

Oklahoma Tobacco Settlement Endowment Trust Fund Board of Directors

Regular Board Meeting and Retreat

Tuesday and Wednesday, November 17 and 18, 2009

LOCATION

Arbuckle Retreat and Conference Center

Goddard Youth Camp Road

Skyway Room

Sulphur, OK 73086

Facility Phone Number: (580) 993-2327

***Contact:** Dorothy Antwine (405) 820-6982

AGENDA

Continental Breakfast Available at 8:00 a.m.

8:30 a.m., November 17, 2009

1. Open Meeting Act Announcement and Call to Order – Casey Killblane, Chair
2. Approval of Minutes of the September 10, 2009 Regular Board Meeting
3. Approval of Minutes of the September 24, 2009 Special Board Meeting
4. Report on the FY 2009 Annual Independent Audit – Nate Atchison, Partner, Finley & Cook, PLLC
5. Chair's Report – Casey Killblane
 - a. Discussion and Possible Action on Board Meeting Dates for 2010
 - b. Introduction of New Board Member, John Kennedy
 - c. Recognition of Former Board Member, D. Robert McCaffree
 - d. Consideration and Possible Action on Tobacco Control Policy Resolutions
6. Director's Report – Tracey Strader, Executive Director
 - a. Board of Investors Update
 - b. Recent Training Events
 - c. Stimulus Funding Collaborations
 - d. Upcoming Training Events
 - e. FY 2010 Conference Sponsorships
7. Program Development Committee Report – Susan Bizé, Committee Chair
 - a. Presentation – *18-24 Year Old Tobacco Prevention Initiative* – Sjonna Paulson, TSET Director of Communications
 - b. Consideration and Possible Action on Grant Award to the Oklahoma Department of Mental Health and Substance Abuse Services to Expand ABLE Commission Compliance Checks Related to the Youth Access to Tobacco Act
8. Program Implementation Committee Report – George Foster, O.D., Committee Chair
 - a. Presentation – *Oklahoma Tobacco Control Program Update* – Doug Matheny, Chief, Tobacco Use Prevention Service, Oklahoma State Department of Health
 - b. Presentation – *FY 2009 Oklahoma Tobacco Helpline Evaluation Report* – Laura Beebe, Ph.D., Associate Professor, OU College of Public Health, Department of Biostatistics and Epidemiology
 - c. Presentation – *Oklahoma Tobacco Helpline Weight Concerns Randomized Clinical Trial Results* – Laura Beebe, Ph.D., Co-Director, Oklahoma Tobacco Research Center

NOTE: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item on the agenda.

*If you need accommodation on the basis of disability, please contact Dorothy Antwine at 405-525-8738 or dorothy@tset.ok.gov at least 48 hours before the event and we will make arrangements.

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- d. Presentation – *Oklahoma Tobacco Research Center Update and Future Direction* – D. Robert McCaffree, M.D., Co-Director, Oklahoma Tobacco Research Center
 - e. Presentation – *FY 2010 Tobacco Control Health Communications Updates* – Sjonna Paulson, TSET Director of Communications
 - f. Presentation – *Bryan and Marshall Counties Communities of Excellence and Students Working Against Tobacco (SWAT)* – Dawn Bonham, Program Coordinator and SWAT Team Members
9. Agency Operations Committee – Kenneth Rowe, Committee Chair
- a. FY 2009 Fourth Quarter Budget to Actual
 - i. Operating Budget
 - ii. Programs Budget
 - b. FY 2010, First Quarter Budget to Actual
 - i. Operating Budget
 - ii. Programs Budget
 - c. Consideration and Possible Action on Board Manual Revisions
 - d. Consideration and Possible Action on Adoption of Draft Administrative Rules
 - e. Consideration and Possible Action on Office Space Options
10. Election of Officers
- a. Election
 - b. Committee assignments
11. New Business – any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
12. Public Comment
- Retreat Begins***
13. Overview of Retreat Purpose and Goals – Frank Merrick, President, Foundation Management Inc., Retreat Facilitator
14. Presentation – *Adult Stem Cell Research and Regenerative Medicine Concept Proposal* – Stephen M. Prescott, M.D., President, Oklahoma Medical Research Foundation, Joseph J. Ferretti, Ph.D., Senior Vice President and Provost, University of Oklahoma Health Sciences Center, and Stephen McKeever, Ph.D., Vice President for Research and Technology Transfer, Oklahoma State University
15. Presentation – *Oklahoma Health Improvement Plan (OHIP) Overview* – Terry Cline, Ph.D., Commissioner, Oklahoma State Department of Health
16. Presentation – *Fitness and Nutrition Funding Recommendations* – Anne Roberts, Fit Kids Coalition
17. Presentation – *Recommendations on Physical Activity and Nutrition Using a Community Based Model* – Julie Cox-Kain, Deputy Commissioner, Disease and Prevention Services, Oklahoma State Department of Health
18. Review of Current Strategic Plan and Progress to Date – Tracey Strader, Executive Director
19. Recess
20. Dinner (*no business will be conducted at this time*)

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21. Presentation – *Future Program Funding Recommendations* – The Honorable Drew Edmondson, Attorney General, State of Oklahoma
22. Presentation – *Basic Center of Excellence Model* – Michael Carolina, Executive Director, Oklahoma Center for the Advancement of Science and Technology (OCAST)
23. Facilitated Discussion of Future Program Direction and Strategic Planning Needs – Frank Merrick, Facilitator
24. Discussion of TSET Outreach Efforts – Casey Killblane, Board Chair
25. Discussion of Establishment of Advisory Panels – Frank Merrick, Facilitator
26. Identification of Next Steps – Frank Merrick, Facilitator
27. Adjournment

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