



**Oklahoma Tobacco Settlement Endowment Trust
Board of Directors
Regular Meeting
Tuesday, January 22, 2019
1:30 p.m.**

Location:
University Research Park
PHF Conference Center, Kiva Conference Room
655 Research Parkway
Oklahoma City, OK 73104

*Contact: Kathie Darr (405) 521-3888 or (405) 820-6982

AGENDA

1. Open Meeting Act Announcement and Call to Order
2. Approval of Minutes
 - a. November 15, 2018, Regular Board Meeting
 - b. December 3, 2018, Special Board Meeting
3. Chair's Report – *Bruce Benjamin*, Board Chair
 - a. Recognition of Don Millican, immediate past TSET Board Chair
 - b. TSET executive search committee
 - i. Discussion and possible action on appointment and authority
 - ii. Discussion and possible action on next steps
 - c. TSET committee assignments
4. Executive Director's Report – *Julie Bisbee*, Interim Executive Director
 - a. Legislative update
 - b. Operations
 - i. Staff hire updates
 - ii. Office relocation
 - iii. Update on contract for legislative liaison services

Note: The Board of Directors may discuss, vote to approve, vote to disapprove, vote to table or decide not to discuss any item(s) on the agenda.

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- c. Overview of Executive Director activities
5. Board of Investors' Report – *Lisa Murray*, Chief Investment Officer, Oklahoma State Treasurer's Office
 6. Agency Operations Committee Report – *Casey Killblane*, Chair
 - a. Budget to Actual financial reports
 - i. FY 2018 Operating Budget
 - ii. FY 2018 Programs Budget
 - iii. FY 2019 Operating Budget
 - iv. FY 2019 Programs Budget
 - b. Analysis of reserves
 - c. Current commitments
 - d. Discussion and possible action on contract with Switchgear Recruiting
 7. Program Development Committee Report – *Bruce Benjamin*, Chair
 - a. Discussion and possible action on Healthy Communities Incentive Grants

City of Newcastle	\$25,000
Town of Arkoma	\$36,000
Town of Clayton	\$36,000
Town of Haileyville	\$16,000
Town of Lamont	\$10,000
Town of Okeene	\$22,000
Town of Oktaha	\$16,000
Town of Panama	\$36,000
Town of Porum	\$16,000
Town of Savanna	\$36,000
Town of South Coffeyville	\$36,000
Town of Stringtown	\$36,000
Town of Taft	\$16,000
Town of Tushka	\$36,000
Town of Valliant	\$36,000
Town of Vian	\$16,000
Town of Wann	\$36,000
 - b. Discussion and possible action on Healthy Districts Incentive Grants

Bennington Public Schools	\$12,000
Bluejacket Public Schools	\$12,000
Carney Public Schools	\$15,000
Comanche Public Schools	\$20,000
McAlester Public Schools	\$30,000

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Moyers Public Schools	\$15,000
Navajo Public School	\$20,000
Norman Public Schools	\$100,000
Rocky Mountain School	\$15,000
Sasakwa Schools	\$15,000
South Rock Creek Elementary School	\$13,500
Tahlequah Public Schools	\$15,000
Tonkawa Public Schools	\$20,000
Valliant Public Schools	\$17,000
Varnum Public Schools	\$15,000
Waurika Public Schools	\$15,000
Weatherford Public School	\$30,000
Wellston Public Schools	\$17,000
Westville Public Schools	\$25,000
White Rock School	\$15,000
Wright City Public Schools	\$12,000

c. Discussion and possible action on Healthy Schools Incentive Grants

Ben Franklin Stem Academy	\$7,000
Monroe Elementary	\$15,000

d. Discussion and possible action on parameters of future grant programs

8. Program Implementation Committee Report – *Curtis Knoles*, Chair

a. Health communications update

i. Planning and logistics update on Southern Obesity Summit

b. FY 2018 annual report summaries

i. Oklahoma Department of Mental Health and Substance Abuse Services

ii. Oklahoma Hospital Association

iii. Oklahoma Health Care Authority

iv. Stephenson Cancer Center

c. Free the Night programmatic update

Nicky Besser, Senior Program Manager, Rescue I The Behavior Change Agency

Maria Grundy, Campaign Manager, Free The Night, Rescue I The Behavior Change Agency

9. Public Information and Outreach Committee Report – *Ken Rowe*, Chair

a. Outreach activities update

b. Sponsorship and training grants

c. Upcoming events

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10. New Business – Any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda [25 O.S. § 311 (A)(9)]
11. Public Comment – Limited to items listed on the agenda
12. Adjournment

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