continuing with digital imaging and working on the electronic medical record, allowing the OCME to go to a paperless system; and
- Examining cases in alignment with NAME autopsy standards, which will assist with reaccreditation.

## **Savings, Efficiencies and Shared Services:**

- Installed smart thermostats which has led to less energy usage on the weekends, holidays and evenings;
- Implemented an electronic upload system for cremation and out-of-state permits, which has eliminated the need for one FTE;
- Eliminated three FTE by adjusting the hours for descendants to pick up/drop off items; and
- Installed efficient lighting in both autopsy suites.

# Department of Mental Health and Substance Abuse Services



FY-2018 appropriation is based on the original amount appropriated to the agency in the regular session, via SB 860, and does not reflect the loss of the tobacco cessation fee revenue from Supreme Court Decision 2017 OK 63, 400 P.3d 759. The additional appropriation from House Bill (1019X) from the First Extraordinary Session of the Legislature, or the appropriation from Senate Bill (2SBXX) from the Second Extraordinary Session.

## Mission:

The mission of the Oklahoma Department of Mental Health and Substance Abuse Services is to promote healthy communities and provide the highest quality care to enhance the well-being of all Oklahomans.

## Programs:

### Treatment and Recovery:

- Community mental health centers
- Outpatient and residential substance abuse services
- Crisis and inpatient psychiatric care
- Drug courts and mental health courts
- PACT services
- Systems of Care
- Gambling outreach and addiction services

### Prevention:

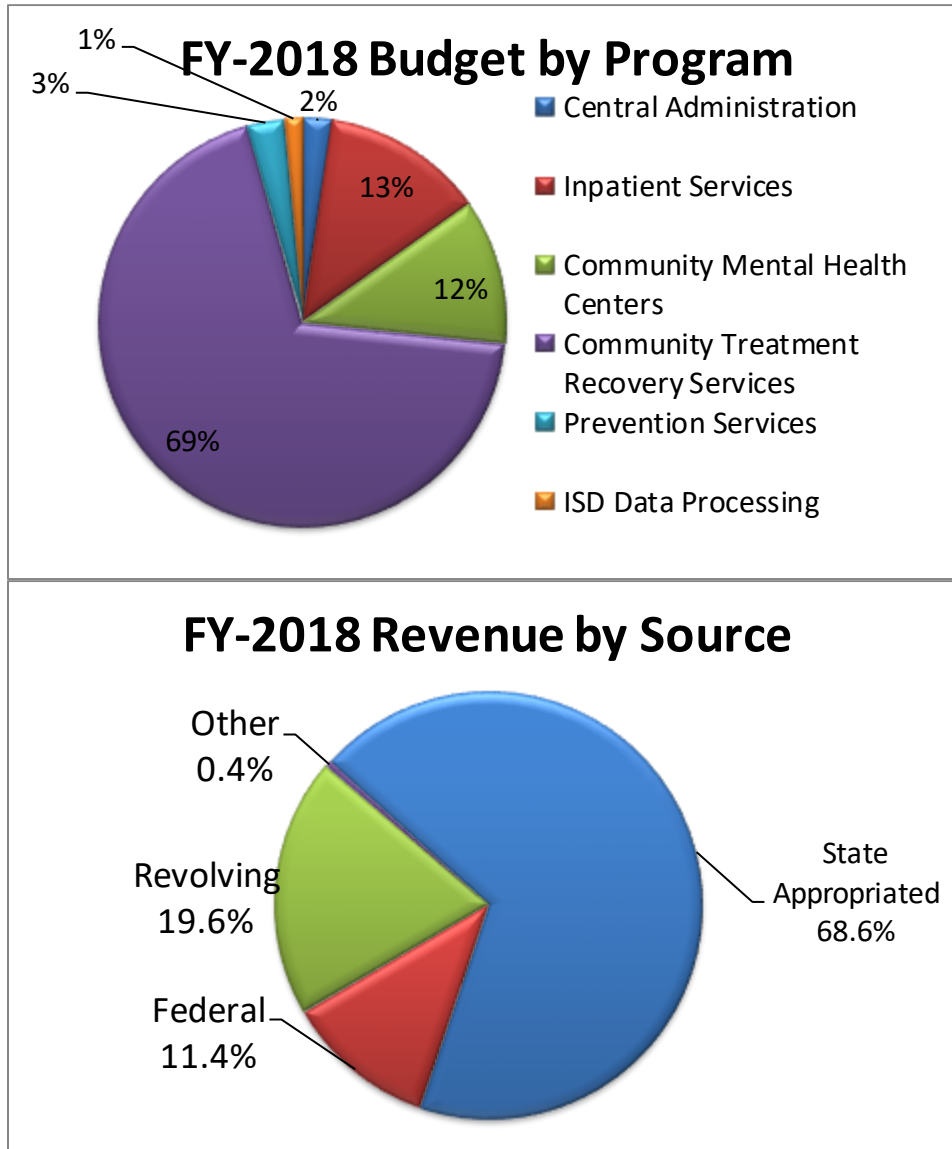
- Regional prevention coordinators
- Underage Drinking initiatives
- Prescription drug abuse prevention and treatment initiatives
- Synar (Illegal Tobacco Sales to Minors) Compliance

### Behavioral Health Medicaid Program:

- Pre-authorization

# Department of Mental Health and Substance Abuse Services

- Reimbursement
- Policy and Rules



## Accomplishments Over The Past Year:

- Screened 12,398 offenders and recorded 9,104 final dispositions through the offender screening and assessments program with outcomes including an 87% decrease in the length of time an offender is jailed, \$2.2 million decrease in incarceration costs, and a 72% decrease in the length of time from arrest to drug court admission;
- Continued the successful drug court program which shows significantly better outcomes than incarceration, including a 7.9% recidivism rate versus 23.4% for those incarcerated as well as better employment rates after release which results in increased tax dollars;

# Department of Mental Health and Substance Abuse Services

- Sustained the positive outcomes resulting from mental health courts with an 86% reduction in jail days pre-admission versus post-admission, 93% improvement in unemployment, 76% drop in needed inpatient services, and an 86% decrease in arrests;
- Saw significant results from the Oklahoma Systems of Care Program with youth showing decreases in school suspensions and detentions, law enforcement contacts, self-harm, and other behavioral issues, and of the youth who came into the system and were diagnosed as clinically impaired, over 70% showed significant improvement six months later;
- Created a statewide Prescription Drug Abuse Prevention initiative;
- Trained more than 200 Question, Persuade, and Refer instructors statewide with the goal of suicide prevention, implemented an initiative to ensure suicide prevention and intervention strategies in behavioral health and primary care settings, and started a Working Minds Initiative to offer assistance and support to schools, businesses, churches and other entities impacted by suicide;
- Partnered with the Regional Prevention Coordinators and law enforcement to complete 2,200 alcohol compliance checks for youth access, trained approximately 2,400 beverage persons regarding responsible beverage services and sales, and trained approximately 500 2M2L officers;
- Created the TakeasPrescribed.org website which generated approximately 22,000 website hits in the past year with social media posts reaching up to 10,000 people per month and over 2,000 followers;
- Saved 42 lives through the Naloxone training and emergency responder program;
- Funded 13 local high-risk communities specifically to address opioid abuse prevention needs; and
- Saw the Behavioral Health Medicaid growth rate drop to 1% from 7% in FY-2014.

## **Goals For The Upcoming Year:**

- Continue to provide core services of superior quality to the citizens of Oklahoma.

## **Major Agency Projects:**

- Continuing the statewide TakeasPrescribed initiative that includes media, public outreach and information sharing, education and training for health/medical professionals, data analysis, and community partnerships;
- Expanding suicide prevention efforts throughout the state and working to identify key intervention strategies to positively impact the issue including the Zero Suicide effort which provides specialized training and resources for behavioral health clinicians statewide;
- Advancing jail screenings beyond the current 37 counties;
- Continuing to work with community, hospital, and law enforcement leaders to address the issue of needed crisis center services and the resulting impact on communities;
- Recognizing further behavioral health Medicaid savings and realizing increased efficiencies/quality of care; and
- Continuing an aggressive plan to make available Mental Health First Aid (MHFA) training and support services for all school systems statewide.

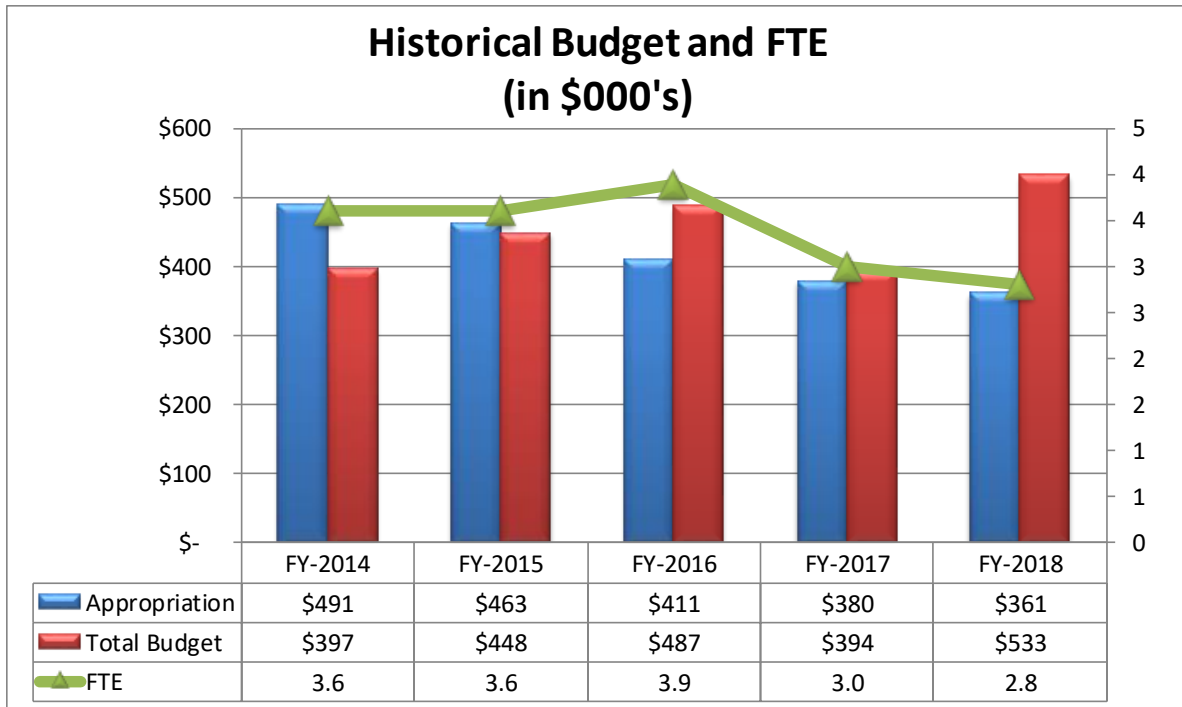
## **Savings, Efficiencies and Shared Services:**

- Limited the behavioral health Medicaid growth rate to 1% in FY-2018 down from the average growth rate of 14% in FY-2012 with approximately \$92 million dollars saved through the reduction;
- Saved \$5.8 million through the largest telemedicine network in the nation that specializes in behavioral health with over 34,000 individuals receiving services via telemedicine;
- Started the process of relocating and consolidating the central office space which will save the Department approximately \$250,000 per year through reduced maintenance costs and locating all

## Department of Mental Health and Substance Abuse Services

- staff in one location, leading to lower costs for state-owned vehicles along with local travel/time savings;
- Saved \$600,000 by updating the department's organizational structure to increase efficiency, including a reduction in staff positions and additional duties to be undertaken by staff; and
  - Worked with the Department of Corrections to improve the transition of offenders with mental illness into community-based mental health services upon release from prison

# Merit Protection Commission



## Mission:

The mission of the Merit Protection Commission is to protect the state's merit system utilized by state agencies, their employees, and citizens for the State of Oklahoma. Their mission is accomplished through the commission's powers to receive and act on complaints, trainings, counseling and consultation, in conjunction with voluntary mediation and mandatory negotiation. The rights and responsibilities of public officials, state employees and applicants are protected through the commission's investigative powers, dispute resolution systems and administrative hearing process.

## Programs:

- Alternative Dispute Resolution (ADR)
- Grievance Management
- Appeals
- Investigations
- Hearings
- Training

## Accomplishments Over The Past Year:

- The agency updated Merit Rules 455: Chapter 10 Merit System of Personnel Administration Rules which finally became adopted in FY17;
- Processed 153 appeals, including 41 discharges, 20 suspensions without pay, 9 demotions, 13 discriminations, 13 Whistleblower Act, 40 grievance appeals, and 17 other alleged violation appeals; and
- Conducted 5 grievance trainings, 9 progressive discipline trainings;
- Facilitated 53 negotiations and mediations;
- Conducted 22 prehearings, 14 hearings; and disposed of 94 cases through our processes.



# Merit Protection Commission

## **Goals For The Upcoming Year:**

Continue with the agency mission to provide a fair, independent employment resolution system and outreach to agency field employees.

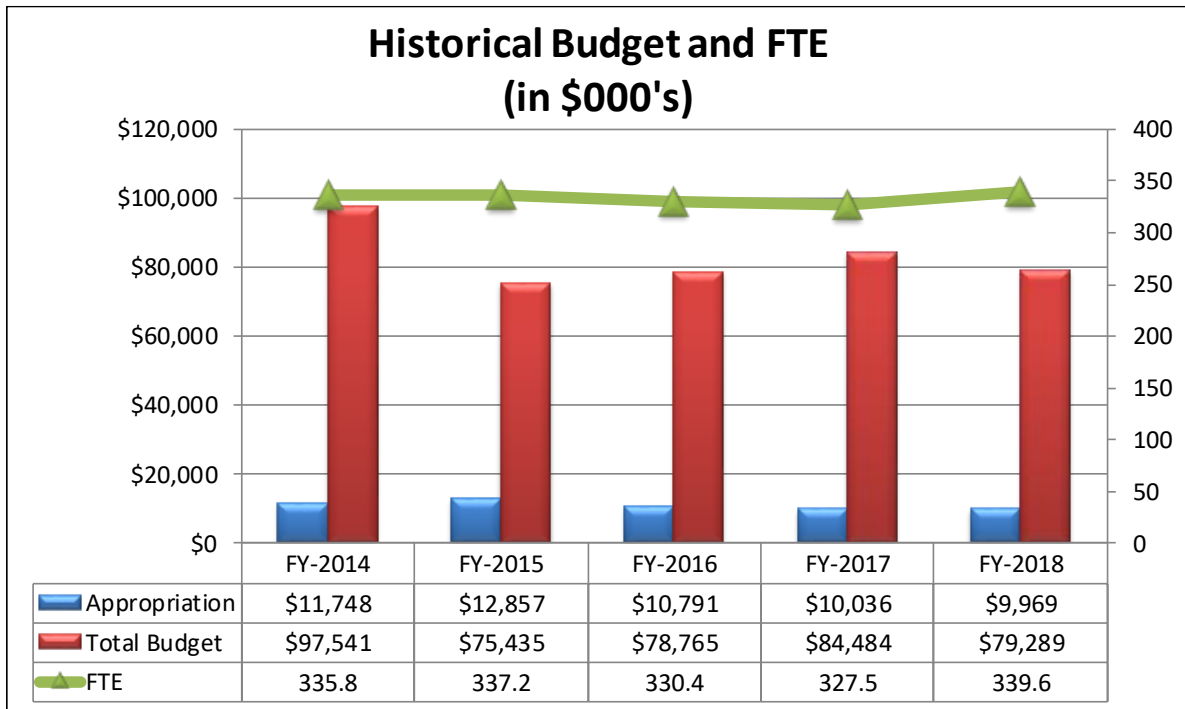
## **Major Agency Projects:**

MPC is constantly trying to improve services and will work with legislators and those who use this agency's services to evaluate merit reform possibilities.

## **Savings, Efficiencies and Shared Services:**

The agency continues to save the State of Oklahoma money by providing a cost effective way of resolving disputes at the lowest level possible. The MPC potentially saves the state \$23,000 for each case it resolves prior to a hearing and approximately \$10,000 for each case disposed with a hearing.

# Military Department



## Mission:

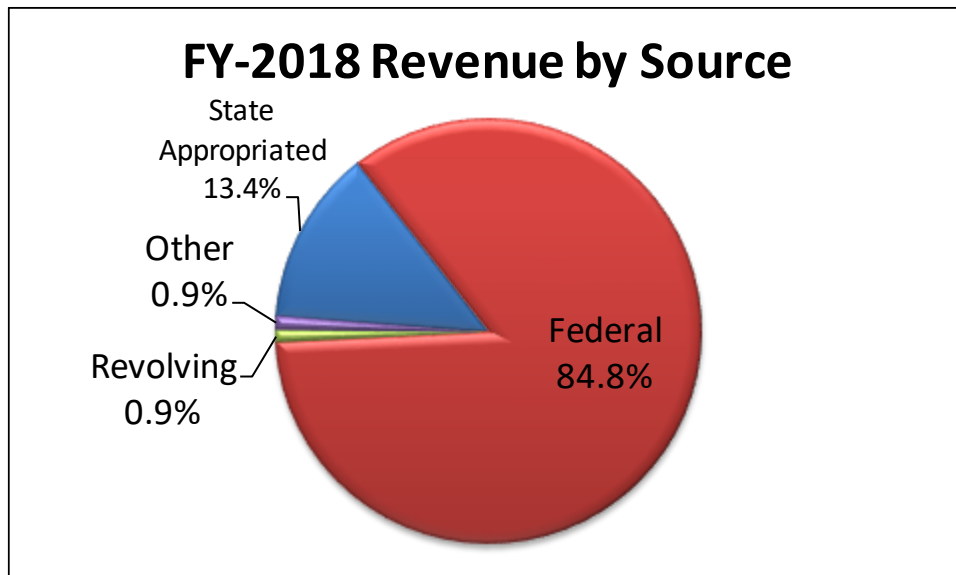
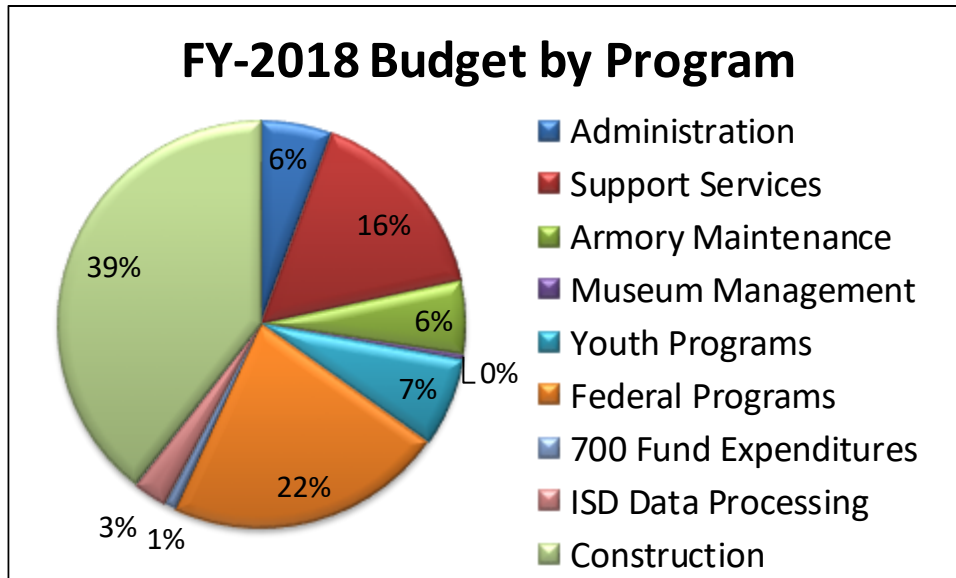
The Oklahoma Military Department (OMD) is comprised of the Oklahoma National Guard (OKNG) which provides ready units and personnel to the State and Nation in three roles:

- State: To provide fully trained units, soldiers, and airmen to support civil authorities in times of natural or manmade disasters and to mobilize in order to provide special services in preserving peace, order, and public safety, at any time, on order of the Governor of Oklahoma;
- Federal: As a part of the United States Army and Air Force, to provide fully trained units, soldiers, and airmen prepared to mobilize, deploy, and execute all war-time missions on order of the President of the United States; and
- Community: Implement and execute federal programs in the areas of Drop-Out Recovery/High School Completion; Science, Technology Engineering and Math (STEM) for at-risk youth; Counterdrug Operations in support of local, state, and federal efforts; and to participate in local, state, and national programs that add value to Oklahoma.

## Programs:

- Administration
- Support Services
- Armory Maintenance
- Museum Management
- Youth Programs
- Federal Programs
- 700 Fund Expenditures
- ISD Data Processing
- Construction

## Military Department



### Accomplishments Over the Past Year:

- Continued to devise innovative ways to keep facilities open, operable, and serving the men and women of the Oklahoma National Guard;
- Continued operation of the premier museum of Oklahoma Military History;
- Graduated 250 at-risk youth from the Thunderbird Youth Academy;
- Monitored eligible youth across the State through the State Transition and Reintegration System (STARS) Program; and
- Taught over 4,000 fifth-graders about Science, Technology, Engineering and Math (STEM) through the Department of Defense (DoD) STARBASE Program.

# Military Department

## **Goals For The Upcoming Year:**

- Reduce deferred maintenance backlog for OMD/OKNG facilities across the State of Oklahoma, and
- Improve facilities at Thunderbird Youth Academy, with a priority to those items which will improve cadet-life

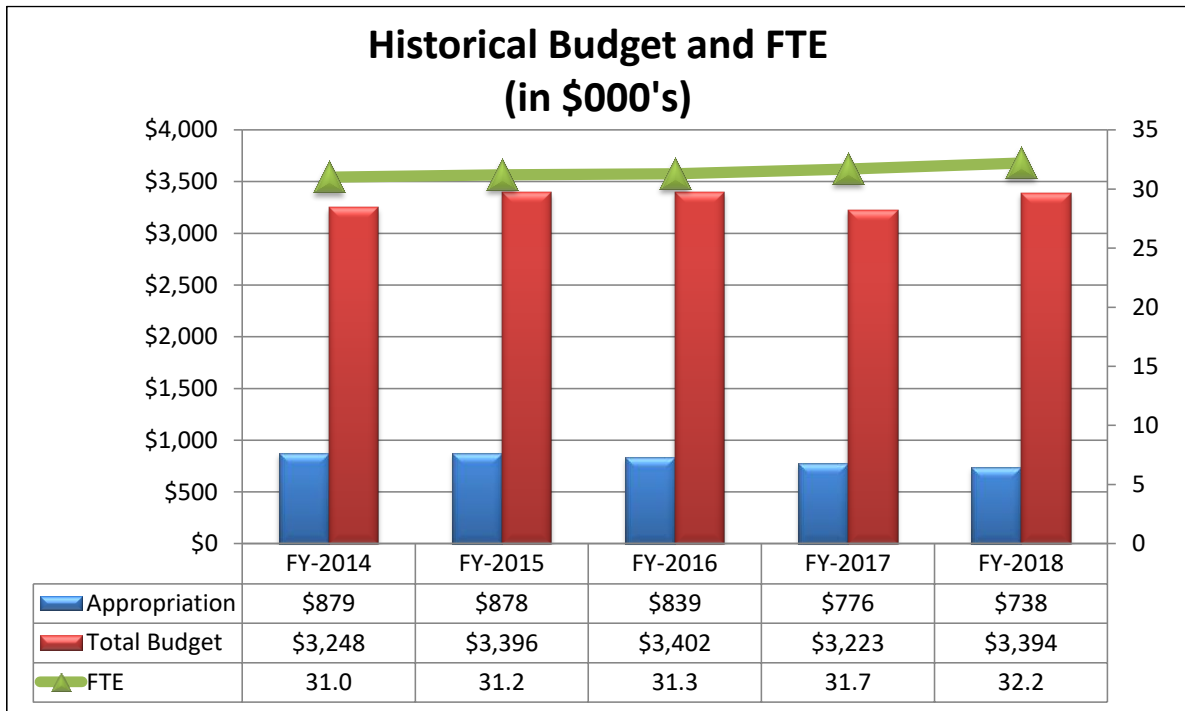
## **Major Agency Projects:**

- Continuing construction on the Ardmore Readiness Center, and
- Improving facilities at the Thunderbird Youth Academy Program in Pryor.

## **Savings, Efficiencies and Shared Services:**

- Maximized federal funds available for fleet management through cooperative agreements, saving tens of thousands of dollars per year, and
- Utilized the DoD network backbone for the majority of IT needs, saving thousands of dollars per year on state IT charges.

# Department of Mines



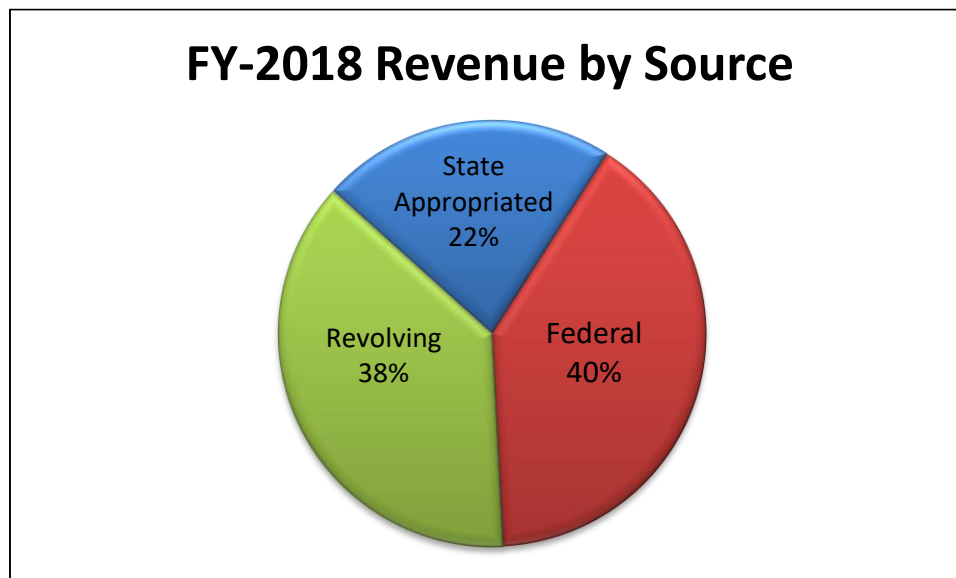
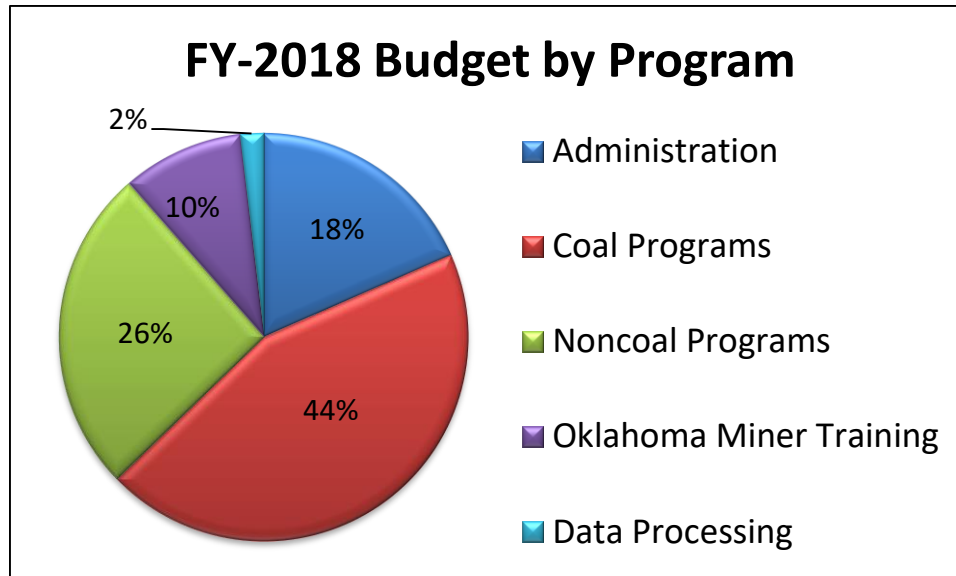
## Mission:

The mission of the Oklahoma Department of Mines (ODM) is to protect the environment of the state, to protect the health and safety of miners, and to protect the life, health, and property of affected citizens through enforcement of state mining and reclamation laws.

## Programs:

- Administration
- Oklahoma Miner Training Institute
- Coal Division
- Non-Coal Division
- Information Technology/Data Processing

## Department of Mines



### Accomplishments Over The Past Year:

- With the assistance of OMES, the Department has created a new web page through which increased information and digitized mapping on historical underground mine maps will be available to the general public and other state and federal;
- Co-sponsored the Governor's Water Conference with the Oklahoma Water Resources Board and have seen the cooperative teamwork result in a stronger ability to address water concerns of the citizens of Oklahoma, and not just mining operators;
- Accomplished the biggest goals set by the agency by recording zero fatalities in the mining industry in the last three years through the combined efforts of the permitting and inspection staff, the training provided by the Oklahoma Miner Training Institution, and the safety grams the inspection team continues to provide to all mining operations at every inspection;
- The Coal Division assisted the Oklahoma Conservation Commission and the federal Office of Surface Mining in reclaiming an abandoned mine site which was a potential safety hazard to Oklahoma citizens, using forfeited performance bond funds with a zero impact to state taxpayer

# Department of Mines

dollars; and

- ODM continues to provide outreach to the public via mine site tours, classroom presentations, and booths at various public events and venues throughout Oklahoma – such as the annual Tahlequah Rock and Minerals Show.

## **Goals For The Upcoming Year:**

- Maintain another year free of fatalities on mine sites;
- Continue miner training provided by the Oklahoma Miner Training Institute and the regular presence of Health and Safety Inspectors at mine sites which contributes to the state's excellent safety record;
- Add training videos to the agency website for public access which are currently available in a digital format upon request;
- Make the agency website more user-friendly and accessible for form entry and mandatory reporting requirements; and
- Issue more reclamation contracts for the reclamation of old mine sites.

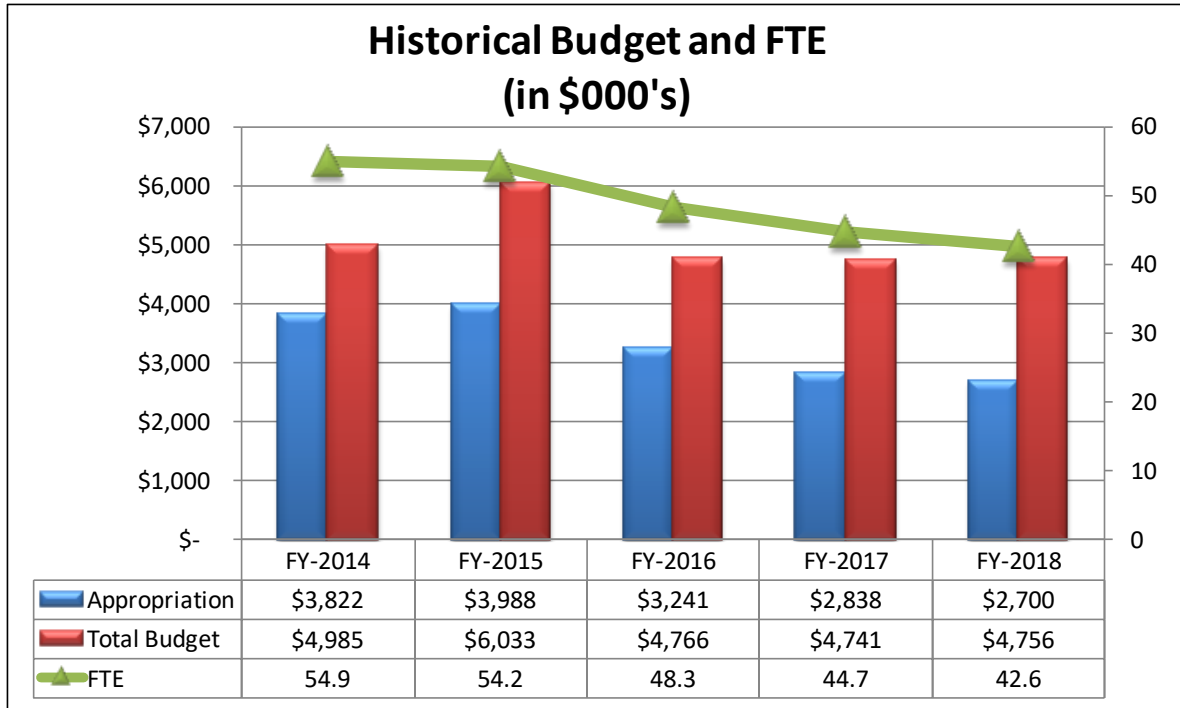
## **Major Agency Projects:**

- Working with the Geological Survey in Norman to compile statistical production information regarding Oklahoma's resources;
- Revising the website and working with OMES IT staff to provide user friendly forms for mining operators and the public to access and complete easily; and
- Maintaining all data in a central data bank for the field staff to access will be a project for the permitting and enforcement areas. Our federal grantors have been working with other states for centralized electronic coal permitting, and OMES and ODM will be working with another state to analyze how best to implement a software system that is already being utilized by another state. Oklahoma has been offered access to the software at no additional cost with the possible anticipated costs only consisting of some hardware adjustments and special project staff assigned from OMES.

## **Savings, Efficiencies and Shared Services:**

- Continued to utilize the ABS division of OMES for payroll services, thereby saving the cost of an HR specialist on staff;
- Maintained agreement for clearing account and agency special account reconciliations that was created in FY-2016;
- Continued savings were realized with Health and Safety Inspectors maintaining their point of work base from their homes; and
- Determined that it is more economical to purchase inspection vehicles, rather than lease vehicles from the State Motor Pool, so the agency has turned back all but one vehicle and maintains the agency fleet as needed for inspection staff.

# Oklahoma Educational Television Authority

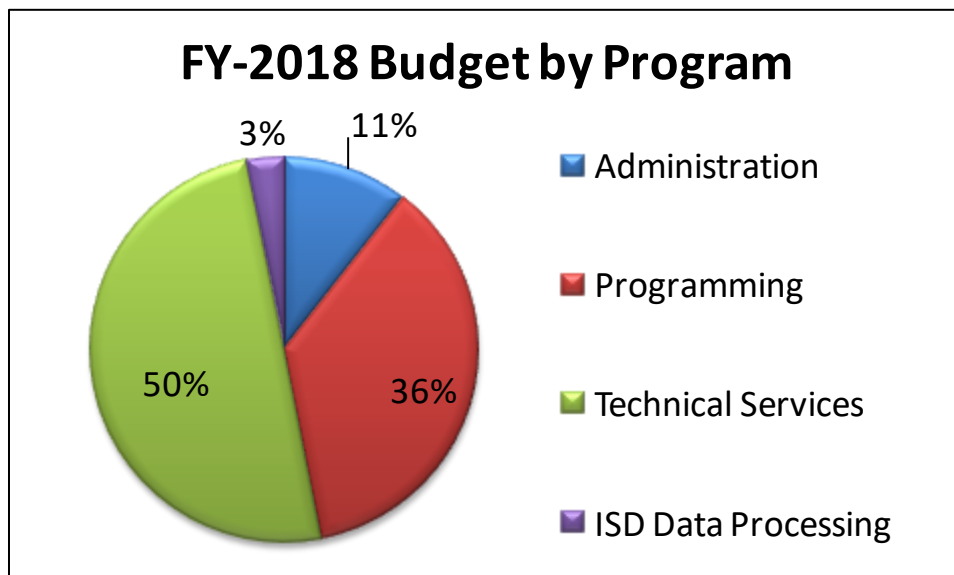


## Mission:

The Oklahoma Educational Television Authority's (OETA) mission is to provide essential educational content and services that inform, inspire, and connect Oklahomans to ideas and information that enrich their quality of life.

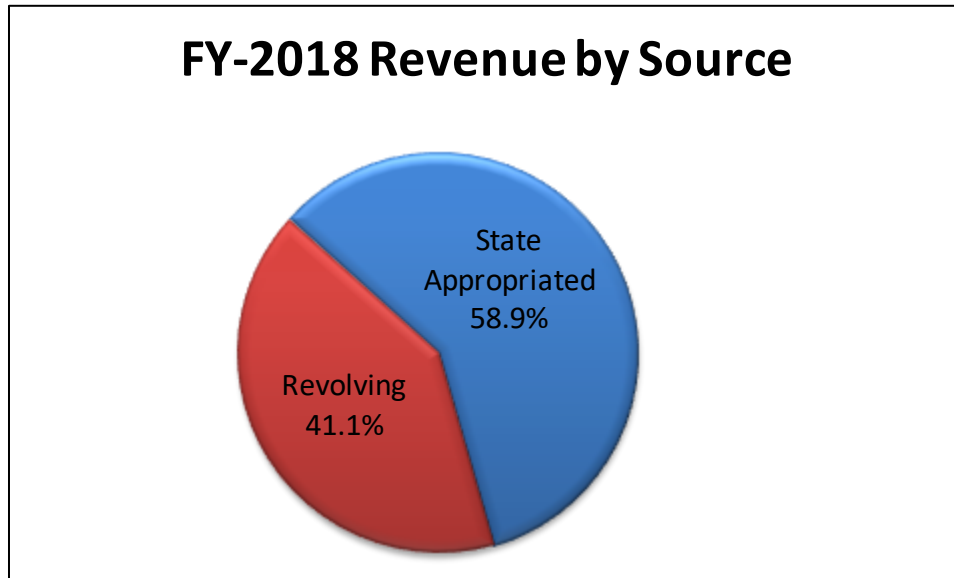
## Programs:

- Administration
- Programming and Production
- Technical Services
- ISD Data Processing





# Oklahoma Educational Television Authority



## Accomplishments Over The Past Year:

- Continued the award-winning Documentary and Arts programs including programs such as “Back in Time” which details the remarkable story of Martyr Father Stanley Rother of Okarche, likely destined to be the first American Saint of the Catholic Church, programs which covered the history of the American Legion Children’s Home in Ponca City and Vietnamese refugees who escaped Saigon and established homes in Oklahoma, and documentaries on state artisans and performers;
- Increased registrations for OETA *Learning Media* digital classroom service, leading to almost 8,000 Oklahoma teachers and home educators to use OETA’s online library of 100,000 free classroom resources, partnering with the Oklahoma Department of Education for this service;
- Helped improve literacy among early elementary students through a statewide Kids Writers Contest with 190 early elementary aged children writing and illustrating their own fictional storybooks;
- Conducted a statewide STEM Fair with family teams increasing their knowledge and understanding of STEM and innovative application methods by completing STEM innovation projects;
- Provided nearly 3,000 families with additional opportunities for literacy and STEM learning through events that combined Oklahoma Academic Standards (OAS) with concepts presented in PBS Kids programming including the Fall Literacy Festival, the Winter Writers Fair, the OETA Kids Summerfest, and OETA-sponsored summer camps where urban, low-income children participated in interactive STEM and literacy learning experiences;
- Doubled attendance at Read Across Oklahoma, with more than 5,000 children and families attending a day full of interactive literacy activities and receiving free books at the Oklahoma City Zoo;
- Partnered with Oklahoma State Parks to provide interactive science and nature learning experiences based on OETA’s STEM programming for children with some 800 individuals in four regions showing a 48% increase in STEM learning among pre-kindergarten through 1st grade children;
- Ensured Oklahoma ranked in the top five states participating in Colonial Williamsburg Electronic Field Trips with all Oklahoma schools having access and each year partnering with the Oklahoma Foundation for Excellence to provide more than 90 scholarships;
- Expanded content services to include digital projects like the Emmy-winning “What’s the Deal?” a STEM-focused online-only on-going original series targeting middle school students where episodes demonstrate how math, physics, engineering, and science can be applied in daily life; and
- Conducted a statewide teacher professional development training program to help educators best leverage OETA content in the classroom as well as available community level programs.

# Oklahoma Educational Television Authority

## **Goals For The Upcoming Year:**

- Work with other news organizations to gather and disseminate information about the legislative process, what's at stake in each election, issues of statewide significance, and free enterprise in Oklahoma; and
- Continue expansion of Ready to Learn with a robust statewide engagement effort including free book distribution, professional development, parent workshops, community learning events, and more.

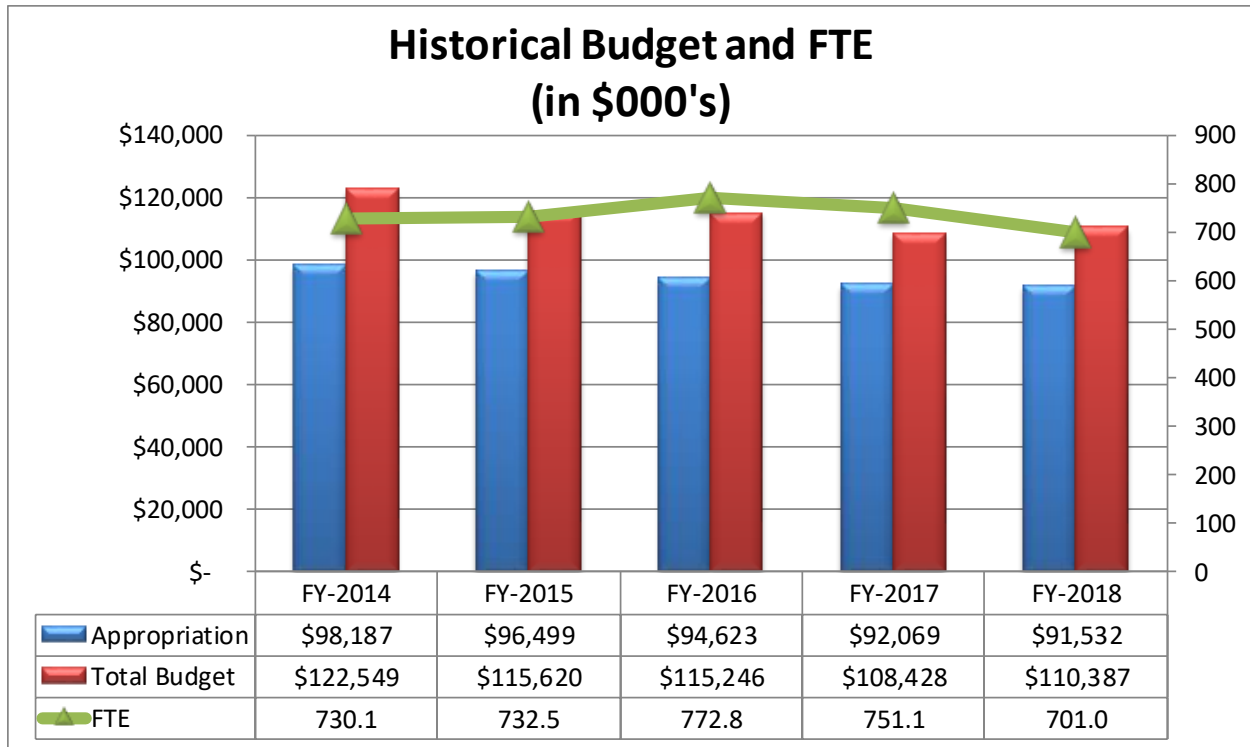
## **Major Agency Projects:**

- Master Control Automation upgrade completed to improve playout of content;
- Satellite to Fiber conversion of all 18 OETA full power and translators transmitting sites completed, saving over \$200,000 a year; and
- Omneon Server replaced with a new Broadstream device. This HD Digital equipment plays all programming which viewers watch on all four channels, and the channels are provided over the air, on cable, and on satellite throughout the state.

## **Savings, Efficiencies and Shared Services:**

- OETA only filled positions that become vacant if they were vital to the organization; and
- Continued looking for other ways to save through energy efficiencies, working with Oklahoma's 20 x 2020 program.

# The Office of Juvenile Affairs



## Mission:

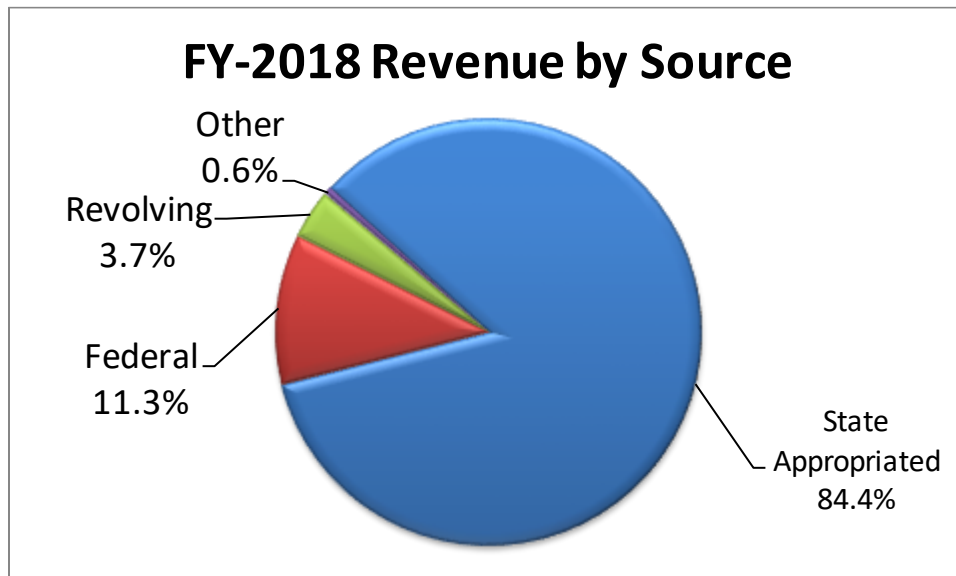
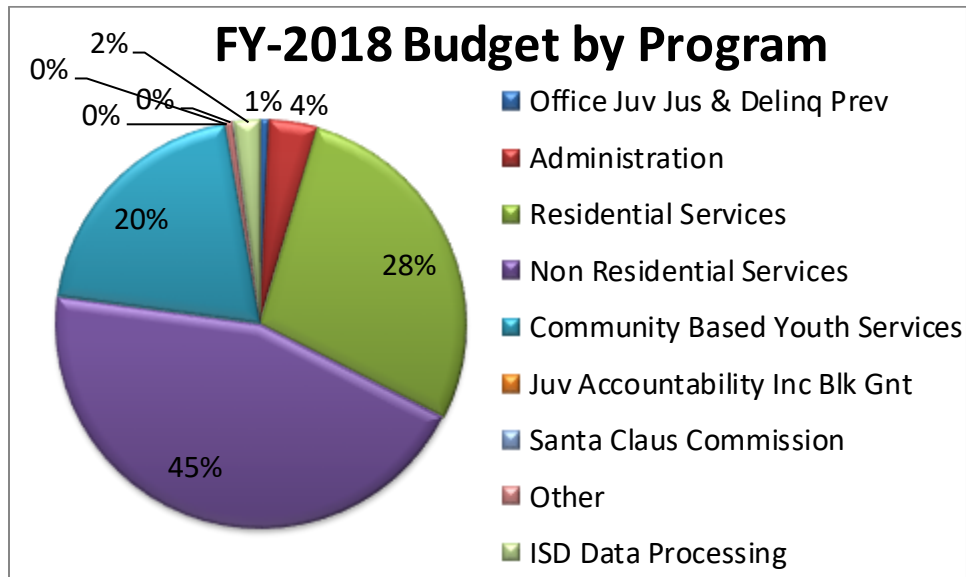
The Office of Juvenile Affairs is a state agency entrusted by the people of Oklahoma to provide professional prevention, education and treatment services as well as secure facilities for juveniles in order to promote public safety and reduce juvenile delinquency.

## Programs:

- Residential Programs:
  - Secure Institutions
    - Central Oklahoma Juvenile Center (COJC) - Tecumseh
    - Southern Oklahoma Juvenile Center (SOJC) – Manitou
    - Oklahoma Juvenile Center for Girls (OJC4G) – Norman
  - Oklahoma Youth Academy
  - CareerTech Training
- Non-residential Programs:
  - Juvenile Services Unit - District/County Services
  - Group Homes
  - Specialized Community Homes
  - Therapeutic Foster Home Program
  - Juvenile Offender Victim Restitution Work Program
  - Regional Secure Detention Centers
  - Out of Home care Level-E
- Reintegration Programs:
  - Community-At-Risk Services (CARS)
  - Residential Substance Abuse Treatment

# The Office of Juvenile Affairs

- State Transition and Reintegration Services (STARS)
- Life Skills
- Community Based Youth Services
  - First Offender Program
  - Emergency Youth Shelters
  - Community Intervention Centers
  - School-based Services
- Federal Grant Programs
  - Juvenile Justice and Delinquency Prevention
  - Juvenile Accountability Block Grants



## Accomplishments Over The Past Year:

- Established charter schools at each male institution, Central Oklahoma Juvenile Center and Southwest Oklahoma Juvenile Center; and

# The Office of Juvenile Affairs

- Continued operations of the female institution, OJC4G.

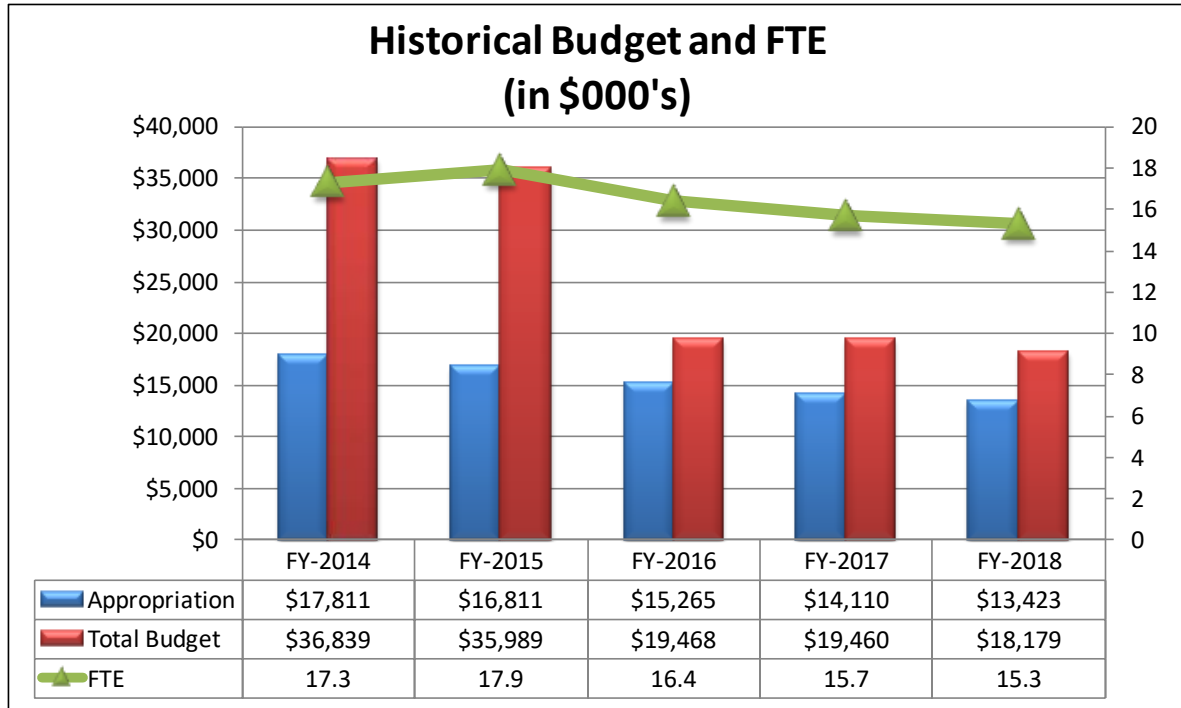
## **Goals For The Upcoming Year:**

- The recurring goal of the Office of Juvenile Affairs is to continuously serve Oklahoma's juvenile population and their families.

## **Savings, Efficiencies and Shared Services:**

- Implemented a process in which staff input is requested on proposed changes that might improve services, costs, or productivity, and set up a process for assessing the impact that changes in agency programs will have on the overall juvenile justice system and
- Received services from the Oklahoma Department of Human Services, State Auditor and Inspector, Office of Management and Enterprise Services, Attorney General's Office, Department of Rehabilitation Services, and Department of Education.

# Center for Advancement of Science & Technology



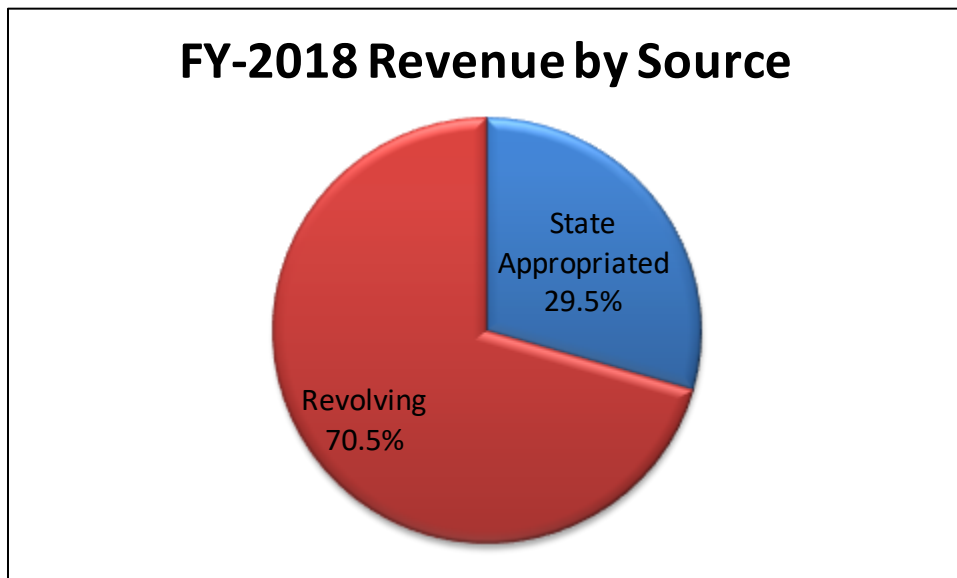
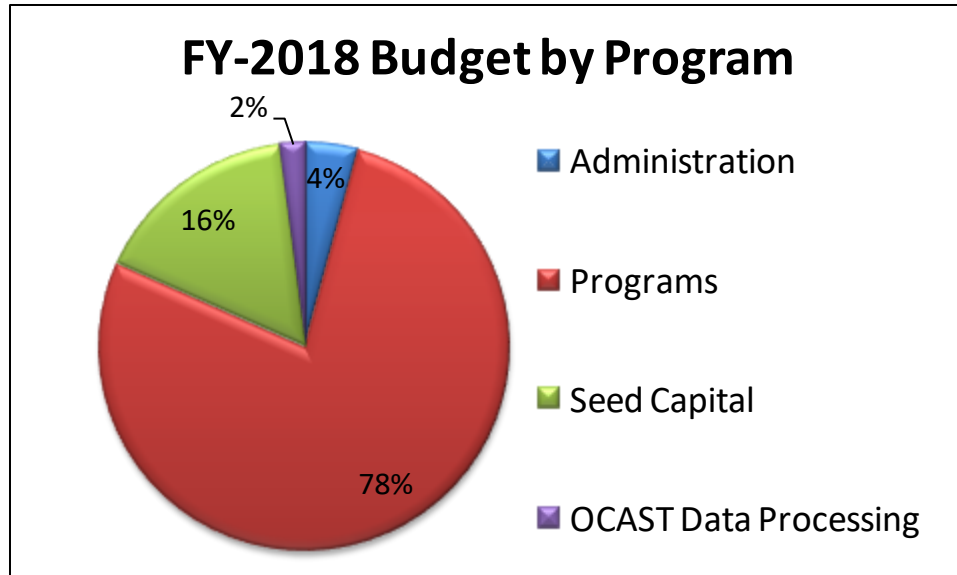
## Mission:

To foster innovation in existing and developing businesses by: Supporting basic and applied research; Facilitating technology transfer between research laboratories, firms, and farms; Providing seed capital for new innovative firms and their products; and Fostering enhanced competitiveness of Oklahoma companies and small and medium sized manufacturing firms through productivity and modernization initiatives.

## Programs:

- Oklahoma Health Research (OHR)
- Oklahoma Applied Research Support (OARS)
- Plant Science Research (PSR)
- OK Nanotechnology Applications Project
- Small Business Research Assistance (SBRA)
- Oklahoma Inventors Assistance Service (IAS)
- Technology Commercialization
- Oklahoma Industrial Extension System
- Seed Capital

## Center for Advancement of Science & Technology



### Accomplishments Over The Past Year:

- Saw 2,274 jobs created or retained (\$33 million total payroll generated; \$51,756 average annual wage);
- Realized \$105 million in direct impact on gross sales at participating companies;
- Supported 396 student interns with OCAST funds; and
- Maintained a 22:1 cumulative return ratio (including attraction of private and non-state investment) with \$358 million total financial impact.

### Goals For The Upcoming Year:

- Strive to increase the impact of OCAST programs in assisting industry and the research community to grow Oklahoma's economy through science and technology, including pursuing additional funding through grants, cooperative agreements, and other opportunities to realize its mission and enhance its core programs and reviewing OCAST programs for potential updates, modifications,

# Center for Advancement of Science & Technology

- and opportunities to further streamline;
- Increase customer service levels through the adoption and revision of continuously improving processes and customer interfaces;
- Accelerate technology commercialization through innovative programs; and
- Increase awareness of the role TBED plays in growing and diversifying Oklahoma's economy.

## **Major Agency Projects:**

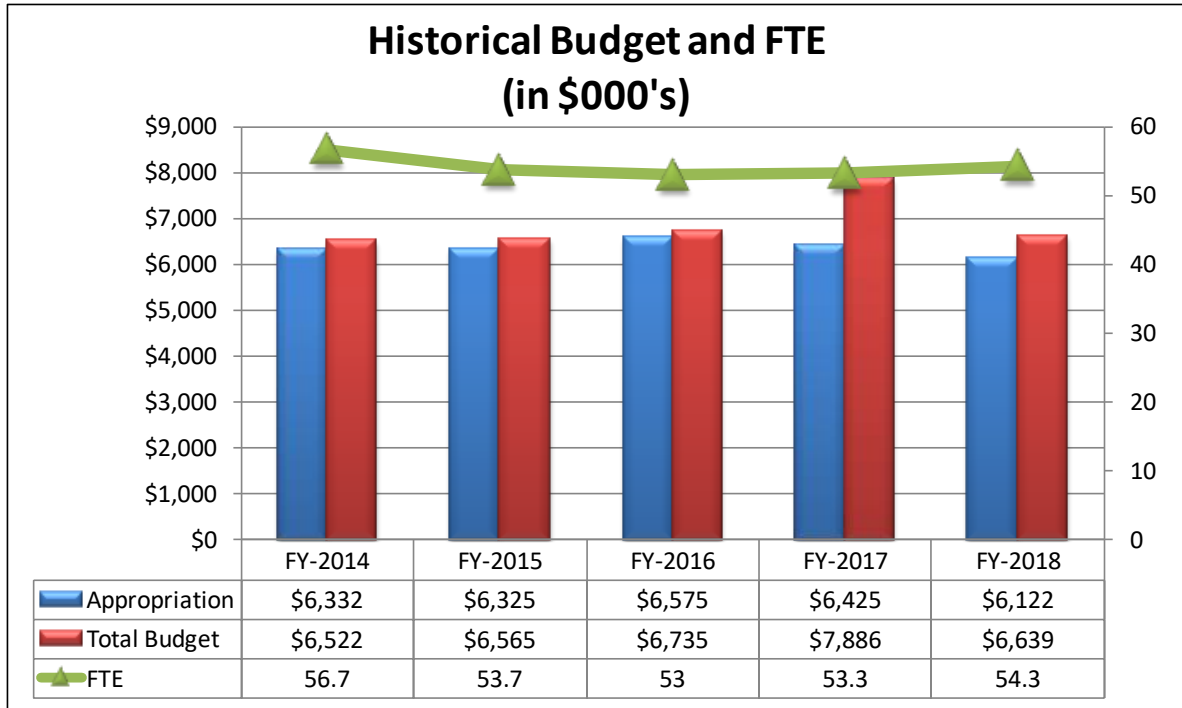
- Continuing to work with the Office of Management and Enterprise Services (OMES) to modernize hardware/software systems to achieve greater efficiencies and provide better customer service;
- Undertaking the adoption of a new contract awards system to replace an aging system that no longer meets the needs of our customers; and
- Implementing new initiatives such as a Center for Excellence for Data Analytics.

## **Savings, Efficiencies and Shared Services:**

- Continued to adopt Lean/Six Sigma principles into agency processes/culture to eliminate waste in order to provide better and more efficient client service and reduce need for additional staff;
- Leveraged in-house resources to limit costs associated with personal services contracts;
- Pursued existing and new partnerships to maintain programmatic success in down budget years;
- Utilized statewide contracts when possible, leveraging the state's acquisition power; and
- Reduced FTE by one full-time positions and hired a temporary employee at 20 hours per week in FY-2018.



# Oklahoma School of Science & Mathematics



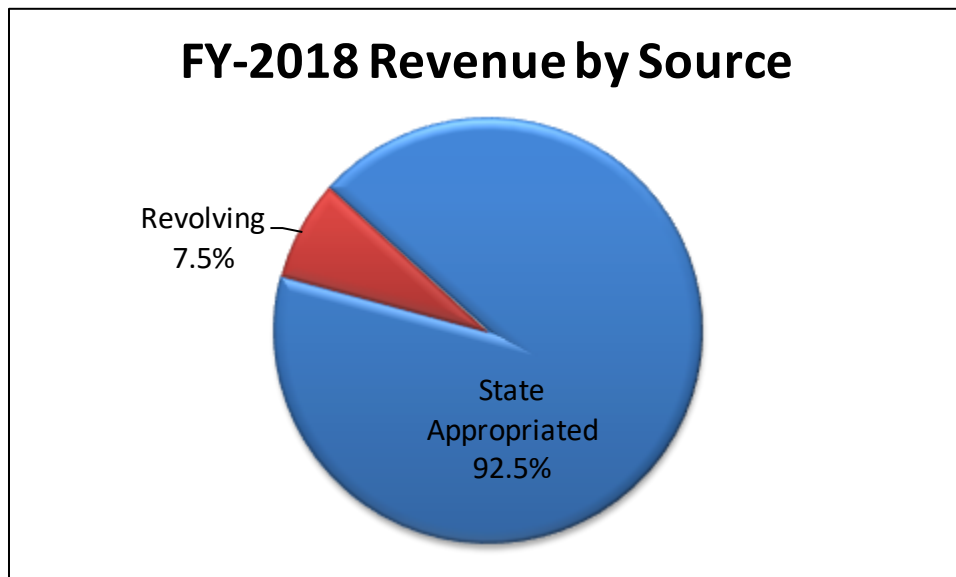
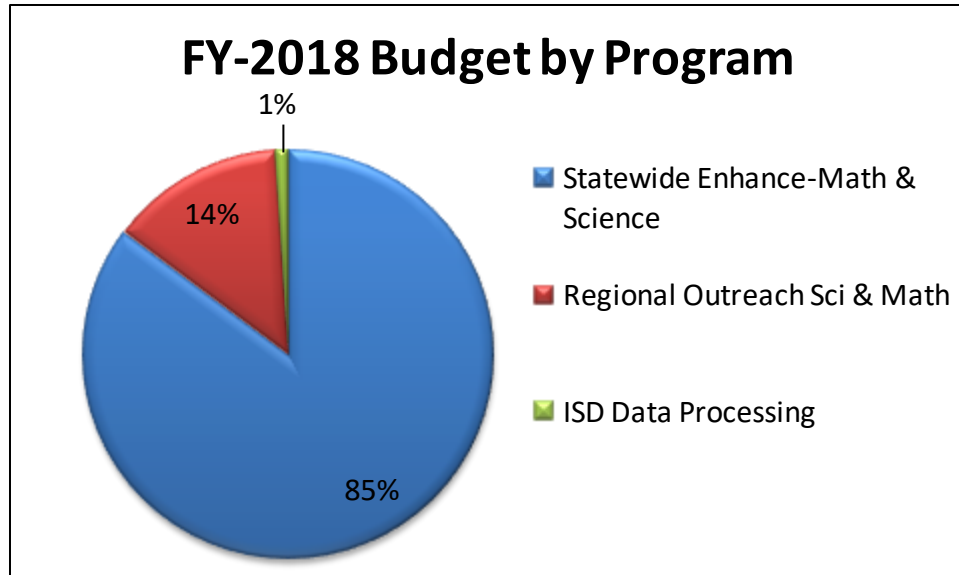
**Mission:**

The mission of the Oklahoma School of Science and Mathematics (OSSM) is two-fold: (1) to foster the educational development of Oklahoma high school students who are academically talented in science and mathematics and who show promise of exceptional development through participation in a residential educational setting emphasizing instruction in the field of science and mathematics; and (2) to assist in the improvement of science and mathematics education for the state by developing, evaluating, and disseminating instructional programs and resources to all schools and students across the state.

**Programs:**

- Residential High School
- Regional Outreach Centers

## Oklahoma School of Science & Mathematics



### Accomplishments Over The Past Year:

- Ran two very successful one week residential programs in the summer of FY-2017 for rising 9th through 12th grade students, grossing more than \$100,000;
- Saw one of the week-long summer academies fully funded by GE and open to students from all over the state, with the target population being students whose families could not normally afford such a program;
- Continued to recruit out-of-state students (typically 2-6 students) who pay premium tuition to attend OSSM, with the monies used to expand opportunities for Oklahoma students;
- Hosted a 3 day/2 night Ramp Up/Academic Bootcamp program as a "running start" into the school year with intensive review of algebra, geometry, trigonometry and pre-calculus for students who may not have received as much prior preparation in these areas.

### Goals For The Upcoming Year:

- Develop ways for OSSM to be more economically self-sufficient;

# Oklahoma School of Science & Mathematics

- Continue to expand the School's reach and positive impact to more students throughout the state;
- Look for ways of partnering with the Indian Tribes of Oklahoma;
- Explore ways to actively participate in the newly created Innovation District with the hope to create opportunities for students to be part of new initiatives and ventures; and
- Continue to maintain academic excellence and broaden curriculum offerings to reflect changes in the world, including working with the Boeing Corporation in developing an engineering seminar program where students are exposed to different types of engineering over a semester long course.

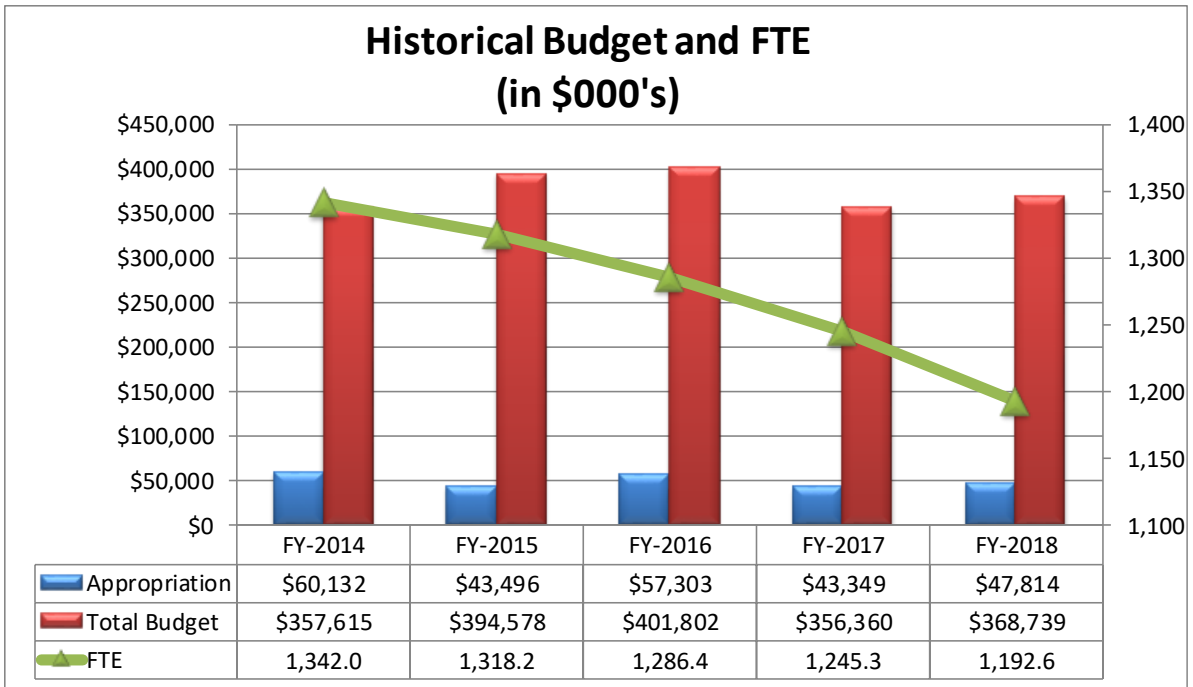
## **Major Agency Projects:**

- Continuing to seek ways of expanding academic excellence to a greater number of students throughout the state; and
- Taking advantage of every opportunity to increase awareness of the educational excellence available in an effort to increase the number of students able to obtain this advanced education offered at the residential campus, regional centers, and virtual regional center.

## **Savings, Efficiencies and Shared Services:**

- Implementation of the Virtual Regional Center which will provide an advanced educational opportunity to a greater number of students throughout the state in a cost efficient manner.

# Office of Management and Enterprise Services

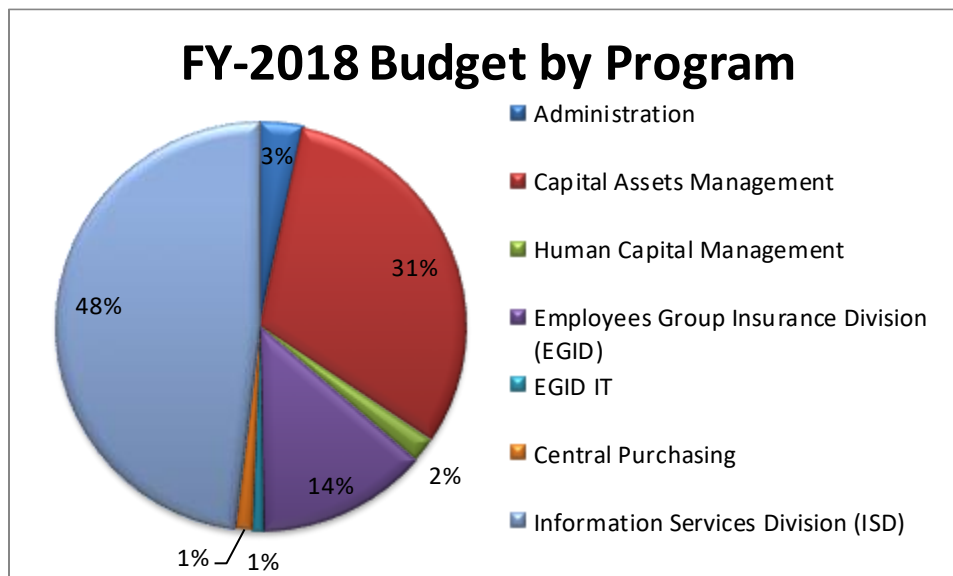


**Mission:**

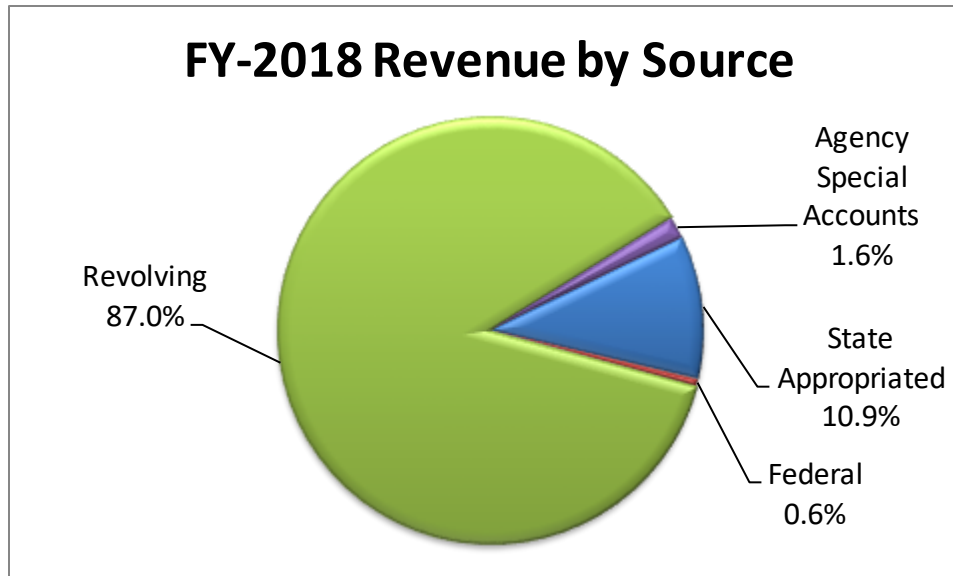
Support our partners through unified business services.

**Programs:**

- Administration
- Budget, Policy and Legislative Affairs
- Capital Asset Management (CAM)
- Central Accounting and Reporting (CAR)
- Central Purchasing (CP)
- Employees Group Insurance Department (EGID)
- Human Capital Management (HCM)
- Information Services (IS)



# Office of Management and Enterprise Services



## Accomplishments Over The Past Year:

- Capitol Restoration Project-
  - Fully completed restoration on 3 of 12 exterior elevations of the Capitol. The work includes stone repair, mortar replacement, window restoration, stone cleaning, and new gutters;
  - Scaffolding erected additional elevations of the Capitol;
  - Completed House 109 suite;
  - Commenced major infrastructure work in the west wing of the Capitol basement;
  - Underground utilities completed in the west wing of the basement;
  - Installation of new condensing water lines in the basement;
  - Installation of the new main electrical room in the basement;
  - Commenced construction on the new Secretary of State office space;
  - Completed 35% design level schematics of the Capitol; and
  - Commenced historic paint study of the Capitol.
- Central Purchasing Division-
  - Expanded use of statewide purchasing contracts through vendor outreach and political subdivision utilization;
  - Expanded training opportunities for Certified Procurement Officers (CPOs) utilizing subject matter experts from OMES Divisions through monthly webinars;
  - Revised and updated the solicitation templates to allow for the utilization of prompt payment discounts; and
  - Utilized mobile technology to reduce the footprint of Central Purchasing and reducing operational expenses.
- Division of Capital Assets Management
  - Overall cost savings in the Consolidated Workers Compensation Program;
  - Expansion of state fleet M5 system;
  - Two state owned properties sold resulting in \$1,057,445 for the State Building Maintenance Revolving Fund.
- Division of Central Accounting and Reporting-
  - Successfully converted over 28,000 vendors for both University of Oklahoma and Northeastern State University;
  - Launched initiative to maximize discounts for early payments;
  - Comprehensive Annual Financial Report was released in record time;

# Office of Management and Enterprise Services

- Implemented process improvements to streamline vendor registration and added security measures for registering for EFT payments;
- Reduced staff by 10% through restructuring after VOBOS;
- Contracted with an additional five agencies for financial shared services; and
- Added content to OpenBooks.ok.gov transparency website in accordance with S.B 1342 changes to the Taxpayer Transparency Act.
  - Federal revenues
  - Federal grant awards – some agencies, updating for new year
  - Federal expenditure detail – moving from test to production.
- Employee Group Insurance Division-
  - Consolidated commercial benefit contracting duties previously split between two divisions into one department;
  - Contracted with a new third party administrator for HealthChoice claims payments;
  - Implemented second phase of HealthChoice hospital outpatient reimbursement changes which will materially reduce plan costs;
  - Implemented program to actively engage HealthChoice members with Select providers to improve coordination of care, patient outcomes and achieve lower costs; and
  - Developed electronic eligibility import for education and local government entities to eliminate redundant processes.
- Human Capital Management Division-
  - Completed the "Vita" survey system, a statewide survey system to distribute recruitment, on-boarding, climate, and exit surveys;
  - Relocated HCM from the Jim Thorpe building to the Will Rogers Building;
  - Formed a Professional and Technical Education group to deliver job specific training for agencies;
  - Created the L.E.A.D. (Lifelong Education and Development) development program. This will replace the CPM program as a competency based leadership development program which includes mid-level management training. This will go live in spring of 2018;
  - Continued work on OMES Recognition Program with focus on Public Service Recognition Week and related activities;
  - Created a Knowledge Center for agencies contracted for HCM shared services;
  - Worked with ODVA on implementation of JobAps to process their internal applications;
  - Agreement with OHCA to review and refactor their jobs;
  - Partnered with IS to complete the final stages of IT consolidation; and
  - In cooperation with agency leadership, HCM began work on expanding the agency onboarding program to encourage a smooth transition to OMES employment and welcoming environment for all new hires.
- Information Services Division-
  - Completed the six-year IT Unification initiative including 111 state agencies with estimated IT cost-savings/avoidance in excess of \$328M;
  - Completed the construction of the Criminal Justice Information Systems Center for Excellence data center for law enforcement IT unification;
  - Transitioned 181 organizations to a new, consumption-based IT service rate model;
  - Completed the transition of over 12,000 phones to current voice technology;
  - Completed telecommunication connectivity upgrades for 113 remote agency sites to increase speed, reliability and security;
  - Completed 268 agency-specific projects with 90% completed within budget; and
  - Completed the implementation of CyberWarn 8.0 in support of the state's CyberCommand Security Operations Center.
- Performance and Efficiency Division-
  - Updated OKStateStat to include financial data and dashboards, state budget overview and agency financial pages;

# Office of Management and Enterprise Services

- Maintained and revised Oklahoma Works plan to include three new strategies identified by the team and held an additional stocktake to monitor progress against goals and strategies in the plan;
- Planned and facilitated a retreat for OMES to review and revise the elements of the agency strategic plan and goals,
- Published the agency's first core functions glossary detailing all agency functions and appropriate contact information;
- Conducted employee and customer satisfaction surveys and compiled, analyzed and presented results to agency leadership;
- Assisted the Oklahoma State Department of Health in developing the Health360 project which includes a statewide inventory of obesity programs and facilitated stakeholder meetings;
- Contracted with an Independent Verification and Validation vendor to evaluate the Oklahoma Benefits Project; and
- Completed nine purchasing related audits including two statewide audits, one on the State's Fleet Card and one on Out-of-State Travel.

## Goals For The Upcoming Year:

- Capitol Restoration Project –
  - Complete electrical outage and transfer of power to new electrical room;
  - Commission new emergency power generator;
  - Completion of the west corridor in the basement;
  - New southwest elevator comes online;
  - Completion of 6th floor Senate office suite;
  - Completion of Secretary of State's office suite;
  - Completion of OMES office suite; and
  - Completion of 3 exterior elevations of the Capitol.
- Central Purchasing Division–
  - Implementation of vendor master agreement;
  - Development of vendor specific training instruction awarded vendors how to do business with the state once awarded a contract; and
  - Capstone certification for CPOs beyond current base certification.
- Division of Capital Assets Management –
  - Develop statewide facility assessment plan;
  - Develop continuity of government plan; and
  - Repair and restore Oklahoma Governor's Mansion.
- Division of Central Accounting and Reporting –
  - Simplification of statewide accounting policy;
  - Conversion of six additional institutions of higher education to the state's vendor file;
  - Increase savings through shared services;
  - Successfully implement payroll system; and
  - Merge shared services for payroll and finance.
- Employee Group Insurance Division -
  - Successfully transition to new third party administrator for HealthChoice claims payments;
  - Implement extensive HealthChoice care management program for entire population to better manage chronic conditions; and
  - Improve speed and efficiency of updates to HealthChoice provider reimbursement methodology.
- Human Capital Management Division –
  - HCM will continue work on the agency onboarding program and has assembled a team of key stakeholders within the agency to accomplish this goal. As part of the robust

# Office of Management and Enterprise Services

- program, HCM will create a training program for OMES supervisors to assist in carrying out the agency's mission in attracting and retaining top talent and
- Rollout a comprehensive workforce planning and culturization pilot for OMES. Completed the "Vita" survey system. A statewide survey system to distribute recruitment, on-boarding, climate, and exit surveys.
- Information Services Division -
  - Execute 508 projects for partner agencies and affiliates;
  - Utilize Innovate Oklahoma to further reduce agency IT costs, increase citizen services and jump-start the Oklahoma tech economy;
  - Deploy Security Education Awareness Training (SEAT) to state agencies; and
  - Continue to enhance state's cyber security posture through additional updates to CyberWarn.
- Performance and Efficiency Division –
  - Improving customer service by cataloging and improving existing agency processes;
  - Improve statewide transparency and accountability through OKStateStat;
  - Improving the agency's emergency preparedness;
  - Improve OMES onboarding process for IT equipment requirements; and
  - Improve efficiency of the security provisioning process.

## Major Agency Projects:

- Central Purchasing Division –
  - Realignment of Central Purchasing;
  - Launch Certified Procurement Officer (CPO) stratification for IT certification;
  - Completed Phase I of the paperless filing system conversion and started Phase II;
  - Streamline vendor registration process (multi-year project); and
  - Expand use of statewide purchasing contracts to school districts through vendor outreach and utilization.
- Division of Capital Assets Management –
  - RFP for Armory and
  - Facilities Data Base upgrade.
- Division of Central Accounting and Reporting –
  - Implementation of new payroll system – HCM Cloud;
  - Conversion of higher education vendor files to increase the number of payments that can be made electronically;
  - Implementation of new GASB standards; and
  - Transition of payroll shared services from HCM to CAR.
- Employee Group Insurance Division –
  - Implement new third party administrator for HealthChoice claims payments;
  - Revamp HealthChoice Select program to enhance financial savings and engage members earlier in the provider selection process; and
  - Rebid HealthChoice disability insurance third party administrator.
- Human Capital Management Division –
  - Implementation efforts to update the state's Human Resources Information System (HRIS) enabling the state to unify, stream and enhance the HR experience through technology;
  - Cultural branding project to bring all aspect of OMES together as one unified structure with mission specific goals and objectives;
  - Formalize work on a comprehensive OMES classification and compensation plan for all OMES job titles/positions; and
  - Outsourcing the state's Flexible Spending Account (FSA) functions to a private sector vendor.
- Information Services Division –



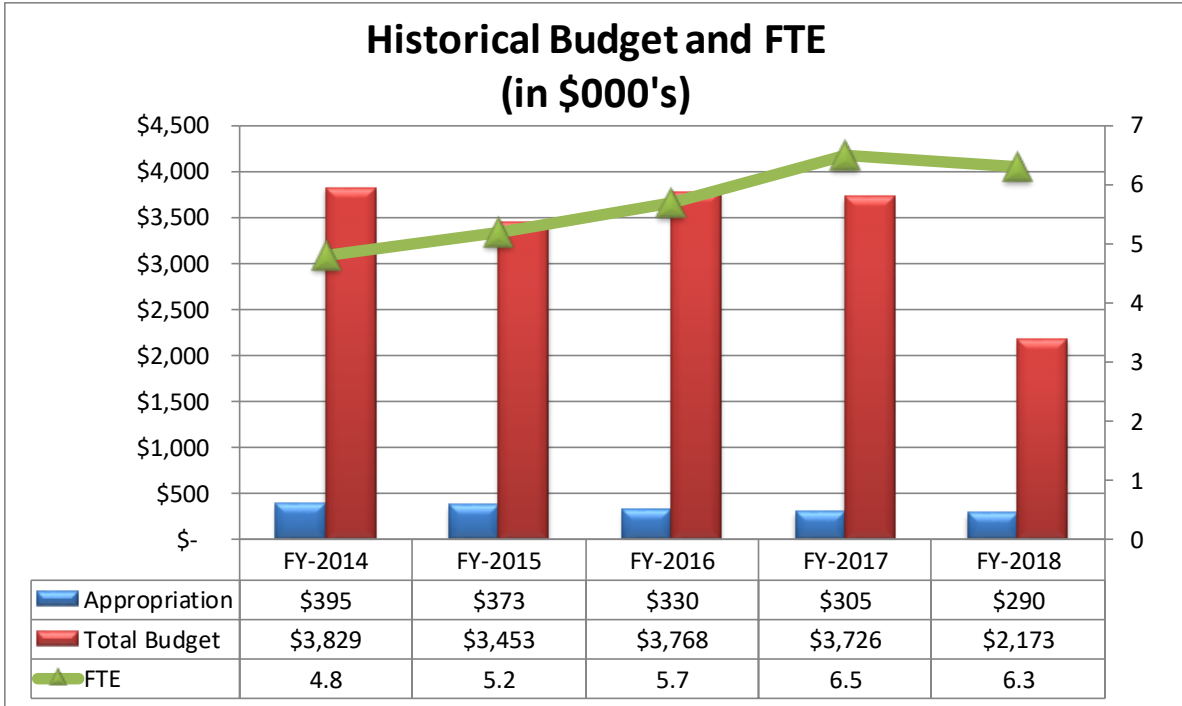
# Office of Management and Enterprise Services

- Complete the implementation of modern mobility/collaboration tools for state employees;
- Continue telecommunication connectivity upgrades for remote agencies to increase speed, reliability and security; and
- Continue to enhance state's cyber security posture through additional updates to CyberWarn.
- Performance and Efficiency Division –
  - Catalogue agency processes and apply Lean Six Sigma techniques as appropriate;
  - Facilitate and support the development of the agency's Business Continuity Plan / Continuity of Operations Plan;
  - Update the data tools and analytics of OKStateStat and for performance objectives, re-establish targets for those that have expired;
  - Revise onboarding process for IT equipment requirements;
  - Develop online form for PeopleSoft security provisioning; and
  - Monitor the Independent Verification and Validation vendor for Oklahoma Benefits.

## **Savings, Efficiencies and Shared Services:**

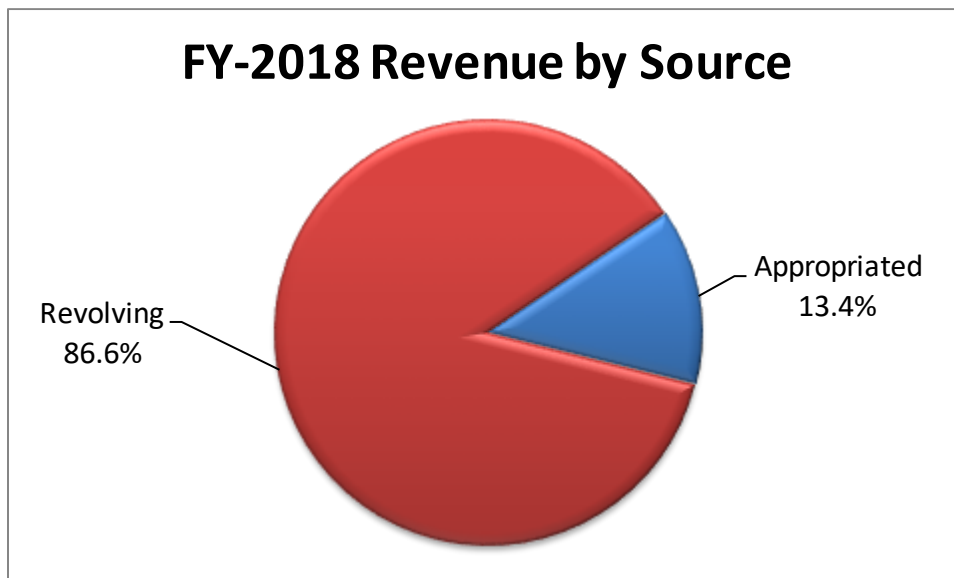
- Central Purchasing Division –
  - Expand statewide contract usage with partnerships with education and
  - Oklahoma Procurement training realized \$1,554,671.00 savings for state agencies in 2017 through on-line certification and continuing education credits.
- Division of Central Accounting and Reporting –
  - Since 2014 CAR has reduced staff by 40%;
  - ABS currently serves 62 client agencies with 15 employees, compared to 26 employees for 46 clients in 2014;
  - Estimated savings from financial shared services is \$2.4 million annually; and
  - Estimated savings from payroll shared services is \$4.1 million annually.
- Employee Group Insurance Division -
  - Anticipated savings of \$25.5 million in HealthChoice plan costs for 2017 due to second phase of hospital outpatient reimbursement changes;
  - Reduction in HealthChoice third party administrator costs of \$5.3 million over five-year contract compared to current administrator;
  - Receive data analytics as part of new HealthChoice third party administrator contract which will eliminate the need for a separate vendor; and
  - Consolidation of commercial benefit contracting duties reduced duplication of work and staffing, and also provided vendors with a more efficient and consistent process.
- Information Services Division -
  - Completed the six-year IT Unification initiative including 111 state agencies with estimated IT cost-savings/avoidance in excess of \$328M.
- Performance and Efficiency Division –
  - Implemented Strategic Services shared service to assist state agencies with obtaining stakeholder input and facilitating large strategic planning events.

# Space Industry Development Authority



## Mission:

The mission of the Oklahoma Space Industry Development Authority (OSIDA) is to be deliberate in the planning and development of spaceport facilities, launch systems and projects, and to successfully promote and stimulate the creation of aerospace commerce and education in Oklahoma. The OSIDA continues to reach out to aerospace companies promoting the benefits of operating in Oklahoma at the Oklahoma Air and Spaceport including space flight operations, aeronautical research and development flight testing, unmanned aerial systems research, aerospace related maintenance, repair, overhaul, and manufacturing.



## Accomplishments Over The Past Year:

- OSIDA began its fourth year of a five year Joint Use Agreement (JUA) contract with the Air

# Space Industry Development Authority

Force Air Training Command, valued at over \$6.95 million. The JUA pays for 90% of all maintenance on the airfield, more than 30% of staff salaries, and 100% of Air Traffic Control and Crash and Rescue personnel cost, equipment, and services located on the Air and Spaceport. Altus and Vance Air Force Base are the primary Department of Defense users of the runway and the Air and Spaceport infrastructure to enrich their primary mission of conducting pilot training which currently exceeds 30,000 flight operations a year at the Oklahoma Air and Spaceport. The services provided by the JUA are tremendous benefits to civilian flight operations as well as potential commercial space flight operators.

- The Air and Spaceport is a National Asset. The size and location of the runway was one of the major factors that allowed Altus Air Force Base to be selected as the formal training base for the new Boeing KC-46 aerial refueling tanker that will provide in excess of 1,500 direct and indirect jobs in Oklahoma. The infrastructure retains one of the largest runways in the United States, 13,503'x 300' with additional 1,000' asphalt overruns at each end.
- OSIDA passed an Operations and Safety Review by the FAA Office of Commercial Space Transportation and was granted a renewal of its Spaceport License until June, 2021.
- Completed installation of a Lighting Prediction and Detection System;
- Accomplished the demolition and removal of on-site abandoned warehouse buildings; and
- Completed runway joint seal, crack and spall repair project.

## **Goals For The Upcoming Year:**

- Secure additional agreements with prospective tenants;
- Increase marketing;
- Capture aerospace research and development opportunities; and
- Develop an operational platform for atmospheric research.

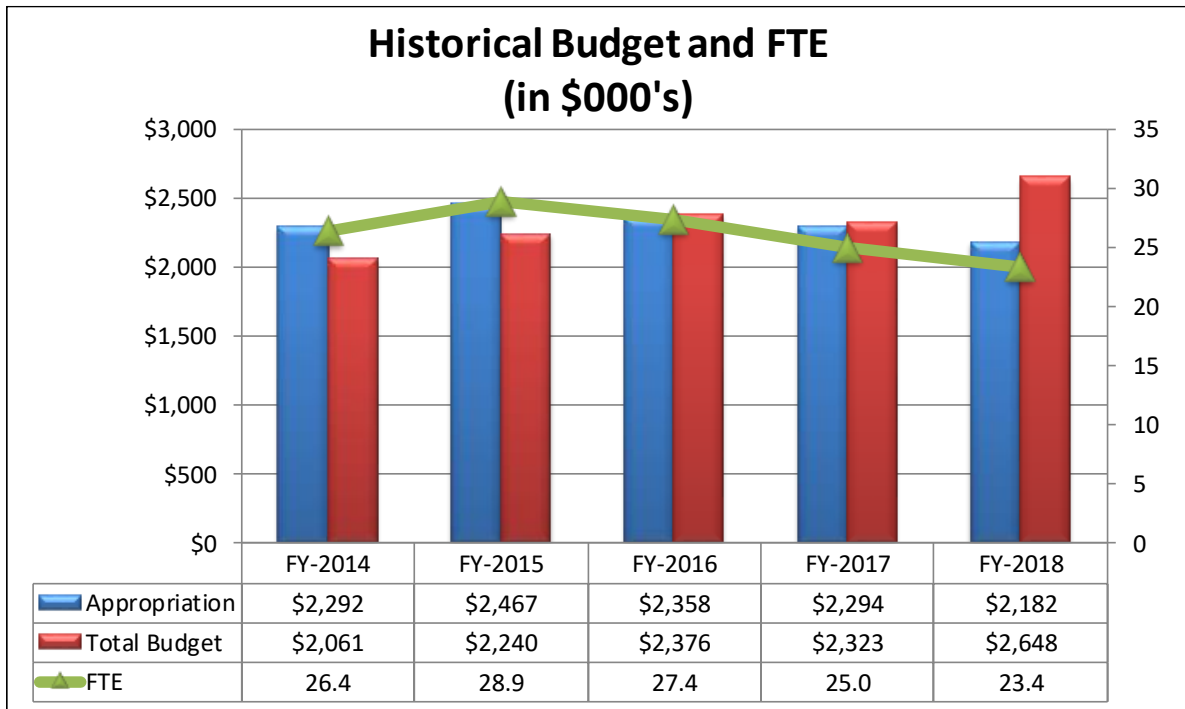
## **Major Agency Projects:**

- Initiate taxi way and ramp surface repairs; and
- Complete exterior surface rehabilitation on control tower and hangars.

## **Savings, Efficiencies and Shared Services:**

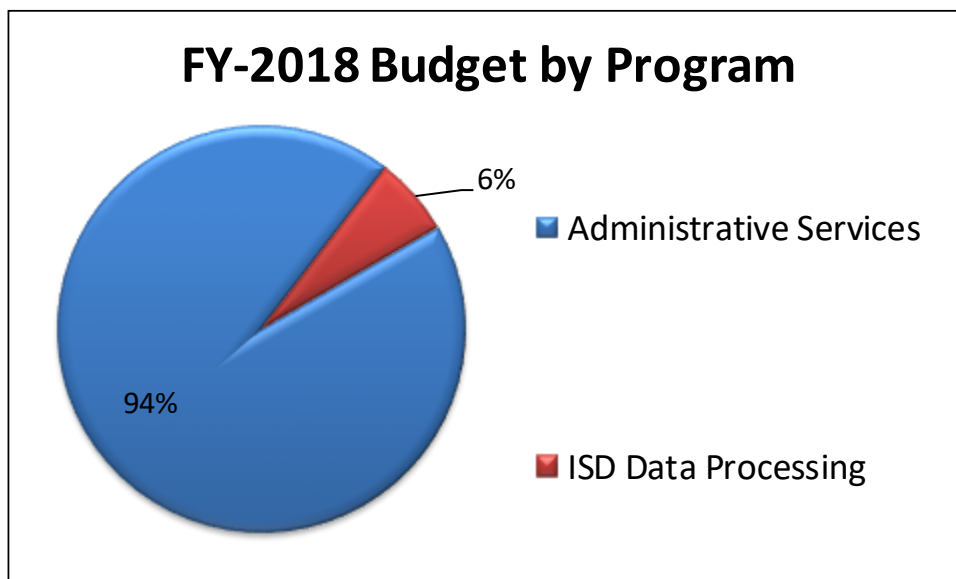
The agency utilizes state shared services available to maximize cost savings and efficiency.

# Pardon and Parole Board

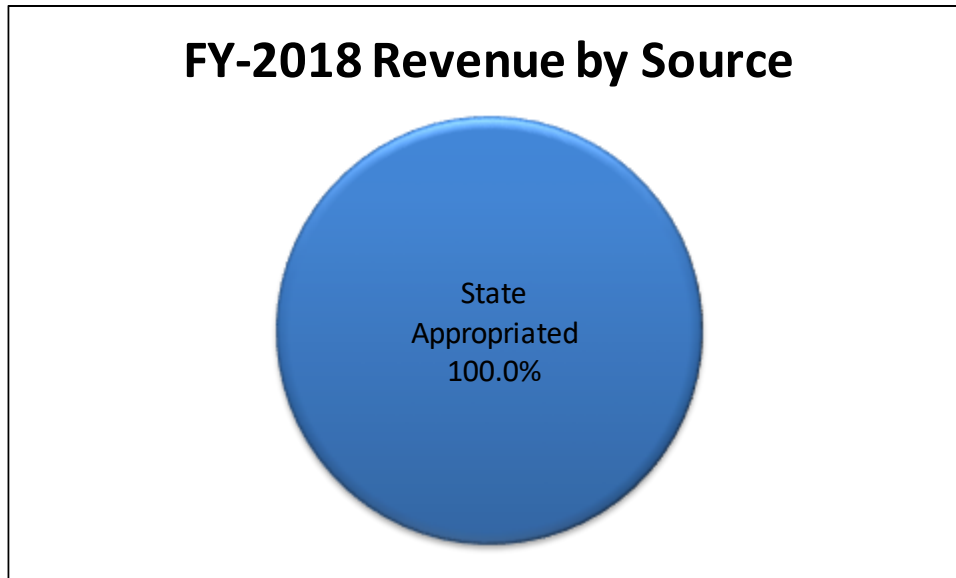


## Mission:

The mission of the Pardon and Parole Board (PPB) is to serve the citizens of Oklahoma by ensuring public safety, protecting victims' rights, and providing offenders with the opportunity for positive change through careful and informed decisions on the parole for non-violent offenders and recommendations to the Governor regarding the parole of violent offenders, as well as for pardons, commutations, and clemency requests.



## Pardon and Parole Board



### **Accomplishments Over the Past Year:**

- Trained Board members on interstate compacts, reentry services, medical paroles, evidence-based practices, batterer's intervention, and mental health issues facing inmates;
- Worked with the Department of Corrections to ensure investigators have access to inmate mental health information;
- Purchased scanners for field staff to improve document transfers;
- Collaborated with the District Attorneys' Council to revise narratives and information used during parole considerations;
- Established a video conferencing solution with the Department of Corrections; and
- Created an investigator handbook.

### **Goals For The Upcoming Year:**

- Review, update, and develop administrative rules related to paroles, pardons, revocations, and clemencies;
- Change the IT platform of the Victims Database to ensure the stability of the database and ensure the continued ability of the PPB to meet the notification requirements to victims; and
- Reexamine the use of various risk assessment and decision-making tools that can be utilized by the PPB to assist and guide parole decisions, along with the cost and a process for implementation.

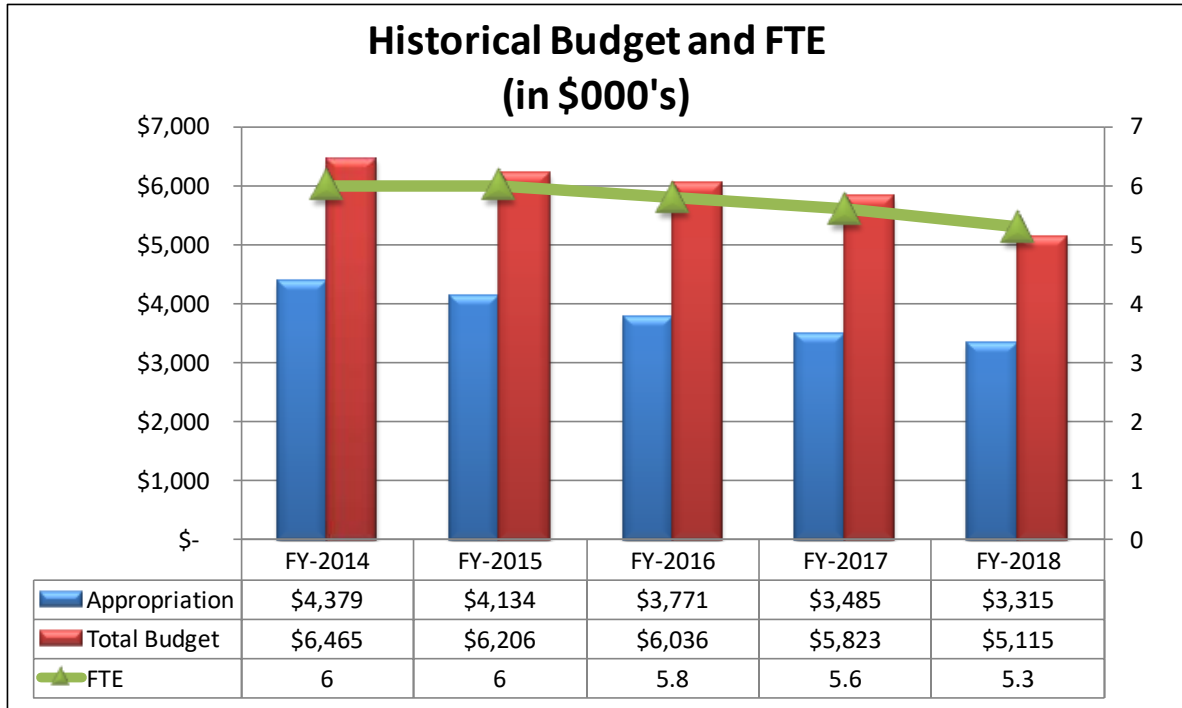
### **Major Agency Projects:**

- Collaborating with the National Parole Resource Center, the Governor's Office, the Legislature, and the Criminal Justice Task Force for strategic planning and implementation of criminal justice reforms; and
- Working with the Office of Management and Enterprise Services to review and streamline the PPB reporting system.

### **Savings, Efficiencies and Shared Services:**

- The PPB is a fully consolidated agency and utilizes shared services with OMES, including payroll, accounting, budgeting, human relations, and IT services.

# Physician Manpower Training Commission



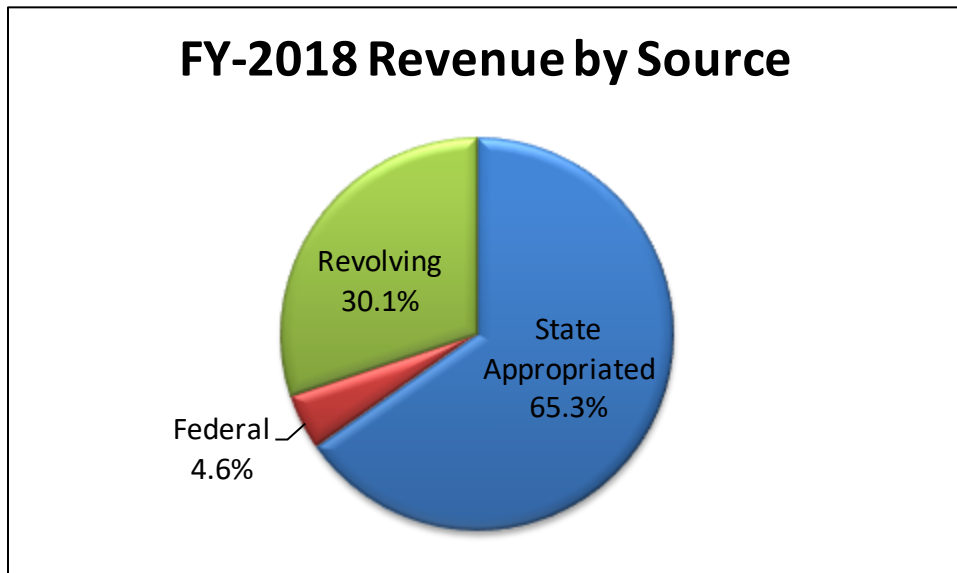
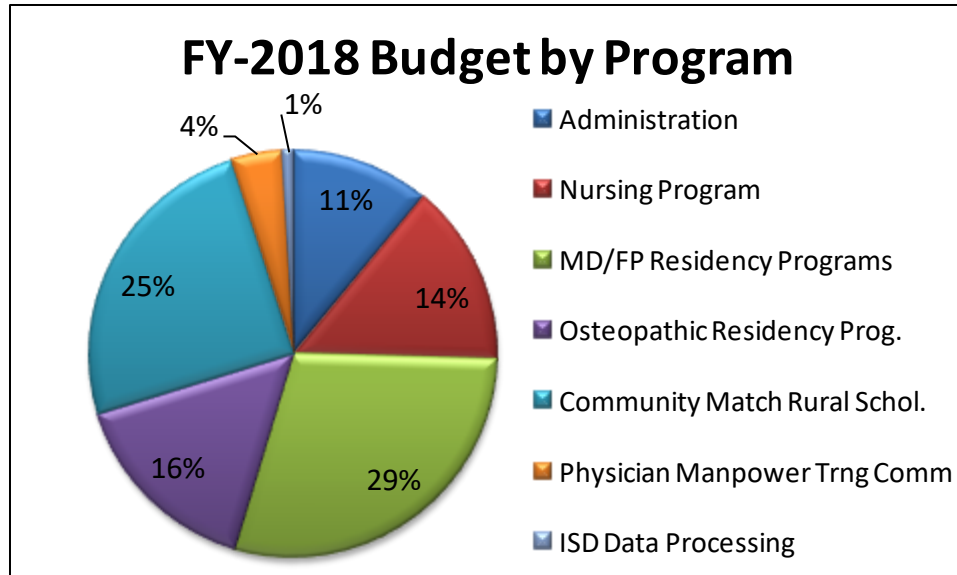
## Mission:

The mission of the Physician Manpower Training Commission (PMTC) is to enhance medical care in rural and underserved areas of Oklahoma by administering residency, internship, and scholarship incentive programs that encourage medical and nursing personnel to practice in rural and underserved areas. Further, PMTC aims to upgrade the availability of health care services by increasing the number of practicing physicians, nurses, and physician assistants in rural and underserved areas of Oklahoma.

## Programs:

- MD/FP Residency Program
- Osteopathic Residency Program
- Community Match Rural Scholarship Incentive Programs
- Physician Placement
- Oklahoma Medical Loan Repayment Program (OMLRP)
- Nursing Student Assistance Program
- Physician Assistant Scholarship Program

# Physician Manpower Training Commission



## Accomplishments Over The Past Year:

- Exceeded the agency's goal (10 students) for new Physician Assistant Scholarships by placing 14 new PA students on scholarship with a commitment to practice primary care in a rural Oklahoma setting with a population of 20,000 or less;
- Contracted with ten physicians to begin practice in FY-2019, receiving their first payments in FY-2020;
- Provided first year annual payments on the Oklahoma Medical Loan Repayment program, supported by TSET, and the Community Sponsored Medical Loan Repayment program for 17 physicians completing their first year of practice in a rural community;
- Contracted with 11 physicians to receive their first-year loan repayment funds in FY-2019 with 42 physicians receiving payments overall in 2018;
- Saw 14 residents receive the Family Medicine Resident Rural Scholarship in FY-2018;
- Placed 2 physicians in rural communities through the Physician Community Match Program, a one-time incentive usually used to recruit physicians with no outstanding educational loans;

# Physician Manpower Training Commission

- Provided the Rural Medical Education Scholarship to the six students remaining on the scholarship with another 14 in the pipeline, currently in primary care residency training, and 22 serving in a rural practice;
- Continued to support the University of Oklahoma and Oklahoma State University Family Medicine Residency Programs in FY-2018;
- Awarded 225 new and renewal scholarships for nursing students in LPN, ADN, BSN, and MSN programs; and
- Neared completion of the update to our technology and data systems, including a newly designed website, allowing the agency to be more streamlined and provide better data analysis for both PMTC and partner agencies.

## **Goals For The Upcoming Year:**

- Attract, train, and retain the best and brightest physicians for Oklahoma;
- Utilize comprehensive manpower data for physicians and nurses to determine the future actions and direction of the PMTC;
- Increase awareness about the nursing student, the resident, and physician assistant scholarship programs, as well as the medical and community sponsored loan repayment program;
- Improve retention rates of physicians in rural communities through legislative and community efforts;
- Work with local health-related entities to identify the need for particular health professionals in rural Oklahoma communities; and
- Improve collection procedures for physician, physician assistants, and nursing programs.

## **Major Agency Projects:**

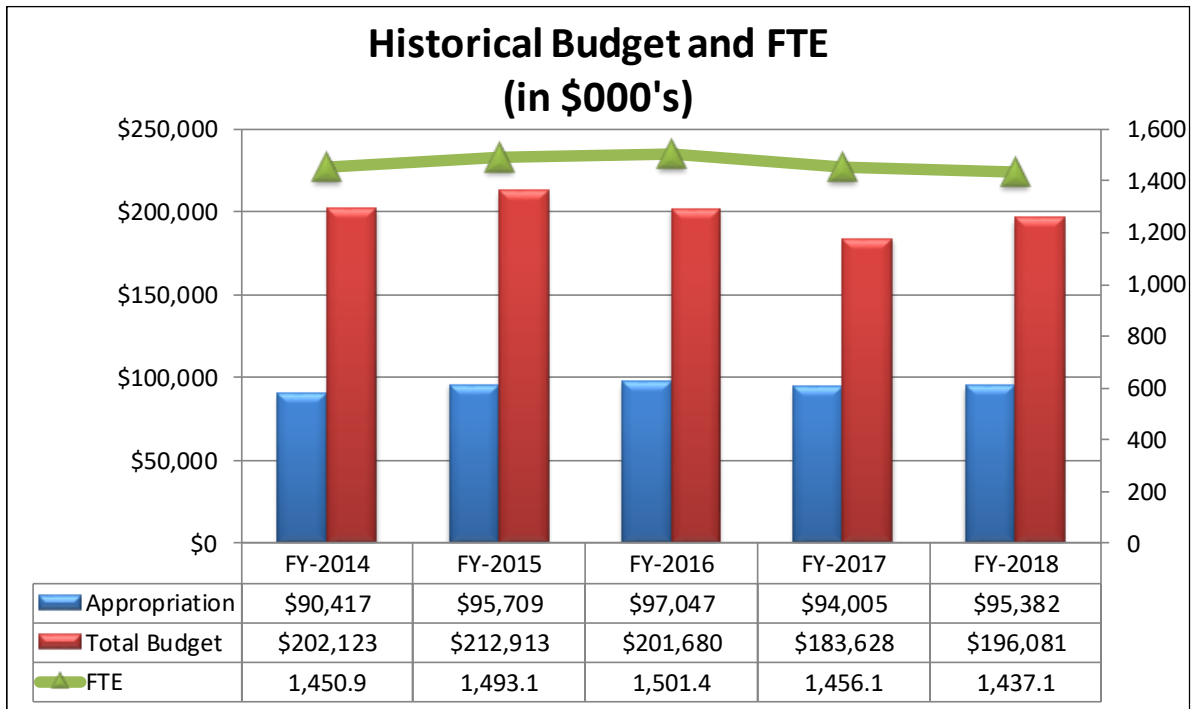
- Finalizing the computer database upgrade that is 25 years out of date; and
- Working with partner agencies to secure Centers for Medicare and Medicaid Services funding.

## **Savings, Efficiencies and Shared Services:**

- Converted the Physician Placement Opportunities (PPO) directory to an electronic version in an effort to reduce printing and mailing costs and also provide timely updates and rapid dissemination;
- Curtailed almost all travel in-state and ended out-of-state travel;
- Utilized Agency Business Services for shared financial services;
- Cancelled attendance of OSMA, NRHA, OHA, and FPR&SC to save registration and travel costs; and
- Reduced Attorney General contract by 50%.



# Public Safety, Department of



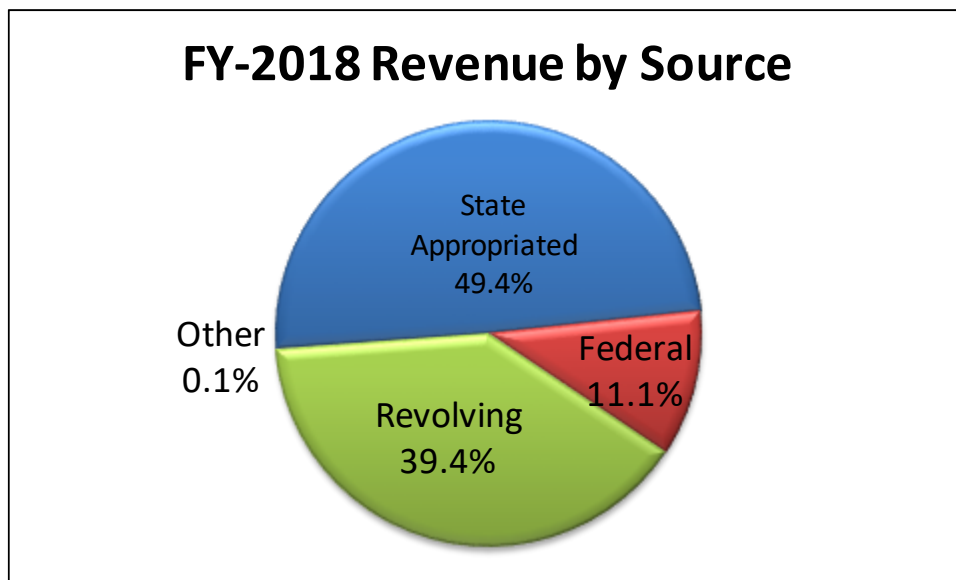
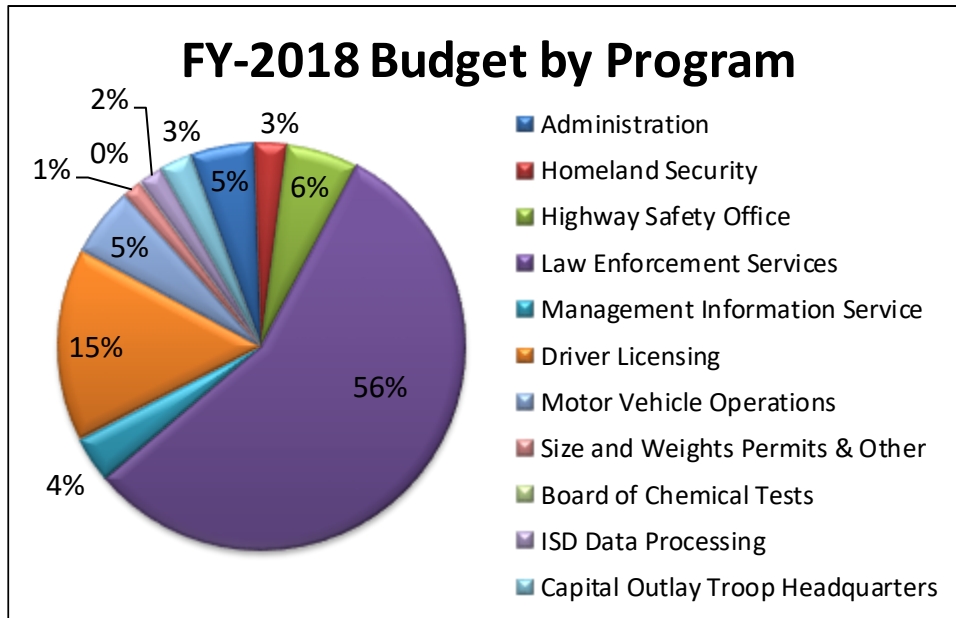
**Mission:**

The Oklahoma Department of Public Safety’s (DPS) mission is to provide a safe and secure environment for the public through courteous, quality, and professional services.

**Programs:**

- Administration
- Homeland Security
- Highway Safety Office
- Law Enforcement Services
- Management Information Service
- Driver Licensing
- Motor Vehicle Operations
- Size and Weights Permits & Other
- Board of Chemical Tests
- ISD Data Processing
- Capital Outlay Troop Headquarters

## Public Safety, Department of



### Accomplishments Over the Past Year:

- Implemented Port of Entry Program;
- Completed of Lake Patrol headquarters;
- Began REAL ID project implementation;
- Established DUI database to enhance DUI enforcement;
- Established web-based wrecker licensing program;
- Implemented In-Line On-Line statewide;
- Upgraded two driver license offices to enhance customer service; and
- Collaborated with other law enforcement agencies to improve law enforcement efforts statewide.

# Public Safety, Department of

## **Goals For The Upcoming Year:**

- REAL ID project implementation;
- Conduct an Oklahoma Highway Patrol Academy to graduate fifty troopers; and
- Continue to leverage technology to enhance enforcement efforts.

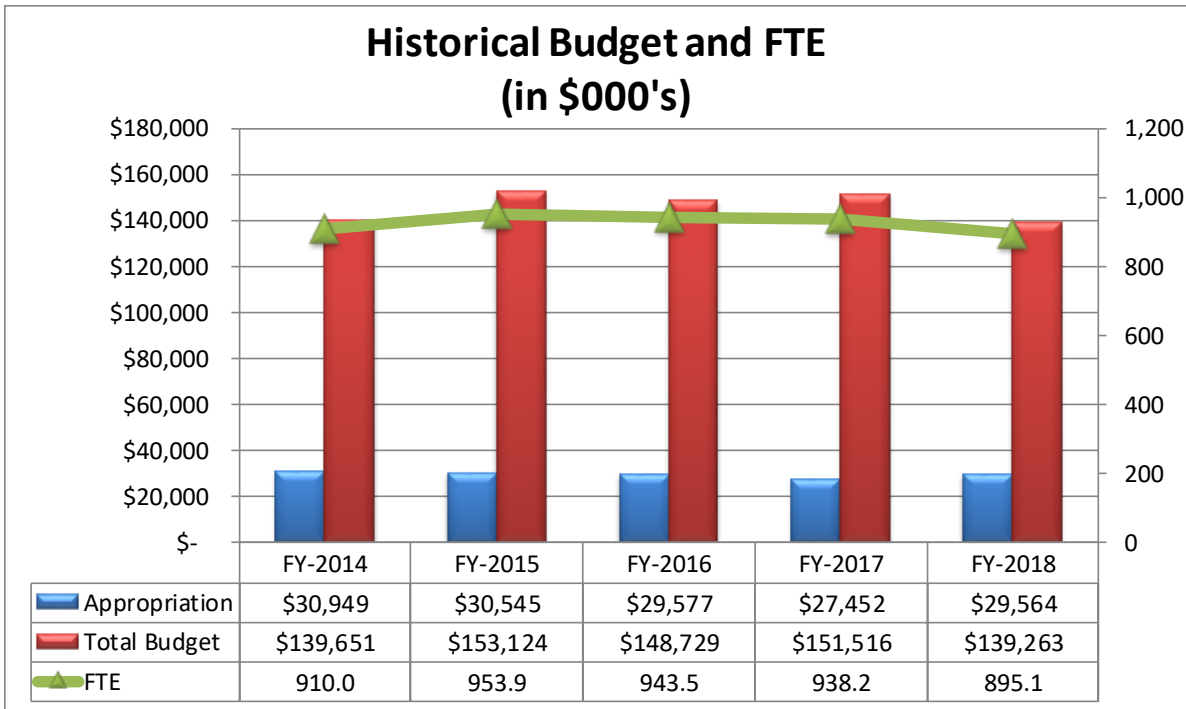
## **Major Agency Projects:**

- Replacing the DPS mainframe computer with an upgraded system that will better serve the public and the agency by enhancing workflow for the existing four cores: Driver License Services, Legal/Implied Consent, Driver Compliance, and Records Management; and
- Establishing REAL ID driver licenses.

## **Savings, Efficiencies and Shared Services:**

- Reduced payroll costs through attrition; and
- Utilized activity databases to increase and enhance enforcement capabilities.

# Department of Rehabilitation Services

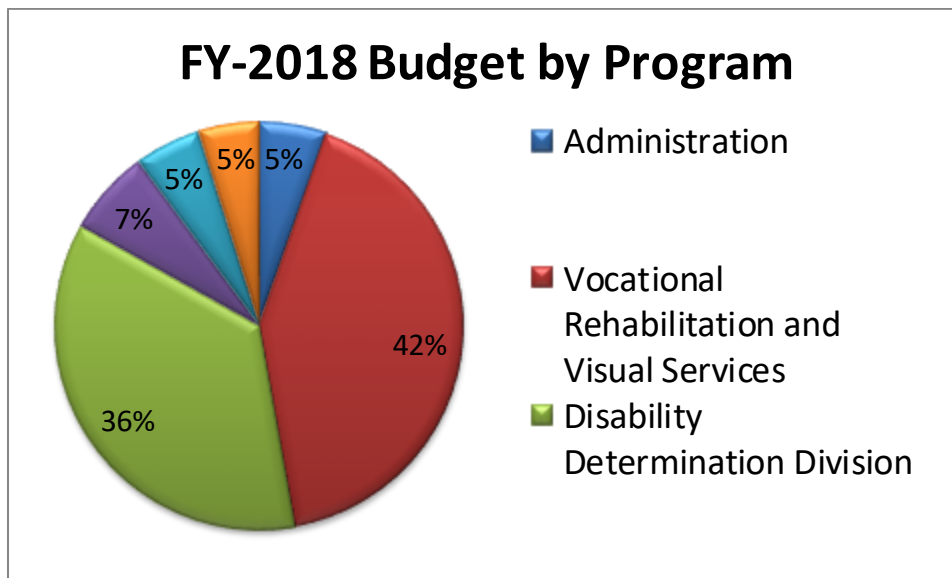


## Mission:

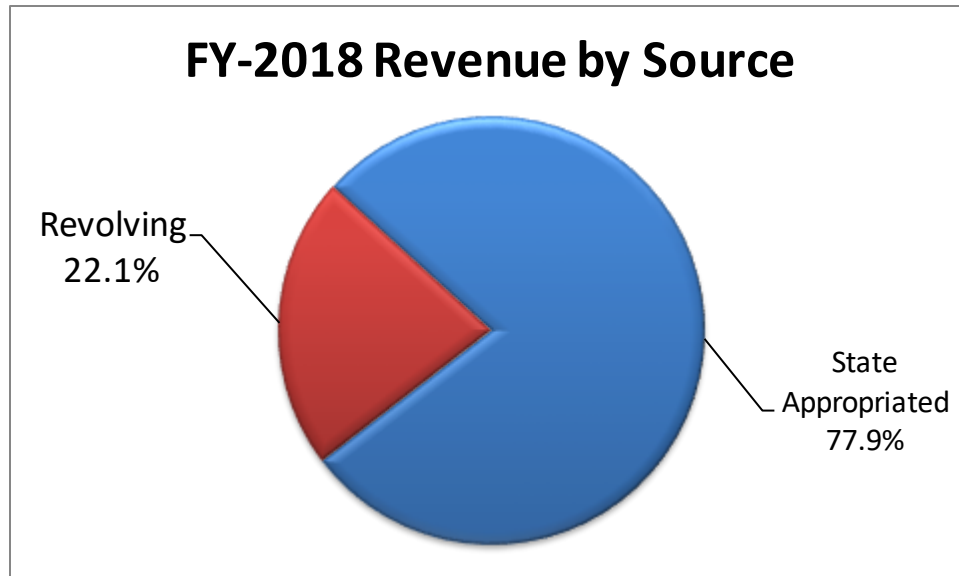
The mission of the Department of Rehabilitation Services is to empower Oklahomans with disabilities.

## Programs:

- Vocational Rehabilitation and Visual Services Division (VR/VS)
- Disability Determination Division (DDD)
- Oklahoma School for the Blind (OSB)
- Oklahoma School for the Deaf (OSD)



## Department of Rehabilitation Services



### Accomplishments Over The Past Year:

- DRS assisted 83,000 Oklahomans with disabilities, and their families during FY-2017;
- DRS successfully assisted 2,125 individual with disabilities to gain employment, through employment services during FY-2017.
- Kept all priority groups open this year which allowed DRS to provide services to all consumers;
- Maintained 100% graduation rates at the Oklahoma School for the Blind and the Oklahoma School for the Deaf;
- Disability Determination Division continued to excel nationally in all standards; and
- Maintained a wide array of partnerships to maximize opportunities to bridge gaps and improve opportunities.

### Goals For The Upcoming Year:

- Meet or exceed federal program standards and indicator guidelines for all programs and activities;
- Open vocational rehabilitation services to further help the most severely disabled individuals.
- Continue to be a core partner with Department of Commerce to expand the Local Workforce Boards to improve access for all consumers;
- Work to implement the Governor's initiative regarding Oklahoma's five goals of government to adequately illustrate DRS's contribution to State goals;
- Increase community and statewide awareness of the programs and services offered by DRS;
- Maintain a work environment that allows DRS to recruit and maintain the highest quality staff; and
- Expand and maintain partnerships that increase the employment opportunities available for individuals with disabilities.

### Major Agency Projects:

- Working locally, regionally, and nationally with partners to interpret and implement new regulations resulting from the reauthorization in June 2014 of the Workforce Improvement and Opportunity Act (WIOA);
- Implementing, in conjunction with Oklahoma Works, the American Job Center requirements of

## Department of Rehabilitation Services

the WIOA which enables six core programs, the Adult, Dislocated Workers, and Youth Programs, the Wagner-Peyser Act Employment Service Program, the Adult Education and Family Literacy Program, and the Vocational Rehabilitation Program, to be collocated in a manner that provides easier access to consumers;

- Applying new program performance measures in the DRS Vocational Rehabilitation program as required by WIOA which are designed to better reflect performance across a spectrum of programs in a common and equal manner;
- Vocational Rehabilitation and Visual Services Return on Investment (ROI) project to identify benefits and costs for participation of all applicants with a full accounting of purchased and in-house service costs as well as to assess impacts of services on employment probability and earnings of program participants; and
- Working to adapt AWARE, DRS' client management software, to the new WIOA required data elements, expand the usage of Tableau beyond the client service data sets, and increase accessibility to the information for all staff.

### **Savings, Efficiencies and Shared Services:**

- Continued to build upon and utilize new and existing services to maximize the economic impact of the programs;
- Partnered with other entities to reduce redundancy of services to consumers;
- Participated in the e-rate program to provide technology, at a reduced rate, for the OSD and OSB schools;
- Took advantage of the P-card program to maximize rebate incentives which can create savings that can be used to provide services to individuals with disabilities; and
- Continued to be an active partner in the OMES DISCUSS initiative.

# Retirement Systems

The state retirement system consists of the following six defined benefit pension plans:

- Oklahoma Firefighters Pension and Retirement System (Firefighters)
- Oklahoma Law Enforcement Retirement System (OLERS)
- Oklahoma Police Pension and Retirement System (Police)
- Oklahoma Public Employees Retirement System (OPERS) and Uniform Retirement System for Justices and Judges (URSJJ)
- Oklahoma Teachers Retirement System (TRS)
- Retirement Plan for Full-time Employees of the Department of Wildlife (Wildlife)

Systems are funded with employee contributions, employer contributions, return on investments and, in some cases, dedicated revenue streams.

There are three types of plans in the system. One type includes police, firefighters, and OLERS, which are referred to as “twenty and out” plans. Within the structure of OPERS, a “twenty and out” plan is maintained for correctional officers, probation and parole officers and fugitive apprehension officers in the Department of Corrections, as well as for firefighters in the Military Department.

The “twenty and out” plans are aimed at public safety services where it is in the interest of the public to have the active members made up of younger, healthier individuals. These individuals often serve in areas that are defined as hazardous duty. These plans are extremely generous in their benefits and are designed to allow retired members to go on to other careers.

The next type of plan includes OPERS, URSJJ, TRS and Wildlife. These plans have a guaranteed benefit that is a function of years of service and salary. In order to be entitled to these benefits, there is a requirement for a certain number of years of service before a member becomes vested.

Finally, OPERS also administers a defined contribution plan called Pathfinder. Pathfinder is the mandatory defined contribution plan for eligible state employees who first become employed by a participating employer on or after November 1, 2015, and have no prior participation in OPERS. Under this plan, members will choose a contribution rate which will be matched by their employer up to 7%, and members have the freedom to select and change their investments.

The relative size of the systems can best be understood by looking at their membership numbers. The overwhelming size of TRS compared to the other systems becomes readily apparent when viewed in this context.

The simplest way to understand the health of any retirement system is to view its funding ratio, which is a ratio of debt to assets. The term “fully-funded” applies to a retirement system in which contributions are sufficient to pay for the benefits of existing and new employees.

*Comparison of Liabilities and Assets with Funding Ratio Included (In Millions)*

2017	Accrued Liability	Actuarial Assets	Unfunded Accrued Liability	Funded Ratio
Firefighters	\$3,767	\$2,465	\$1,303	65.4%
OPERS	\$9,455	\$8,914	\$541	94.3%
OLERS	\$1,082	\$957	\$125	88.5%
Police	\$2,403	\$2,447	-\$44	101.8%
TRS	\$22,054	\$15,516	\$6,538	70.4%
Wildlife	\$121	\$110	\$12	90.2%
URSJJ	\$283	\$318	-\$35	112.5%
<b>TOTAL</b>	<b>\$39,165</b>	<b>\$30,727</b>	<b>\$8,438</b>	<b>78.5%</b>

# Retirement Systems

A sensible combination of asset classes is another determinant for soundness of retirement funds. The allocation by asset class of the Oklahoma retirement funds are within prudent guidelines. OTRS, OPERS, Firefighters, and Police account for 95% of invested assets of the retirement systems.

## **Dedicated Revenues:**

The state systems differ from many other defined benefit retirement plans since several of the systems receive contributions other than employer and employee contributions. TRS, Firefighters, OLERS, and Police are all recipients of dedicated revenue streams.

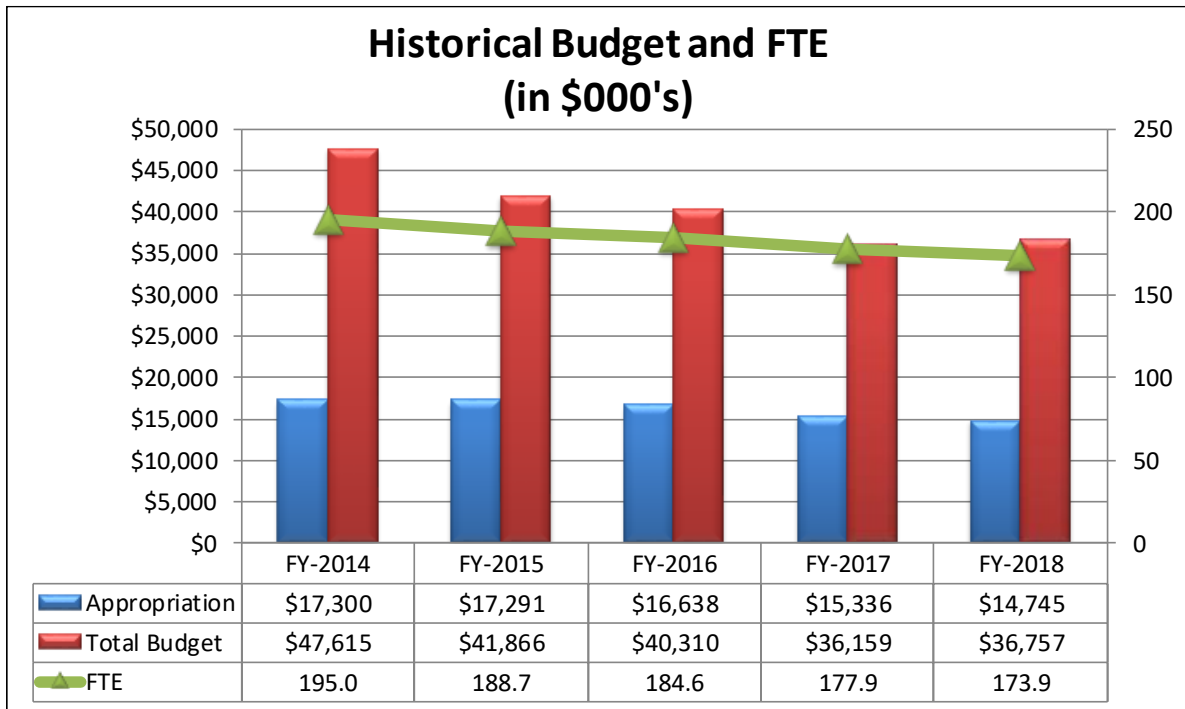
The insurance premium tax provides all the dedicated revenue for Firefighters and Police and approximately half of the dedicated revenue to OLERS. These state revenues flow to police and firefighters although the members are employed primarily by cities and counties rather than the state.

The retirement systems exist for the benefit of employees and their beneficiaries. All of the systems provide a benefit for their members, with varying provisions for their beneficiaries, in the event of the death of the member.

Spouse beneficiaries generally receive a lifetime benefit which varies from being the same amount as the employee would receive to half of the employee benefit. Minor children beneficiaries receive a benefit as long as they are minors or, in some cases, while enrolled in higher education.



# Supreme Court of Oklahoma



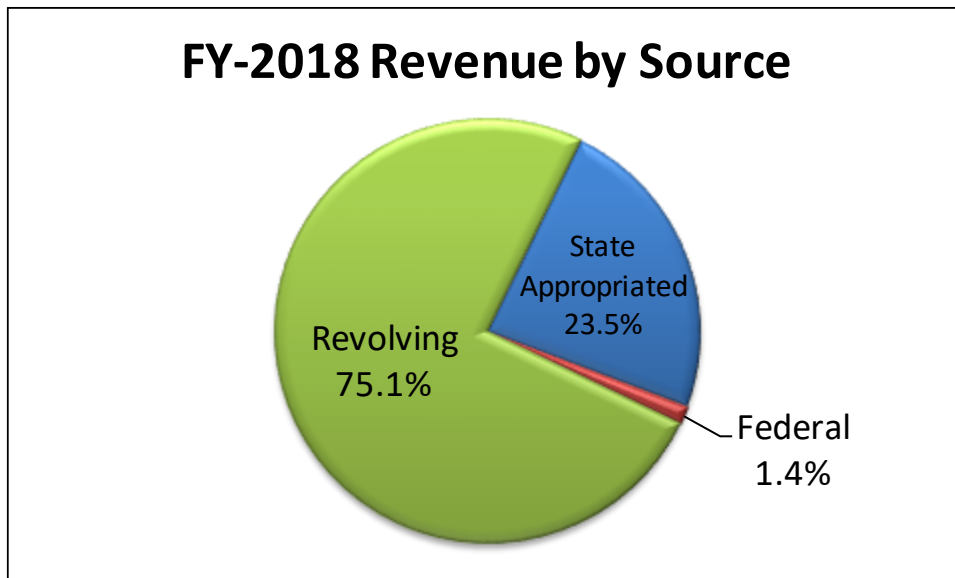
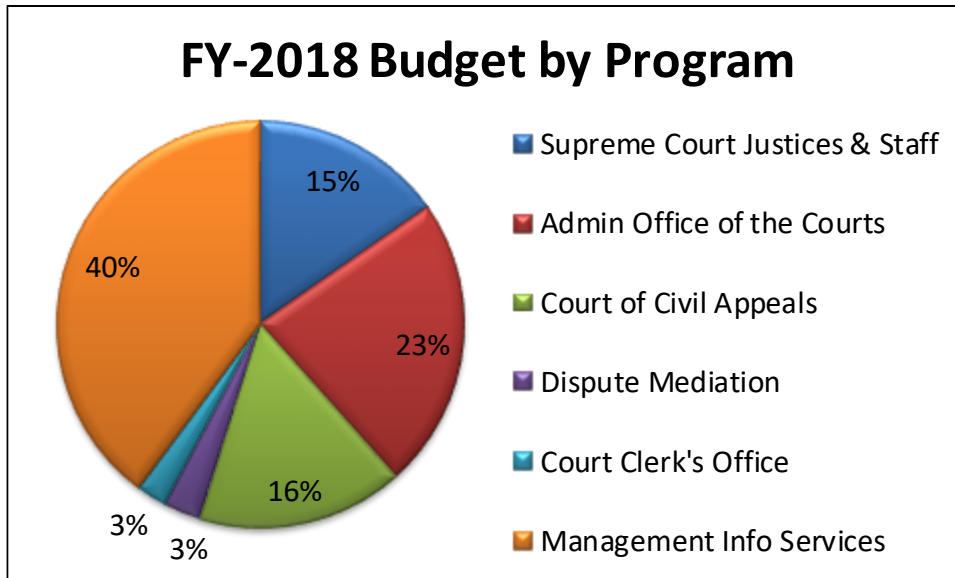
## Mission:

The Supreme Court has a constitutional mandate to exercise supervisory control over the state judiciary and insure that justice is fairly, equally, and impartially administered.

## Programs:

- Supreme Court Justices & Staff
- Administrative Office of the Courts
- Court of Civil Appeals
- Dispute Mediation
- Court Clerk's Office
- Management Information Services

# Supreme Court of Oklahoma



#### Accomplishments Over the Past Year:

- Designed and implemented an improved case management system for the trial and appellate courts, and
- Implemented case search, jury management, and e-payment systems.

#### Goals For The Upcoming Year:

- Continue implementation of case management system improvements, and
- Continue the development of a new court fund accounting system.

# Supreme Court of Oklahoma

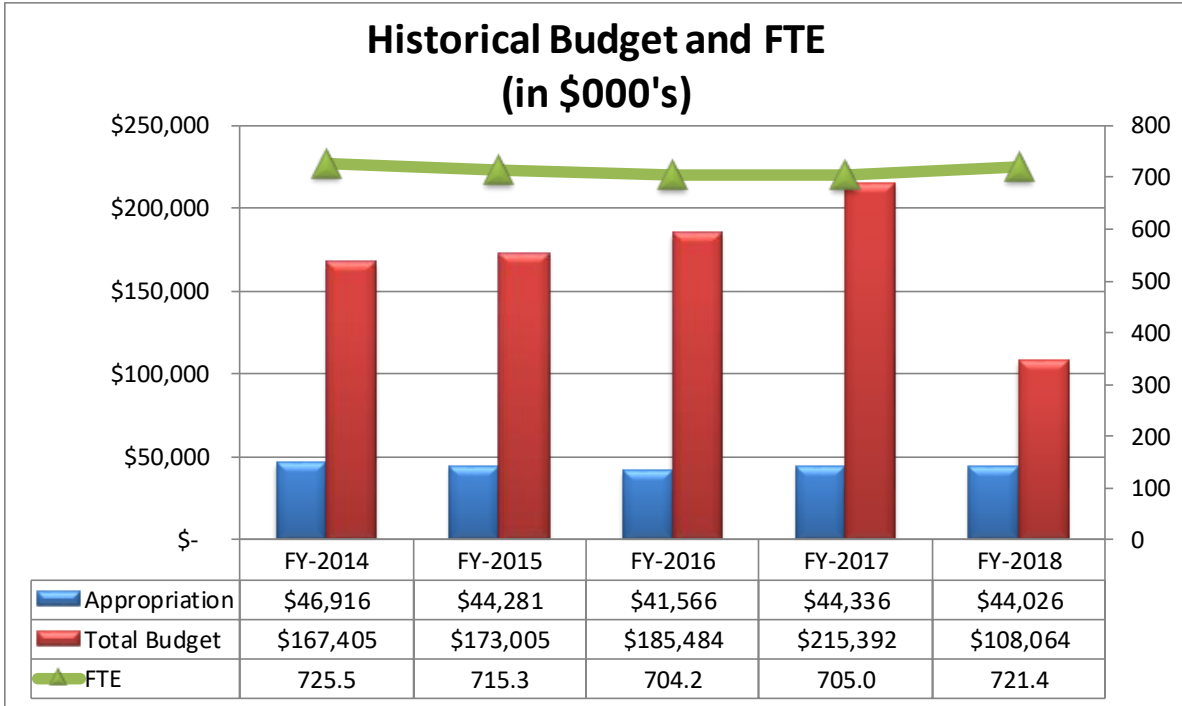
## **Major Agency Projects:**

- OCIS Case Management System;
- E-Payments System;
- Courtroom Automation Project; and
- E-Filing System.

## **Savings, Efficiencies and Shared Services:**

- Continued use of a thirty-day hiring freeze for replacement of district court personnel.

# Oklahoma Tax Commission



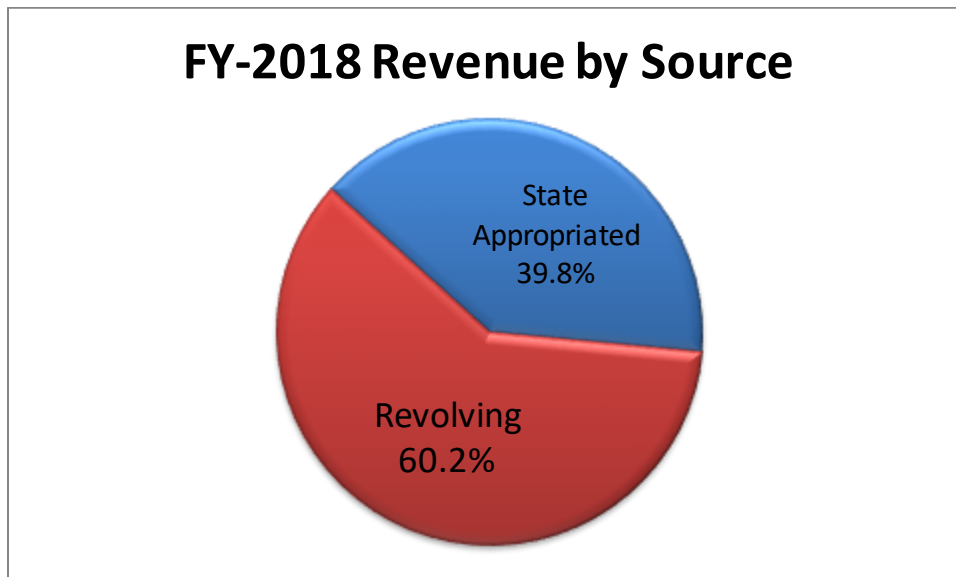
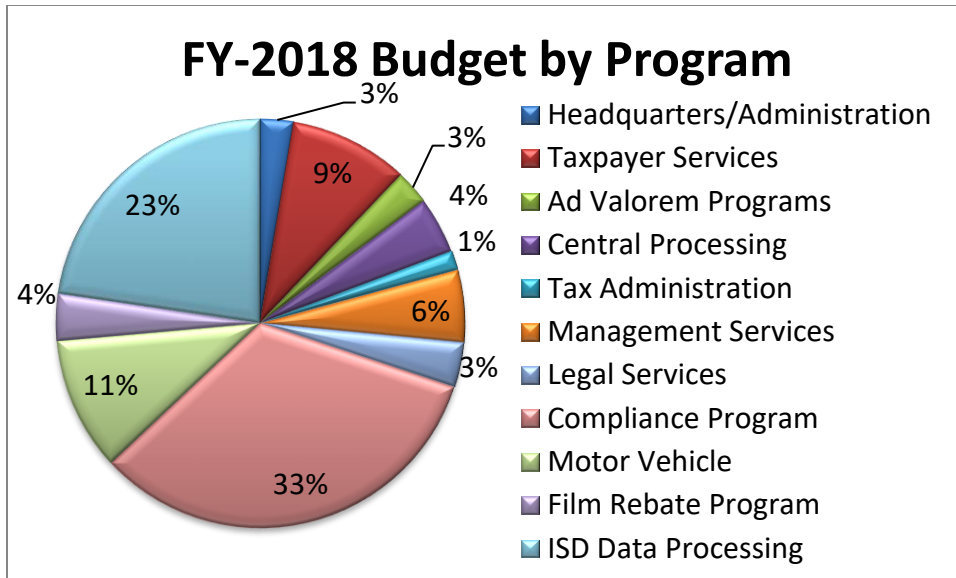
## Mission:

To serve the people of Oklahoma by promoting tax compliance through quality service and fair administration.

## Programs

- Taxpayer Services
- Ad Valorem Programs
- Central Processing
- Tax Policy
- Compliance Program
- Motor Vehicle
- Film Rebate Program

# Oklahoma Tax Commission



#### Accomplishments Over The Past Year:

- Implementation of new revenue and apportionment process in the agency's OneLink Integrated Tax System.
- Upgraded the agency's OneLink Integrated Tax system to a new version, providing additional functionality to system users.
- Implementation of a new Integrated Voice Response system allowing management to better track calls including management of operator availability during peak call volume that has resulted in higher answer rates. The new system also provides for a "Call Back" option allowing taxpayers to get on with their own work instead of remaining on hold.
- Reduced the number of temporary employees used for tax processing due to process improvements from new processing applications and equipment resulting in more than a 50% savings over the previous fiscal year.

# Oklahoma Tax Commission

## **Goals For The Upcoming Year:**

- Migrate all legacy applications not included in the agency's Integrated Tax System from the Oracle platform to SQL. Results will include licensing/maintenance savings along with standardization of the agency's computing environment.
- Enhance electronic filing options with online income tax payment plans, re-ordering of damaged DAV cards and the expansion of CARS to include boats, motors and specialized tags.
- Implement front-end mail tracking system, which will improve incoming mail processing productivity resulting in reduced staff costs and increase the agency's ability to track incoming mail.
- Implement an e-check in system, initially in the OTC's main office building, to streamline and improve taxpayer customer service experience when visiting the Oklahoma Tax Commission.

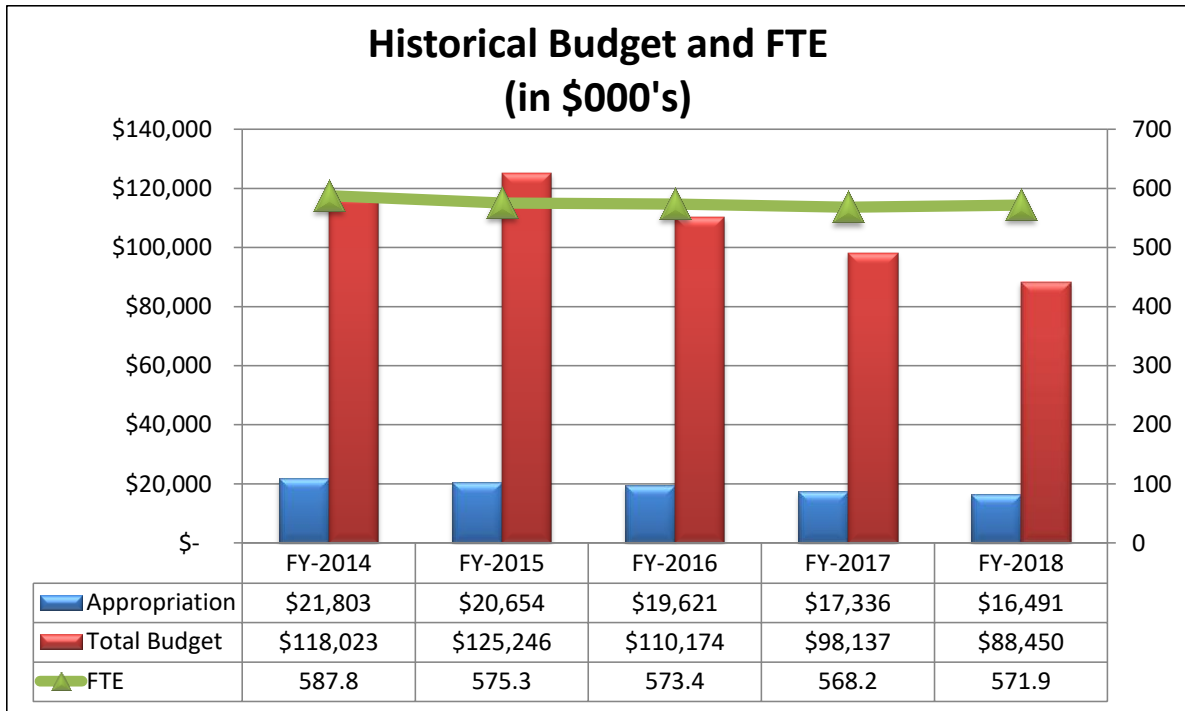
## **Major Agency Projects:**

The Tax Commission continues to migrate all legacy applications not included in the agency's Integrated Tax System from the Oracle platform to SQL, resulting in licensing/maintenance savings along with standardization of the agency's computing environment. During FY18 the agency will also implement an eCheck-in system, front-end mail tracking system and new electronic filing options, all refining efficiencies of the agency and improving taxpayer customer service experience.

## **Savings, Efficiencies and Shared Services:**

The Oracle migration is expected to result in annual savings of \$650,000. The Tax Commission continues to leverage available technology in an effort to be effective and efficient with available resources. Savings were realized with process improvements from new processing applications and equipment that allowed the agency to reduce the number of temporary employees required during peak season.

# Tourism and Recreation Department



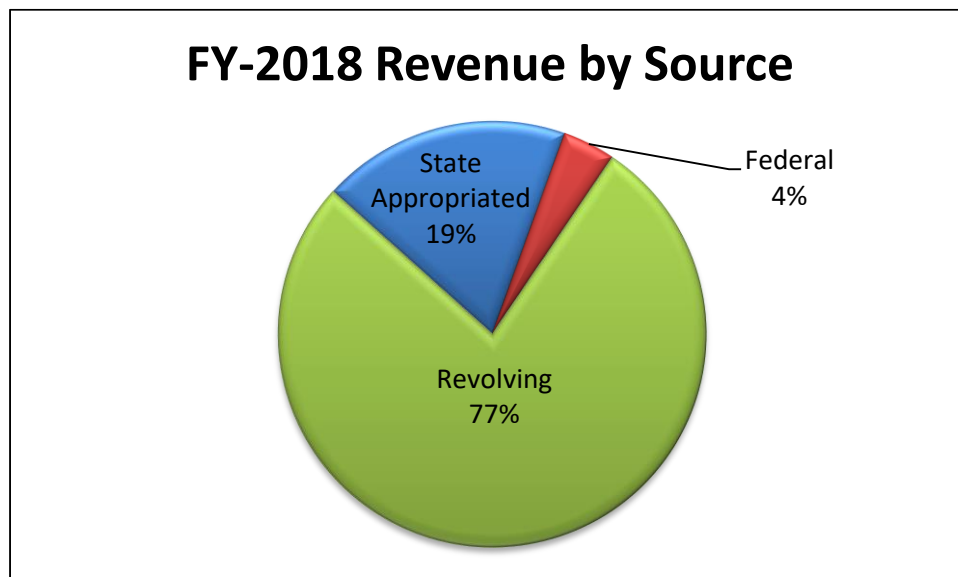
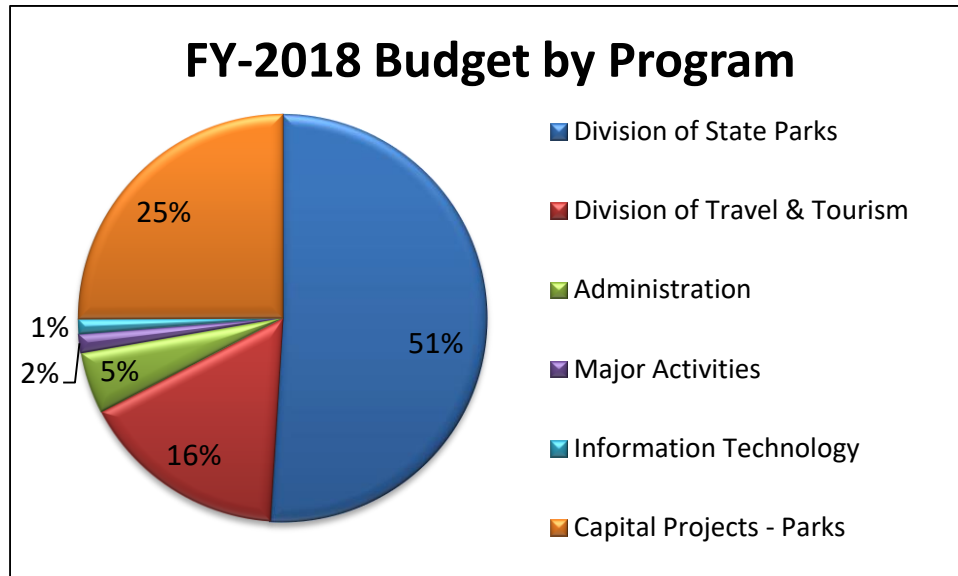
## Mission:

The mission of the Oklahoma Tourism and Recreation Department (OTRD) is to advance the exceptional quality of life in Oklahoma by preserving, maintaining and promoting the state’s natural assets and cultural richness. As the steward of the state park system, OTRD is the caretaker of Oklahoma’s diverse, magnificent natural resources. OTRD also plays a critical role in enhancing the state’s economy through the promotion of Oklahoma as a destination and provides leadership and guidance to communities across the state by working together to propel the state forward.

## Programs:

- Division of State Parks
- Division of Travel & Tourism
- Administration
- Major Activities
- Information Technology
- Capital Projects – Parks

# Tourism and Recreation Department



## Accomplishments Over The Past Year:

- Phase I of Modernization- Digitized historical documents for archival purposes, and transitioned to new digital process for all HR documents;
- Completed Online Reservation System for Lodges;
- Completed Lake Murray Lodge; and
- Commenced a continuing education program, development of an internal communication plan, and the sharing of administrative services between divisions.

## Goals for Upcoming Year

- Increase self-sufficiency by developing new sources of revenue and improving operational efficiencies to reduce expenses;



# Tourism and Recreation Department

- Phase II of Modernization- virtualize office to include: digitization of financial records, shift to electronic business in finance, and further centralize finance functions for increased efficiency; and
- Focus on renewable energy opportunities. (solar photovoltaic panels, solar thermal systems, geothermal, wind).

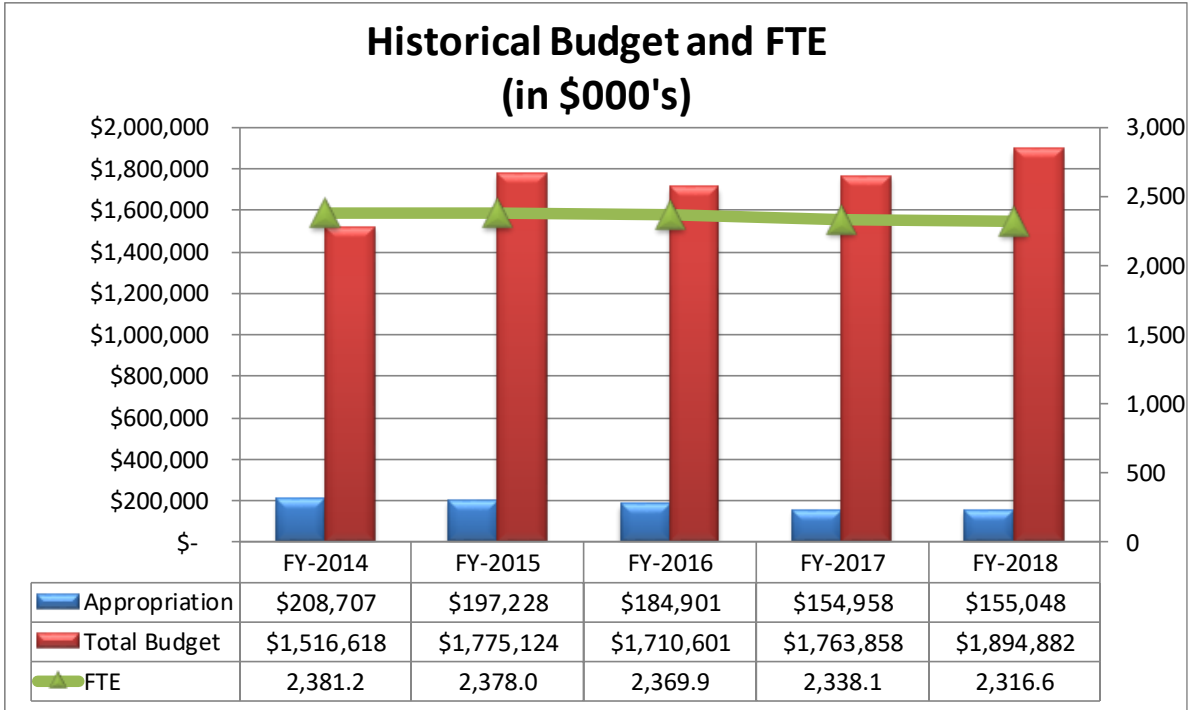
## **Major Agency Projects:**

- Completing Phase II of Lake Murray Lodge;
- Cabin renovations at Keystone, Sequoyah, Tenkiller & Beavers Bend;
- Campground improvements @ Lake Murray, Keystone, Honey Creek, Ft. Cobb & Alabaster; and
- Formal review and update of administrative processes and procedures.

## **Savings, Efficiencies and Shared Services:**

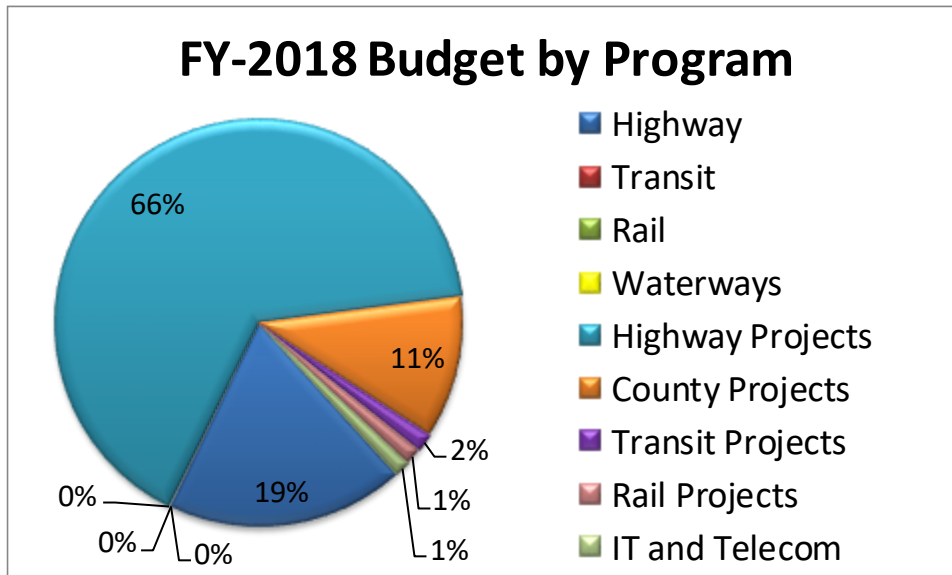
- Reduction of utility costs through audit of meters; and
- Reduction of landscape costs through use of more natural environments which require less maintenance once established.

# Department of Transportation

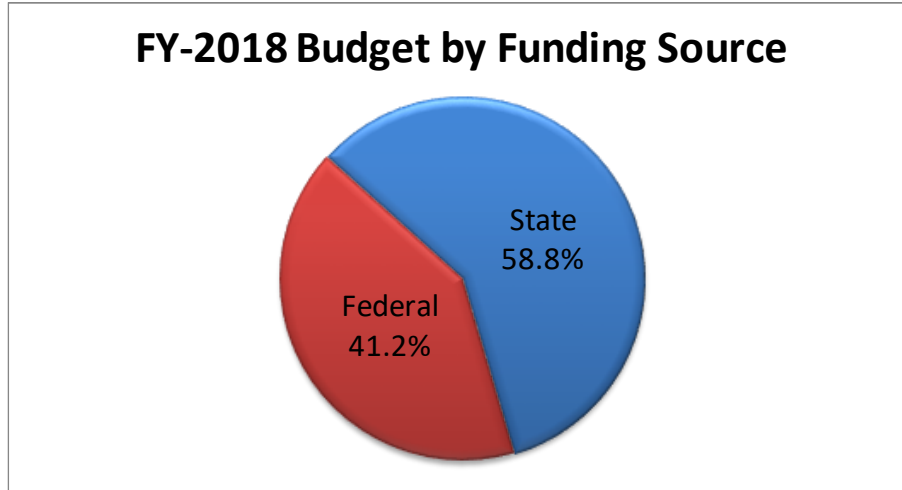


## Mission:

The mission of ODOT is to provide a safe, economical and effective transportation network for the people, commerce and communities of Oklahoma.



# Department of Transportation



## Accomplishments Over The Past Year:

The percentage of structurally deficient bridges was reduced from 4.7% in 2016 to 3.72% in FY2017. The number of miles of rural highway without shoulders dropped from 4,571 to 4,486 in FY2017.

## Goals For The Upcoming Year:

- Reduce the percentage of structurally deficient on-system bridges from 251 to 204 in FY2018;
- With continued installation of cable barriers and concrete barriers throughout the state, the number of crossover fatalities on divided highways is expected to decline to near zero in future years; and
- To increase safety, we are working to reduce the number of 2 lane rural highways without shoulders throughout the state.

## Major Agency Projects:

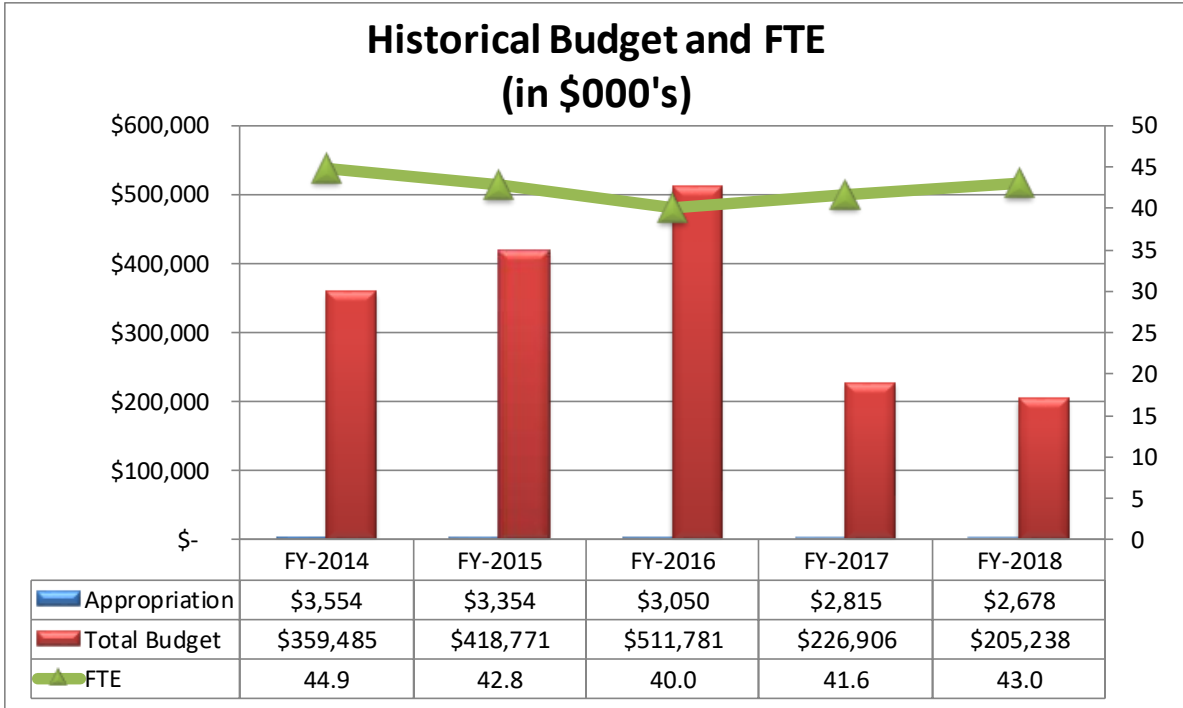
- Continued focus on structurally deficient and “at-risk” bridges;
- I-40 Interchange at US 64 in Sallisaw;
- Bridge construction on SH-99/US-377 over Lake Texoma (Willis Bridge);
- Construction of over 4 miles of highway US-69 thru Calera;
- Bridge construction on US-270 over Wewoka Creek and Railroad in Seminole;
- Construction of interchange improvements on I-35 in the Norman area;
- Replacement of the 3,642 foot bridge between Purcell and Lexington on US-77 over the South Canadian River;
- 6 lane reconstruction of I-40 from MP 165 to 170 including the Choctaw Road Interchange;
- 2.5 miles of highway construction on SH-74 in Northern Oklahoma County;
- Continued construction of the Crosstown (Boulevard) in Oklahoma City;
- Bridge construction on I-35 NB & SB over Deep Fork Creek and Service Road;
- Continued construction on the I-235/I-44 Interchange in Oklahoma City;
- Construction of the I-35/I-240 Interchange in south Oklahoma City;
- Bridge construction on I-40B over the North Fork of the Red River and Short Creek in Sayre;
- Bridge construction on I-35 over US-77 and RR 8 miles north of the Texas S/L;
- Continued reconstruction of SH-20 in Rogers/Tulsa Counties;
- Pavement Rehabilitation of the South Leg of the IDL in Tulsa; and
- Continued reconstruction and rehabilitation of over 52 miles of rural interstate highways.

# Department of Transportation

## **Savings, Efficiencies and Shared Services:**

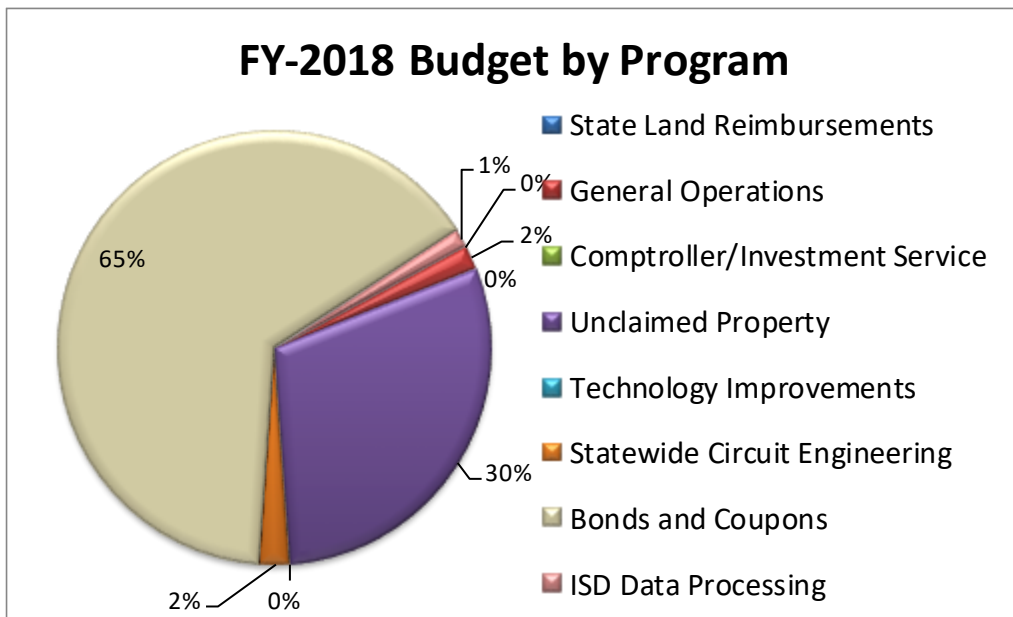
The implementation of private sector experience and technologies has allowed the Department to streamline its business practices. These practices will continue along with the adoption of practical innovations. There are several technological advances that the Department continues to enhance which greatly increases productivity. These advances prevent redundancies, reduce customer wait time and help provide real time information. The Department has utilized Intelligent Transportation Systems (ITS) technology to provide traffic message boards and mobile applications to inform the driving public of road and traffic conditions.

# Treasurer

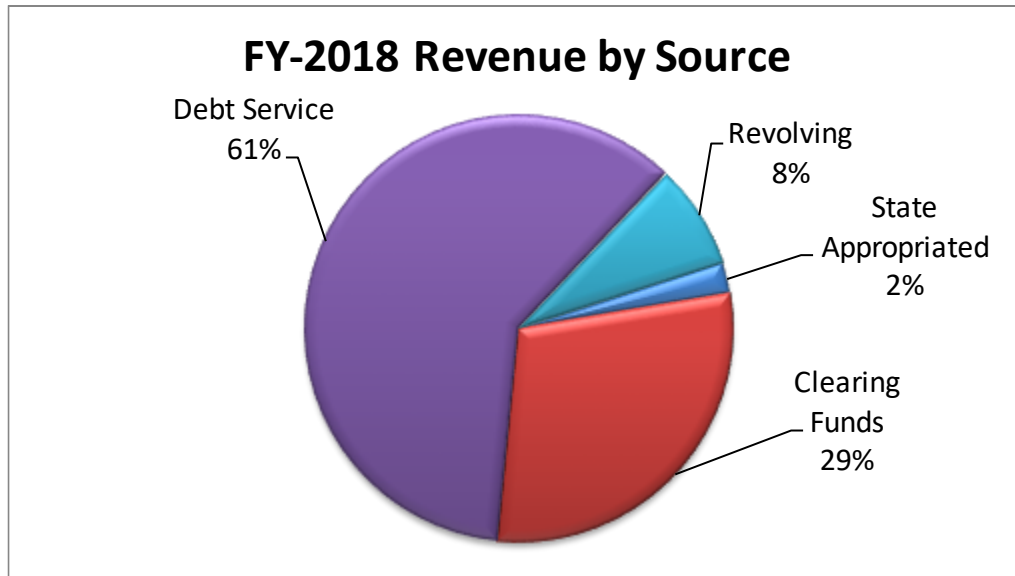


## Mission:

The mission of the Office of the State Treasurer (OST) is to serve the people of Oklahoma by providing sound banking and investment services, reuniting individuals and businesses with their unclaimed property and promoting economic opportunities in a fiscally responsible and efficient manner while adhering to the highest professional and ethical standards.



## Treasurer



### Accomplishments Over The Past Year:

- Continued pay-for-performance program increasing the return of unclaimed property to rightful owners from \$18.8 million in FY2013 to \$30.2 million in FY2014, and to \$38.7 in FY2015. In spite of continuing turnover in claims processing personnel, returns in FY 2016 and FY 2017 totaled \$31.1 and \$34.5 million, respectively;
- Completed migration of data to new web-based investment portfolio management application;
- Maintained operations during successive periods of high turnover, continuing emphasis on cross training and use of one-time funding to recruit staff early allowing for mentoring and on-the-job training when turnover could be anticipated; and
- The unclaimed property program launched an aggressive marketing and advertising program that has resulted in increased use of the program's searchable owner database. During advertising flights on television and the internet, claims submitted online have increased by more than 400%.

### Goals For The Upcoming Year:

- Continue succession efforts to address prospect of continued turnover, maintaining key positions and developing bench strength;
- Continue systems development efforts to replace unsupported disbursement and reconciliation applications;
- Consolidate operations with those of the State Bond Advisor;
- Establish program provider services for the Oklahoma Achieving a Better Life Experience Savings Plan Program (Oklahoma ABLE);
- Maintain consumer protections afforded by Uniform Unclaimed Property Act; and
- Work with state agencies, OMES ISD and consultants supporting efforts to maintain compliance with payment card industry data security standards where volume, processing complexities and remediation needs require.

### Major Agency Projects:

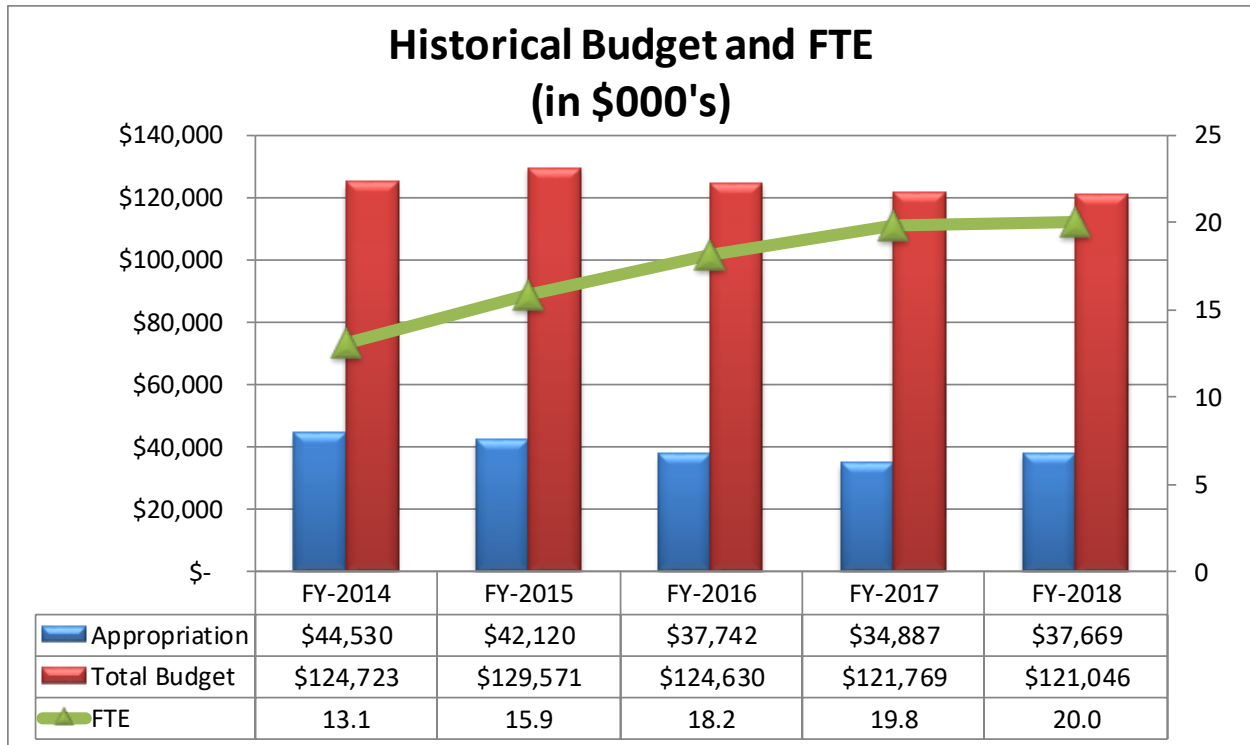
- Establish Oklahoma ABLE program;
- Replace outdated and unsupported computer systems;
- Increase citizens' financial awareness laying the foundation for increased prosperity; and
- Consolidate operations with and assume responsibilities of State Bond Advisor.

# Treasurer

## **Savings, Efficiencies and Shared Services:**

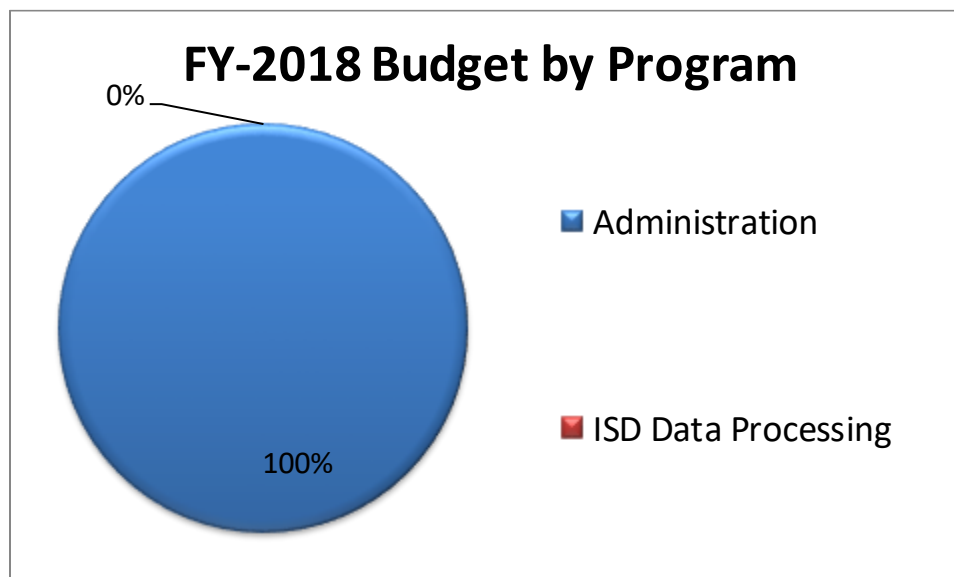
- Reduction of \$1.9 million (41%) in appropriations from FY07 to FY17, reduction of 25% during the last 5 years;
- Utilization of shared services for legal counsel, information systems, purchasing, payables and payroll processing;
- Provide banking and treasury services statewide minimizing costs and leveraging economies of scale;
- Invest \$5.3 billion including funds in more than 300 accounts on behalf of participating state agencies;
- Provide administrative, investment and accounting support services to the Board of Investors of the Tobacco Settlement Endowment Trust Fund; and
- Doubled the return of unclaimed property to its rightful owner from \$18.8 in 2013 to \$38.7 million in 2015 and returned \$31.1 and \$34.5 million in 2016 and 2017, respectively, despite excessive turnover.

# The University Hospitals Authority



## Mission:

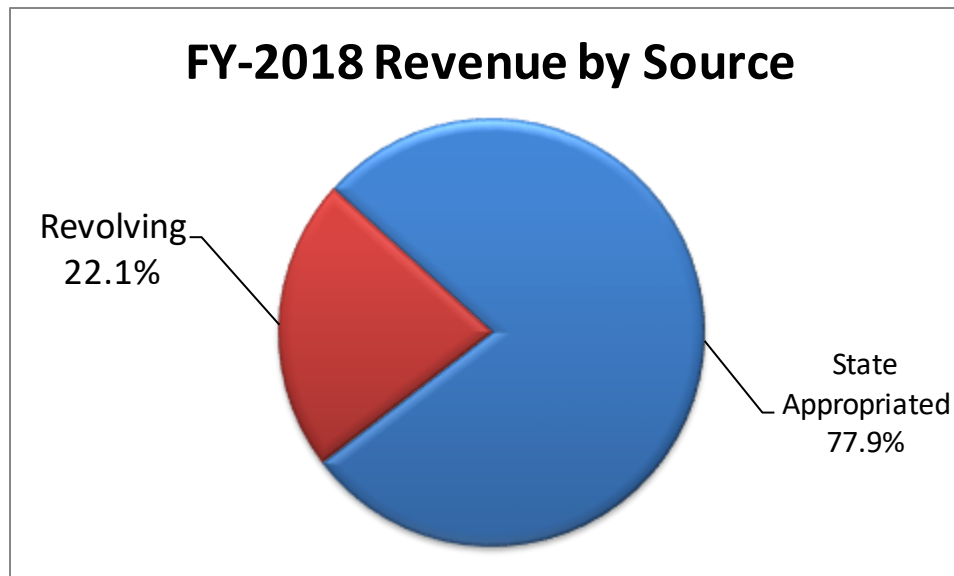
The mission of the University Hospitals Authority (UHA) is to be a catalyst for medical excellence, to support medical education and clinical research and to ensure the best care available to all Oklahoma citizens while growing essential alliances and maximizing utilization of state and federal resources.



- The agency's ISD Data Processing budget is \$12,080 for FY 2018.



# The University Hospitals Authority



## Accomplishments Over The Past Year:

- Provided \$100. million of state and federally matched funds to Oklahoma's College of Medicine and College of Osteopathic Medicine, supporting resident and intern education, with \$46.5 million distributed to Oklahoma State University (OSU) and the University of Oklahoma in Tulsa (OU-Tulsa) as well as \$54.1 million to the OU campus in Oklahoma City;
- Provided \$2.4 million of state and federally matched funds to 12 Oklahoma hospitals, supporting 872 total resident positions with \$36 million of state and federal matched funds that were used in for the Hospital DRG MOE;
- Provided \$39.7 million of state and federally matched funds to OU Medical Center hospital, supporting 236,518 inpatient and outpatient occasions of service to the medically indigent and 3,137 Department of Corrections inmate occasions of service;
- Assisted in recruitment of oncology physicians, faculty and researchers at the Peggy and Charles Stephenson Oklahoma Cancer Center;
- Provided a facility and operational support to the Department of Pediatrics Child Study Center and Center on Child Abuse and Neglect;
- Completed construction of Andrews Academic Tower at OUHSC.
- Assisted in operational support for the Oklahoma Institute for Disaster and Emergency Medicine, Dental College loan program, hearing services for deaf and/or hard of hearing children at the Oklahoma Tisdale Specialty Clinic in Tulsa as well as the mobile dental services program and area health centers; and
- Child abuse prevention program.

## Goals For The Upcoming Year:

- Increase support levels to expand the Dean's GME program.
- Maximize benefits to the State, University of Oklahoma, and patients by negotiating a more favorable joint operating agreement with our Hospital Partner.
- Help facilitate the recruitment of additional researchers, and physicians to improve the health outcome of all of our patients.

## Major Agency Projects:

- Support the Stephenson cancer center in its goal to achieve National Cancer institute (NCI) designation ;
- Recruiting faculty and research personnel;

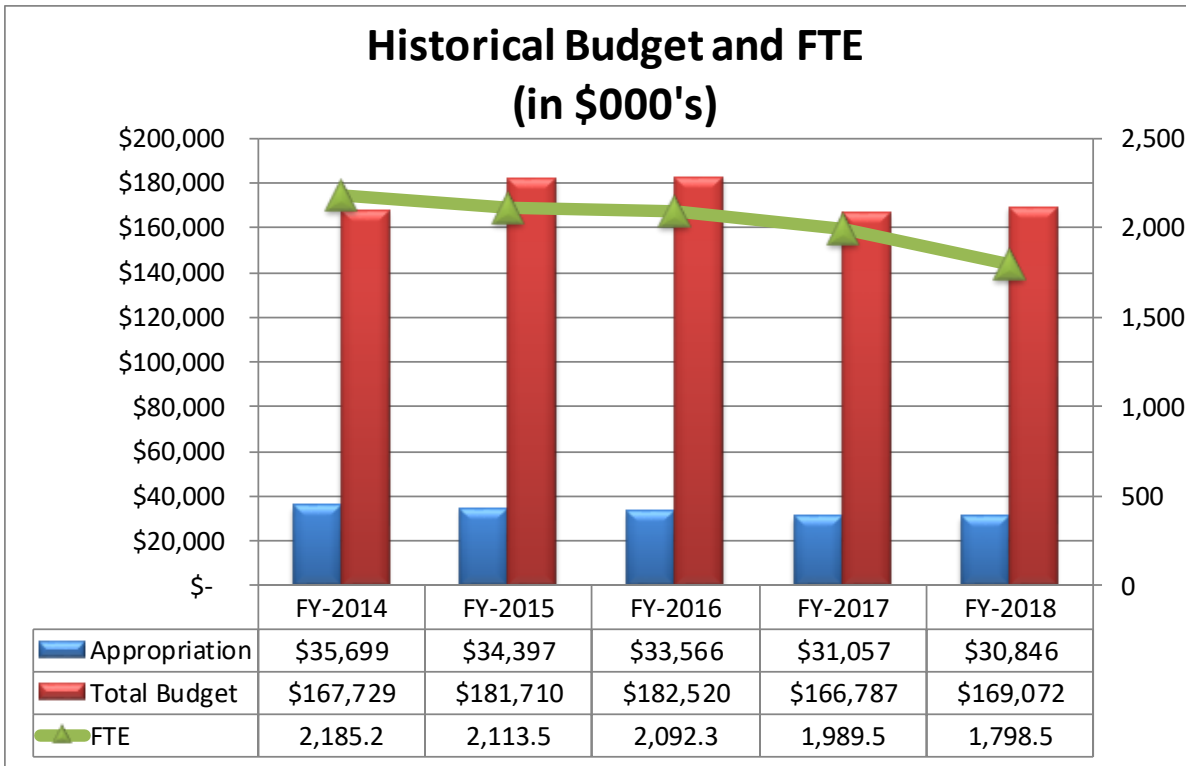
# The University Hospitals Authority

- Expanding the hospital bed tower for inpatient services to include cancer inpatient beds, Intensive Care Unit (ICU) beds and operating rooms;
- Increasing campus way-finding and hospital parking to accommodate demand; and
- Continuing facility energy savings plan.

## **Savings, Efficiencies and Shared Services:**

- Implemented an aggressive energy savings plan designed to achieve the goals of Senate Bill 1096 and the Governor's energy savings efficiency initiative:
  - Loaded each building into the Energy Star portfolio and created a utility database;
  - Centralized the building automation system and installed sub-meters on main electricity, steam and chilled water lines for accurate monitoring and control of utility consumption;
  - Upgraded to high-efficiency equipment as building components need to be replaced; and
  - Began implementing energy conservation strategies that are compliant with IPMVP (International Performance Measurement and Verification Protocol);and
  - Realized \$700,000 in energy savings to date.
- Upgraded the agency website to improve services to both citizens and businesses by designing portals, links and agency contact features including assistance with access to physician care and hospital services, assistance with billing issues, employment opportunities at this agency, and notifications to businesses of requests for qualifications, proposal, and competitive bids.

# Oklahoma Department of Veterans Affairs



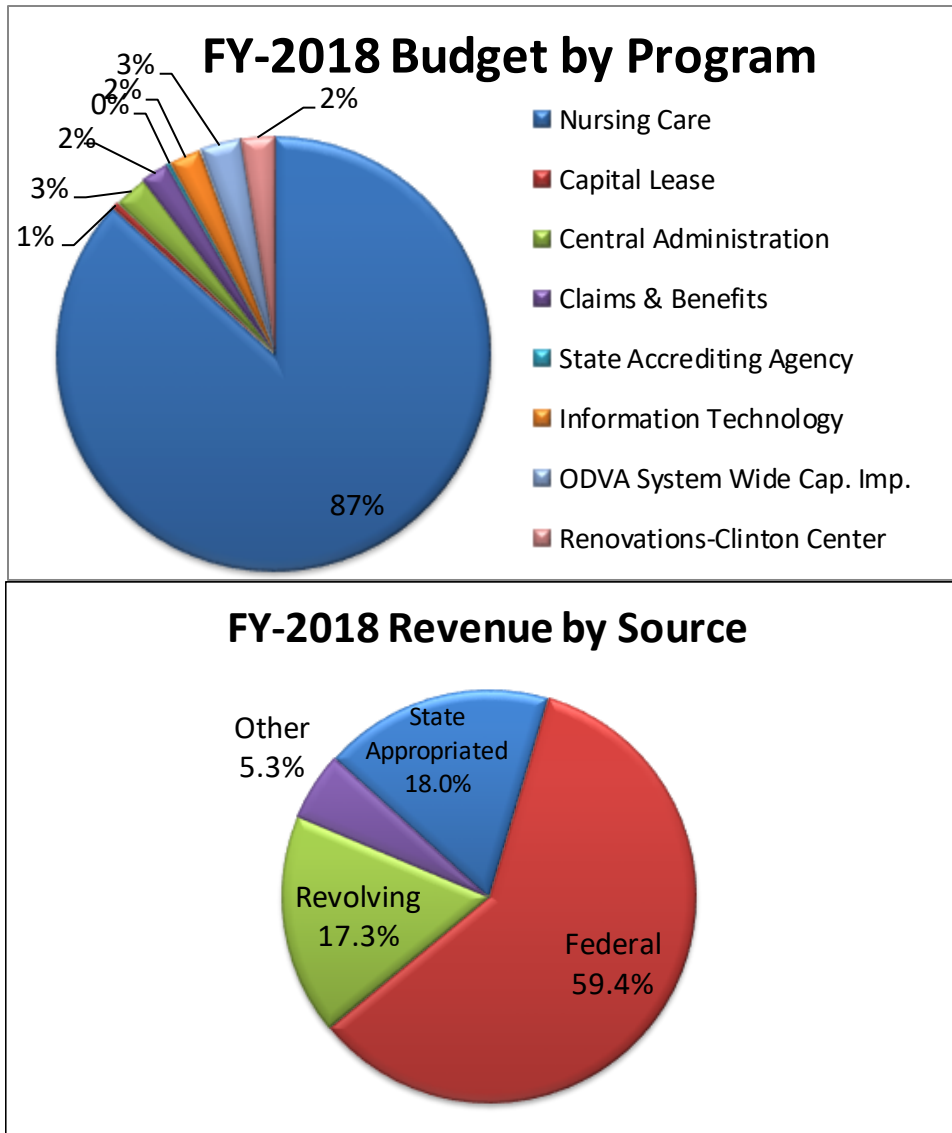
## Mission:

In partnership with the Secretary of Veterans Affairs, the Oklahoma Department of Veterans Affairs, State and Local Agencies, and Veterans Service Organizations, the State of Oklahoma will facilitate in providing to the Veterans residing in the State of Oklahoma the highest quality support and care available anywhere in the nation.

## Programs:

- Long-Term Care Center Operations (Located in Norman, Clinton, Ardmore, Sulphur, Claremore, Talihina and Lawton)
- Veterans Claims and Benefits Administration
- State Accrediting Agency

# Oklahoma Department of Veterans Affairs



## Accomplishments Over The Past Year:

- Automatic recurring payment initiative, allows ODVA to obtain authorization from nursing home resident to scheduled/recurring draft payments from the nursing home resident's bank accounts. This is on a monthly basis for maintenance charges.
- New process for collection of outstanding debts-collections.
- ODVA has partnered with KFOR-Channel 4 to feature a segment "4 our vets".

## Goals For The Upcoming Year:

- Increase efficiency and productivity through the use of an automated veterans claims management system;
- Create and maintain a consolidated resource guide for Oklahoma veterans and their families;
- Increase ODVA participation in veterans courts, other specialty courts, and outreach to justice involved veterans;
- Implement Automated Point Click Care (PCC) for activities of daily living; and
- Work with career technical schools in order to help more veterans use their GI Bill benefits who

# Oklahoma Department of Veterans Affairs

aren't interested in attending a four-year institution.

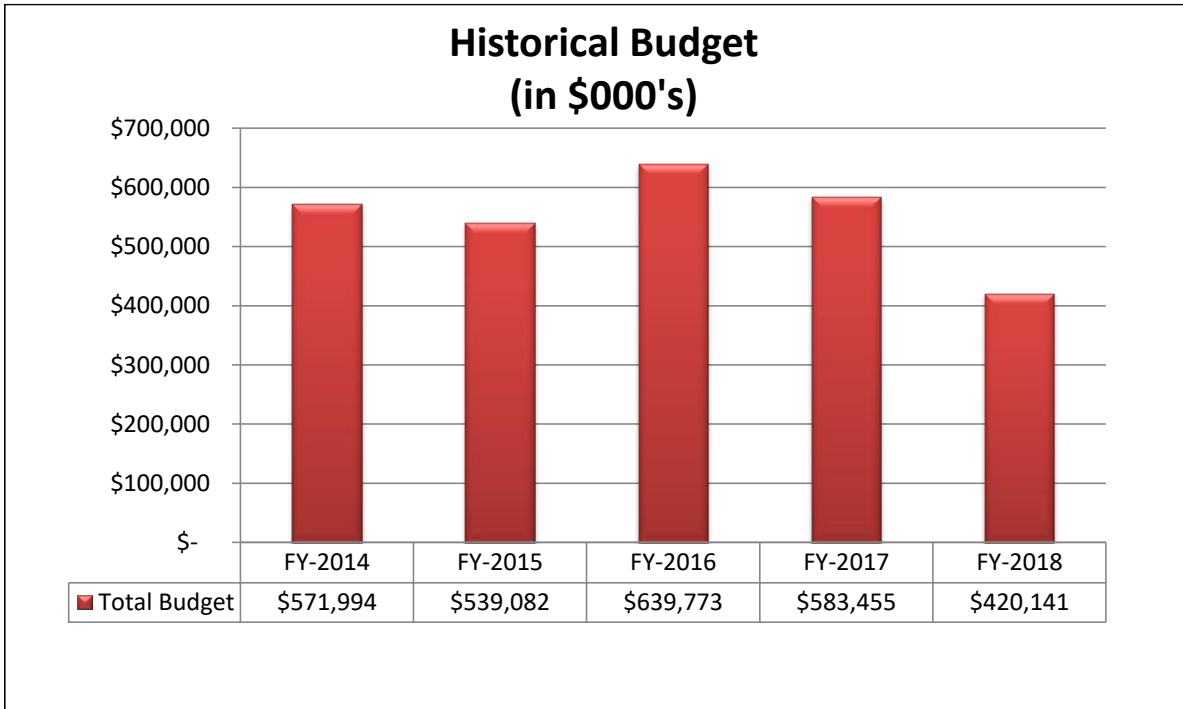
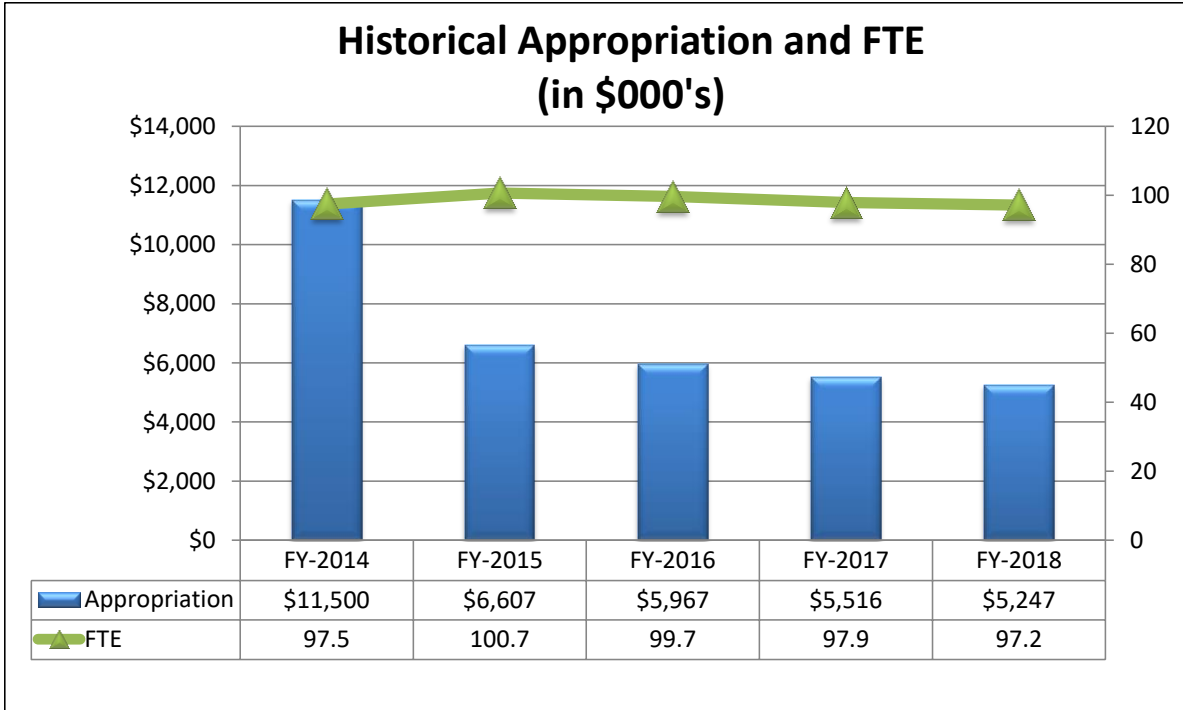
## **Major Agency Projects:**

- Collaborating with the Department of Public Safety to create a statewide Veterans Registry which would provide a voluntary option for self-identification with the ODVA to confirm their veteran status and eligibility for benefits, expanding the scope of ODVA's outreach to Oklahoma veterans;
- Seeking online payments capability to allow the Oklahoma Department of Veterans Affairs (ODVA) to obtain authorization from our nursing home residents to initiate scheduled/recurring drafts from the resident's bank accounts on a monthly basis for maintenance charges payable; and
- Working with Mental Health to continue to better serve our veterans across the state.

## **Savings, Efficiencies and Shared Services:**

- Continued savings in workers compensation expenditures;
- Working with GALT-Employment services to reduce talent acquisition related costs.
- Developed the ability to perform medical reviews accurately online, leading to a reduced need for pharmacy staff in two veterans centers; and
- Increased P-card use.

# Water Resources Board



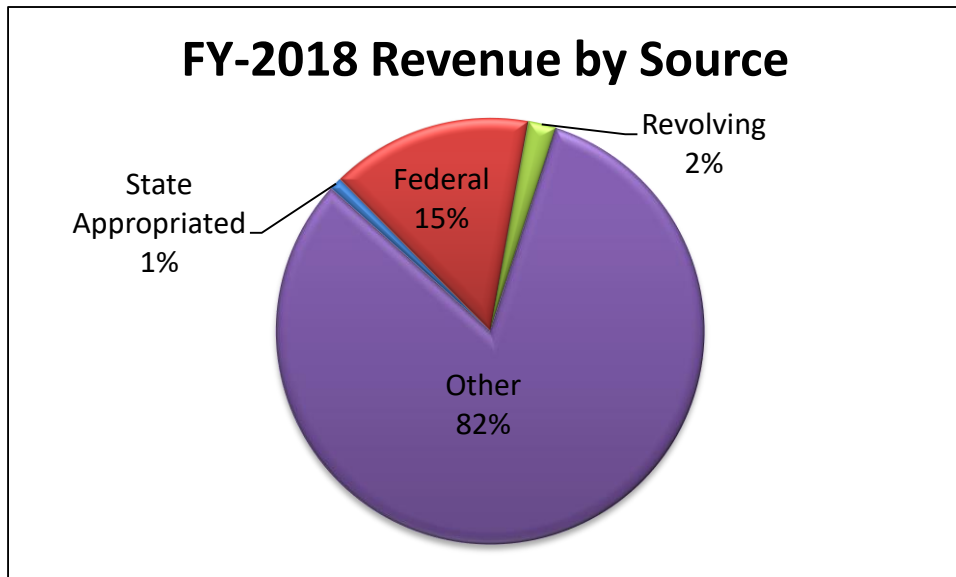
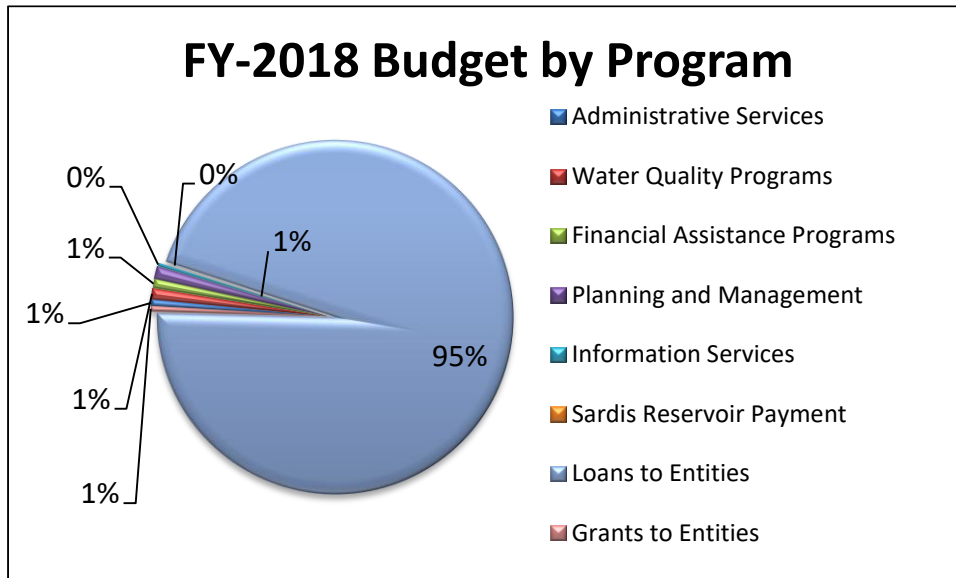
**Mission:**

To protect and enhance the quality of life for Oklahomans by managing and improving the state's water resources to ensure clean and reliable water supplies, a strong economy, and a safe and healthy environment.

**Programs:**

# Water Resources Board

- Administrative Services
- Water Quality Programs
- Financial Assistance Programs
- Planning and Management
- Information Services
- Sardis Reservoir Payment
- Loans to Entities
- Grants to Entities



# Water Resources Board

## Accomplishments Over the Past Year:

- Assisted public water suppliers in financing the construction of water and wastewater infrastructure projects to address the 50-year financing need of \$82 billion, which was identified in Oklahoma's Comprehensive Water Plan (OCWP) in 2012;
- Completed a study for Governor's Produced Water Working Group, to identify opportunities to reduce deep well injection of oil and gas produced water and identify potential beneficial uses of recycled produced water;
- Completed hydrologic water availability investigations for the Canadian Alluvium and Terrace Aquifer (in partnership with the US Geological Survey) and the Enid Isolated Terrace Aquifer which are a priority recommendation of the OCWP to determine water availability;
- Began projects through a federal Water Use Data Research grant to improve the quality of the agency's water-use data and increase its compatibility with national datasets;
- Provided Dam Safety technical assistance for the City of Hominy and Knight Lake subdivision;
- Conducted Well Driller Program continuing education sessions at 14 locations across the state which increased the license renewal rate to a record high 80%;
- Developed a surface water permitting system and comprehensive water plan for the Grand River basin through cooperation with the US Army Corps of Engineers and Grand River Dam Authority;
- Mapped out seven water/wastewater infrastructure systems for Lindsay, Sperry, Lexington, Holdenville, Pawnee, Nicoma Park, and Logan County to provide the communities with privately accessible online map viewer systems;
- Conducted multiple bathymetric mapping studies with governmental and municipal partners to evaluate storage capacity, rate of aging, and water quality of water supply lakes providing critical information for determining additional water resource and infrastructure needs;
- OWRB's Groundwater Monitoring and Assessment Program continued tracking water quality and water levels in Oklahoma's groundwater basins to provide critical information to groundwater users for planning and economic development; and
- Provided ten water and wastewater system sustainability workshops in Ardmore, Woodward, Okmulgee, Talihina, Altus, Oklahoma City, Bartlesville, Sapulpa, Duncan, and Shawnee to address water resources planning and infrastructure needs.

## Goals for the Upcoming Year:

- Leverage and streamline the OWRB's loan and grant programs to focus and improve the agency's financial assistance efforts, using results of a borrower/service provider focus group in 2017 ;
- Continue to promote the Oklahoma Water for 2060 Act goal of using no more fresh water in 2060 than was used in 2010 and promote recognition of voluntary water conservation, reuse, and recycling efforts through the Water for 2060 Excellence Award;
- Provide Water and wastewater system sustainability workshops for Oklahoma communities along with long-range planning assistance and infrastructure mapping;
- Continue efforts with the Central Oklahoma Master Conservancy District (COMCD) to assess water quality at Lake Thunderbird and the effectiveness of in-lake nutrient-enrichment remediation;
- Complete in-house groundwater availability studies for Rush Springs, Cimarron, Elk City, and Gerty Sand aquifers, and continue to oversee contracted work with the USGS to be completed on the north fork of the Red River Alluvium and Terrace and Washita River Alluvium and Terrace aquifers;
- The OWRB will complete the Upper Washita hydrologic study in cooperation with the US Bureau of Reclamation.
- Update dam breach Emergency Action Plans and continue work with Oklahoma State Parks to ensure high hazard dams are rehabilitated to protect against loss of human life;
- Provide training regarding dam inspection techniques designed to increase the reliability and longevity of Oklahoma's 4,700 dam inventory and decrease the hazards of dam breach through a Dam Safety Expo for dam owners, organizations, and engineering firms; and



# Water Resources Board

- Develop public outreach regarding floodplain management for municipal and county stakeholders, and provide training for insurance agents, home builders, county commissioners, mayors, and other non-Flood Plain Administrators.

## **Major Agency Projects:**

- Completing hydrologic investigations of groundwater and surface water basins to improve understanding of water availability and to assure the State's water resources are allocated in a fair and reasonable manner;
- Marketing and enhancing tools to assist Oklahoma communities and rural water/sewer districts in making educated social, economic, environmental, and sustainable decisions regarding their water and wastewater infrastructure;
- Supporting Oklahoma's comprehensive stream, lake, and groundwater monitoring programs to improve our knowledge of the condition of these important water resources and provide much-needed water quality and quantity data for decision makers;
- Implementing the Water for 2060 Advisory Council final recommendations to the Governor, Speaker of House, and President Pro Tempore delivered in late 2015;
- Evaluating rulemaking to develop drought resiliency by modifying Oklahoma's groundwater and surface water quality standards to promote reuse, recycling, and reclamation of water resources; and
- Updating the OWRB's water rights/water use database and partnering with the Western States Water Council to implement the Water Data Exchange (WaDE) project for the nationwide water use reporting database.

## **Savings, Efficiencies, and Shared Services:**

- Streamlined water use permitting process, through customized Geographic Information Systems (GIS) desktop software; GIS data is updated through the agency's website with a series of scripts and models that reduce staff time. The OWRB offers the public more than a dozen interactive, user-friendly map viewers with water resources information;
- The OWRB's web-based applications improve efficiency and accuracy of data. The online provisional temporary permit application process provides convenience to Oklahoma water users and saves a considerable amount of staff time. Online well log reporting provides convenience to water well drillers, saving staff time and increasing accuracy of data.
- Adoption of tablet computers, tablet-based applications, and other technology has helped coordinate, refine, and reduce fieldwork activities, as well as reduce travel costs associated with dam and floodplain management inspections, complaint investigations, geo-location of dam sites and water wells, and other required tasks.

# **State Budget Information**

**Oklahoma State Budget Process  
State Revenues  
Constitutional Reserve Fund  
Appropriation History  
Higher Education Allocation  
Non-Appropriated Agency Budget and FTE**



## Oklahoma State Budget Process – State Fiscal Year is July 1 through June 30.

1. **Agencies review** program performance and financial needs for preparation of their Budget Request and Strategic Plan.
2. The **Budget Request** is the legal document which contains all financial and program information for each agency including a listing of all requests for additional state funds and changes in revolving or federal funds. Budget Requests must be submitted October 1 of every year under Section 34.36 of Title 62.  
  
**Agency Strategic Plans** include each agency's mission, goals, indicators used to measure outputs and outcomes of agency programs, and other information as required by the Office of Management and Enterprise Services within a five year time line. Section 45.3 of Title 62 requires strategic plans to be submitted October 1 of every even-numbered year.
3. The **Office of Management & Enterprise Services Budget Division** reviews agency budget requests and holds agency budget request hearings as necessary for development of the Executive Budget.
4. **December Equalization Board Meeting** – The Equalization Board is the constitutional body responsible for setting revenue and expenditure authority for the Governor and Legislature (Section 23, Article 10 of the *Oklahoma Constitution*). The expenditure authority approved at this meeting is the base amount used for development of the Executive Budget Book.
5. **Submission of Executive Budget** – The Governor is required to submit an Executive Budget to the Legislature on the first Monday of each regular legislative session. The budget must be balanced using the December Equalization Board amounts and any additional proposed revenues.
6. **February Equalization Board Meeting** – The Board is constitutionally required under Section 23 of Article 10 of the *Oklahoma Constitution* to meet again and incorporate economic adjustments to the revenue and expenditure authority. The limit approved at this meeting constitutes the limit for Legislative appropriations.
7. **Legislative Appropriations Process** – The appropriations subcommittees and legislative staff of each house review agency budgets and budget requests and pass appropriation bills.
8. **Governor acts**, within constitutional time lines set forth in Sections 11 and 12 of Article 6 of the *Oklahoma Constitution*, to sign, veto or pocket veto appropriation bills.
9. **June Equalization Board Meeting** – The Board is authorized in Section 23 of Article 10 of the *Oklahoma Constitution* to meet and incorporate statutory changes that increase or decrease revenue and expenditure authority for the coming fiscal year.
10. **Agency Budget Work Programs** are required under Section 34.42 of Title 62 and serve as the official plan of how the agency intends to utilize available funds to accomplish statutory duties and responsibilities. The document is due on June 1, or as close thereafter as possible, and is approved by July 1.

# Oklahoma State Budget Process

## State Equalization Board

The *Oklahoma Constitution* provides for a number of checks and balances to ensure the Governor and Legislature maintain a balanced budget every year. One of the most important provisions is Section 23 of Article 10, which outlines the framework for how Oklahoma sustains a balanced budget. This section designates the State Board of Equalization as the body responsible for establishing expenditure limits for the Governor and the Legislature. The State Board of Equalization is comprised of the Governor, Lieutenant Governor, Treasurer, Auditor and Inspector, Attorney General, Superintendent of Public Instruction and Secretary of Agriculture.

Pursuant to Section 23, the State Equalization Board must meet at least two times every fiscal year:

- “no more than 45 days but no less than 35 days before the start of the legislative session” (sometime in late December or early January); and
- “within five days after the monthly apportionment in February of each year”.

The Board can only meet again and adjust revenue estimates if the Legislature and Governor enact laws during regular or special session that reduce or increase revenue certified by the Board, transfer cash from one fund to another or establish a new certified, appropriated fund. In practice, the State Equalization Board meets in June to incorporate legislative changes enacted during the session and to re-certify revenue available for the coming fiscal year.

The benefit of this approach is that both the executive branch and legislative body are required to use the same revenue estimate and expenditure limit. State expenditures passed by the Legislature and enacted by the Governor cannot exceed the amount of funds certified and authorized by the Board.

The Office of Management & Enterprise Services (OMES), which staffs the Board, compiles revenue projections from various revenue collecting agencies throughout the state, analyzes the information and presents the information to the Board for its consideration and approval. Projections for the General Revenue Fund, which makes up more than 80% of total state appropriated spending, are estimated utilizing a state economic model developed by Oklahoma State University, modified to fit the state’s customized needs by Tax Commission staff, with additional resources provided by RegionTrack, an Oklahoma City based research firm. Revenue estimates presented to the Board are based on current and prior year collection trends, economic forecasts, federal and state tax law changes, and other foreseeable factors.

Revenue certified and authorized at the December Board meeting serves as the basis for the Governor’s Executive Budget. The Board considers possible revisions to the December estimate at the February meeting. Revisions to the December estimate are based on economic changes that have been noted since that time, which may increase or decrease anticipated revenue collections. The estimate approved at this meeting sets the limit on which legislative appropriations are based.

## State Revenues and Expenditures

### Spending Limits

Oklahomans believe in responsible budgeting and limiting state expenditure growth to reasonable levels. This philosophy is cemented in Paragraph 1 of Section 23 in Article 10 of the *Oklahoma Constitution*. Increases in legislative appropriations in any year are limited to no more than 12% more than the preceding year’s level, adjusted for inflation.

Paragraph 1 of Section 23 provides an additional limit for Oklahoma's state budget. This paragraph limits expenditures of certified funds to 95% of the State Equalization Board estimate. This internal safeguard protects agency budgets from mild fluctuations in revenues in the event revenues do not meet the 100% estimate.

Certain statutory revolving funds are also included in the executive and legislative expenditure authority presented to the State Equalization Board. Estimates for revolving funds are included for informational purposes. The Board does not have to approve expenditures from those funds, since they are not certified funds. Unlike certified funds, the Governor and Legislature can spend 100% of the revolving fund estimates. Seven such revolving fund estimates are included in the executive and legislative expenditure authority. Revenues from four of the seven funds are specifically dedicated to education purposes. Funds from the Tobacco Settlement Fund are directed for health services; the Judicial Fund is directed to district court operations; and the State Transportation Fund is directed to the Oklahoma Department of Transportation.

## **Cash Management**

Another internal budget control is provided in Section 34.54 of Title 62 of the Oklahoma Statutes which creates the Cash Flow Reserve Fund (CFRF). The CFRF is used for two purposes: (1) to make allocations to agencies in July since the General Revenue Fund (GRF) for that year has no collections until the end of July, and (2) to ensure that each monthly allocation of revenue to agencies is equal to one-twelfth of the money appropriated by the Legislature. This second purpose is intended to protect state agencies from variation in monthly revenue collection patterns and in practice the CFRF is used to make up the difference between actual collections in a month and the required allocations for that month.

Money is deposited into the CFRF for the next fiscal year from current year General Revenue Fund collections that are in excess of the amount appropriated from the General Revenue Fund. The limit on deposits into the fund is 10% of the amount certified by the State Board of Equalization as available for appropriation from the General Revenue Fund for the next fiscal year. At the end of each fiscal year any monies remaining in the CFRF which are not necessary for current year cash-flow needs are available for legislative appropriation or are returned to the General Revenue Fund. This provision was affirmed and strengthened by passage of HB 3206 in the 2016 legislative session, requiring the Office of Management and Enterprise Services to analyze and submit to the State Board of Equalization the amount of monies available for appropriation.

Any excess certified General Revenue Fund collections for the current year, after the CFRF for the next year has been funded, are carried forward as cash that is available for future certification and appropriation by the Legislature. General Revenue Fund collections that are in excess of the total certified estimate are considered "surplus funds" and cannot be used to make deposits to the CFRF as those monies are directed elsewhere according to the State Constitution.

## **Budget Stabilization**

A portion of the revenue collected in excess of 100% of the certified GRF estimate may be deposited in the Constitutional Reserve Fund (CRF), known as the Rainy Day Fund, at the end of the fiscal year. Deposits into the CRF are limited to 15% of the certified actual collections to the GRF for the preceding fiscal year. The CRF can be accessed for three different and distinct purposes: emergencies, future year budget stabilization, and current year budget stabilization. Up to 25% of the fund may be appropriated upon a declaration of an emergency by the Governor with two-thirds legislative concurrence or three-fourths of both the House and Senate. Up to three-eighths of the CRF may be appropriated to make up any decline in revenue certified as available for appropriation by the State Board of Equalization from one year to the next. The amount can not exceed the decline in certified revenue. The final three-eighths of the CRF may be appropriated to address a current year revenue shortfall. To access this money, the BOE must determine that a revenue failure has occurred in the GRF and appropriations from the CRF for this purpose are limited to the amount of the shortfall. A Constitutional provision also exists to

provide incentive payments of up to \$10 million to support retention of at-risk manufacturing entities under carefully limited circumstances.

A new "Revenue Stabilization Fund" (RSF) was established with the signing of House Bill 2763 which took effect November 1, 2016. This fund provides a process whereby above-average revenues from highly volatile sources will be saved and later made available to supplement revenues during times of recession or other economic downturns. Additionally, a long-term effect will be increased stabilization of the state budget overall. The State Board of Equalization is required to certify five-year average annual apportionments to the General Revenue Fund of collections from gross production and corporate taxes beginning in February of 2017. Once total collections to the General Revenue Fund have reached \$5.7 billion for the prior fiscal year, monies above the certified averages from each source, respectively, will be directed into the stabilization fund and the state's Rainy Day Fund (Constitutional Reserve Fund) by specific percentages. Other provisions suspend deposits to the RSF during periods of declared revenue failure or projected downturns in an upcoming fiscal year and detail mechanisms to access the fund.

## **Revenue Shortfalls**

The Director of the Office of Management & Enterprise Services (OMES) is statutorily charged with making allotments to agencies to control expenditures. State law also requires the State's budget to remain in balance every fiscal year. Oklahoma is barred from expending more money than it collects in a given year.

To ensure that revenues are sufficient to meet the appropriations specified by the Legislature, OMES closely monitors collections throughout the year. The allocation of appropriated monies to agencies occurs on the Tuesday following the second Monday of every month during a fiscal year.

During times of economic recession or distress state revenue collections can fall below the level of appropriations. Thus, limiting appropriations to only 95% of estimated collections is an insufficient measure to ensure the state maintains a balanced budget and can fully fund all appropriations.

Title 62, Section 34.49 of the Oklahoma Statutes reads, in part:

"At the end of any fiscal year, the entire amount appropriated to any agency must be allotted to the agency by the Director of the Office of Management and Enterprise Services, except where the estimated budget resources during any fiscal year are insufficient to pay all of the appropriations of the state in full for such year. The Director of the Office of Management and Enterprise Services shall not allot to any agency during any fiscal year, an amount which will be in excess of the amount of revenue collected and allocated to appropriations made to such agency. In the event of a failure of revenue, the Director of the Office of Management and Enterprise Services shall control the allotment to prevent obligations being incurred in excess of the revenue to be collected. However, within each state fund where a revenue failure occurs, the Director of the Office of Management and Enterprise Services shall make all reductions apply to each state agency or special appropriation made by the State Legislature, in the ratio that its total appropriation for that fiscal year bears to the total of all appropriations for that fiscal year, as provided in Section 23 of Article X of the Oklahoma Constitution."

This directs OMES to allocate all of the money appropriated to state agencies, unless revenue collections are less than the amount appropriated. When this occurs, OMES is required by this statute to reduce the allocations to agencies to no more than the amount of revenue collected. Further, the reduction in allocations is to be effected upon all agencies receiving money from the fund in which the failure occurs. Each agency receives a proportional share of the reduction based on their share of appropriations compared to the total appropriations from the fund.

## **Executive and Legislative Appropriations Process**

### **Executive Budget**

The Governor sets the tone for state budget recommendations with the submission of the Executive Budget on the first Monday in February of each regular legislative session. Section 34.37 of Title 62 requires the Governor to submit a balanced budget with detailed revenue and expenditure proposals to the presiding officer of each house. The Director of the Office of Management & Enterprise Services is required to prepare the document after reviewing state agency budgets and budget requests and developing recommendations. The proposals outlined in the Governor's Executive Budget Book serve as the Governor's fiscal and policy priorities for the year.

### **Legislative Process**

The Legislature reviews the Executive Budget and works with the Governor throughout each session to enact a balanced budget. Establishing the state budget is the responsibility of the appropriations committees of the Senate and the House of Representatives. The committees of each house work through appropriation subcommittees which are categorized by specific budget areas such as general government, education, health, and safety and security. Subcommittees review agency budgets, requests for additional funding, and the Governor's recommendations.

The General Appropriations (GA) Bill is a method to provide a base level of funding. This provision is a safeguard to ensure state government programs and services do not shut down in the event the Legislature and the Governor are unable to agree on a budget. Historically, general appropriation bills are passed in March or April of the regular legislative session.

Section 34.86 of Title 62, passed during the 2003 session, requires the Legislature to present an appropriation bill to fully fund common education to the Governor at least 25 days prior to April 10 (subsection E of Section 6-101 of Title 70) but not later than April 1. Adjustments to increase or decrease the amount may still be made by the Legislature.

Appropriation decisions for agencies are typically not finalized until April or May when the General Conference Committee on Appropriations, or GCCA, is convened. The primary difference between an appropriation subcommittee of the House or Senate and the GCCA is that the GCCA is comprised of both House and Senate members. Before beginning the GCCA process, the House and Senate agree to allocate a certain amount of available funding to each GCCA subcommittee. Before a formal appropriations bill is presented to either legislative body, the two houses must work together in GCCA, negotiate spending priorities and produce a unified budget together.

Appropriations bills may be written for individual agencies or groups of agencies that are within the same subject area such as education. In addition to appropriating funds for the coming fiscal year, appropriation bills may also include agency spending limits, total personnel hiring limits, and the maximum salaries of directors.

If the bill is approved by a majority of both houses, the appropriation bill is sent to the Governor. All legislation, excluding any general appropriation bill, becomes effective 90 days after the end of the legislative session or later if a later effective date is specified. Legislation may become effective earlier if passed with an emergency clause. For an emergency clause to be enacted, two-thirds of each body must approve the emergency clause through a separate vote on the bill. A general appropriation bill becomes effective at the beginning of its respective fiscal year unless otherwise specified within the bill.



## Governor's Action

The *Oklahoma Constitution*, Section 11 of Article 6, provides the Governor five working days, excluding Sundays, to enact or veto all or part of an appropriations bill while the Legislature is in regular session. If the Governor does not sign or veto a bill within five days, the bill automatically becomes law. The Governor has 15 working days to sign or veto a bill after the regular session has adjourned. Any bill presented to the Governor within five days of the end of the regular legislative session must be acted upon within the 15 days also. In contrast to actions taken during session, if the Governor does not sign or veto a bill within the 15 working days after session, the bill fails to become law. This is referred to as a pocket veto.

In addition to these powers, Section 12 of Article 6 of the *Oklahoma Constitution* gives the Governor the authority to disapprove an entire appropriations bill or any item or single appropriation within the bill. This line-item veto power is one manner by which the Governor exercises control of state budget appropriations.

Vetoes may be overridden by two-thirds majority of each house for bills with no emergency clause and by three-fourths majority of each house for bills with an emergency clause.

## Funds Subject to Appropriation

The State Board of Equalization, in accordance with Section 23, Article X of the *Oklahoma Constitution*, annually certifies the following funds as available for appropriation. Each of these funds is identified in the accounting structure with a three-digit code. The first two digits uniquely identify the fund. The last digit represents the year the funds were collected (e.g. "198" would be the General Revenue Fund monies collected in FY-2018).

### **General Revenue Fund (Fund 19X):**

Income to this fund is from state taxes, fees, regulatory functions, and income on money and property. Approximately one-half of all state revenue is deposited to this fund. Funds are appropriated for the operation of state government and other purposes specified by the Legislature. (Article 10, Section 2)

**Council on Law Enforcement Education and Training (CLEET) Fund (Fund 58X):** Income is derived from a penalty assessment fee. Any person penalized for violating Oklahoma law pays a penalty assessment. Income is dedicated to peace officer training. (Title 20, Section 1313.2; effective November 1, 1988)

**Commissioners of the Land Office Fund (Fund 51X):** This fund was created to receive revenue collected from surface leasing of lands managed by the Commissioners of the Land Office and 6 percent of the revenue generated from the Common School Fund, the Education Institutions Fund, the University of Oklahoma Fund, the University Preparatory School Fund, the Oklahoma State University Fund, the Public Building Fund, and the Greer 33 Fund. Funds are used for administrative costs of the Commissioners of the Land Office. Funds not used for administrative costs of the Commissioners of the Land Office are allocated to public schools. (Title 64, Section 1009; effective July 1, 1992)

**Mineral Leasing Fund (Fund 55X):** Income to this fund is from a share of lease sales and royalty payments on oil and gas production on federal lands within the state. Funds are used for the financial support of public schools. (Title 62, Section 34.48; effective 1920)

**Special Occupational Health and Safety Fund (Fund 54X):** Each insurance carrier writing Workers' Compensation Insurance in this state, the State Insurance Fund, and each self-insured employer authorized to make workers compensation payments directly to employees pay a sum equal to three-fourths of 1 percent of the total workers compensation losses, excluding medical payments and temporary total disability compensation. Funds are used exclusively for the operation and administration of the Occupational Health and Safety Standards Act of 1970 and other necessary expenses of the Department of Labor. (Title 40, Section 417.1; effective July 1, 1986)

**Public Building Fund (Fund 11X):** Income to the fund is from portions of leases, sales, rentals and royalties of lands set aside for public building purposes by the state's Enabling Act (Section 33) and lands granted in lieu thereof, under the management of the Commissioners of the Land Office. Funds are appropriated for major maintenance and capital improvements of public facilities. (Title 64, Section 1079; effective 1910)

**Oklahoma Education Lottery Trust Fund (Fund 38X):** In November of 2004, voters passed State Question 706 which established this fund as one available for appropriation by the Legislature for the purposes of common education, higher education, and career technology education. Revenue deposited in the fund comes from net proceeds generated by the Oklahoma Lottery. (Title 3A, Section 713)

**State Public Safety Fund (14X):** House Bill 3208, passed in the 2016 legislative session, established this fund for the Department of Public Safety subject to legislative appropriation. Its initial funding is limited to receipts from a motor vehicle tag re-issuance contained in the bill. (Title 47, Section 2-147 & Title 47, Section 1113.2)

## Agency Budgets

### Budget Work Programs

Oklahoma statutes provide the legal framework under which state agencies budget and expend funds in a responsible manner. Section 34.42 of Title 62 requires every agency to submit a balanced budget on the first day of June or soon thereafter. Funds must be budgeted by program categories and expenditure limits placed in law.

Appropriation bills set maximum limits on the amount of state appropriated funds, revolving funds, and federal funds that each program may budget and spend for the fiscal year. Maximum limits for personnel or full-time-equivalent (FTE) personnel, lease-purchase expenditures, and director salaries may also be defined in statute. Budget work programs must conform to these parameters to provide a plan on how the agency will utilize all state, revolving, and federal funds for the fiscal year.

Work programs are reviewed by the Budget Division of the Office of Management & Enterprise Services and the approved work program serves as a basis for the subsequent allotment of funds. Certified funds such as the General Revenue Fund are allotted to agencies on a monthly basis and cash appropriations are allocated in a lump sum, as available. Budget Work Programs can be revised at any time during the fiscal year if justified. Revisions can be incorporated within various expenditure, full-time-equivalent employee, and transfer limits.

Agencies are allowed under law (Section 34.52 of Title 62) to request to transfer up to 25% of funds between line-items of appropriation, allotment or budget category within the same agency. The Joint Legislative Committee on Budget and Program Oversight and the Director of the Office of Management & Enterprise Services can further approve transfers between line-items up to 40%. All transfers are subject to review by the Joint Legislative Committee on Budget and Program Oversight to determine if the transfer meets legislative intent or subverts the intention and objectives of the Legislature.

Executive and legislative staff review agency budgets and expenditures throughout the year to ensure each agency is meeting program goals and stated legal expenditure limits.

### Strategic Planning

While performance informed budgeting looks across the entire enterprise of state government, agencies are still required, by the Oklahoma Program Performance Budgeting and Accountability Act, to submit strategic plans for their internal operations that define their mission, vision, goals and performance measures. Section 45.3 of Title 62 requires every agency to submit five year strategic plans on October 1 of every even numbered year.

Strategic planning helps focus agency leadership and staff on short-term and long-term goals and how to achieve those goals. Outcome measures required in strategic plans and agency budget requests focus agency leadership and staff on monitoring and improving performance. This information is a valuable tool for policymakers. Performance information is also used in routine and special performance evaluations and policy analysis conducted by agencies, the Office of Management & Enterprise Services, legislative staff, the Auditor and Inspector and outside consultants. Evaluating government programs and services using meaningful data allows elected officials to make better, more informed budgeting decisions.

## **Budget Request**

Section 34.36 of Title 62 requires agencies to submit a Budget Request on October 1, of every year. The budget request serves as the financial plan to the agency's strategic plan. This document outlines program funding and performance information and includes a detailed listing of additional state funding requested by each agency.

Copies of each agency's budget request and strategic plan are submitted to the Office of Management & Enterprise Services, House and Senate staff and members of the Legislative Oversight Committee on State Budget and Performance.

## **Performance Informed Budgeting**

Per statute, agency budgets are prepared using the performance informed budgeting technique. As a part of the budget cycle, agencies are aligning their budgets to statewide programs - strategic priorities of the state. The programs are in turn aligned to high-level objectives. By aligning budget to performance, dollars spent and progress made can be seen in the same place at the same time. The first dashboard with both statewide performance and financial information was released in 2017.

Within the state's five statewide goals, OKStateStat reports on the progress of over 50 statewide programs and more than 160 strategic objectives. Oklahoma's Performance Informed Budgeting process provides an informed perspective and gives Oklahomans a global picture of how state government is using their resources to achieve meaningful results.

## **Financial Tools**

### **Comprehensive Annual Financial Report (CAFR)**

The CAFR is the primary means of reporting aggregate financial activities for all state agencies. Prepared by the Division of Central Accounting and Reporting and in conformance with Governmental Accounting Standards Board (GASB) Statements 34 and 35, this model provides a better picture of the state's financial status as a single, unified entity. Financial statements contained in the CAFR include a Statement of Net Assets and Liabilities, Statement of Activities outlining major state expenditures, and a Statement of Revenues, Expenditures, and Changes in Fund Balances. The CAFR is a valuable tool to use when reviewing and analyzing overall state revenue and expenditure trends.

### **Single Audit**

The Single Audit is prepared by the Auditor & Inspector's Office to meet the requirements of the Single Audit Act. The federal funds expended by all state agencies (excluding higher education and civil emergency management) are included within the scope of the Single Audit. This report provides information on the type of federal funds available for state agencies such as block grants, entitlement programs, and matching grants and reports federal fund expenditures for each agency. This report, required by the federal government, ensures state agencies are properly expending and accounting for federal funds.

## **Financial System**

Daily, monthly and annual reports generated from the Office of Management & Enterprise Services financial systems provide quality agency budgeting and expenditure reports which allow policymakers to track funds by program and object code. Other essential financial reports include budget to actual reports, cash balance, and receipts and disbursements for funds.

The Budget Request and Strategic Plan documents give policymakers the opportunity to review an agency's mission, goals and performance to ensure resources are allocated to specified statutory duties and responsibilities. Not only do these financial tools ensure agencies are spending money appropriately, but wisely. All of the financial tools mentioned can provide policymakers the opportunity to make informed fiscal policy recommendations based on quality financial and performance information.

## **Capital Budget**

### **The Capital Budget Process**

The State of Oklahoma's Capital Improvement Plan (CIP) and the Long-Range Capital Planning Commission were established in 1992. This provided the infrastructure for state and local governments to perform comprehensive capital plans. Capital projects are defined as one-time projects costing at least \$25 thousand with a useful life of at least five years.

The CIP development process begins early in the calendar year. July 1 is the official deadline for agencies, boards, commissions, trusts, colleges and universities to input their Capital Budget Requests into a web-based system hosted by the Office of Management & Enterprise Services. Once received, the Commission separates requests into two broad categories: self-funded and appropriation-funded. Generally, the Commission accepts an applicant's ranking of self-funded projects without further review.

Projects requiring an appropriation are evaluated according to a ranking process to permit the equitable allocation of limited state resources. The ranking system uses the following criteria:

- Impact on operating and capital costs;
- Leverage of state funding with other resources;
- Legal obligations;
- Impact on service to the public;
- Urgency of maintenance needs;
- Completion of prior phases;
- Health and safety; and
- Advancement of the agency's mission

For more information on the Capital Budget process, please contact Ben Davis with OMES – Capital Assets Management, (405) 522-1652.

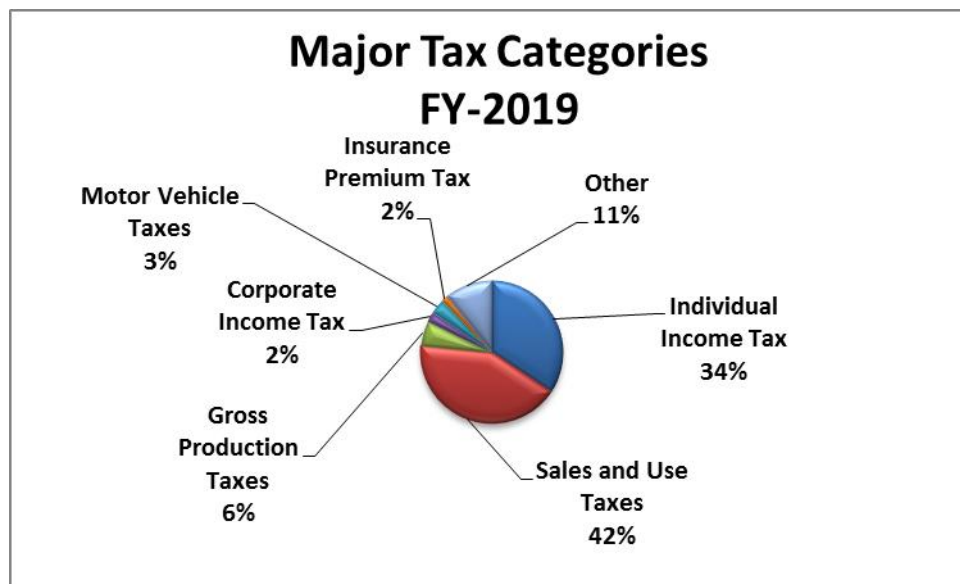
# Oklahoma Revenues and Expenditures

## Major Tax Sources

The single largest source of revenue collected by the state comes from taxes paid by Oklahoma citizens, businesses and others doing business in the state. Tax revenue accounted for approximately 50% of total state revenue collections in FY-2017. Most of the state's appropriated revenue is from general taxes. For FY-2017, tax revenue comprised approximately 85% of total appropriated revenue.

Taxes such as income tax are compulsory payments and cannot legally be avoided. This is in contrast to fees, like fishing licenses, which are discretionary and voluntary to the extent one decides to utilize a state service.

The six major tax categories for FY-2019 (estimated to provide approximately 86% of total appropriated state tax revenues) are shown below:



## Income Taxes

Oklahoma's income tax laws date back to 1915 when an income tax was imposed on the net income of individuals residing in Oklahoma and upon the Oklahoma portion of nonresidents' income. The income tax was extended to corporations and banks in 1931.

The importance of the income tax to state revenues increased when voters approved the 1933 constitutional amendment prohibiting state taxation of property. While there have been numerous changes to the income tax law since its inception, today it is the single most important source of state revenue and represents more than 39% of all state tax revenue collected for the General Revenue Fund.

- **Individual Income Tax:** The Oklahoma individual income tax calculation employed rates from 0.5 percent to 5.50 percent through calendar-year 2011. Effective January 1, 2012 the top rate was reduced to 5.25 percent; and, based on a finding of the State Board of Equalization in December of 2014, has been further

reduced to 5.00 percent beginning January 1, 2016. Federal income taxes paid are not deductible from net income.

In 2006, the Legislature passed and the Governor approved the largest tax cut package in history. House Bill 1172 lowered the individual income tax rate and increased the standard deduction over several years. Based on the amount of growth revenue for the coming fiscal year as required by this legislation, the State Board of Equalization determined on February 22, 2011 that conditions had been met to lower the top income tax rate to 5.25 percent beginning on January 1, 2012. House Bill 2032, passed in the 2013 legislative session, would have lowered the top rate to 5.0 percent beginning January 1, 2015 and to 4.85 percent as of January 1, 2016 contingent upon a determination to be made by the State Board of Equalization pursuant to the enacted statute. This bill was declared unconstitutional by the Oklahoma Supreme Court in December of 2013 because it violated the one-subject rule. Senate Bill 1246 passed during the 2014 Legislative Session implemented a mechanism to reduce the top marginal individual income tax rate to 5.00 percent and further to 4.85 percent contingent upon specific findings required of the State Board of Equalization. On December 18, 2014 the board found that conditions had been met to authorize the first reduction to 5.00 percent for the tax year beginning January 1, 2016. In December of 2016 a required preliminary finding indicated that conditions for the further reduction to 4.85 percent had not yet been met. SB170, passed in the First Regular Session of 2017, repealed the mechanism for reducing the rate to 4.85 percent.

Since 2006, the increase in the standard deduction has been gradually increased. By tax year 2011, the standard deduction became equal to the federal standard deduction. HB2348, passed in the First Regular Session of 2017, froze the Oklahoma Standard Deduction at tax-year 2017 amounts. The table below shows the individual income tax rates and corresponding standard deduction changes since 2006.

*Standard Deduction*

	Tax Rate	Married Filing Jointly	Head of Household	Single
2007	5.65%	5,500	4,125	2,750
2008	5.50%	6,500	4,875	3,250
2009	5.50%	8,500	6,375	4,250
2010	5.50%	11,400	8,350	5,700
2011	5.50%	Match Federal Deduction		
2012-15	5.25%*	Match Federal Deduction		
2016	5.00%*	Match Federal Deduction		
2017	5.00%	12,700	9,350	6,350

\*Based on the amount of growth revenue determined by the Board of Equalization.

In addition, the apportionment of individual income tax receipts was changed by the 2006 Legislature. The following table shows those changes. There have been no subsequent effective changes.

**Individual Income Tax Apportionments  
FY-2007 to FY-2017**

	<u>FY-2007</u>	<u>FY-2008 thru FY-2017</u>
<b>General Revenue</b>	86.16%	85.66%
<b>1017 Fund</b>	8.34%	8.34%
<b>Teachers' Retirement Fund</b>	4.50%	5.00%
<b>Ad Valorem Reimbursement Fund</b>	1.00%	1.00%

**Corporate Income Tax:** Like current individual income tax rates, corporate income tax rates were progressive when implemented in 1931 and remained that way until 1935 when a flat, six percent rate was established. The rate was decreased to four percent in 1947. The rate has since been increased to its original and current level of six percent.

The corporate income tax rate is applied to all taxable income. Manufacturers' exemptions and some targeted credits and incentive payments frequently are used as economic development tools which reduce a company's income tax liability. The largest of these targeted incentive programs is the "Quality Jobs" program.

While revenue from the corporate income tax is important to the overall revenue picture, it provides less than 3% of total tax revenue for the General Revenue Fund. That is because corporations subject to the corporate income tax have become, over time, a smaller part of the overall economy. This is due, in part, to the fact that many businesses now organize as subchapter S corporations or limited liability organizations.

Under those classifications, all income immediately goes to the partners or shareholders, and as a result, the companies pay no corporate income tax. The partners or shareholders, however, are taxed on that income, as well as income from other sources, under the individual income tax, rather than under the corporate income tax. Additionally, some businesses may be subject to some other form of taxation, such as the bank privilege tax or the insurance premium tax. Legislation in 2004 changed the apportionment of corporate income tax revenue. The following table shows those changes in apportionment. There have been no subsequent effective changes.

<b>Corporate Income Tax Apportionments</b>		
<b>FY-2007 to FY-2017</b>		
	<u><b>FY-2007</b></u>	<u><b>FY-2008 thru FY-2017</b></u>
<b>General Revenue</b>	78.00%	77.50%
<b>1017 Fund</b>	16.50%	16.50%
<b>Teachers' Retirement Fund</b>	4.50%	5.00%
<b>Ad Valorem Reimbursement Fund</b>	1.00%	1.00%

**State Sales and Use Taxes**

The State sales and use taxes have varied considerably in both rate and purpose since its initial implementation in 1933 when a temporary one percent tax was dedicated to public schools. Two years later, the tax was renewed, but the revenue from the tax was apportioned to the General Revenue Fund. In 1939, the rate was increased to two percent with 97 percent of the revenue apportioned to the State Assistance Fund or welfare programs administered by what is now the Department of Human Services.

The revenue continued to be dedicated in this manner until the 1980s, when all collections were apportioned to the General Revenue Fund. Since then, the General Revenue Fund has been the primary source of state funds for the Department of Human Services.

When Oklahoma faced a state funding crisis brought on by the decline of the petroleum industry in the 1980s, the state sales tax was increased incrementally to four percent. In 1990, the "Education Reform Act", also known as House Bill 1017, was passed, increasing the sales and use taxes to the current 4.5 percent level.

The sales and use taxes are imposed on sales of tangible personal property and on the furnishing of some services, such as transportation, meals and lodging, as well as telecommunication services. Most services, however, are not subject to the sales and use taxes. Exemptions are also allowed when the product or service is subject to another tax, such as the motor fuels tax. Other specific exemptions are made for governmental and nonprofit entities, agriculture and to certain areas targeted to encourage economic development. The value of some of the larger exemptions from the sales and use tax include an exemption on sales to manufacturers equal to more than \$2 billion in sales tax revenue and sales for resale which total over \$4.6 billion in sales and use tax revenue. During the 2005 legislative session, the apportionment for sales and use tax revenues changed. Now, for each fiscal year the apportionment for use tax is the same as the apportionment for sales tax. The table below shows those changes in apportionment for FY-2008 and forward. There have been no subsequent changes.



<b>Sales Tax and Use Tax Apportionment FY-2007 to FY-2017</b>		
	<u>FY-2007</u>	<u>FY-2008 thru FY-2017</u>
<b>General Revenue</b>	85.04%	83.61%
<b>1017 Fund</b>	10.46%	10.46%
<b>Teachers' Retirement Fund</b>	4.50%	5.00%
0.06% to the OK Historical Society Capital Improvement & Operations Revolving Fund Remaining 0.87% to: 36%-OK Tourism Promotion Revolving Fund 64%-OK Tourism Capital Improvement Revolving Fund Amounts to these three funds were capped at FY-2015 revenue levels in the 2015 Legislative session.		

### **Motor Vehicle Taxes**

Motor vehicle taxes and fees have a long history in Oklahoma. Oklahoma City was the birthplace of the parking meter in 1913 and it was here that “horseless carriages” were tagged before it was required by the State.

Oklahoma’s modern day motor vehicle taxes are comprised of a broad category of taxes and fees imposed on the purchase and use of motor vehicles, including an excise tax levied on the purchase of cars, trucks, buses, boats and motors, as well as annual registration fees.

Motor vehicle registration fees, commonly called tag fees, are paid annually in lieu of ad valorem or personal property taxes. Voter’s passage of State Question 691 in 2000 tied the cost of registration fees to the age of the vehicle:

Years 1 – 4:	\$91 annually
Years 5 – 8:	\$81 annually
Years 9 – 12:	\$61 annually
Years 13 – 16:	\$41 annually
Years 17 and beyond:	\$21 annually

The question also changed the calculation of the motor vehicle excise tax, which is paid in lieu of state and local sales taxes. Previously, the tax was assessed at 3.25 percent of the factory delivered price and depreciated at a rate of 35 percent annually. The state question’s approval left the rate the same, but assessed it against the actual sales price of the vehicle, which is usually lower than the factory delivered price of a new vehicle. HB2433, passed in the First Regular Legislative Session of 2017, modified the sales tax exemption for certain motor vehicle transfers to provide that a portion of the state sales tax levy (1.25%) will apply to the sales of motor vehicles beginning July 1, 2017. The sales tax will be paid by the consumer in the same manner and time as the motor vehicle excise tax, but is a partial repeal of the sales tax exemption and is apportioned along with other sales tax collections.

Motor vehicle taxes are collected by independent businesses operating as motor license agents or tag agents. The only exception to this is the taxes and fees imposed on trucks and trailers used in interstate commerce, which are collected by the Oklahoma Tax Commission. HB 2249, passed in the 2012 legislative session and effective January 1, 2013, reapportioned Motor Vehicle taxes previously flowing into the General Revenue Fund to increase funding for the County Improvements for Roads and Bridges Fund over time. The following chart shows this change in apportionment of motor vehicle taxes and fees. No subsequent changes have been made.

### Motor Vehicle Tax Apportionment

	<u>FY-2012</u>	<u>FY-2013</u>	<u>FY-2014</u>	<u>FY-2015</u>
General Revenue Fund	29.84%	29.34%	26.84%	24.84%
State Transportation Fund	0.31%	0.31%	0.31%	0.31%
Counties	29.28%	*29.78%	*32.28%	*34.28%
Cities and Towns	3.10%	3.10%	3.10%	3.10%
School Districts	36.20%	36.20%	36.20%	36.20%
Law Enforcement Retirement	1.24%	1.24%	1.24%	1.24%
Wildlife Conservation	0.03%	0.03%	0.03%	0.03%

\*This change increases the apportionment to the County improvements for Roads and Bridges Fund, which is a part of the apportionment to counties. STF, county/city funds & CIRB were capped at FY-2015 revenue amounts in the 2015 Legislative session.

### Motor Fuel Taxes

In 1910, local roadways were maintained by requiring able bodied males to provide four days of labor per year – less if they brought their own horse. By 1916, a two mill tax was levied in townships to supplement the work requirement but both were completely abolished by 1933.

The first gasoline tax become effective in 1923 and was used for the construction and maintenance of roads and bridges. Prior to that time, local governments were responsible for roads and bridges which were supported through ad valorem taxes at the local level.

Motor fuel taxes in Oklahoma are a form of selective sales tax and include the gasoline tax and diesel excise tax, the motor fuel importer use tax and the special fuel use tax. The taxes are levied on the quantity or volume of fuel sold, rather than the price. The state gasoline tax is 16 cents per gallon, plus a 1 cent per gallon special assessment. The state tax on diesel fuel is 13 cents per gallon, plus a 1 cent per gallon assessment.

There are some major exemptions to the payment of motor fuel taxes. All government entities are exempt and the tax paid on diesel fuel used off-road and for agricultural purposes may be refunded upon application to the Oklahoma Tax Commission.

Fuel used by all recognized Indian tribes for tribal governmental purposes may be exempt. Tribes may request a refund for taxes paid on motor fuel used for tribal purposes, or in the alternative, they may enter into a compact with the State to receive a portion of the motor fuels tax collections. If they compact with the State, the tribes must agree not to challenge the constitutionality of the motor fuel tax code. The law permitting the sharing of motor fuels revenue went into effect in 1996.

Motor fuels tax revenue supports road and bridge building, plus maintenance, for both state and local governments. A one cent per gallon special assessment provides for environmental cleanup of leaking petroleum storage tanks. Almost one-third of the total motor fuel revenue is apportioned for local uses with the remainder used for state purposes. According to state statute, motor fuel taxes, like sales taxes, are assessed on the consumer when they purchase fuel. This tax incidence was defined by statute during the 1996 legislative session as the result of a court ruling that required whoever actually paid the tax be specified in the statutes. Yet while the statutes identify the consumer as paying the tax, it is technically collected and remitted at the terminal rack or refinery level. The following chart shows the apportionment of gasoline and diesel taxes, after mandated apportionments to the Public Transit Revolving Fund, the Oklahoma Tourism and Passenger Rail Revolving Fund and a specified apportionment “off the top” each month to the State Transportation Fund and to contracted tribes:

<b>Motor Fuels Tax Apportionment</b>		
	<u>Gasoline</u>	<u>Diesel</u>
	<u>Tax</u>	<u>Tax</u>
High Priority State Bridge Fund	1.625%	1.39%
State Transportation Fund	63.75%	64.34%
Counties for Highways	30.125%	30.43%
Cities and Towns	1.875%	-
County Bridge & Road Improvement Fund	2.297%	3.36%
Statewide Circuit Engineering Districts Fund	0.328%	0.48%

### Gross Production Taxes

Gross production or severance taxes are imposed on the removal of natural products, such as natural gas and oil, from land or water and are determined by the value and quantity of the products removed. Gross production taxes placed on the extraction of oil and gas were separated from the ad valorem property tax in 1910. For the first 20 years of statehood, oil and gas gross production and the ad valorem property tax were the major sources of state revenue.

While the ad valorem property tax became strictly a local tax in the 1930s, the oil and gas gross production taxes have continued to be an important source of revenue for state government, schools and road building and maintenance.

Prior to July 1, 2013, oil and natural gas production was subject to a three-tiered tax rate structure that specified a certain tax rate based on the current price of oil or natural gas. For natural gas, if the price per thousand cubic feet (MCF) was equal to or greater than \$2.10, the tax rate was 7%. If the price was less than \$2.10 and equal to or greater than \$1.75 per MCF, then the rate was 4% and any price lower than \$1.75 resulted in a tax rate of 1%. For oil, for prices greater than \$17 per barrel the tax rate was 7%. If the price was between \$17 and \$14 per barrel, the tax rate was 4%, and a price below \$14 per barrel yielded a 1% tax rate. Tables below show apportionment for the revenue from gross production tax on oil and natural gas under this structure. These tables show the apportionment of gross production taxes at the 7% collection rate. At the 4% collection rate, all percentages to state funds are reduced and percentages to cities and counties are increased in an effort to maintain funding to cities and counties. At the 1% collections rate, all collections are divided equally between cities and counties.

During the 2006 Legislative Session, The Rural Economic Access Plan (REAP Fund) apportionment from the Gross Production tax on oil was divided between three new funds. Each of the three funds receives 33.33% of the 4.28% apportioned to the REAP Fund. A cap of \$150 million applies to six of the funds receiving Gross Production oil revenue (identified by an asterisk in the apportionment chart that follows). Oil revenue collected above the \$150 million cap that would have been apportioned to those funds is deposited into the General Revenue Fund after the cap is reached.

Under legislation passed in the 2014 Legislative Session all new wells spudded beginning July 1, 2015 were taxed at a 2% rate for 36 months and be subject to the 7% rate thereafter. Collections received at the 2% rate were

apportioned 50% to the General Revenue Fund, 25% to counties for the County Highway Fund and 25% to counties for individual school districts.

HB2377, passed in the First Regular Legislative Session of 2017, set all sunset dates for remaining exemptions to July 1, 2017 and requires that incentive rebates that have previously qualified for extended production periods be claimed by September 30, 2017. The legislation suspended payment of all incentive rebate claims for the 2018 fiscal year, requiring that such claims be paid in equal payments over a period of 36 months beginning July 1, 2018. Additionally, this bill ends the qualification date for the economically at-risk rebate at the end of calendar year 2016 and provides that the Oklahoma Tax Commission not accept or pay any claim for refund filed on or after July 1, 2017. Also passed in the First Regular Session of 2017, HB2429 modified the gross production incentive offered for a period of 48 months for horizontally drilled wells which had qualified for the incentive by July 1, 2015 from one percent to four percent effective July 1, 2017 for the remainder of the wells' qualifying term.

HB1085X, passed in the First Extraordinary Session of 2017, modified the tax exemption for specific oil and natural gas wells drilled prior to July 1, 2015. The four percent reduced rate previously allowed during specified exception periods was increased to seven percent, affecting production beginning December 1, 2017.

The following information and charts show statutory apportionment for oil and natural gas tax collections:

**ALL NEW WELLS (OIL & GAS) COLLECTED AT THE 2% RATE:**

- 50% to GR,
- 25% to counties for the County Highway Fund, and
- 25% to counties for individual school districts

**OIL AT 7%:**

<b>Gross Production Tax – Oil Apportionment</b>	
*Common Education Technology Fund	25.72%
*OK Student Aid Revolving Fund	25.72%
*Higher Education Capital Fund	25.72%
County Highways	7.14%
School Districts	7.14%
County Roads and Bridges	3.745%
Statewide Circuit Engineering Dist. Fund	0.535%
REAP Fund	4.28%
*Tourism Capital Expenditure Fund	33.33%
*Conservation Commission Fund	33.33%
*Community Water Revolving Fund	33.33%
* Indicates capped funds	

OIL AT 4%:

Gross Production Tax – Oil Apportionment	
*Common Education Technology Fund	22.50%
*OK Student Aid Revolving Fund	22.50%
*Higher Education Capital Fund	22.50%
County Highways	12.5%
School Districts	12.5%
County Roads and Bridges	3.280%
Statewide Circuit Engineering Dist. Fund	0.47%
REAP Fund	3.750%
*Tourism Capital Expenditure Fund	33.33%
*Conservation Commission Fund	33.33%
*Community Water Revolving Fund	33.33%
* Indicates capped funds	

OIL AT 1%:

50% to County Highway Funds  
50% to School Districts

GAS AT 7%:

Gross Production Tax – Natural Gas Apportionment	
General Revenue Fund	85.72%
County Highways	7.14%
School Districts	7.14%

NATURAL GAS AT 4%:

75% to GR  
12.5% to Counties for County Highway Funds  
12.5% to School Districts

NATURAL GAS AT 1%”

50% to Counties for County Highway Funds  
50% to School Districts

Constitutional Reserve "Rainy Day" Fund (CRF) History					
Description	FY-95	FY-96	FY-97	FY-98	FY-99
Beginning RDF Balance	45,574,052	45,574,052	114,300,821	308,906,533	297,360,609
Adjustments to the Balance	0	12,909	388,745	0	1,119,324
Appropriations	0	(22,688,345)	(52,825,496)	(154,444,000)	(148,621,410)
End of FY Deposit	0	91,402,205	247,042,463	142,898,076	0
Ending Balance	45,574,052	114,300,821	308,906,533	297,360,609	149,858,523
Description	FY-00	FY-01	FY-02	FY-03	FY-04
Beginning RDF Balance	149,858,523	157,542,574	340,685,730	72,398,995	136,333
Adjustments to the Balance	28,700	9,826	299,087	0	0
Appropriations	(74,929,261)	(78,771,287)	(268,585,822)	(72,262,663)	0
End of FY Deposit	82,584,612	261,904,617	0	0	217,364,966
Ending Balance	157,542,574	340,685,730	72,398,995	136,333	217,501,299
Description	FY-05	FY-06	FY-07	FY-08	FY-09
Beginning RDF Balance	217,501,299	461,316,574	495,690,168	571,598,627	596,573,270
Adjustments to the Balance	0	268,565	0	0	0
Appropriations	0	0	0	0	0
End of FY Deposit	243,815,275	34,105,029	75,908,459	24,974,643	0
Ending Balance	461,316,574	495,690,168	571,598,627	596,573,270	596,573,270
Description	FY-10	FY-11	FY-12	FY-13	FY-14
Beginning RDF Balance	596,573,270	249,143,318	249,203,157	577,460,132	535,185,888
Adjustments to the Balance	0	0	0	0	0
Appropriations	(347,429,952)	(249,143,316)	0	(45,000,000)	0
End of FY Deposit	0	249,203,155	328,256,975	2,725,756	0
Ending Balance	249,143,318	249,203,157	577,460,132	535,185,888	535,185,888
Description	FY-15	FY-16	FY-17	FY-18	FY-19
Beginning RDF Balance	535,185,888	385,185,888	240,741,180	93,352,678	
Adjustments to the Balance	0	0	0	0	
Appropriations	(150,000,000)	(144,444,708)	(147,388,502)	(23,338,169)*	
End of FY Deposit	0	0	0	Undetermined	
Ending Balance	385,185,888	240,741,180	93,352,678	Undetermined	
*Current-year transfers through 1/19/18					

FY-2016 through FY-2018 APPROPRIATION HISTORY

Agency/Cabinet Name	FY-2016 Appropriation	Percent Change	Percent of Total	FY-2017 Appropriation	Percent Change	Percent of Total	*FY-2018 Appropriation	Percent Change	Percent of Total
<b>SUMMARY BY CABINET</b>									
Governor	\$1,866,218	-11.35%	0.03%	\$1,725,051	-7.56%	0.02%	\$1,641,031	-4.87%	0.02%
Lieutenant Governor	423,877	-11.35%	0.01%	391,814	-7.56%	0.01%	372,730	-4.87%	0.01%
Agriculture	35,075,732	-8.14%	0.50%	32,842,866	-6.37%	0.48%	33,272,779	1.31%	0.47%
Commerce & Tourism	72,556,630	-9.25%	1.04%	66,488,796	-8.36%	0.96%	63,946,034	-3.82%	0.89%
Energy & Environment	23,766,138	-6.41%	0.34%	22,461,762	-5.49%	0.32%	21,367,738	-4.87%	0.30%
Finance, Admin & Info Tech	98,149,678	-7.20%	1.41%	95,092,224	-3.12%	1.38%	92,500,324	-2.73%	1.29%
Health & Human Services	2,145,543,191	-1.03%	30.89%	2,192,807,372	2.20%	31.73%	2,281,866,480	4.06%	31.91%
Military	10,790,955	-8.99%	0.16%	10,035,604	-7.00%	0.15%	9,969,071	-0.66%	0.14%
Safety & Security	666,817,885	-1.38%	9.60%	663,528,057	-0.49%	9.60%	674,906,195	1.71%	9.44%
Science & Technology	15,594,979	-9.25%	0.22%	14,415,329	-7.56%	0.21%	13,713,216	-4.87%	0.19%
Secretary of State, Education & Workforce Development	3,500,569,919	-3.94%	50.39%	3,382,689,375	-3.37%	48.94%	3,361,197,938	-0.64%	47.01%
Transportation	184,901,463	-6.25%	2.66%	154,958,361	-16.19%	2.24%	155,047,956	0.06%	2.17%
Veterans	33,565,701	-2.42%	0.48%	31,057,287	-7.47%	0.45%	30,846,072	-0.68%	0.43%
Maint of State Bldgs Rev Fund	0	-100.00%	0.00%	0	N/A	0.00%	0	N/A	N/A
<b>Total Executive Branch</b>	<b>6,789,622,366</b>	<b>-3.22%</b>	<b>97.74%</b>	<b>6,668,493,898</b>	<b>-1.78%</b>	<b>96.48%</b>	<b>6,740,647,564</b>	<b>1.08%</b>	<b>94.27%</b>
The Legislature	32,500,290	-1.52%	0.47%	35,725,647	9.92%	0.52%	34,565,008	-3.25%	0.48%
The Judiciary	75,589,583	9.13%	1.09%	73,966,466	-2.15%	1.07%	72,965,253	-1.35%	1.02%
<b>Total Legis. &amp; Judic.</b>	<b>108,089,873</b>	<b>5.69%</b>	<b>1.56%</b>	<b>109,692,113</b>	<b>1.48%</b>	<b>1.59%</b>	<b>107,530,261</b>	<b>-1.97%</b>	<b>1.50%</b>
<b>Total Excl. Sups./Ret.</b>	<b>6,897,712,239</b>	<b>-3.09%</b>	<b>99.30%</b>	<b>6,778,186,011</b>	<b>-1.73%</b>	<b>98.07%</b>	<b>6,848,177,825</b>	<b>1.03%</b>	<b>95.78%</b>
Supplementals & Emerg. Fd.	48,762,889	-48.74%	0.70%	133,731,831	174.25%	1.93%	301,916,404	125.76%	4.22%
<b>Total</b>	<b>\$6,946,475,128</b>	<b>-3.69%</b>	<b>100.00%</b>	<b>\$6,911,917,842</b>	<b>-0.50%</b>	<b>100.00%</b>	<b>\$7,150,094,229</b>	<b>3.45%</b>	<b>100.00%</b>

\*Amounts reflect total appropriations currently available to agencies through the First Extraordinary Session and the Second Extraordinary Session of the 56th Oklahoma Legislature to-date - the Second Extraordinary Session being in recess to the call of the Chair.

**GOV. AND LT. GOV.**

Governor	1,866,218	-11.35%	0.03%	1,725,051	-7.56%	0.02%	1,641,031	-4.87%	0.02%
Lieutenant Governor	423,877	-11.35%	0.01%	391,814	-7.56%	0.01%	372,730	-4.87%	0.01%

**AGRICULTURE**

Agriculture	23,671,242	-8.40%	0.34%	22,059,218	-6.81%	0.32%	23,566,136	6.83%	0.33%
Conservation Commission	9,517,953	-8.19%	0.14%	9,039,814	-5.02%	0.13%	9,706,643	7.38%	0.14%
Horse Racing Commission	1,886,537	-4.42%	0.03%	1,743,834	-7.56%	0.03%	0	-100.00%	0.00%
<b>TOTAL AGRICULTURE</b>	<b>35,075,732</b>	<b>-8.14%</b>	<b>0.50%</b>	<b>32,842,866</b>	<b>-6.37%</b>	<b>0.48%</b>	<b>33,272,779</b>	<b>1.31%</b>	<b>0.47%</b>

**COMMERCE & TOURISM**

Arts Council	3,355,339	-11.35%	0.05%	2,938,293	-12.43%	0.04%	2,795,181	-4.87%	0.04%
Commerce, Dept. of	22,768,911	-19.36%	0.33%	21,611,249	-5.08%	0.31%	20,817,997	-3.67%	0.29%
REAP - local gov'ts thru commerce	10,403,777	-4.42%	0.15%	9,658,172	-7.17%	0.14%	9,187,761	-4.87%	0.13%
Historical Society	11,066,260	-7.82%	0.16%	11,005,649	-0.55%	0.16%	10,905,904	-0.91%	0.15%
J. M. Davis Memorial Commission	262,257	-9.20%	0.00%	242,420	-7.56%	0.00%	230,612	-4.87%	0.00%
Labor Department	4,185,013	33.75%	0.06%	3,697,459	-11.65%	0.05%	3,517,371	-4.87%	0.05%
Scenic Rivers Commission	259,006	-4.42%	0.00%	0	-100.00%	0.00%	0	N/A	0.00%
Tourism & Recreation	19,621,453	-5.00%	0.28%	17,335,554	-11.65%	0.25%	16,491,208	-4.87%	0.23%
Will Rogers Memorial Comm.	634,614	-9.20%	0.01%	0	-100.00%	0.00%	0	N/A	0.00%
<b>TOTAL COMMERCE</b>	<b>72,556,630</b>	<b>-9.25%</b>	<b>1.04%</b>	<b>66,488,796</b>	<b>-8.36%</b>	<b>0.96%</b>	<b>63,946,034</b>	<b>-3.82%</b>	<b>0.89%</b>

Agency/Cabinet Name	FY-2016 Appropriation	Percent Change	Percent of Total	FY-2017 Appropriation	Percent Change	Percent of Total	*FY-2018 Appropriation	Percent Change	Percent of Total
<b>ENERGY &amp; ENVIRONMENT</b>									
Corporation Commission	10,182,682	-5.50%	0.15%	10,182,682	0.00%	0.15%	9,686,724	-4.87%	0.14%
Environmental Quality, Dept. of	6,776,896	-5.00%	0.10%	5,987,388	-11.65%	0.09%	5,695,766	-4.87%	0.08%
Mines, Department of	839,256	-4.42%	0.01%	775,772	-7.56%	0.01%	737,987	-4.87%	0.01%
Water Resources Board	5,967,304	-9.68%	0.09%	5,515,920	-7.56%	0.08%	5,247,261	-4.87%	0.07%
<b>TOTAL ENERGY &amp; ENVIRONMENT</b>	<b>23,766,138</b>	<b>-6.41%</b>	<b>0.34%</b>	<b>22,461,762</b>	<b>-5.49%</b>	<b>0.32%</b>	<b>21,367,738</b>	<b>-4.87%</b>	<b>0.30%</b>
<b>FINANCE, ADMIN &amp; INFO TECH</b>									
Auditor & Inspector	3,960,553	-10.85%	0.06%	3,640,536	-8.08%	0.05%	3,463,220	-4.87%	0.05%
Bond Advisor, State	119,744	-11.35%	0.00%	110,687	-7.56%	0.00%	0	-100.00%	0.00%
Consumer Credit, Dept. of	0	N/A	0.00%	0	N/A	0.00%	0	N/A	0.00%
Insurance Department	1,589,343	-10.15%	0.02%	0	-100.00%	0.00%	0	N/A	0.00%
Land Office, Commissioners of the	8,538,600	0.00%	0.12%	8,538,600	0.00%	0.12%	8,538,600	0.00%	0.12%
Management and Enterprise Services, Office of	38,914,414	-9.05%	0.56%	35,271,208	-9.36%	0.51%	33,433,288	-5.21%	0.47%
Central Services, Dept. of	0	N/A	0.00%	0	N/A	0.00%	0	N/A	0.00%
Personnel Management	0	N/A	0.00%	0	N/A	0.00%	0	N/A	0.00%
Merit Protection Commission	410,805	-11.35%	0.01%	379,730	-7.56%	0.01%	361,235	-4.87%	0.01%
Tax Commission	41,566,159	-6.13%	0.60%	44,336,000	6.66%	0.64%	44,025,648	-0.70%	0.62%
Treasurer	3,050,060	-9.07%	0.04%	2,815,463	-7.69%	0.04%	2,678,333	-4.87%	0.04%
<b>TOTAL FINANCE, ADMIN &amp; INFO TECH</b>	<b>98,149,678</b>	<b>-7.20%</b>	<b>1.41%</b>	<b>95,092,224</b>	<b>-3.12%</b>	<b>1.38%</b>	<b>92,500,324</b>	<b>-2.73%</b>	<b>1.29%</b>
<b>HEALTH &amp; HUMAN SERVICES</b>									
Children & Youth Commission	1,885,662	-11.35%	0.03%	1,743,024	-7.56%	0.03%	1,658,129	-4.87%	0.02%
Disability Concerns	265,750	-11.35%	0.00%	245,647	-7.56%	0.00%	233,683	-4.87%	0.00%
Health Care Authority	930,748,510	2.80%	13.40%	991,050,514	6.48%	14.34%	1,025,516,034	3.48%	14.34%
Health Department	57,952,493	-4.42%	0.83%	54,978,498	-5.13%	0.80%	53,083,790	-3.45%	0.74%
Human Services Dept.	651,323,594	-3.49%	9.38%	651,500,262	0.03%	9.43%	699,912,926	7.43%	9.79%
Indian Affairs	0	N/A	0.00%	0	N/A	0.00%	0	N/A	0.00%
J.D. McCarty Center	4,134,762	-6.29%	0.06%	3,895,191	-5.79%	0.06%	3,858,654	-0.94%	0.05%
Office of Juvenile Affairs	94,623,230	-1.94%	1.36%	92,069,101	-2.70%	1.33%	91,531,914	-0.58%	1.28%
Mental Health Department	326,295,845	-3.66%	4.70%	324,823,085	-0.45%	4.70%	327,990,166	0.98%	4.59%
OSU Medical Authority	10,994,700	N/A	0.16%	10,163,028	-7.56%	0.15%	10,848,447	6.74%	0.15%
Rehabilitation Svcs., Dept. of	29,577,032	-3.17%	0.43%	27,452,297	-7.18%	0.40%	29,563,631	7.69%	0.41%
University Hospitals Authority	37,741,613	-10.29%	0.54%	34,886,725	-7.56%	0.50%	37,669,106	7.98%	0.53%
<b>TOTAL HEALTH &amp; HUMAN SERVICES</b>	<b>2,145,543,191</b>	<b>-1.03%</b>	<b>30.89%</b>	<b>2,192,807,372</b>	<b>2.20%</b>	<b>31.73%</b>	<b>2,281,866,480</b>	<b>4.06%</b>	<b>31.91%</b>
<b>MILITARY</b>									
Military Department	10,790,955	-8.99%	0.16%	10,035,604	-7.00%	0.15%	9,969,071	-0.66%	0.14%
<b>TOTAL MILITARY</b>	<b>10,790,955</b>	<b>-8.99%</b>	<b>0.16%</b>	<b>10,035,604</b>	<b>-7.00%</b>	<b>0.15%</b>	<b>9,969,071</b>	<b>-0.66%</b>	<b>0.14%</b>



Agency/Cabinet Name	FY-2016 Appropriation	Percent Change	Percent of Total	FY-2017 Appropriation	Percent Change	Percent of Total	*FY-2018 Appropriation	Percent Change	Percent of Total
<b>SAFETY &amp; SECURITY</b>									
A.B.L.E. Commission	2,704,920	-11.35%	0.04%	2,500,312	-7.56%	0.04%	3,457,982	38.30%	0.05%
Attorney General	13,289,254	-8.85%	0.19%	6,326,057	-52.40%	0.09%	10,069,185	59.17%	0.14%
Corrections Department	467,486,201	-0.73%	6.73%	484,900,943	3.73%	7.02%	486,011,555	0.23%	6.80%
District Attorneys Council	37,129,645	-5.14%	0.53%	34,468,685	-7.17%	0.50%	32,789,853	-4.87%	0.46%
Emergency Management	544,857	-11.35%	0.01%	503,643	-7.56%	0.01%	479,112	-4.87%	0.01%
Fire Marshal	1,556,885	-10.84%	0.02%	1,430,946	-8.09%	0.02%	0	-100.00%	0.00%
Indigent Defense System	15,368,991	-4.42%	0.22%	14,954,141	-2.70%	0.22%	15,960,193	6.73%	0.22%
Investigation, Bureau of	13,268,809	-7.56%	0.19%	12,392,064	-6.61%	0.18%	11,892,347	-4.03%	0.17%
Law Enf. Educ. & Training	3,296,355	-7.25%	0.05%	2,912,329	-11.65%	0.04%	2,770,481	-4.87%	0.04%
Medicolegal Investigations Board	9,268,429	-9.20%	0.13%	8,749,068	-5.60%	0.13%	10,970,946	25.40%	0.15%
Narc. & Dang. Drugs Control	3,498,917	-7.00%	0.05%	3,091,293	-11.65%	0.04%	2,940,729	-4.87%	0.04%
Pardon & Parole Board	2,357,653	-4.42%	0.03%	2,294,013	-2.70%	0.03%	2,182,281	-4.87%	0.03%
Public Safety Department	97,046,969	1.40%	1.40%	89,004,563	-8.29%	1.29%	95,381,531	7.16%	1.33%
<b>TOTAL SAFETY &amp; SECURITY</b>	<b>666,817,885</b>	<b>-1.38%</b>	<b>9.60%</b>	<b>663,528,057</b>	<b>-0.49%</b>	<b>9.60%</b>	<b>674,906,195</b>	<b>1.71%</b>	<b>9.44%</b>
<b>SCIENCE &amp; TECHNOLOGY</b>									
Center for Advan. of Science & Tech	15,264,816	-9.20%	0.22%	14,110,140	-7.56%	0.20%	13,422,892	-4.87%	0.19%
Space Industry Development	330,163	-11.35%	0.00%	305,189	-7.56%	0.00%	290,324	-4.87%	0.00%
<b>TOTAL SCIENCE &amp; TECHNOLOGY</b>	<b>15,594,979</b>	<b>-9.25%</b>	<b>0.22%</b>	<b>14,415,329</b>	<b>-7.56%</b>	<b>0.21%</b>	<b>13,713,216</b>	<b>-4.87%</b>	<b>0.19%</b>
<b>SECRETARY OF STATE/EDUCATION &amp; WORKFORCE DEVELOPMENT</b>									
Career. & Technology Education	128,202,556	-7.59%	1.85%	118,276,325	-7.74%	1.71%	112,515,558	-4.87%	1.57%
Education, Dept. of	2,415,950,913	-2.77%	34.78%	2,426,721,434	0.45%	35.11%	2,448,399,829	0.89%	34.24%
Educational TV Authority	3,241,340	-10.15%	0.05%	2,838,163	-12.44%	0.04%	2,699,927	-4.87%	0.04%
Educational Quality & Accountability	1,773,574	-8.05%	0.03%	1,677,237	-5.67%	0.02%	1,619,898	-3.42%	0.02%
Election Board	7,338,152	-5.91%	0.11%	7,893,267	7.56%	0.11%	7,838,014	-0.70%	0.11%
Ethics Commission, Okla.	802,937	8.91%	0.01%	739,754	-7.87%	0.01%	703,723	-4.87%	0.01%
Higher Educ., Regents for	927,925,904	-6.04%	13.36%	810,022,109	-12.71%	11.72%	773,597,660	-4.50%	10.82%
Libraries, Dept. of	4,988,746	-10.39%	0.07%	4,611,382	-7.56%	0.07%	4,386,780	-4.87%	0.06%
Judicial Complaints, Council on	0	N/A	0.00%	0	N/A	0.00%	0	N/A	0.00%
Phys. Manpower Trng. Comm.	3,771,244	-8.77%	0.05%	3,484,558	-7.60%	0.05%	3,314,840	-4.87%	0.05%
School of Science & Math	6,574,553	3.95%	0.09%	6,425,146	-2.27%	0.09%	6,121,709	-4.72%	0.09%
Workers' Compensation Commission	0	-100.00%	0.00%	0	N/A	0.00%	0	N/A	0.00%
<b>TOTAL SECRETARY OF STATE</b>	<b>3,500,569,919</b>	<b>-3.94%</b>	<b>50.39%</b>	<b>3,382,689,375</b>	<b>-3.37%</b>	<b>48.94%</b>	<b>3,361,197,938</b>	<b>-0.64%</b>	<b>47.01%</b>
<b>TRANSPORTATION</b>									
Transportation Department	184,901,463	-6.25%	2.66%	154,958,361	-16.19%	2.24%	155,047,956	0.06%	2.17%
<b>TOTAL TRANSPORTATION</b>	<b>184,901,463</b>	<b>-6.25%</b>	<b>2.66%</b>	<b>154,958,361</b>	<b>-16.19%</b>	<b>2.24%</b>	<b>155,047,956</b>	<b>0.06%</b>	<b>2.17%</b>
<b>VETERANS AFFAIRS</b>									
Veterans Affairs Department	33,565,701	-2.42%	0.48%	31,057,287	-7.47%	0.45%	30,846,072	-0.68%	0.43%
<b>TOTAL VETERANS AFFAIRS</b>	<b>33,565,701</b>	<b>-2.42%</b>	<b>0.48%</b>	<b>31,057,287</b>	<b>-7.47%</b>	<b>0.45%</b>	<b>30,846,072</b>	<b>-0.68%</b>	<b>0.43%</b>
<b>MAINT OF STATE BLDGS REV FUND</b>									
	0			0			0	N/A	N/A
<b>TOTAL EXECUTIVE BRANCH</b>	<b>6,789,622,366</b>	<b>-3.22%</b>	<b>97.74%</b>	<b>6,668,493,898</b>	<b>-1.78%</b>	<b>96.48%</b>	<b>6,740,647,564</b>	<b>1.08%</b>	<b>94.27%</b>

Agency/Cabinet Name	FY-2016 Appropriation	Percent Change	Percent of Total	FY-2017 Appropriation	Percent Change	Percent of Total	*FY-2018 Appropriation	Percent Change	Percent of Total
<b>LEGISLATURE</b>									
House of Representatives	15,926,558	1.68%	0.23%	12,497,306	-21.53%	0.18%	11,888,612	-4.87%	0.17%
Legislative Service Bureau	4,676,569	-4.42%	0.07%	13,892,835	197.07%	0.20%	13,795,585	-0.70%	0.19%
Senate	11,897,163	-4.42%	0.17%	9,335,506	-21.53%	0.14%	8,880,811	-4.87%	0.12%
<b>TOTAL LEGISLATURE</b>	<b>32,500,290</b>	<b>-1.52%</b>	<b>0.47%</b>	<b>35,725,647</b>	<b>9.92%</b>	<b>0.52%</b>	<b>34,565,008</b>	<b>-3.25%</b>	<b>0.48%</b>
<b>JUDICIARY</b>									
Court of Criminal Appeals	3,469,743	-4.42%	0.05%	3,630,199	4.62%	0.05%	3,604,788	-0.70%	0.05%
District Courts	55,481,547	-0.21%	0.80%	55,000,000	-0.87%	0.80%	54,615,000	-0.70%	0.76%
Supreme Court	16,638,293	128.20%	0.24%	15,336,267	-7.83%	0.22%	14,745,465	-3.85%	0.21%
Workers' Compensation Court Of Existing	0	-100.00%	0.00%	0	N/A	0.00%	0	N/A	0.00%
<b>TOTAL JUDICIARY</b>	<b>75,589,583</b>	<b>9.13%</b>	<b>1.09%</b>	<b>73,966,466</b>	<b>-2.15%</b>	<b>1.07%</b>	<b>72,965,253</b>	<b>-1.35%</b>	<b>1.02%</b>
<b>TOTAL EXCL. SUPPS. &amp; RETIREMENT SYSTEMS</b>	<b>6,897,712,239</b>	<b>-3.09%</b>	<b>99.30%</b>	<b>6,778,186,011</b>	<b>-1.73%</b>	<b>98.07%</b>	<b>6,848,177,825</b>	<b>1.03%</b>	<b>95.78%</b>
<b>TOTAL SUPPLEMENTALS &amp; EMERGENCY FUND</b>	<b>48,762,889</b>	<b>-48.74%</b>	<b>0.70%</b>	<b>133,731,831</b>	<b>174.25%</b>	<b>1.93%</b>	<b>301,916,404</b>	<b>125.76%</b>	<b>4.22%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$6,946,475,128</b>	<b>-3.69%</b>	<b>100.00%</b>	<b>\$6,911,917,842</b>	<b>-0.50%</b>	<b>100.00%</b>	<b>\$7,150,094,229</b>	<b>3.45%</b>	<b>100.00%</b>

**SUMMARY OF OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION ALLOCATIONS (2017-2018)**

<u>Regents' Allocation</u>	<b>ORIGINAL ALLOCATION</b>	<b>% OF ORIGINAL ALLOCATION</b>
<b>Universities, Colleges &amp; Constituent Agencies</b>	<b>\$657,292,834</b>	
University of Oklahoma	104,158,348	12.28%
OU Law Center	4,563,965	0.54%
OU Health Sciences Center	71,135,501	8.39%
OU Tulsa	6,249,742	0.74%
Oklahoma State University	93,430,439	11.02%
OSU Agriculture Experiment Station	20,342,253	2.40%
OSU Agriculture Extension Division	22,198,417	2.62%
OSU Technical Branch, Okmulgee	11,085,274	1.31%
OSU College of Veterinary Medicine	8,304,884	0.98%
OSU, Oklahoma City	8,884,072	1.05%
OSU Center for Health Sciences	10,812,305	1.28%
OSU Tulsa	8,603,636	1.01%
University of Central Oklahoma	40,631,753	4.79%
East Central University	13,442,521	1.59%
Northeastern State University	28,266,464	3.33%
Statewide Literacy Program - NSU	49,475	0.01%
Northwestern Oklahoma State University	7,801,247	0.92%
Southeastern Oklahoma State University	14,354,155	1.69%
Southwestern Oklahoma State University	17,398,389	2.05%
Cameron University	16,592,927	1.96%
Langston University	14,292,858	1.69%
Oklahoma Panhandle State University	5,540,707	0.65%
University of Science & Arts of Oklahoma	5,684,807	0.67%
University of Science & Arts - Jane Brooks	18,267	0.00%
Rogers State University	10,762,272	1.27%
Carl Albert State College	4,942,457	0.58%
Connors State College	5,224,588	0.62%
Eastern Oklahoma State College	4,985,858	0.59%
Murray State College	4,439,223	0.52%
Northeastern Oklahoma A&M College	6,833,365	0.81%
Northern Oklahoma College	7,840,100	0.92%
Oklahoma City Community College	19,396,708	2.29%
Redlands Community College	4,901,926	0.58%
Rose State College	15,973,784	1.88%
Seminole State College	4,590,217	0.54%
Tulsa Community College	28,142,632	3.32%
Western Oklahoma State College	4,425,576	0.52%
University Center of Southern OK, Ardmore	493,129	0.06%
Ponca City Learning Site	498,593	0.06%

**SUMMARY OF OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION ALLOCATIONS (2017-2018)**

	<b>ORIGINAL ALLOCATION</b>	<b>% OF ORIGINAL ALLOCATION</b>
State Regents' Operations Budget	\$7,690,255	0.91%
OneNet Higher Education User Fees	\$2,376,678	0.28%
Capital and One-Time Allocations	\$749,565	0.09%
Quartz Mountain	\$854,045	0.10%
OSF CORE Assessment Fees	\$106,532	0.01%
<b>Special Programs:</b>		
Section 13 Offsets	\$7,149,077	0.84%
Endowed Chairs Program	\$11,500,000	1.36%
Grants Programs/Econ Dev/OEIS	\$298,656	0.04%
Summer Academies Program	\$405,370	0.05%
Student Preparation Program	\$793,653	0.09%
Adult Degree Completion Program	\$337,808	0.04%
Teacher Shortage Incentive Program	\$272,065	0.03%
OCIA Debt Service	\$51,100,000	6.03%
Scholar-Enrichment Program	\$206,659	0.02%
EPSCoR	\$1,861,780	0.22%
National Lambda Rail	\$1,033,186	0.12%
Academic Library Databases	\$277,003	0.03%
<b>Student Assistance Programs:</b>		
Oklahoma Tuition Aid Grant Program (OTA)	\$15,088,757	1.78%
Oklahoma Academic Scholars Program	\$6,344,565	0.75%
Oklahoma Higher Learning Access Program	\$74,300,000	8.76%
Oklahoma National Guard Waiver Program	\$1,457,041	0.17%
Oklahoma Tuition Equalization Act	\$2,641,414	0.31%
Regional University Scholarships	\$751,099	0.09%
Prospective Teacher Scholarships	\$71,228	0.01%
Chiropractic Scholarships	\$28,491	0.00%
Tulsa Reconciliation Scholarship Program	\$35,614	0.00%
George and Donna Nigh Scholarship Program	\$49,859	0.01%
Concurrent Enrollment Waiver Reimbursed	\$2,733,021	0.32%
International Scholars Program	\$91,405	0.01%
<b>TOTAL ALLOCATIONS OF APPROPRIATIONS *</b>	<b>\$847,897,660</b>	<b>100.00%</b>

\* Includes \$47,372,299 from the Higher Education Capital Revolving Fund, \$47,372,299 from the Student Aid Revolving Fund, \$27,535,674 from the Lottery Trust Fund, \$74,300,000 designated General Revenue for OK Promise, and \$651,317,388 from the General Revenue Fund.

## FY-2018 Nonappropriated Agency Budgets and FTE

<u>Agency Number and Name</u>	<u>FY-2018 Budget</u>	<u>FY-2018 FTE</u> <u>YTD Average</u>
20 Accountancy Board, OK State Bd. of	\$3,956,233	10.8
22 Oklahoma Abstractor Board	\$224,683	2.0
39 Boll Weevil Eradication	\$721,426	4.7
45 Licensed & Landscape Architects, Bd.	\$976,496	3.0
60 Aeronautics Commission, Oklahoma	\$7,249,144	9.7
65 Banking Department, State	\$8,102,114	41.0
92 Tobacco Settlement Trust Board	\$57,142,001	22.7
105 Capitol Improvement Authority	\$708,748,643	0.0
140 Podiatry Board, State Board of	\$13,800	0.0
145 Chiropractic Examiners Board	\$260,649	3.0
148 Board of Behavioral Health Licensure	\$442,986	3.2
170 Construction Industries Board	\$4,437,298	32.7
190 Board of Cosmetology & Barbering	\$1,829,477	12.0
215 Dentists, Bd. of Governors of Regis.	\$1,350,712	4.6
285 Funeral Board	\$449,753	3.6
290 Employment Security Commission, OK	\$56,146,612	497.7
307 Interstate Oil Compact Commission	\$1,378,729	6.2
315 Firefighters Pension & Retirement	\$21,518,207	10.5
320 Wildlife Conservation Commission	\$69,133,688	360.7
343 Perfusionists Board	\$26,800	0.0
353 Horse Racing Commission	\$13,299,204	28.1
359 Energy Resources Board	\$17,379,287	0.0
370 Industrial Finance Authority	\$22,169,142	5.0
385 Insurance Department	\$16,121,447	118.5
391 Multiple Injury Trust Fund	\$1,592,213	9.0
416 Law Enforcement Retirement	\$6,461,723	5.0
435 Lottery Commission	\$202,451,812	29.3
445 Liquefied Petroleum Gas Board	\$1,292,053	7.8
448 Licensed Alcohol & Drug Counselors, Board of	\$189,781	2.0
450 Medical Licensure & Supervision, Bd.	\$5,680,450	22.2
475 Motor Vehicle Commission, Oklahoma	\$612,969	4.0
509 Nursing Homes Administrators Board	\$442,826	3.0
510 Nursing, Board of	\$4,117,447	27.4
515 Public Employees Retirement Sys., OK	\$8,084,689	56.6
520 Optometry Board	\$292,777	2.3
525 Osteopathic Examiners Board	\$865,391	6.3
557 Police Pension & Retirement Board	\$2,993,581	11.0
560 Pharmacy Board	\$3,817,609	10.1
570 Engineers & Land Surveyors	\$2,272,337	8.2
575 Psychologist Examiners Board	\$250,280	1.0
588 Real Estate Commission	\$1,783,708	13.0
622 Social Workers Board	\$275,041	1.6
625 Secretary of State	\$5,551,789	32.1
630 Securities Commission	\$6,639,241	26.1
632 Speech Pathology & Audiology Board	\$222,466	2.0
635 Commission on Consumer Credit	\$7,040,159	39.4
675 Self-insurance Guaranty Fd Brd	\$248,112	0.0
678 Council on Judicial Complaints	\$506,801	2.0
715 Teachers Retirement System	\$307,067,298	35.2
753 Uniform Building Code Comm	\$686,285	3.0
755 Used Motor Vehicle & Parts Comm.	\$1,108,493	9.3
772 Chem. Tests for Alcohol & Drug Infl.	\$608,536	5.0
790 Veterinary Medical Examiners Board	\$608,008	4.0
803 Virtual Charter School Board	\$68,416,830	3.0
978 Oklahoma Transportation Authority	\$40,694,033	538.1
<b>Total:</b>	<b>\$1,695,953,269</b>	<b>2098.7</b>

# Appendix

**Budget and Fiscal/Research Staff**  
**State Organization Chart**  
**State Agencies Indexed by Cabinet**  
**Historical FTE by Cabinet and Agency**  
**Glossary**

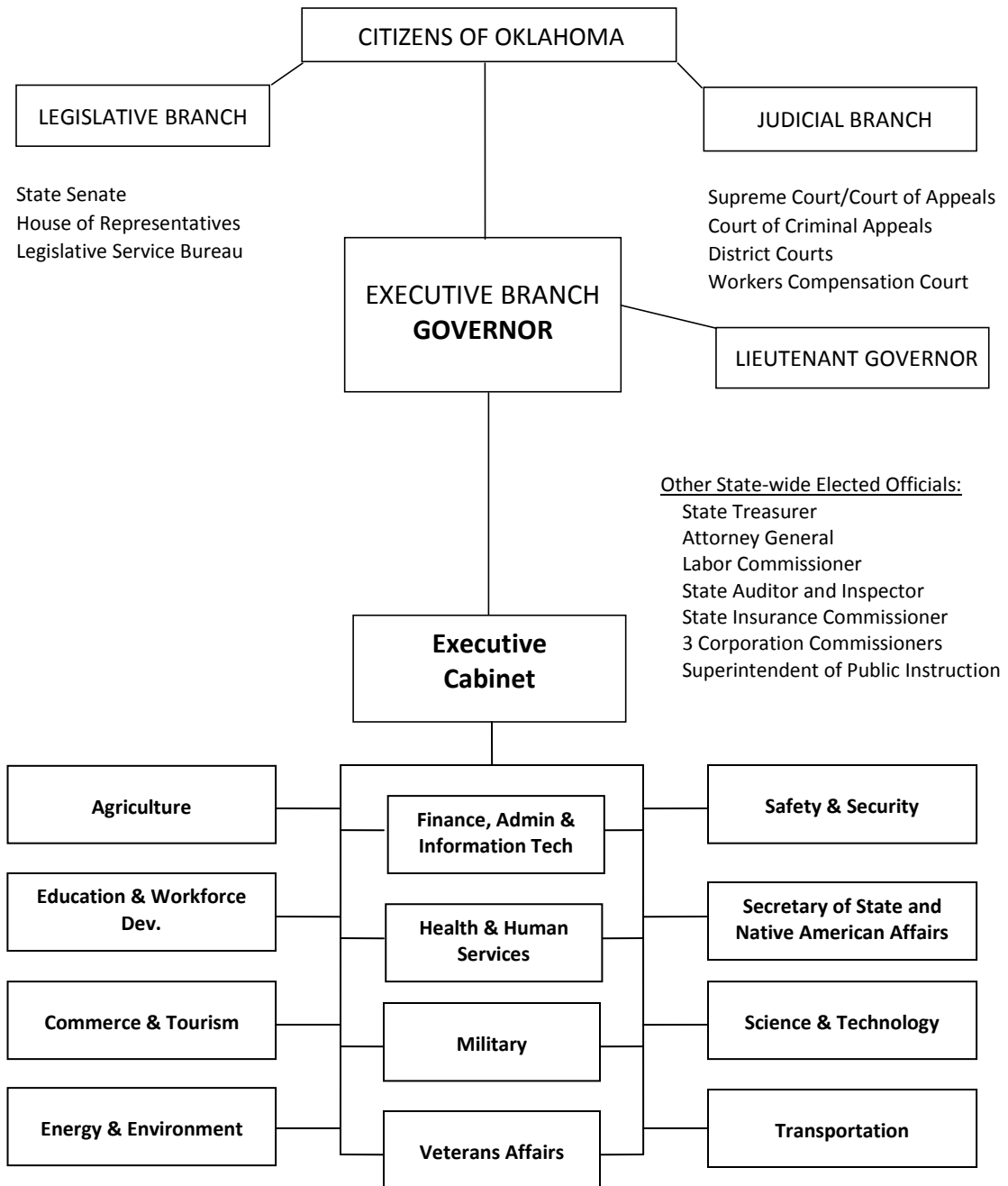
**Office of Management and Enterprise Services  
Budget Division**

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Military, Safety and Security, Judiciary.....	Cary Cundiff (405) 522-3170 cary.cundiff@omes.ok.gov
Regulatory Services.....	John Gilbert (405) 522-5743 john.gilbert@omes.ok.gov



The Cabinet Secretaries are appointed by the Governor with the approval of the Senate. Many of the Secretaries are also heads of Executive Branch agencies. Most state agencies have a controlling board or commission which appoints a chief operating officer. Most board and commission members are appointed by the Governor, some requiring Senate approval. Some agencies do not have a controlling board, and most of those agency heads are appointed by the Governor with Senate approval. State agencies are assigned to a cabinet department by the Governor. The specific agency assignments to each cabinet are shown on the next page.



## State Agencies Indexed by Cabinet

Office of the Governor  
Office of the Lieutenant Governor  
**Agriculture**  
Agriculture, Food and Forestry, Department of  
Boll Weevil Eradication Org.  
Conservation Commission  
Horse Racing Commission  
Peanut Commission  
Veterinary Medical Examiners, Board of  
Wheat Commission  
**Commerce & Tourism**  
Arts Council  
Commerce, Department of  
Employment Security Commission  
Historical Society  
Housing Finance Authority  
Industrial Finance Authority  
J.M. Davis Memorial Commission  
Labor, Department of \*  
Qtz Mtn. Arts/Conf. Cntr/Nat. Pk  
Tourism & Recreation, Dept. of  
Will Rogers Memorial Commission  
**Education & Workforce Development**  
Anatomical Board  
Career & Technology Education, State Board of  
Education Department \*  
Educational TV Authority, Oklahoma  
Educational Quality & Accountability  
Physician Manpower Training Comm.  
Private Vocational School, Board of  
School of Science & Mathematics  
Student Loan Authority  
**Colleges and Universities**  
Cameron University  
Carl Albert State College  
Connors State College  
East Central University  
Eastern Oklahoma State College  
Langston University  
Murray State College  
Northeastern Okla. A & M College  
Northeastern Oklahoma State University  
Northwestern Oklahoma State Univ.  
Oklahoma City Community College  
Oklahoma Panhandle State Univ.  
Oklahoma State University  
OSU -College of Osteopathic Medicine  
OSU -College of Veterinary Medicine  
OSU -Experiment Station  
OSU -Extension Division  
OSU-Medical Authority  
OSU -School of Tech. Training  
OSU -Technical Institute of OKC  
OSU -Tulsa  
Okla. University Health Science Ctr.  
OU Health Sci. Ctr. Prof. Prac. Plan.  
Oklahoma University Law Center  
Redlands Community College  
Regents for A&M Colleges  
Regents for Higher Education  
Regional University System of OK  
Rogers State University  
Rose State College  
Seminole State College  
Southeastern Oklahoma State Univ.  
Southwestern Oklahoma State Univ.  
Tulsa Community College  
University of Central Oklahoma  
University of Oklahoma  
University Center at Ponca City

University Center of Southern Oklahoma  
Univ. of Science and Arts of Okla.  
Western Oklahoma State College  
**Energy & Environment**  
Corporation Commission \*  
Energy Resources Board  
Environmental Quality  
Grand River Dam Authority  
Interstate Oil Comp. Com.  
LPG Board  
LPG Research, Marketing and Safety  
Mines, Department of  
Municipal Power Authority  
Water Resources Board  
Wildlife Conservation, Dept. of  
**Finance, Admin & Info Tech**  
Abstractors Board  
Accountancy Board  
Auditor & Inspector \*  
Banking Department  
Building Bonds Commission  
Capitol Improvement Authority  
Capital Investment Board  
Construction Industries Board  
Consumer Credit, Department of  
Insurance Department \*  
Land Office, Commissioners of the  
Lottery Commission  
Management & Enterprise Services, Office of  
Merit Protection Commission  
Motor Vehicle Commission  
Securities Commission  
Tax Commission  
Treasurer \*  
Uniform Building Code Commission  
Used Motor Vehicle & Parts  
**Health & Human Services**  
Alcohol and Drug Coun., Bd. of Lic.  
Board of Behavioral Health Licensure, State  
Children & Youth, Commission on  
Chiropractic Examiners Board  
Cosmetology, Barbering,  
and Massage Therapy Board  
Dentistry, Board of  
Disability Concerns, Office of  
Funeral Board  
Health Care Authority  
Health, Department of  
Human Services, Department of  
J.D. McCarty Center  
Juvenile Affairs, Office of  
Long Term Care Admin, Bd of Exam. for  
Medical Licensure & Supv., Bd. of  
Mental Health and Sub. Abuse Svc.  
Nursing Board  
Optometry Board  
Osteopathic Examiners Board  
OSU Medical Authority  
Perfusionists, State Board of Examiners  
Pharmacy Board  
Podiatric Medical Examiners, Bd. Of  
Psychologists, Bd. of Examiners  
Rehabilitative Services  
Social Workers Board, Bd. of Lic.  
Speech-Lang. Pathology & Aud. Bd.  
Tobacco Settle. End. Trust Bd. of Dir.  
University Hospitals Authority

**Military**  
Military Department  
**Safety and Security**  
ABLE Commission  
Attorney General \*  
CLEET  
Chem. Tests for Alc/Drug Infl., Bd. of  
Corrections Department  
District Attorney's Council  
Emergency Mgmt, Dept. of  
Fire Marshal, State  
Indigent Defense System  
Investigation, Bureau of  
Medicolegal Investigations, Bd. of  
Narcotics & Dang. Drugs, Bureau of  
Pardon and Parole Board  
Public Safety, Department of  
**Science and Technology**  
Center f/t Adv. of Sci. & Technology  
Space Industry Development Auth.  
**Secretary of State & Native American Affairs**  
Architects Board  
Election Board  
Engineers & Land Surveyors  
Ethics Commission  
Judicial Complaints, Council on  
Libraries, Department of  
Real Estate Commission  
Secretary of State  
Workers Compensation Commission  
**Transportation**  
Aeronautics Commission  
Okla. Turnpike Authority  
Transportation, Department of  
**Veterans Affairs**  
Veterans Affairs, Department of  
**Judiciary**  
Court of Criminal Appeals  
District Courts  
Supreme Court  
Worker's Compensation Court of Existing Claims  
**Legislature**  
House of Representative  
Oklahoma State Senate  
Legislative Service Bureau  
**Retirement System**  
Firefighters Pension and Retirement System  
Justices and Judges Retirement Systems  
Law Enforcement Retirement System  
Police Pension and Retirement System  
Public Employees Retirement System  
Teachers Retirement System  
Wildlife Department Retirement Plan

\* Agency is headed by a statewide elected official or their controlling board is made up of elected officials. They are assigned to a cabinet department for purposes of coordinating services and programs only.

	Average FY-14	Average FY-15	Average FY-16	Average FY-17	Average YTD FY-18
<b>FTE Summary by Executive Cabinet Departments</b>					
305 Governor	0	0	0	20.2	20.4
440 Lieutenant Governor	0	0	0	4.8	4.5
Agriculture	493.1	472.0	443.9	422.9	417.0
Commerce & Tourism	1,715.7	1,668.5	1,639.1	1,552.5	1,486.6
State, Education & Workforce Development (excl.HigherEd)	1,224.6	877.0	861.9	853.2	846.7
Energy & Environment	2,025.7	2,084.7	2,128.1	2,148.8	2,162.0
Finance, Administration & Information Technology	2,724.9	2,686.1	2,655.7	2,616.5	2,577.7
Health & Human Services	13,509.9	13,725.4	13,750.0	12,693.0	12,261.5
Military	335.8	337.2	330.4	327.5	339.6
Safety & Security	7,782.9	7,712.3	7,988.6	7,988.7	8,172.5
Science & Technology	22.1	23.1	22.1	22.2	21.6
Transportation	2,940.6	2,938.1	2,920.6	2,893.2	2,864.4
Veterans Affairs	2,109.0	2,113.5	2,092.3	1,989.5	1,798.5
<b>Sub-total</b>	<b>34,884.3</b>	<b>34,637.9</b>	<b>34,832.7</b>	<b>33,533.0</b>	<b>32,973.0</b>
Regents/RUSO/Quartz Mountain	281.7	261.0	261.3	249.7	237.9
Colleges and Universities	33,434.1	33,377.8	34,567.5	33,530.9	33,863.7
<b>Sub-total</b>	<b>33,715.8</b>	<b>33,638.8</b>	<b>34,828.8</b>	<b>33,780.6</b>	<b>34,101.6</b>
<b>Total Executive Branch</b>	<b>68,600.1</b>	<b>68,276.7</b>	<b>69,661.5</b>	<b>67,313.6</b>	<b>67,074.6</b>
Legislature	407.1	399.8	397.5	387.9	377.6
Judiciary	882.9	861.3	858.8	830.9	816.4
<b>Sub-total</b>	<b>1,290.0</b>	<b>1,261.1</b>	<b>1,256.3</b>	<b>1,218.8</b>	<b>1,194.0</b>
<b>Grand Total</b>	<b>69,890.1</b>	<b>69,537.8</b>	<b>70,917.8</b>	<b>68,532.4</b>	<b>68,268.6</b>
<b>Total: Excluding Higher Ed.</b>	<b>36,174.3</b>	<b>35,899.0</b>	<b>36,089.0</b>	<b>34,751.8</b>	<b>34,167.0</b>

\* The below total reflect the current cabinet structure. For a detailed view of previous cabinet structures please contact

	FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>					

**State Agencies by Executive Cabinet Department**

**AGRICULTURE**

40	Agriculture, Food and Forestry, Dept. of	387.8	373.0	354.8	342.5	338.3
39	Boll Weevil Eradication Organization [non-approp]	6.9	6.0	4.9	4.0	4.7
645	Conservation Commission	54.7	50.4	48.8	44.5	41.9
353	Horse Racing Commission	35.4	34.8	31.6	28.3	28.1
535	Peanut Commission [non-approp]	1.0	0.3	0.0	0	0
790	Veterinary Medical Examiners Bd. [non-approp]	4.4	4.5	3.8	3.6	4.0
875	Wheat Commission [non-approp]	2.9	3.0	0.0	0	0
	<b>Total</b>	<b>493.1</b>	<b>472.0</b>	<b>443.9</b>	<b>422.9</b>	<b>417.0</b>

**COMMERCE & TOURISM**

55	Arts Council	12.2	13.6	14.1	14.3	12.0
160	Commerce, Dept. of	128.7	116.0	99.5	101.9	98.1
290	Employment Security Commission (OESC) [non-approp]	622.6	613.5	607.6	558.2	497.7
350	Historical Society	155.2	150.2	138.4	128.3	130.5
922	Housing Finance Authority [non-approp]	109.6	95.4	97.9	97.0	95.0
370	Industrial Finance Authority [non-approp]	5.5	5.0	5.0	5.0	5.0
204	J.M.. Davis Memorial Commission	5.4	5.2	5.4	4.3	3.4
405	Labor Dept.	67.6	72.2	77.0	74.5	73.0
568	Scenic Rivers Commission	9.2	8.5	8.5	0.4	0.0
566	Tourism & Recreation, Dept. of	587.8	575.3	573.4	568.2	571.9
880	Will Rogers Memorial Commission	11.9	13.6	12.3	0.4	0.0
	<b>Total</b>	<b>1,715.7</b>	<b>1,668.5</b>	<b>1,639.1</b>	<b>1,552.5</b>	<b>1,486.6</b>

**STATE, EDUCATION & WORKFORCE DEVELOPMENT (excl.HigherEd)**

800	Career & Technology Education, Dept. of	255.5	245.4	230.9	225.7	214.0
390	CompSource Oklahoma [non-approp]	338.5	1.1	0.0	0	0
275	Education Quality & Accountability, Office of	4.0	10.8	12.0	11.1	9.6
265	Education, State Dept. of	294.6	272.4	271.8	273.4	275.4
266	Educational Television Authority (OETA)	54.9	54.2	48.3	44.7	42.6
270	Election Bd., State	18.0	19.8	21.6	21.1	21.3
570	Engineers & Land Surveyors, State Bd. of Licensure for Professional [non-approp]	9.4	8.4	8.6	8.5	8.2
296	Ethics Commission	5.1	5.3	6.3	6.7	6.1
678	Judicial Complaints, Council on [non-approp]	2.0	2.0	2.0	2.0	2.0
430	Libraries, Department of	46.6	42.8	39.4	34.8	35.4
45	Licensed Architects, Landscape Architects & Registered Interior Designers, Bd. of [non-approp]	3.0	3.0	3.0	3.0	3.0
619	Physician Manpower Training Commission	6.0	6.0	5.8	5.6	5.3

		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
563	Private Vocational Schools, Bd. of [non-approp]	2.4	2.4	2.6	2.6	3.0
588	Real Estate Commission [non-approp]	14.5	14.2	14.1	13.2	13.0
629	School of Science & Mathematics (OSSM)	56.7	53.7	53.0	53.3	54.3
625	Secretary of State [non-approp]	28.7	27.9	26.4	29.9	32.1
803	Statewide Virtual Charter School Board	0.0	0.0	3.0	3.0	3.0
618	Student Loan Authority [non-approp]	78.1	75.0	74.8	73.3	75.5
269	Teacher Preparation, Commission on	6.6	0.0	0.0	0	0
865	Workers' Compensation Commission		32.6	38.3	41.3	42.9
	<b>Total</b>	1,224.6	877.0	861.9	853.2	846.7

		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>ENERGY &amp; ENVIRONMENT</b>						
185	Corporation Commission	448.6	468.0	467.1	482.7	492.6
359	Energy Resources Board (OERB) [non-approp]	0.0	0.0	0.0	0.0	0.0
292	Environmental Quality, Dept. of (DEQ)	512.4	515.3	528.4	529.1	525.8
980	Grand River Dam Authority (GRDA) [non-approp]	525.8	549.8	573.0	573.3	572.5
307	Interstate Oil Compact Commission i.e. Secretary of Energy & Environment, Office of the [non-approp]	4.6	5.2	5.2	5.2	6.2
445	Liquefied Petroleum Gas Bd. [non-approp]	9.3	8.5	7.4	7.2	7.8
444	LP Gas Research, Marketing & Safety Commission [non-approp]	0.1	0.1	0.0	0	0
125	Mines, Dept. of	31.0	31.2	31.3	31.7	32.2
981	Municipal Power Authority [non-approp]	59.3	63.3	66.2	68.1	67.0
835	Water Resources Bd.	97.5	100.7	99.7	97.9	97.2
320	Wildlife Conservation, Dept. of [non-approp]	337.1	342.6	349.8	353.6	360.7
	<b>Total</b>	<b>2,025.7</b>	<b>2,084.7</b>	<b>2,128.1</b>	<b>2,148.8</b>	<b>2,162.0</b>

<b>FINANCE, ADMINISTRATION &amp; INFORMATION TECHNOLOGY</b>						
300	Auditor & Inspector, State	122.4	117.7	121.3	115.5	110.9
582	Bond Advisor, State	2.7	2.6	2.9	2.5	1.3
410	Land Office, Commissioners of the	58.3	59.6	61.6	63.5	62.3
90	Management and Enterprise Services, Office of *	1,342.0	1,318.2	1,286.4	1,245.3	1,192.6
298	Merit Protection Commission	3.6	3.6	3.9	3.0	2.8
695	Tax Commission	725.5	715.3	704.2	705.0	721.4
740	Treasurer, State	44.9	42.8	40.0	41.6	43.0
	<b>Sub-total</b>	<b>2,299.4</b>	<b>2,259.8</b>	<b>2,220.3</b>	<b>2,176.4</b>	<b>2,134.3</b>

	FY-14	FY-15	FY-16	FY-17	FY-18	
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>FIN, ADMIN &amp; INFO TECH NON-APPROPRIATED</b>						
22	Abstractor Bd.	2.7	2.5	1.9	2.0	2.0
20	Accountancy Bd.	10.3	10.8	11.0	10.9	10.8
65	Banking Dept., State	40.6	41.0	43.3	42.9	41.0
170	Construction Industries Bd.	31.4	30.9	32.0	32.7	32.7
635	Consumer Credit, Dept. of	26.3	27.8	30.6	35.7	39.4
315	Firefighters Pension & Retirement System	10.1	10.9	11.0	11.0	10.5
385	Insurance Dept.	124.8	121.1	118.9	118.0	118.5
416	Law Enforcement Retirement System	5.0	5.0	5.0	5.0	5.0
435	Lottery Commission	27.5	27.8	28.3	28.4	29.3
475	Motor Vehicle Commission	3.9	4.0	4.0	4.1	4.0
557	Police Pension & Retirement System	10.8	10.4	11.2	11.5	11.0
515	Public Employees Retirement System	52.1	52.1	52.5	54.8	56.6
630	Securities, Dept. of	25.9	27.0	27.9	26.9	26.1
715	Teachers Retirement System	32.3	32.8	35.2	34.7	35.2
753	Uniform Building Code Commission	2.8	2.9	3.0	3.0	3.0
391	Multiple Injury Trust Fund	9.1	10.0	10.0	9.5	9.0
755	Used Motor Vehicle & Parts Commission	9.9	9.3	9.6	9.0	9.3
	<b>Sub-total</b>	425.5	426.3	435.4	440.1	443.4
	<b>Total</b>	2,724.9	2,686.1	2,655.7	2,616.5	2,577.7

<b>HEALTH &amp; HUMAN SERVICES</b>						
127	Children & Youth, Commission on	25.5	24.1	21.7	21.5	19.2
326	Disability Concerns	6.1	5.7	5.7	4.4	4.4
807	Health Care Authority (OHCA)	521.6	540.3	558.2	564.9	560.4
340	Health, Dept. of	1,997.5	2,086.9	2,120.0	2,074.2	1,959.5
830	Human Services, Dept. of	7,305.4	7,339.6	7,286.3	6,319.0	6,102.9
670	J.D. McCarty Center	228.9	232.9	228.6	224.3	224.7
400	Juvenile Affairs, Office of	715.0	732.5	772.8	751.1	710.0
452	Mental Health & Substance Abuse Services, Dept. of	1,653.9	1,668.6	1,668.0	1,646.4	1,638.0
805	Rehabilitative Services, Dept. of	928.2	953.9	943.5	938.2	895.1
825	University Hospitals Authority	13.8	15.9	18.2	19.8	20.3
	<b>Sub-total</b>	13,395.9	13,600.4	13,623.0	12,563.8	12,134.5

		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>HHS NON-APPROPRIATED</b>						
448	Alcohol & Drug Counselors, State Bd. of Licensed	1.7	1.7	1.5	1.8	2.0
148	Behavioral Health Licensure, Board of	2.0	4.0	4.4	3.1	3.2
145	Chiropractic Examiners, Bd. Of	2.3	3.1	3.0	3.1	3.0
190	Cosmetology and Barbering, Bd. of	11.6	11.7	11.2	11.2	12.0
215	Dentistry, Bd. of	4.8	4.6	5.1	5.3	4.6
285	Funeral Bd.	2.4	2.5	2.6	2.7	3.6
622	Licensed Social Workers, Bd. of	1.5	1.6	1.9	2.0	1.6
509	Long Term Care Administrators, State Bd. of Examiners for	3.0	3.0	3.0	3.0	3.0
450	Medical Licensure & Supervision, Bd. of	20.9	21.3	21.8	22.8	22.2
510	Nursing, Bd. of	26.1	28.0	27.9	28.8	27.4
520	Optometry, Bd. of Examiners in	2.4	2.4	2.3	2.3	2.3
525	Osteopathic Examiners, State Bd. of	5.7	7.0	6.8	6.9	6.3
343	Perfusionists, State Bd. of Examiners of	0.0	0.0	0.0	0	0
560	Pharmacy, State Bd. of	10.0	10.6	11.0	10.4	10.1
140	Podiatry Medical Examiners, State Bd. of	0.0	0.0	0.0	0	0
575	Psychologists, Bd. of Examiners of	1.4	1.1	1.0	1.0	1.0
632	Speech Pathology & Audiology, Bd. of Examiners for	1.6	1.5	1.5	1.6	2.0
92	Tobacco Settlement Trust Bd.	16.6	20.9	22.0	23.2	22.7
	<b>Sub-total</b>	114.0	125.0	127.0	129.2	127.0
	<b>Total</b>	13,509.9	13,725.4	13,750.0	12,693.0	12,261.5

<b>MILITARY</b>						
25	Military Department	335.8	337.2	330.4	327.5	339.6

<b>SAFETY &amp; SECURITY</b>						
30	Alcoholic Beverage Laws Enforcement (ABLE) Commission	36.3	34.4	32.1	32.3	31.6
772	Alcohol & Drug Influence, State Bd. of Tests for	5.4	6.0	5.3	4.8	5.0
49	Attorney General	186.7	203.6	206.9	204.2	201.5
131	Corrections, Dept. of	4,248.8	4,105.8	4,377.4	4,505.9	4,736.5
220	District Attorneys Council	1,112.8	1,103.6	1,111.7	1,041.8	1,028.1
309	Emergency Management, Dept. of	27.8	27.8	27.6	30.1	34.2
310	Fire Marshal, Office of State	21.5	21.6	20.3	18.3	15.7
47	Indigent Defense System	101.3	107.4	107.4	106.4	104.4
308	Investigation, State Bureau of (OSBI)	300.7	314.9	308.4	296.0	287.4
415	Law Enforce. Ed. & Training, Council on (CLEET)	41.2	41.2	40.4	39.7	37.6
342	Medical Examiner, Office of the Chief	83.4	87.0	86.8	90.3	98.3
477	Narcotics & Dangerous Drugs Control, Bureau of (OBNDD)	139.7	137.0	135.5	137.8	131.7
306	Pardon and Parole Bd.	26.4	28.9	27.4	25.0	23.4
585	Public Safety, Dept. of	1,450.9	1,493.1	1,501.4	1,456.1	1,437.1
	<b>Total</b>	7,782.9	7,712.3	7,988.6	7,988.7	8,172.5

		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>SCIENCE &amp; TECHNOLOGY</b>						
628	Center for the Advan. of Science & Tech (OCAST)	17.3	17.9	16.4	15.7	15.3
346	Space Industry Development Authority (OSIDA)	4.8	5.2	5.7	6.5	6.3
	<b>Total</b>	22.1	23.1	22.1	22.2	21.6

<b>TRANSPORTATION</b>						
60	Aeronautics Commission [non-approp]	10.6	10.8	10.0	9.1	9.7
345	Transportation, Dept. of (ODOT)	2,381.2	2,378.0	2,368.2	2,338.1	2,316.6
978	Turnpike Authority [non-approp]	548.8	549.3	542.4	546.0	538.1
	<b>Total</b>	2,940.6	2,938.1	2,920.6	2,893.2	2,864.4


<b>VETERANS AFFAIRS</b>						
650	Veterans Affairs, Dept. of	2,109.0	2,113.5	2,092.3	1,989.5	1,798.5



		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>NON-EXECUTIVE ENTITIES</b>						
<b>LEGISLATURE</b>						
422	House of Representatives	241.3	235.7	229.6	223.5	202.8
423	Legislative Service Bureau	5.9	6.1	6.2	5.7	6.2
421	State Senate	159.9	158.0	161.7	158.7	168.6
	<b>Total</b>	<b>407.1</b>	<b>399.8</b>	<b>397.5</b>	<b>387.9</b>	<b>377.6</b>
<b>JUDICIARY</b>						
199	Criminal Appeals, Court of	28.2	26.9	29.0	28.4	26.0
219	District Courts	616.4	614.7	613.2	597.8	589.5
369	Workers' Compensation Court	43.3	31.0	32.0	26.8	27.0
677	Supreme Court/Court of Appeals	195.0	188.7	184.6	177.9	173.9
	<b>Total</b>	<b>882.9</b>	<b>861.3</b>	<b>858.8</b>	<b>830.9</b>	<b>816.4</b>
<b>HIGHER EDUCATION</b>						
<b>State Regents</b>						
620	Quartz Mountain Resort Arts & Conference Center	38.5	53.5	54.3	49.8	50.9
605	State Regents For Higher Education	237.2	201.5	200.7	192.9	180.7
610	Regional University System of Oklahoma	6.0	6.0	6.3	7.0	6.3
	<b>Total</b>	<b>281.7</b>	<b>261.0</b>	<b>261.3</b>	<b>249.7</b>	<b>237.9</b>
<b>University of Oklahoma</b>						
760	University of Oklahoma	7,193.9	7,431.9	7,689.7	7,408.0	7,466.0
761	OU - College of Law	0.0	0.0	0.0	0.0	0.0
765	OU - Tulsa	0.0	0.0	0.0	0.0	0.0
770	OU - Health Science Center	6,365.1	6,335.0	6,455.6	6,455.8	6,499.2
771	OU - Health Science Professional Practice Plans	948.2	955.4	999.3	995.8	1,020.5
	<b>Sub-total</b>	<b>14,507.2</b>	<b>14,722.3</b>	<b>15,144.6</b>	<b>14,859.6</b>	<b>14,985.7</b>
<b>Oklahoma State University</b>						
10	Oklahoma State University (all branches)	7,997.5	7,900.7	8,166.9	7,970.0	8,263.1
	<b>Sub-total</b>	<b>7,997.5</b>	<b>7,900.7</b>	<b>8,166.9</b>	<b>7,970.0</b>	<b>8,263.1</b>

		FY-14	FY-15	FY-16	FY-17	FY-18
<b>FTE Summary by Executive Cabinet Departments</b>						
<b>Other College and University</b>						
100	Cameron University	635.8	603.8	616.7	570.3	554.4
108	Carl Albert State College	255.6	258.0	263.5	219.5	226.5
165	Connors State College	181.7	179.5	161.9	146.1	138.6
230	East Central University	581.7	580.3	540.4	454.7	496.5
240	Eastern Oklahoma State College	214.0	217.4	219.8	206.4	195.7
420	Langston University	427.8	438.5	414.5	447.9	507.0
470	Murray State College	207.3	214.8	230.0	230.4	204.7
480	Northeastern Oklahoma A & M College	259.0	249.6	243.5	232.5	243.5
485	Northeastern State University	1,158.5	1,182.6	1,158.3	1,102.2	1,058.8
490	Northern Oklahoma College	323.9	325.6	351.5	344.6	309.8
505	Northwestern Oklahoma State Univ.	322.3	317.3	307.7	294.6	265.6
530	Oklahoma Panhandle State University	165.5	137.5	135.4	148.0	142.5
241	Redlands Community College	182.7	176.5	168.9	154.1	147.2
461	Rogers State University	383.5	398.2	411.6	385.1	379.8
531	Rose State College	508.3	492.2	473.6	455.7	432.9
623	Seminole State College	160.8	154.8	145.3	131.2	127.2
633	Oklahoma City Community College	394.8	328.7	710.3	658.1	582.2
660	Southeastern Oklahoma State University	533.4	548.5	543.4	484.5	488.6
665	Southwestern Oklahoma State University	740.4	732.5	685.0	678.5	685.5
750	Tulsa Community College	1,314.8	1,235.0	1,380.7	1,255.2	1,294.8
758	University Center at Ponca City	8.4	7.9	7.9	7.6	6.9
606	University Center of Southern Oklahoma	15.7	14.6	13.9	12.5	12.8
120	University of Central Oklahoma	1,606.4	1,613.5	1,724.2	1,740.8	1,769.2
150	University of Science and Arts of Oklahoma	188.3	186.2	191.7	195.4	199.9
41	Western Oklahoma State College	158.8	161.3	156.3	145.4	144.3
	<b>Sub-total</b>	10,929.4	10,754.8	11,256.0	10,701.3	10,614.9
	<b>Total - College &amp; University</b>	33,434.1	33,377.8	34,567.5	33,530.9	33,863.7
	<b>Grand Total</b>	69,890.1	69,537.8	70,917.8	68,532.4	68,268.6

NOTE: FTE Summary reflects updated cabinet structure per Amended Executive Order  
\*HB 2140, effective August 2011, consolidated the Department of Central Services, the

 Consolidated/otherwise eliminated agency

## GLOSSARY

**Actuarial Accrued Liability (re: retirement):** That portion, as determined by a particular cost method, of the actuarial present value of pension plan benefits and expenses which is not provided for by Normal Cost contributions.

**Actuarial Assumptions (re: retirement):** Assumptions as to the occurrence of future events affecting pension costs, such as: mortality, withdrawal, disablement and retirement; changes in compensation and government provided benefits; rates of investment earnings and asset appreciation or depreciation; procedures used to determine the Actuarial Value of Assets; characteristics of future entrants and other relevant items.

**Annualization:** The computation of costs or revenues for a full year. Usually applied when calculating the full year impact/cost of a program that was funded for a partial year in a previous budget.

**Appropriation:** Legal authorization granted by the Legislature to make expenditures or incur obligations that may be limited by fund, agency, department, program, object, character, time period or amount. Unexpended appropriations lapse back to the original fund after the lapse (expiration) date.

**Appropriations Base:** An agency's previous year appropriation reduced by one-time appropriations.

**Board of Equalization:** A Constitutional body, the State Board of Equalization is made up of the Governor, Lieutenant Governor, State Treasurer, State Auditor and Inspector, Attorney General, Superintendent of Public Instruction, and President of the State Board of Agriculture. The Board annually certifies the amount of state funds available for appropriation. The Board also has duties regarding the equalization of ad valorem taxes among the counties.

**Budgeted Vacancy:** A vacant employee position which is funded in an agency's current budget (in most instances, the vacancy has remained unfilled for an extended period of time).

**Budget Request:** A detailed outline of an agency's financial needs for the next fiscal year.

**Budget Work Program:** An outline of detailed planned expenditures for the ensuing or current fiscal year, which takes into consideration funds appropriated by the Legislature and other funds available to the agency, and any expenditure limitations or directives expressed in legislation.

**Capital Expenditure / Outlay:** Expenditures made for securing capital assets. Capital assets are significant, tangible assets with a value greater than twenty-five thousand dollars (\$25,000) that have a life greater than one year and will be used in providing services.

**Carryover:** This term refers to unobligated monies an agency has available to fund its operations in succeeding fiscal years. Generally, carryover monies are considered non-recurring in nature.

**Cash-flow Reserve Fund:** This fund was established as a fiscal management tool. General Revenue Fund cash is set aside in this fund at the end of each fiscal year. Monies in this fund are used to make cash available for the July allocation of General Revenue funds to state agencies and to provide for monthly cash allocations in those months in which receipts are below needed levels. The use of this fund eliminates the need for "seasonal borrowing."

**Constitutional Reserve Fund (CRF):** Designed to cushion against economic emergencies, this fund, popularly known as the "Rainy Day Fund," was established by constitutional amendment in 1985. All General Revenue Fund receipts collected in excess of the certified estimate are deposited in this fund until the fund is equal to 15% of the certified General Revenue Funds from the preceding fiscal year. Up to three-eighths (3/8) of the balance may be appropriated only in the event that the up-coming year's General Revenue certification is lower than the preceding year's. Up to \$10 million may be expended for incentives to support retention of at-risk manufacturing establishments under certain conditions and after unanimous finding by the Governor, the Speaker of the House of Representatives and the President Pro Tempore of the Senate. Up to three-eighths (3/8) of the balance may be appropriated in the event of a revenue failure, declared by the State Board of Equalization. Up to one-fourth (1/4) of the balance may be appropriated upon the declaration of an emergency by the Governor and approval by 2/3 of both legislative houses; or, absent a gubernatorial declaration of emergency, approval by ¾ of both houses.

**Expenditure:** The disbursement of monies from a state fund for the purchase of goods and services.

**Fiscal Year:** The 12-month period beginning July 1 and ending June 30 used by the state government for accounting purposes. Fiscal year designation depends on the year in which it ends [e.g., fiscal year 2011 (FY-2011) runs from July 1, 2010 to June 30, 2011].

**Fund:** A legal accounting entity with a self-balancing set of accounts. Expenditures from a fund may be restricted to specified purposes.

**General Revenue Fund:** Established by Article 10, Section 2 of the State Constitution, this fund is the principal funding source for state government operations. State taxes, fees and charges, and proceeds from investments make up the revenue to the General Revenue Fund. The fund's resources can be used for any purpose specified by Legislative appropriation. All monies collected that are not dedicated to another fund are deposited in the General Revenue Fund.

**Nonappropriated Funds:** A term sometimes used to refer to agency revolving funds. Since such funds have statutorily established revenue sources and uses, there is no need for them to be appropriated annually. Nonappropriated funds are also called "continuing appropriations." The terms have the same meaning.

**One-time:** Budget items that receive funding for one fiscal year (for example, funding for a feasibility study, funding for the replacement of major equipment items, funding for the purchase of furniture for a new facility, etc.).

**Program Budgeting:** A tool to organize budget data by program, rather than item of expenditure or organizational location (generally an agency or division). Program budgeting seeks to link the expenditure of resources with the original mission or purpose of the appropriation of tax dollars.

**Rainy Day Fund:** See Constitutional Reserve Fund.

**Revolving Fund:** A fund created statutorily or by inference to finance and account for a particular department or division. Fees received, transfers of appropriations, or other fund transfers support expenditures paid from revolving funds. Revolving funds are continuing funds and are not subject to fiscal year limitations. Agencies generally may exercise greater control over the expenditure of revolving funds than they may over appropriated dollars.

**Supplemental Appropriation:** This refers to a subsequent appropriation made to an agency in addition to the agency's initial annual appropriation. Supplemental appropriations are to deal with current year funding issues and may be made for a variety of reasons such as to offset a revenue shortfall or to offset insufficient funds to operate a program effectively. Some observers view supplemental appropriations as a sign of inept management or a means of subverting the State's balanced budget restrictions.

**Unfunded Liability (re: retirement):** The excess of the Actuarial Accrued Liability (that portion, as determined by a particular Actuarial Cost Method, of the Actuarial Present Value of pension plan benefits and expenses which is not provided for by future Normal Costs) over the Actuarial Value of Assets (the value of cash, investments, and other property belonging to a pension plan, as used by the actuary for the purpose of an Actuarial Valuation).

This Executive Budget was prepared by the Budget Division of the Office of Management and Enterprise Services, under the supervision of the Secretary of Finance, Administration, & Information Technology

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