



**Oklahoma Tobacco Settlement Endowment Trust  
Board of Directors  
Regular Meeting  
Thursday, November 15, 2018  
10:00 a.m.**

Location:  
University Research Park  
PHF Conference Center, Kiva Conference Room  
655 Research Parkway  
Oklahoma City, OK 73104

\*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

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**AGENDA**

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes of the September 18 - 19, 2018, Regular Board Meeting and Planning Retreat
3. Executive Director's Report
  - a. Legislative update
  - b. Operations
    - i. Staff hire updates
    - ii. Office relocation
  - c. Overview of Executive Director activities
  - d. Proposed 2019 board meeting dates
4. Audit Report Presentation  
*Dan Bledsoe, Finley & Cook*
5. Oklahoma Center for Adult Stem Cell Research Program Update  
*Paul W. Kincade, PhD, Oklahoma Medical Research Foundation*  
*Courtney Griffin, PhD, Oklahoma Medical Research Foundation*

*Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.*

*\*If accommodation is needed on the basis of ability, please contact Kathie Darr at (405) 521-3888 or (405) 820-6982 for assistance at least 48-hours prior to event.*

6. Agency Operations Committee Report – Casey Killblane, Vice-Chair
  - a. Budget to Actual financial reports
    - i. FY 2018 Operating Budget
    - ii. FY 2018 Programs Budget
    - iii. FY 2019 Operating Budget
    - iv. FY 2019 Programs Budget
  - b. Budget revisions
    - i. FY 2019 Operating Budget
    - ii. FY 2019 Programs Budget
  
7. Program Development Committee Report – Bruce Benjamin, Chair
  - a. Discussion and possible action on Healthy Communities Incentive Grants
 

|                     |          |
|---------------------|----------|
| City of Broken Bow  | \$36,000 |
| City of Holdenville | \$50,000 |
| City of Poteau      | \$50,000 |
| Town of Clearview   | \$16,000 |
| Town of Delaware    | \$36,000 |
| Town of Heavener    | \$36,000 |
| Town of Muldrow     | \$36,000 |
| Town of Pocola      | \$36,000 |
| Town of Spiro       | \$36,000 |
| Town of Wetumka     | \$36,000 |
  - b. Discussion and possible action on Healthy Districts Incentive Grants
 

|                                       |          |
|---------------------------------------|----------|
| Agra Public Schools                   | \$12,000 |
| Asher Public Schools                  | \$15,000 |
| Brushy School                         | \$13,500 |
| Chandler Public Schools               | \$20,000 |
| Colcord Public Schools                | \$17,000 |
| Cottonwood Public School              | \$8,000  |
| Davenport Public Schools              | \$12,000 |
| Dover Public School                   | \$15,000 |
| Guthrie Public Schools                | \$30,000 |
| Jay Public Schools                    | \$25,000 |
| Konawa Public Schools                 | \$17,000 |
| Lukfata Elementary School             | \$15,000 |
| Mason Public Schools                  | \$15,000 |
| Moffett Public School District        | \$13,500 |
| Nowata Public Schools                 | \$17,000 |
| Oaks Mission School                   | \$15,000 |
| Pleasant Grove Public School District | \$13,500 |

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|                                 |          |
|---------------------------------|----------|
| Porter Consolidated Schools     | \$11,500 |
| Prague School District          | \$20,000 |
| Ripley Public Schools           | \$12,000 |
| Shawnee Public Schools          | \$30,000 |
| South Coffeyville Public School | \$12,000 |
| Stilwell Public Schools         | \$20,000 |
| Stuart Public School            | \$15,000 |

- c. Future grant programs – Healthy Living Program grant discussion
- 8. Program Implementation Committee Report – Curtis Knoles, Chair
  - a. Health communications update
    - i. Shape Your Future evaluation results  
*Laura A. Beebe, PhD, University of Oklahoma Health Sciences Center*
  - b. FY 2018 Healthy Living Program performance report
- 9. Public Information and Outreach Committee Report – Ken Rowe, Chair
  - a. Outreach activities update
  - b. Sponsorship and training grants
  - c. Upcoming events
- 10. Election of Officers
- 11. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
- 12. Public Comment – Limited to items listed on the agenda
- 13. Adjournment

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