

Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Minutes
June 3, 2013

Board of Directors Members Present: Casey Killblane, Kenneth D. Rowe, Susan Walters Bizé, George E. Foster, O.D.

Board of Directors Members Absent: Don Millican, Lisa Nowlin DDS, Jim Gebhart.

Staff Present: Tracey Strader, Dorothy Antwine, Julie Bisbee, Jonás Mata, Sjonna Paulson

Guests Present: Julie Cox-Kain; Frank Merrick, Jan Preslar, Michael McNutt, The Oklahoman.

Agenda Item and Discussion	Action and Follow-up
<p>1. Open Meeting Act Announcement and Call to Order Casey Killblane announced that the requirements of the Open Meeting Act had met. The meeting was called to order at 4:35 p.m.</p>	
<p>2. Brief Presentation on Disaster Relief Funding Efforts in Oklahoma, Frank Merrick, consultant, Foundation Management Inc. Merrick said the TSET Board of Directors could find several partners to address long-term needs. Executive Director Tracey Strader said accountability measures would remain in place if TSET partnered with nonprofits to meet the needs of tornado victims.</p>	
<p>3. Discussion and Possible Action on Disaster Relief Funding Related to the Recent Tornadoes in Oklahoma Board Chairman Casey Killblane said the 2013 tornados were a crisis in Oklahoma and it was important to make funding available and partner with groups with the expertise to meet those needs. Board member Susan Walters Bizé said TSET was not set up to be a crisis funder and encouraged the board to fund projects that related to its mission. Board member George Foster said TSET should invest in efforts to improve public health. Board member Kenneth Rowe said additional information was needed before making an investment. The Board could use \$1 million from reserves to increase TSET's budget and continue to look for applicable projects. TSET's FY14 budget would be increased \$38.6 million, Strader said.</p>	<p>Motion to approve to commit up to \$1 million for disaster relief efforts for immediate and long term needs related to the 2013 tornadoes is made by Rowe and seconded by Foster. Motion passed unanimously. Millican, Gebhart and Nowlin were not present.</p> <ul style="list-style-type: none"> - Staff to give update future board meetings on possible projects. - Staff/board to discuss what TSET's role should be in funding disaster-related needs.
<p>4. Discussion and Possible Action on Policy to Allow TSET Employees to be Trained and Deployed by the Oklahoma State Department of Health in Response to a Natural Disaster or Similar Emergency No board action was needed. Staff was directed to determine how best to encourage voluntarily participation in disaster relief.</p>	<p>Strader and staff to develop policy, protocol for disaster-readiness training. Executive Director would enforce the policy.</p>
<p>5. Public Comment Killblane asked if there was public comment. There was none.</p>	
<p>6. Adjournment The meeting was adjourned at 5:40 p.m.</p>	<p>Motion to adjourn made by Rowe and seconded by Foster. Motion passed unanimously.</p> <p>Millican, Gebhart and Nowlin were not present.</p>