



# FastTRAX

Regional NIBIN Site

## OSBI FastTRAX NIBIN Site Agreement

800 East 2<sup>nd</sup> Street | Edmond, OK 73034 | Room L116

[FastTRAX@osbi.ok.gov](mailto:FastTRAX@osbi.ok.gov) | (405) 862-3384

Agency and Case Information			
Agency			
Case number		Item number(s)	
Offense type		Offense date	
Point of Contact Information			
Name			
Phone number		Email	
<i>Please initial each statement below, acknowledging you have read, understand and agree:</i>			
	I brought evidence cartridge case(s) and/or firearm(s) specifically for entry into the NIBIN database. All evidence remained under my custody and control at all times.		
	I understand that a report will not be issued for any test firing (i.e., function testing) or NIBIN entries. If an OSBI Criminalistics Examination Report (i.e., lab report) is needed, I understand the evidence must be submitted to the OSBI laboratory for forensic analysis.		
	I understand that once these items have been triaged for NIBIN entry (i.e., handled by OSBI NIBIN Site personnel), <b>they are not suitable for DNA or latent print processing</b> . [Note: If DNA or latent print processing is needed, please submit the evidence to the OSBI laboratory. If requested, NIBIN entry will then be performed by the OSBI Firearms & Toolmarks Unit.]		
	I understand the triage process is not a statement of common origin. If I need to know if a cartridge case(s) is from a specific firearm, I will need to submit the cartridge case(s) and firearm(s) to the OSBI laboratory.		
	I understand that if the evidence I am bringing for NIBIN entry is entered, the entry is searched against the database for Oklahoma and selections of ATF, Arkansas, Kansas, Missouri, New Mexico and Texas. If I have need for a search outside of this default area, I will communicate that to OSBI FastTRAX Regional NIBIN Site personnel.		
	I understand if a NIBIN entry results in an investigative lead (i.e., potential link between cases), I will be contacted via the email or telephone number provided.		
	I understand if a NIBIN entry results in an investigative lead to my evidence, my contact information listed above will be shared with any other applicable law enforcement agency(ies).		
	I understand test fired cartridge cases created by the OSBI FastTRAX NIBIN Site are considered work product and will not be retained.		
	I understand it is in my agency's best interest to retain evidence cartridge cases and/or firearms for a minimum of two years or a time period as required by individual employer's (law enforcement agency) policy for any potential future comparisons related to NIBIN activity.		

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

For OSBI NIBIN Site Personnel Use Only			
Agreement Scanned		Items entered	